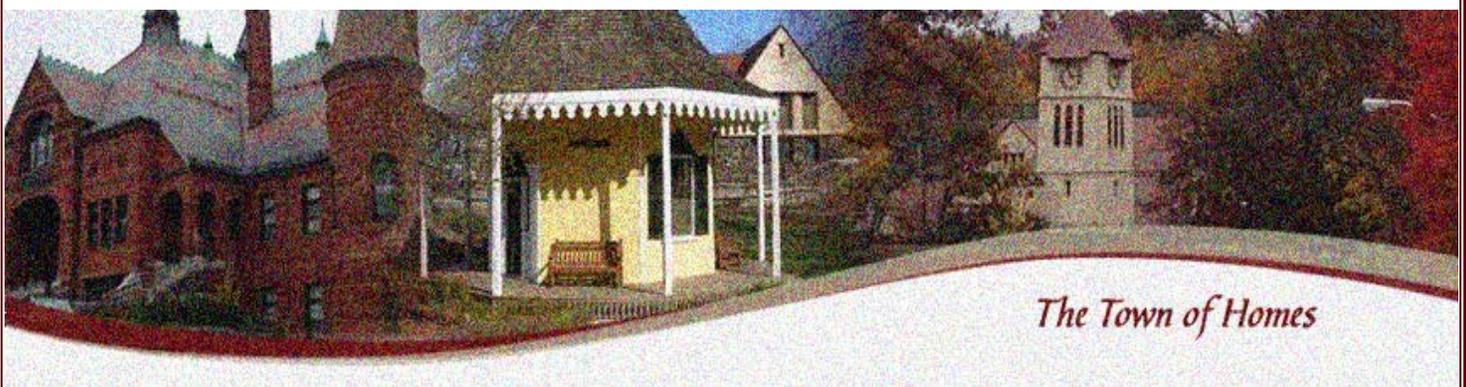


Town of
Belmont
MASSACHUSETTS



2018 ANNUAL REPORT

2018 Annual Report

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Please Note: Departments led by an elected board or individual are shown in the Elected Officials section of this report.

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| | |
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| | |
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Belmont has a representative on the governing boards of these organizations

| | |
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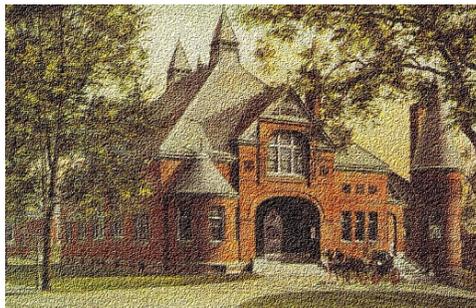
| | |
|-------------------------------------|------------|
| Certification of Votes | 389 |
|-------------------------------------|------------|

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TOWN PHONE LISTING BY DEPARTMENT

| Department: | Number: (617) |
|------------------------------|---------------|
| Town's Main Phone Line | 993-2600 |
| <u>ACCOUNTING</u> | 993-2620 |
| <u>ASSESSORS</u> | 993-2630 |
| <u>FACILITIES DEPARTMENT</u> | 993-2640 |
| <u>COMMUNITY DEVELOPMENT</u> | 993-2650 |
| <i>BUILDING</i> | 993-2664 |
| <i>ENGINEERING</i> | 993-2665 |
| <i>PLANNING</i> | 993-2666 |
| <i>PLUMBING</i> | 993-2662 |
| <i>INSPECTION LINE</i> | 993-2663 |
| <u>COUNCIL ON AGING</u> | 993-2970 |
| <u>CREDIT UNION</u> | 993-2790 |
| <u>FIRE DEPT</u> | 993-2200 |
| <i>Fire Prevention</i> | 993-2210 |
| <u>BELMONT HOUSING AUTH</u> | 484-1411 |
| <u>EMERGENCY MANAGEMENT</u> | 993-2260 |
| <u>HEALTH</u> | 993-2720 |
| <i>VETERANS AGENT</i> | 993-2725 |

| Department: | Number: (617) |
|-------------------------------|---------------|
| <u>HUMAN RESOURCES</u> | 993-2740 |
| <u>INFORMATION TECH</u> | 993-2750 |
| <u>LIBRARY</u> | 993-2850 |
| <u>LIGHT</u> | 993-2800 |
| <u>POLICE</u> | 993-2501 |
| <i>Traffic Division</i> | 993-2530 |
| <u>PUBLIC WORKS</u> | 993-2680 |
| <i>Snow Emergency Hotline</i> | 993-2698 |
| <i>Parks</i> | 484-2538 |
| <i>Cemetery</i> | 993-2710 |
| <i>Recreation</i> | 993-2760 |
| <i>Water</i> | 993-2700 |
| <u>RETIREMENT</u> | 993-2792 |
| <u>SCHOOL DEPT</u> | 993-5400 |
| <u>SELECTMEN</u> | 993-2610 |
| <u>TOWN CLERK</u> | 993-2600 |
| <u>TREASURERS</u> | 993-2770 |
| <u>PARKING CLERK</u> | 993-2770 |



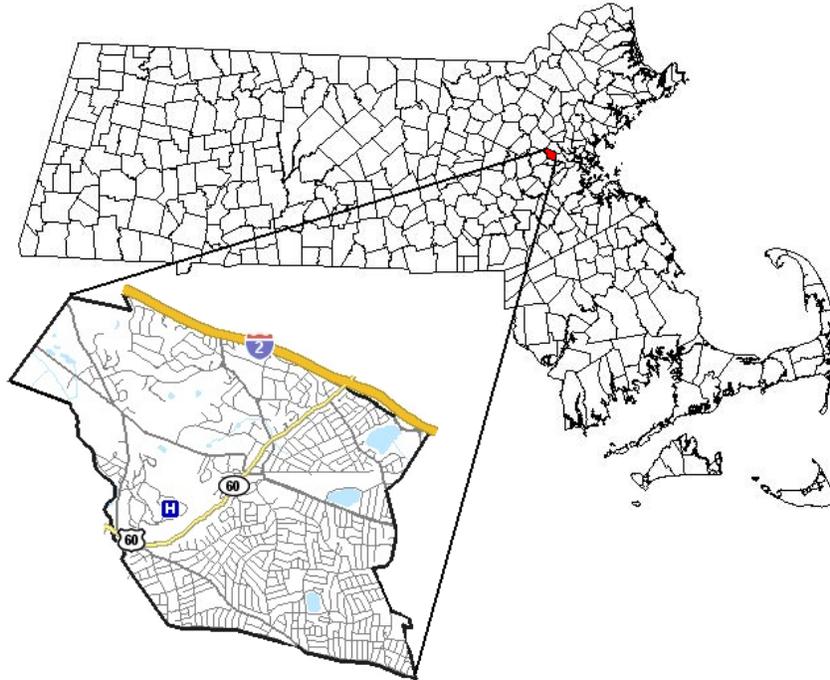
Belmont Town Hall
455 Concord Avenue
Belmont, Massachusetts 02478

Board of Selectmen and Town Administration
Office General E-mail: selectmen@belmont-ma.gov

Town Website: www.belmont-ma.gov

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COMMUNITY PROFILE:



LOCATION:

The Town of Belmont is suburban community located in heart of the Greater Boston Metropolitan Area. Known to longtime residents as “The Town of Homes”, Belmont is a primarily residential community located in close proximity to the region’s economic centers. A part of Middlesex County, Massachusetts, Belmont is situated on Cambridge’s western border and is just 8 miles from Downtown Boston. The Town is also bordered by Watertown, Waltham, Lexington and Arlington.

HISTORICAL:

| | |
|-------------------|------|
| First Settlers | 1639 |
| Town Incorporated | 1859 |

GEOGRAPHIC LOCATION:

| | |
|-----------|-------------|
| Latitude | 42° 23' 46” |
| Longitude | 71° 10' 33” |

ELEVATION ABOVE SEA LEVEL:

| | |
|------------|------------|
| High Point | 341.2 feet |
| Low Point | 6.8 feet |

AREA DATA:

| | |
|-----------------------|----------|
| Area in Square Miles | 4.655 |
| Total Acreage | 2,978.95 |
| Land Surface Acreage | 2,946.40 |
| Water Surface Acreage | 32.55 |

REAL ESTATE IN FY18:

| | | |
|-------------------------------|----|---------------|
| Real Estate Valuation (total) | \$ | 7,171,735,907 |
| Personal Property | \$ | 115,745,370 |
| Total Valuation | \$ | 7,287,481,277 |
| FY18 Tax Rate per Thousand | \$ | 12.15 |

POPULATION:

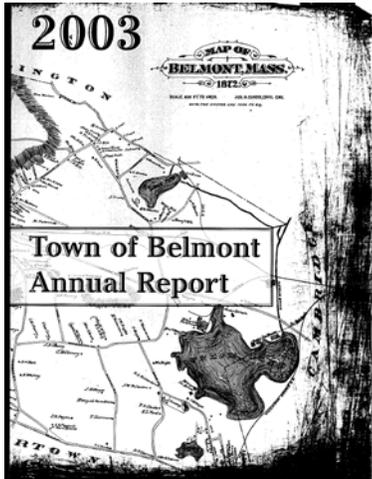
| | |
|----------------------|--------|
| Federal Census, 1970 | 28,285 |
| Federal Census, 1980 | 26,100 |
| Federal Census, 1990 | 24,720 |
| Federal Census, 2000 | 24,194 |
| Federal Census, 2010 | 24,729 |
| Town Census, 2015 | 23,570 |

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HISTORY OF BELMONT:

By Richard Betts; Town Historian

Settlement in the area that now includes Belmont began in 1630, when Sir Richard Saltonstall and approximately 40 families separated from the first settlers of the Massachusetts Bay Colony and moved inland to start an agricultural community. Originally called Pequosette after the local Indian tribe, the name of the new town soon changed to Watertown. In 1638, by order of the General Court, Watertown paid the Pequosette Indians the sum of 13 pounds, 7 shillings and 6 pence for the land.



The original settlement spread inland extensively into the present towns of Watertown, Waltham, Weston, Lincoln, and parts of Cambridge and Belmont. In 1738, Waltham seceded from Watertown, and the future Belmont was now part of three towns.

In 1805, Frederick Tudor began cutting ice on Fresh Pond. As his business grew, he decided to build a railroad from his wharves in Charlestown to Fresh Pond. This line was built about 1843.

With the railroad so near, the citizens of Waltham clamored to have it extended to their village which was granted and the line ran through what was to become the Town of Belmont. The railroad made the purely agricultural community available for residences of well-to-do Bostonians. Settlements centered around Wellington Station (now Belmont Center), Waverley Station, and Hill's crossing station.

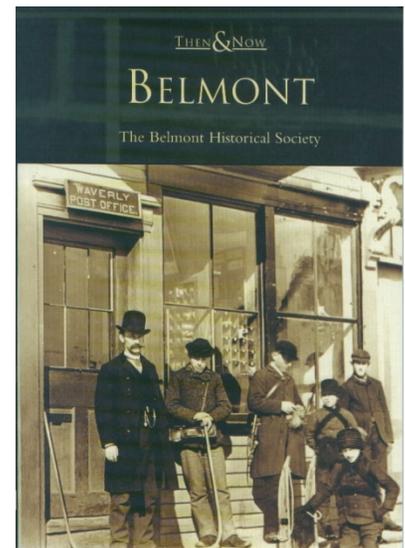
Those settlements grew into villages, but local government arrangements were annoying because citizens had to go to Watertown, Waltham, or West Cambridge (now Arlington) to vote and attend town meetings. A group of about 1,000 people joined together in the early 1850's and announced their desire to form a separate town. One of the most enthusiastic advocates was John Perkins Cushing, the largest taxpayer of the proposed town, who gave generously and openly to the incorporation expense on the condition that it be named after his 200 acre estate "Bellmont."

The towns of Watertown, Waltham, and West Cambridge fought the proposed creation of a new town, but in the end the battle was won and on March 18, 1859 the Town of Belmont was born. Of the then total area of 5 square miles, 2.26 were taken from Watertown, 0.67 from Waltham, and 2.82 from West Cambridge. The population was 1,175 of whom 170 were registered voters and 325 were school children. The new town was a widespread collection of fruit farms and market gardens. Produce from Belmont farms was sold at Faneuil Hall market. Specialties included celery, tomatoes, cucumbers, berries, and small fruits. In fact, "Belmont" became a term of distinction indicating quality and large size.

The original town included a part of present day Cambridge including half of Fresh Pond. Because of a controversy over a slaughter house erected in Belmont on the banks of the pond which was the drinking water supply for Cambridge, 0.89 square mile of Belmont was annexed in 1880 to that city.

This left Belmont with a total area of 4.676 square miles. Minor adjustments due to various Route 2 widenings makes the total area 4.655 square miles today.

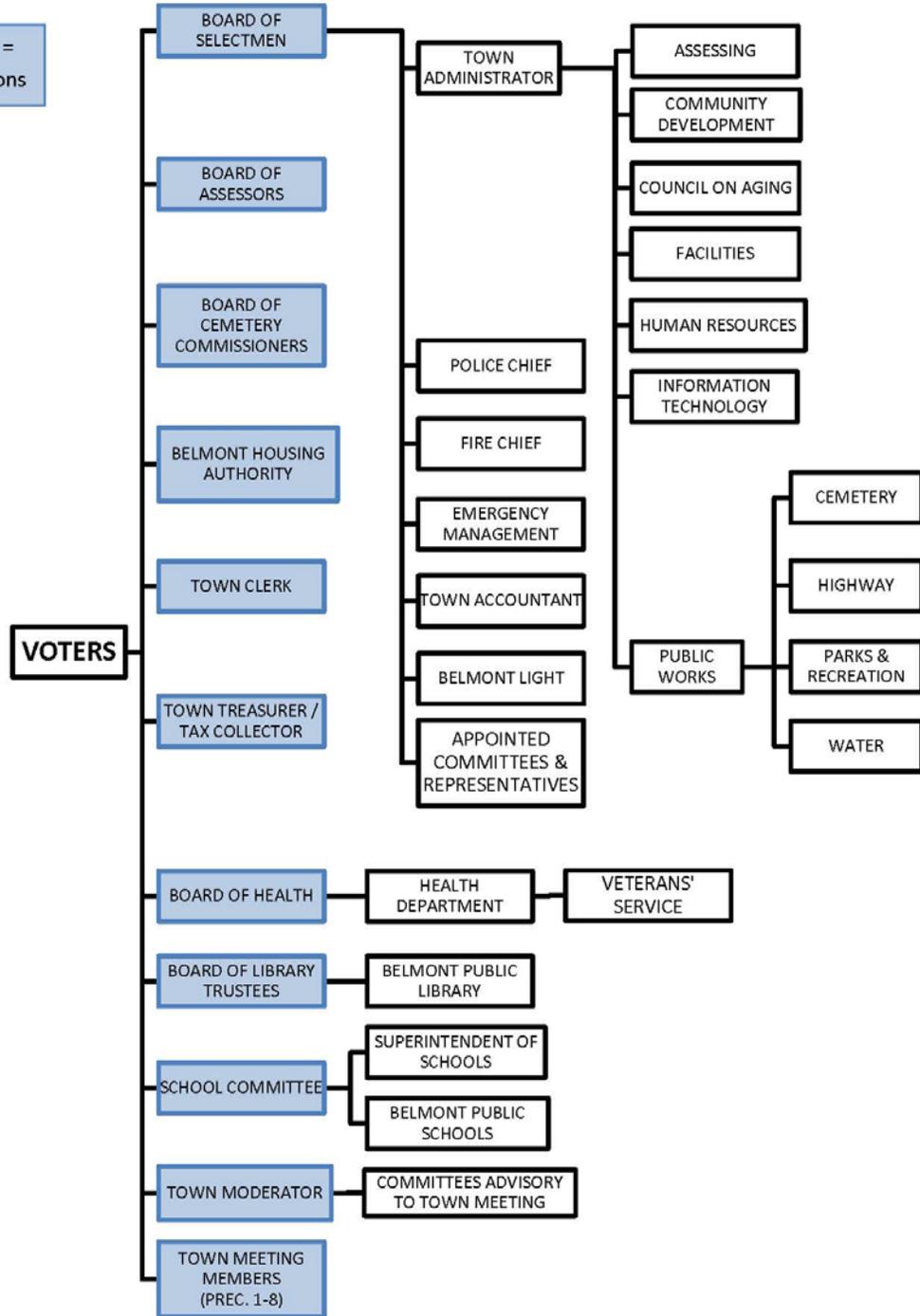
In the 1900's, the large number of artists, authors, educators, physicians, and scientists moving to the town doubled its population. As a result, the farming community disappeared. Belmont today, with a population of 25,349, is almost entirely residential and is known as "*The Town of Homes.*"



2018 Annual Report

Town of Belmont Organizational Chart 2018

Legend:
 Shaded boxes =
 Elected Positions



2018 Annual Report

ELECTED OFFICIALS:

Board of Selectmen: **Term:**

| | |
|------------------------------|------|
| Adam Dash, Chair | 2020 |
| Mark A. Paolillo, Vice-Chair | 2019 |
| Thomas Caputo, Selectmen | 2021 |

School Committee: **Term:**

| | |
|-----------------------------|------|
| Susan E. Burgess-Cox, Chair | 2021 |
| Andrea Prestwich, Secretary | 2019 |
| Catherine A.C. Bowen | 2020 |
| Tara Donner | 2021 |
| Lisa B. Fiore | 2019 |
| Jill Souza Norton* | 2019 |

**Appointed to one-year seat to fill vacancy*

Board of Assessors: **Term:**

| | |
|------------------------------------|------|
| Robert P. Reardon, Chair | 2020 |
| Charles R. Lavery, III, Vice-Chair | 2019 |
| Martin B. Millane, Secretary | 2021 |

Board of Cemetery Commissioners: **Term:**

| | |
|----------------------------------|------|
| Ellen O'Brien Cushman, Chair | 2021 |
| William J. Chemelli, Vice-Chair | 2019 |
| Alexander E. Corbett, III, Clerk | 2020 |

Board of Health: **Term:**

| | |
|----------------------------|------|
| Donna Sue David, Chair | 2020 |
| Julie C. Lemay, Vice-Chair | 2019 |
| Stephen Fiore | 2021 |

Board of Library Trustees: **Term:**

| | |
|--------------------------------|------|
| Kathleen Keohane, Chair | 2020 |
| Elaine C. Alligood, Vice-Chair | 2021 |
| Gail S. Mann, Secretary | 2020 |
| Mark Carthy | 2019 |
| Mary Donahue Stearns | 2019 |
| Corrine McCue Olmsted | 2021 |

Housing Authority: **Term:**

| | |
|-------------------------------------|------|
| Tommasina Anne Olson, Chair | 2019 |
| Charles R. Lavery, III,* Vice-Chair | 2021 |
| Gloria E. Leipzig, Treasurer | 2023 |
| Donna Brescia | 2020 |
| Anne Barrington Mahon | 2021 |

**Massachusetts Governor's Appointee*

Town Clerk: **Term:**

| | |
|-----------------------|------|
| Ellen O'Brien Cushman | 2019 |
|-----------------------|------|

Town Treasurer: **Term:**

| | |
|-----------------|------|
| Floyd S. Carman | 2020 |
|-----------------|------|

Town Moderator: **Term:**

| | |
|-------------------|------|
| Michael J. Widmer | 2019 |
|-------------------|------|

Representative in General Court: **Term:**

| | |
|-----------------|------|
| David M. Rogers | 2020 |
|-----------------|------|

Senator in General Court: **Term:**

| | |
|-------------------------|------|
| William N. Brownsberger | 2020 |
|-------------------------|------|

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TOWN MEETING MEMBERS:

AT-LARGE

Town Treasurer:

Floyd S. Carman 184 Brighton St

Town Clerk:

Ellen O'Brien Cushman 38 Scott Rd

Board of Selectmen:

Adam Dash 12 Goden St

Mark Paolillo 42 Pilgrim Rd

Board of Health:

Donna Sue David 589 Belmont St

Town Moderator:

Michael J. Widmer 126 Gilbert Rd

Senator in General Court:

William N. Brownsberger 120 Gilbert Rd

PRECINCT ONE:



| | |
|-------------------------|-------------------|
| John P. Alcock | 42 Madison St |
| Heather A. Barr | 180 School St |
| Daniel Patrick Barry | 129 Goden St |
| Jessica Lee Bennett | 15 Trowbridge St |
| Carolyn J. Bishop | 7 Orchard St |
| Reed F. Bundy | 259 School St |
| Mark Carthy | 21 Stone Rd |
| Peter J. Dizikes | 34 Randolph St |
| Christine M. Doyle | 15 Cedar Rd |
| Karen Freidberg | 43 Douglas Rd |
| Mary Gavin | 12 Long Ave |
| Helen E. Golding | 18 Louise Rd |
| Gail M. Gorman | 96 School St |
| Daniel W. Halston | 10 Myrtle St |
| *Jessica Olans Hausman | 11 Sharpe Rd |
| Jocelyn C. Hayes | 5 Colonial Ter |
| Alina Lisanke | 77 Bow Rd |
| Anne Marie S. Mahoney | 24 Goden St |
| Gretchen McClain | 87 School St |
| Robert E. McGaw | 23 Louise Rd |
| Jeffrey B. Miller | 286 School St |
| Barbara E. Miranda | 22 Myrtle St |
| Holly Hart Muson | 40 Temple St |
| Lydia P. Ogilby | 306 Washington St |
| Corinne McCue Olmsted | 28 Stone Rd |
| Frederick S. Paulsen | 90 School St |
| Adriana Poole | 53 Louise Rd |
| **James Staton | 92 Long Ave |
| Yvette J. Tenney | 70 Bow Rd |
| *Jennifer Walker Thomas | 55 Bright Rd |
| Emma L. Thurston | 101 Baker St |
| Ian L. Todreas | 16 Chenery Ter |
| Stephen Tomczyk | 47 Hamilton Rd |
| Daniel Vernick | 73 Fairmont St |
| John J. Weis | 30 Chenery Ter |
| Kristen F. Zecchi | 30 Orchard St |
| | |
| **Katherine Bicer | 117 School St |
| **Michael Libenson | 74 Hillcrest Rd |
| **Katherine Lind | 68 Fairmont St |

PRECINCT TWO:



| | |
|-----------------------|------------------|
| Leslie J. Aitken | 70 Evergreen Way |
| James Banker | 79 Scott Rd |
| Rachel J. Berger | 33 Stella Rd |
| W. Sumner Brown | 35 Ross Rd |
| M. Patricia Brusch | 52 Radcliffe Rd |
| John J. Buckley | 11 Leicester Rd |
| Susan Burgess-Cox | 135 Radcliffe Rd |
| Thomas Caputo | 63 Richmond Rd |
| Joseph G. DeStefano | 3 Sumner Ln |
| Elizabeth Dionne | 55 Wellesley Rd |
| James F. Gammill | 19 Dorset Rd |
| Ronald H. Geiger | 27 Stella Rd |
| Anne K. Helgen | 243 Marsh St |
| Karen B. Herosian | 585 Pleasant St |
| David Hurley | 20 Birch Hill Rd |
| Kathleen Keohane | 19 Rutledge Rd |
| Linda Levin-Scherz | 75 Woodbine Rd |
| Thomas J. Lowrey | 123 Winter St |
| Peter R. Magni | 140 Radcliffe Rd |
| Elizabeth M. McGuire | 70 Lawrence Ln |
| Robert E. McLaughlin | 81 Wellesley Rd |
| Judith A. McSwain | 35 Ross Rd |
| Meghan A. Moriarty | 22 Garfield Rd |
| John P. Murphy | 5 Stella Rd |
| Daniel D. Nolan | 1015 Concord Ave |
| Karnig Ostayan | 35 Lantern Rd |
| Devan Michael O'Toole | 62 Beatrice Cir |
| Cindy G. Papa | 109 Winter St |
| Elizabeth W. Pew | 27 Wellington Ln |
| John Robotham | 19 Scott Rd |
| Suzanne H. Robotham | 19 Scott Rd |
| Joseph A. Scali | 19 Prospect St |
| Maryann L. Scali | 19 Prospect St |
| Amy Trotsky | 10 Clairemont Rd |
| Julia H. Weeks | 585 Concord Ave |
| David Zipkin | 137 Claffin St |
| | |
| **Caroline Huang | 39 Howells Rd |

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PRECINCT THREE:

PRECINCT 3
TOWN OF BELMONT, MA



| | |
|-------------------------|-------------------|
| *Bradley Earl Abruzzi | 14 Pearl St |
| Liz Allison | 69 Pinehurst Rd |
| Suzanne R. Bass | 530 Concord Ave |
| Lot Webster Bates | 112 Waverley St |
| Adam S. Belkadi | 12 Woodland St |
| Joseph John Bernard | 71 Waverley St |
| David R. Chase | 14 Waverley Ter |
| Stephanie J. Crement | 20 Harris St |
| John T. Dieckmann | 47 Lorimer Rd |
| Bonnie L. Friedman | 16 Hay Rd |
| Shaun A. Goho | 50 Davis Rd |
| Ariane Goodman-Belkadi | 12 Woodland |
| Charles M. Hamann | 6 Meadows Ln |
| Richard P. Hartley | 11 Edward St |
| James Patrick Herron | 28 Hawthorne St |
| Vera L. Iskandarian | 338 Waverley St |
| Ann M. Jansen | 59 Lorimer Rd |
| Juliet B. Jenkins | 76 Lorimer Rd |
| Ralph T. Jones | 56 Summit Rd |
| Mary K. Kennedy | 11 Lorimer Rd |
| Robert V. Kennedy | 11 Lorimer Rd |
| Janet Kruse | 13 Grant Ave |
| Sarah G. Lemieux | 57 Common St |
| Raffi M. Manjikian | 12 Pearl St |
| Christine M. McVay | 109 Brookside Ave |
| Martha C. Moore | 331 Waverley St |
| Lisa A. Oteri | 31 Waverley Ter |
| Martin Plass | 10 Stanley Rd |
| Judith Ananian Sarno | 30 Waverley Ter |
| Robert L. Sarno | 30 Waverley Ter |
| Vincent P. Stanton, Jr. | 32 Royal Rd |
| Mary Donahue Stearns | 15 Winthrop Rd |
| Heli Tomford | 72 Pinehurst Rd |
| Ian P. Watson | 81 Clark St |
| Carole Williams | 3 Stables Way |
| Michelle A. Young | 34 Davis Rd |

**Elizabeth Klimasmith 17 Edward St

PRECINCT FOUR:

PRECINCT 4
TOWN OF BELMONT, MA



| | |
|-----------------------|---------------------|
| Rola M. Baghdady | 14 Loring St |
| Sami S. Baghdady | 14 Loring St |
| Helen E. Bakeman | 92 Lexington St |
| Catherine A.C. Bowen | 67 Bartlett Ave |
| Judith L. Brown | 300 Trapelo Rd, #19 |
| William J. Chemelli | 11 Ripley Rd |
| Michael B. Chesson | 21 Whitcomb St |
| Charles L. Clark | 150 White St, #2 |
| Kevin M. Cunningham | 20 Chandler St |
| Debra Deutsch | 56 Hull St |
| David R. Flewelling | 36 Sycamore St |
| Sheila M. Flewelling | 36 Sycamore St |
| Lucia E. Gates | 11 Agassiz St |
| Linda DeVito Ghilardi | 16 Church St, 3L |
| Lisa M. Gibalerio | 20 Chandler St |
| Jirair M. Hovsepien | 44 Chandler St |
| Henry V. Kazarian | 22 Banks St |
| Brian Keefe | 195 Lexington St |
| Philip W. Lawrence | 68 Agassiz Ave |
| Anne Barrington Mahon | 19 Alma Ave |
| Shonool Malik | 4 Sycamore St, #1 |
| Alon Joseph Manela | 50 Bartlett Ave |
| William G. Messenger | 84 Lexington St |
| John B. Occhino | 18 Hull St |
| Sandra M. Occhino | 18 Hull St |
| Rose E. O'Neil | 77 Maple St |
| Lisa A. Pargoli | 223B White St |
| David Powelstock | 23 Alma Ave |
| Gitanjali Rege | 64 Beech St |
| Ogden R. Sawyer | 181 Lexington St |
| Elizabeth B. Schmidt | 59 Lexington St |
| Daniell G. Stevens | 3 Chestnut St |
| Johanna M. Swift | 92 Hull St |
| Laura Joy Vanderhart | 96 Agassiz Ave |
| David M. Webster | 18 Holt St |
| Joseph P. White | 14 Maple Ter |

PRECINCT FIVE:

PRECINCT 5
TOWN OF BELMONT, MA



| | |
|----------------------------|-----------------|
| Elaine C. Alligood | 265 Beech St |
| Arto N. Asadoorian | 40 Slade St |
| Claus C. Becker | 20 Poplar St |
| Suzanne W. Bloore | 37 Hastings Rd |
| Mary Bradley | 12 Leslie Rd |
| Stephan W. Carlini | 31 Horne Rd |
| Laurie Carlson | 20 Upland Rd |
| Nancy A. Carlson | 12 Poplar St |
| Joanne E. Coakley | 95 Horace Rd |
| David Coleman | 26 George St |
| Julie S. Crockett | 232 Trapelo Rd |
| A.H. Silvia Cruz | 38 Winslow Rd |
| Thayer Donham | 77 Hammond Rd |
| Janice M. Ellard | 12 Horace Rd |
| Judith D. Feins | 71 Bay State Rd |
| Howard Mark Fine | 88 Bay State Rd |
| Richard Glade Hansen | 38 Winslow Rd |
| Raymond Johnson | 53 Hammond Rd |
| Myron J. Kassaraba | 43 Hastings Rd |
| Jaime Parker Murphy | 17 Harding Ave |
| Azra Nelson | 28 Vincent Ave |
| John M. O'Connor | 35 Upland Rd |
| Tommasina A. Olson | 10 Bay State Rd |
| John W. Pollock | 383 Common St |
| Lois J. Pollock | 383 Common St |
| Andres T. Rojas | 72 Drew Rd |
| Michael N. Russo | 105 Slade St |
| **Edward C. Sanderson, III | 44 Flett Rd |
| Andrea Serra-Masciari | 51 Flett Rd |
| **Matthew Sullivan | 121 Hammond Rd |
| John P. Sullivan | 72 Palfrey Rd |
| Mark D. Wagner | 21 Hastings Rd |
| Jeanne Widmer | 126 Gilbert Rd |
| Lucia Wille | 58 Hammond Rd |
| Casey Claire Williams | 46 Wiley Rd |
| Roger P. Wrubel | 165 Slade St |

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PRECINCT SIX:

PRECINCT 6
TOWN OF BELMONT, MA



| | |
|---------------------------|---------------------|
| David B. Alper | 1 Oak Ave |
| Karen McNay Bauerle | 59 Hurd Rd |
| John J. Bowe | 20 Elizabeth Rd |
| Roger Duane Colton | 34 Warwick Rd |
| Tara Donner | 47 Payson Rd, #2 |
| Theodore Dukas | 236 Payson Rd |
| Roy Epstein | 34 Cushing Ave |
| Stephen A. Evans | 100 Van Ness Rd |
| Judith F. Feinleib | 87 Oakley Rd |
| Elizabeth Gibson | 15 Oakley Rd |
| Laurie A. Graham | 32 Warwick Rd |
| Marcie S. Hirsch | 64 Old Middlesex Rd |
| Suzanne Johannet | 45 Warwick Rd |
| Virginia Jordan | 34 Lawndale St |
| Mary Ann Kazanjian | 355 School St |
| Julie M. Kirrane | 23 Lawndale St |
| Stephen H. Klionsky | 196 Payson Rd |
| Priya Adhikari Licht | 174 Lewis Rd |
| Elizabeth G. Lipson | 89 Townsend Rd |
| Gail S. Mann | 196 Payson Rd |
| *Lauren Meier | 39 Oak Ave |
| Jeanne R. Mooney | 60 Oak Ave |
| Linda N. Oates | 302 Payson Rd |
| Aaron B. Pikilingis | 24 Branchaud Rd |
| Katherine Poulin-Kerstien | 44 Townsend |
| Robert P. Reardon | 73 Van Ness Rd |
| Jocelyn Record | 44 Oak Ave |
| Brian S. Saper | 16 Old Middlesex Rd |
| Joel M. Semuels | 18 Bellevue Rd |
| Jamie H. Shea | 149 Washington St |
| Elyse B. Shuster | 29 Van Ness Rd |
| Judith Singler | 53 Selwyn Rd |
| Laurie R. Slap | 95 Long Ave |
| Michael A. Smith | 40 Warwick Rd |
| Philip K. Thayer | 39 Oak Ave |
| Peter Whitmer | 41 Hurd Rd |

**Jennifer Marusiak 23 Chester Rd

PRECINCT SEVEN:

PRECINCT 7
TOWN OF BELMONT, MA



| | |
|------------------------|---------------------|
| Kathleen Lowrey Bonnin | 44 Dalton Rd |
| Margaret M. Callanan | 21 Sargent Rd |
| Richard "Nick" Candee | 21 Anis Rd |
| Jill Eden Clark | 45 Dartmouth St, #1 |
| Paul J. Coutinho | 23 Woods Rd |
| Clare G. Crawford | 134 Dalton Rd |
| Joan A. Drevins | 61 Betts Rd |
| Benjamin T.C. Geiger | 3 Anis Rd |
| Elizabeth Ann Goss | 102 Fairview Ave |
| Laura Joyce Hill | 10 Hartley Rd |
| Robert N. Imberman | 450 School St |
| Henry D. Jacoby | 106 Grove St |
| Thomas Douglas John | 3 Livermore Rd |
| Patricia A. Kelley | 30 Grove St |
| Dovie Yoana King | 27 Oxford Ave |
| Jennifer D. Kundrot | 101 Fairview Ave |
| Hannah Smith Liberty | 43 Worcester St |
| Deborah S. Lockett | 112 Dalton Rd |
| Geoffrey George Lubien | 38 Unity Ave |
| Michael McNamara | 41 Marlboro St |
| Benjamin J. Meshoulam | 54 Newton St |
| Glen Mohr | 281 Washington St |
| Carol A. Moyles | 27 Betts Rd |
| Paul S. Nelson | 40 Unity Ave |
| Stephen R. Pinkerton | 139 Dalton Rd |
| Alison M. Rhodes | 54 Newton St |
| Heather M. Rubeski | 133 Dalton Rd |
| Penelope H. Schafer | 161 Lewis Rd |
| Annis Whitlow Sengupta | 35 Marion Rd |
| Brett C. Sorenson | 30 Woods Rd |
| Susan Rebecca Titus | 26 Livermore Rd |
| Alexandra E. van Geel | 64 Livermore Rd |
| Glenn P. Wong | 70 Livermore Rd |

PRECINCT EIGHT:

PRECINCT 8
TOWN OF BELMONT, MA



| | |
|------------------------|------------------|
| Kathleen M. Baskin | 73 Munroe St |
| Marty Bitner | 207 Claffin St |
| Kevin P. Brosnan | 31 Tobey Rd |
| Carolyn A. Bunyon | 50 Albert Ave |
| Laura S. Caputo | 75 Oliver Rd |
| Alexander Corbett, III | 114 Alexander |
| Kathleen Cowing | 278 Cross St, #1 |
| Michael F. Crowley | 119 Farnham St |
| Pamela G. Eagar | 138 Claffin St |
| Anthony A. Ferrante | 15 Westlund Rd |
| Anne Covino Goldenberg | 36 Stearns Rd |
| Melissa Ann Irion | 132 Dean St |
| Stephen Michael Kerins | 27 Sandrick Rd |
| Christine W. Kochem | 21 Jason Rd |
| Robert C. Kochem | 21 Jason Rd |
| Anne-Marie M. Lambert | 79 Chilton St |
| Shilpa Lawande | 137 Chilton St |
| Natalie MacLean Leino | 27 Sherman St |
| Melissa MacIntyre | 94 Winn St |
| Donald H. Mercier | 96 Cross St |
| Diane B. Miller | 52 Statler Rd |
| Patrick J. Murphy, IV | 130 Claffin St |
| Frances B. Napoli | 229 Channing Rd |
| David T. Nuscher | 50 Winn St |
| Sonja B. Plesset | 27 Arthur Rd |
| Lynn Peterson Read | 62 Munroe St |
| Roger Read | 62 Munroe St |
| Paul C. Rickter | 119 Cross St |
| Ann M. Rittenburg | 42 Farnham St |
| Paul F. Roberts | 54 Cross St |
| Deborah M. Rosales | 48 Farnham St |
| Stephen B. Rosales | 48 Farnham St |
| Ellen F. Schreiber | 49 Sandrick Rd |
| Scott D. Stratford | 97 Alexander Ave |
| Ellen J. Sugarman | 119 Cross St |
| Gi Hyun Yoon-Huang | 107 Winn St |

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BOARD OF SELECTMEN:

Chair: Adam Dash

Vice - Chair: Mark A. Paolillo

Selectman: Thomas Caputo

Town Administration Office Staff:

Town Administrator: Patrice Garvin

Assistant Town Administrator: Phyllis Marshall

Budget Analyst: Glen Castro

Administrative Coordinator: Susan Murphy/ Pam Callahan

Administrative Assistant: Matthew Haskell

Committee's Purpose and Duties:

The Office of the Board of Selectmen and Town Administrator is responsible for the oversight and general direction of the Town's delivery of municipal services, and all matters not otherwise provided for by law or specified in the Town's By-Laws.

The Board of Selectmen is comprised of three (3) elected members who serve in a part-time capacity and receive a small annual salary for their service. The members do not maintain individual offices in the Town Hall. Instead, they rely on full-time administrative and management staff to manage the day-to-day operations of the Town.

The Selectmen appoint a full-time Town Administrator to serve as the Town's Chief Administrative Officer and to manage the daily operations of the Town on behalf of the Board.

The Board oversees many aspects of Town business, including the preparation of the annual budget and the Warrant for Town Meeting, approval of local licenses, making committee appointments, setting town policies and overseeing the management and delivery of municipal services. The Board of Selectmen convene regularly throughout the year, typically biweekly on Monday evenings, to discuss policy issues; to set agendas for itself and the Town Meeting; to resolve disputes; to issue licenses; to establish ad hoc committees; to make appointments to existing boards and committees; and to develop a budget recommendation for Warrant Committee consideration and Town Meeting approval. Although the Town's governing structure is fragmented (e.g., many independent, elected boards and officials), the Board of Selectmen is the primary entity that has the structure and ability to identify issues of Town-wide importance that can be translated into operational goals or placed on the legislative warrant for Town Meeting consideration and approval. It is the Board of Selectmen that creates the official Warrant for the Town Meeting.

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Many hours of staff and management support are provided to the Board of Selectmen to fulfill the Town's legal duties and to oversee the delivery of town services in the most efficient and effective way possible. The Town Administrator's Office coordinates the following activities under the authority of the Board of Selectmen: processing Town license applications; working with the Chairman of the Board of Selectmen to set the Board's meeting agendas; preparing the "agenda packet" for each member of the Board of Selectmen; compiling background information for each agenda item to ensure efficient and effective meetings; processing the actions of each Selectmen's meeting; tracking requests from residents for Town information, tracking and processing insurance claims against the Town; preparing all materials for the smooth and efficient flow of the Town Meeting; facilitating the preparation and consolidation of the Town's operating budget; formulating a budget recommendation to the Board for their consideration and approval as the Executive branch of Town government.

Summary of Activities and Accomplishments:

- Implement a strategic planning process and coordinate goal-setting sessions with the Board of Selectmen and Department Heads.
- Develop recommendations for providing vocational education to Belmont students.
- Continued collaboration between the Board of Selectmen, School, Warrant and Capital Budget Committees in developing a fiscal 2019 operating and capital budget.
- Entered Belmont into a Community Compact Agreement with the State
- Continue implementation and monitoring of Green Communities Initiatives to achieve energy consumption reductions.
- Continue the Belmont High School Building process in accordance with MSBA requirements and timelines.
- Continued development of Capital Plan for Major Buildings.
- Continued implementation of the Recreation Strategic Plan.
- Prepare for collective bargaining negotiations for expiring labor contracts.
- Approve updated Personnel Policies.
- Develop capital plan for the next phase of Sewer and Storm Water Rehabilitation.
- Further refinement of Parking Management Plan for Belmont Center.
- Investigate Stormwater Enterprise Fund Model.
- Continue progress on a new skating rink as part of a public/private partnership once more information on the Belmont High School project becomes available as part of the Feasibility Study Process.
- Continue to implement recommendations contained in the Financial Task Force report.
- Continue to improve communications with the public.
- Found a new home for Belmont Food Pantry inside Town Hall
- Continue to make improvements to the Public Budget Document.
- Continue consolidation of Town and School facility budget items.
- Provided support to the Logan Airport Noise Advisory Committee.
- Coordinated approval of Common Victualler and Retail and Restaurant Liquor Licenses for 2018.
- Coordinated and expanded outreach for facility rentals in Town Buildings.
- Continued to make improvements to the appointment process of residents to various to committees and Boards by the BOS.

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Goals for 2019:

- Implement a strategic planning process and coordinate goal-setting sessions with the Board of Selectmen and Department Heads.
- Continue implementation and monitoring of Green Communities Initiatives to achieve energy consumption reductions.
- Continue the Belmont High School Building process in accordance with MSBA requirements and timelines.
- Review recommendations based on the completed Feasibility Study by the Community Path Implementation Committee for BOS approval.
- Develop capital plan for the next phase of Sewer and Storm Water Rehabilitation.
- Further refinement of Parking Management Plan for Belmont Center.
- Investigate Stormwater Enterprise Fund Model.
- Continue progress on a new skating rink as part of a public/private partnership once more information on the Belmont High School project becomes available as part of the Feasibility Study Process.
- Continue to review and implement recommendations contained in the first Financial Task Force report.
- Continue to improve communications with the public.
- Continue to make improvements to the Public Budget Document.
- Continue consolidation of Town and School facility budget items.
- Continuation of the Belmont High School Feasibility Study
- Construction of a new Pequotsette Playground
- Improvements to the Grove Street Playground
- Continued discussions on the Community Path Feasibility Study Process
- Continued discussions on other major capital projects for buildings and other assets with strategic plan of proposed schedule
- Smart Meters for water consumption will be installed to provide real time information to users
- Recommendations for providing vocational education to Belmont students will be developed
- Continued implementation of the recommendations contained in the Recreation Strategic Plan

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SCHOOL COMMITTEE

Chair: Susan Burgess-Cox

Secretary: Andrea Prestwich

Committee Members:

Catherine Bowen

Tara Donner

Lisa Fiore

Jill Norton

School Department Administration Staff:

Superintendent of Schools: John P. Phelan

Assistant Superintendent for Curriculum and Instruction: Janice Darias

Director of Finance, Business, and Operations: Anthony DiCologero

Committee's Purpose and Duties:

The Belmont School Committee is an unpaid six-member board elected to three-year terms at Belmont's annual Town Election. Terms overlap so two members are elected per year. Massachusetts law grants three specific powers to school committees: to appoint and remove the superintendent, to set school policies, and to review and approve budgets.

Summary of Activities and Accomplishments:

- Approved FY19 budget with 9 additional FTEs to help alleviate large class sizes at all levels, provide administrative support at the Chenery Middle School and accommodate the growing number of English language learners in Belmont.
- Installed modular units at the Burbank School to accommodate growing enrollment.
- Achieved staffing levels to comply with Belmont School Committee class size guidelines.
- Continued implementation of district-wide Social Emotional Learning (SEL) and Achievement Gap work.
- Approved a 7-12 Grade Configuration for a new school.
- Obtained town approval for a debt exclusion for a 7-12 school.
- Approved a pilot for a later start time for students at Belmont High School.

Goals for 2019:

The overall goal of the Belmont School Committee has remained constant over the last several years. Its goal is to use its powers to ensure that the Belmont Public Schools achieve its mission:

With a commitment to teaching and learning, the Belmont Public Schools strive to nurture the intellectual, social, and personal development of each student and to create a dynamic community of lifelong learners who contribute to the common good and are of service to others.

The School Committee will strive to ensure that policies and budgets align with the following three goals, and that the superintendent acts to achieve them:

1. To prepare all students for college, career, and life-long learning through a balanced and healthy school experience, continuity of curriculum and compliance with Commonwealth and community standards, support for educators to experiment and innovate, and clear articulation of our instructional models.
2. To support continuous improvement and overall programmatic and fiscal stability by engaging administrators, teachers, and other stakeholders in generally accepted practices of long-term strategic

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planning.

3. To ensure that students receive instruction from consistently highly qualified educators who pursue continuous improvement of their art by hiring well-prepared and diverse professionals, sustaining continuous professional development by means of clear and coherent plans, and implementing a successful educator evaluation system in line with new Commonwealth standards.

The following are liaison assignments and subcommittee and collective bargaining teams:

Moderator Appointments

Belmont High School Building Committee

Dr. Lisa Fiore

Subcommittees of the School Committee

Policy/Procedure (Crofts Revision)

Susan Burgess-Cox, Tara
Donner, Kate Bowen, Andrea
Prestwich, Mary Pederson

Finance Sub-committee

Susan Burgess-Cox, Kate Bowen,
Dr. Lisa Fiore, Andrea Prestwich

Curriculum & Instruction Sub-committee

Tara Donner, Lisa Fiore,
Andrea Prestwich

Representatives and Liaisons

Capital Budget Committee

Kate Bowen

EDCO Board

Andrea Prestwich

LABBB Board

John Phelan

Foundation for Belmont Education

Dr. Lisa Fiore

Superintendent's Health, Safety, and Security Advisory Team

Laurie Graham (ex-officio)

Warrant Committee

Jill Norton

Community Education

Dr. Lisa Fiore

Council on Aging

Vacant

One Book One Belmont

Vacant

Foundation for Belmont Education:

The Foundation for Belmont Education (FBE) raises funds in support of enrichment and innovation in the Belmont Public Schools. Founded in 1993 by community members who wanted to ensure support for the continued excellence of the school system, the FBE awarded more than \$227,000 to the Belmont Public Schools in the 2017-18 school year.

The FBE raises funds in several ways. Many residents and families support the FBE's Annual Appeal, which helps to fund various programs. The Dan Scharfman Memorial Run is held on the first Sunday of October and kicks off our fundraising season. In honor of the late school committee member, Dan Scharfman, the 5K and 2K races are a favorite among serious runners and families alike. The Spelling Bee for Grades K-6 is an annual fall event, drawing more than 700 Belmont student spellers and is a fun family day designed to showcase the students' spelling skills. Every March, the FBE holds its Annual Fundraiser and Auction, which has become a much-anticipated community event. With the support of businesses and residents, this event raised more than \$120,000 last year. Additionally, there were more than 650 STAR Awards (Staff and Teacher

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Appreciation and Recognition) purchased by students and their families to honor and thank Belmont educators and staff for their outstanding dedication to their children's education.

During the 2017-18 school year, the FBE again sponsored the Outstanding Teacher Awards, where teachers from each of Belmont's six public schools are nominated by students and community members. The 2017-18 recipients were **Colleen Cox**, Burbank, Kindergarten; **Erin Gillies-Thibeault**, Winn Brook, Grade 1; **Denise LaPolla**, Chenery Middle School, Special Education; **Catherine Larkin**, Belmont High School, Fine Arts, Ceramics; **Ted Trodden**, Butler, Physical Education; and **Christina Westfall**, Wellington, Grade 4. In addition, **Brian Dunn**, Belmont High School, Foreign Language, Latin, was the recipient of the S. Warren Farrell Award for Educational Excellence. This award is a subset of the Outstanding Teacher Awards and both honors Warren Farrell for his many years of volunteer leadership in Belmont and its public schools, and recognizes a teacher or other educator for their longstanding dedication and leadership in Belmont's public schools.

In total, the FBE has awarded more than \$3.7 million to the Belmont Public Schools in the form of 750 awards for Learning Excellence Grants, Professional Development support, and large-scale special initiatives. The commitment and generosity of the FBE and its volunteers along with the many families and businesses who contribute to the FBE each year enable the Belmont Public Schools to offer many programs that would otherwise be impossible to undertake. The School Committee, teachers and administrators are very grateful for the ongoing support of the Foundation for Belmont Education.

School Advisory Councils:

As a result of the 1993 Education Reform Act, School Advisory Councils have been established at each of Belmont's schools. The Advisory Councils have taken an active role in addressing policy issues at the site level. Members of the 2017-2018 School Advisory Councils include the following:

| School | Teacher Representatives | Parent Representatives | Community Representatives |
|-----------------------|---|---|----------------------------------|
| Burbank | Tricia Clifford, Chair Vicky O'Regan Janet Flaherty | Cathy Meyer Kristina Elias Hyon-Jee Lee Voigt | Suzanne Alcock |
| Butler | Danielle Betancourt, Chair Jennifer Pressey Brian Bisceglia-Kane | Parul Garg Donna Santagati | Julie Crockett |
| Wellington | Stephen Lambert & Annemarie Stewart, Co- Chairs Kendra Nyanzi Carolyn Bell Elizabeth Cox | John Bresnihan Emily Rodriguez Lauren Capitani | Kate Ascione Cheryl Minor |
| Winn Brook | Janet Carey, Chair Melissa Crough Lauren Chancey Sarah Daggett Michela Keough | Anne Bauer Patricia Asimacos Shilpa Lawande Tomas Palacios | Lynn Bodmer |
| Chenery Middle School | Michael McAllister, Chair Nicolette Foundas | Amelia Newbury Jessica Bendell April Edrington | Scott D. Packard Alton Price |
| Belmont High School | Tom Brow, Chair Dan Moresco Jeff Shea Josh Streit | Virginia Cox Wendy Murphy Annah Abrams | Ottavio Forte Diane Plamer |

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Programs and Instruction

In 2018 the Belmont Public Schools remained committed to universal access to the highest quality curriculum for all students as well as universal proficiency. This is accomplished through the efforts of BPS educators who are supported in their learning and growth through the district's professional development program. We have established three primary means to achieve this goal: professional development meetings led by Principals, Directors, and Curriculum Specialists focusing on district and school strategic initiatives; Professional Learning Teams (PLTs), educators working together on a targeted area of need to improve learning for all students; and professional development courses, seminars, workshops, and study groups led by BPS educators and partner organizations (held during meeting and early release times as well as optional times after school, evenings, weekends, and summers. This year we have a focus on learning about culturally responsive teaching to address achievement gaps and developing a comprehensive framework in all schools to support the Social and Emotional Learning (SEL) of all students. A detailed listing of these offerings can be viewed on the Professional Development web site for the Belmont Public Schools at this address:

<http://www.belmont.k12.ma.us/bps/Staff/Professional-Development>.

Assessment

This annual report on the results of standardized testing in the Belmont Public Schools includes information on standardized tests which students took as a result of state mandate and student choice during the 2017-2018 school year.

| | | |
|---|---|-------------------------------------|
| <u>Student Choice</u> | SAT Reasoning Test SAT Subject Tests ACT Advanced Placement (AP) | Multiple Administration Dates |
| <u>State Mandated</u> Grades 3, 4, 5, 6, 7, 8, 10 | Massachusetts Comprehensive Assessment System (MCAS) <i>English Language Arts and Mathematics</i> | Spring (March-May) |
| Grades 5, 8, 9 | Massachusetts Comprehensive Assessment System (MCAS) <i>Science</i> | Spring (May-June) |

The testing schedule for Belmont students continues to be challenging. Students participated in the SAT Reasoning Test and the SAT Subject Tests. Belmont students also participated in the ACT program, but at a rate lower than that in the SAT program. Student involvement in Advanced Placement testing is very strong.

This year all students in grades 3 through 10 in the Commonwealth of Massachusetts took the Massachusetts Comprehensive Assessment System (MCAS). For students in grades 3 through 8, this was the second administration of a new test, the Next Generation MCAS; the high school and science MCAS continued to take the "legacy" MCAS tests. In 2018 students in grades 4, 5, 6, 7 and 8 took the MCAS on computers; the remaining grades continued to take the test on paper. In 2019 all grades and subjects will be taken on the computer. Assessments in English/language arts and mathematics are administered in Grades 3, 4, 5, 6, 7, 8, and 10; assessments in science are administered in grades 5, 8, and 9. Passing scores on the grades 9 and 10 assessments are a requirement for high school graduation.

Belmont High School students also participate in the Preliminary Scholastic Achievement Tests. This test is the basis for the National Merit Scholarship Program. This year seven Belmont High School students were named semifinalists in the 2019 Merit Scholarship Competition. In addition, there were 22 commended students.

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SAT (2017-2018)

The SAT Reasoning Test

The SAT Reasoning Test includes two sections: the evidenced-based reading and writing section and the math section. Each section is scored on a scale ranging from 200 to 800, resulting in a total possible score of 1600. The reading portion of the tests asks students to read a variety of forms of text and answer multiple choice questions to demonstrate their command of the evidence, their understanding of words in context, and their ability to analyze and synthesize what they've read. In the writing and language section of the test, students demonstrate their ability to improve sentences or passages by selecting a better option from the choices; they also demonstrate their command of Standard English conventions. In the math section students solve real world problems to demonstrate their mastery of math concepts, operations, and relations. There are two sections to the math test. On one you are allowed to use a calculator; on the other you are not allowed to use a calculator. Students have the option of writing an essay in which they analyze a passage, supporting their claims with evidence from the passage. This optional section is required by some colleges and universities as part of their admissions process. The total testing time for the SAT is 3 hours without the essay, or 3 hours and 50 minutes with the essay.

Student Results

The SAT report summarizes information for seniors who took the SAT Reasoning Test at any time during high school through March 2018. If a student took the test more than once, the most recent score was used. Belmont's total score mean is 1,279, which includes a mean score of 633 on the Evidenced-based Reading and Writing Section, and a mean score of 647 on the Math Section. Comparisons with state and national scores are below, along with the scores from the previous year.

Two hundred eighty-eight BHS seniors (87% of the class of 2018) reported SAT Test scores. In Belmont, the evidenced based reading and writing test mean is 71 points higher than the state mean and 97 points higher than the national mean. The mathematics mean for Belmont is 84 points higher than the state mean and 116 points higher than the national mean. The combined mean for Belmont students was 154 points higher than the state mean and 211 points higher than the national mean.

The College Board sets benchmark scores to represent readiness for college level courses. Of the 288 Belmont High School students who took the test, 92% met the benchmark for evidence based reading and writing, and 87% met the benchmark for math. 84% of the test takers met both benchmarks.

2017-18 Results

Highest possible combined score = 1600

| Overall MEAN | Belmont Public Schools | State | National |
|------------------------------------|-------------------------------|--------------|-----------------|
| Evidence-Based Reading and Writing | 633 | 562 | 536 |
| Mathematics | 647 | 563 | 531 |
| Combined | 1279 | 1125 | 1068 |

2016-17 Results

Highest possible combined score = 1600

| Overall MEAN | Belmont Public Schools | State | National |
|------------------------------------|-------------------------------|--------------|-----------------|
| Evidence-Based Reading and Writing | 635 | 553 | 538 |
| Mathematics | 641 | 550 | 533 |
| Combined | 1277 | 1103 | 1071 |

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ACT (2017-18)

The ACT consists of curriculum-based tests of educational development in English, mathematics, reading (social sciences), and science (biology and STEM) designed to measure the skills needed for success in first year college coursework. The ACT is scored on a scale of 1 to 36, with 36 being the highest possible score. The English test focuses on editing and revising skills. The mathematics test consists of problems found in Algebra I, Algebra II, and Geometry. The reading test focuses on reading comprehension questions using a variety of passages from the social sciences. The science test measures interpretation, analysis, evaluation, reasoning, and problem-solving skills required in the natural sciences. This battery of tests takes 3 hours. An optional writing test measures skills in planning and writing a short persuasive essay. The writing test takes 40 minutes.

Student Results

The ACT report summarizes information for seniors who took the ACT any time during high school through spring 2018. One hundred forty-six BHS seniors (46% of the class of 2018) reported ACT scores. Students receive four scores, one for each section of the test. According to ACT, student scores should be compared to the ACT College Readiness Benchmark scores which are the minimum scores needed on ACT subject-area tests to indicate a 50% chance of obtaining a B or higher or about a 75% chance of obtaining a C or higher in the corresponding credit-bearing college courses. The ACT equates their tests to such college courses as English Composition, Algebra, Social Sciences, and Biology. Comparisons with state and national scores are below, along with the scores from the previous year.

Of the 146 Belmont High School students who took the test, 95% met the benchmark English composition, 86% met the benchmark for algebra, 86% met the benchmark for social sciences, and 79% met the benchmark for biology. 73% of the test takers met all four benchmarks.

2018 Results

| | ACT College Readiness Benchmark | BHS Average Score | State Average Score | National Average Score |
|----------------------------------|--|--------------------------|----------------------------|-------------------------------|
| English | 18 | 27.5 | 25.5 | 20.2 |
| Mathematics | 22 | 27.0 | 25.2 | 20.5 |
| Reading (Social Sciences) | 22 | 27.6 | 25.9 | 21.3 |
| Science (Biology) | Biology 23 | 26.6 | 24.7 | 20.7 |
| Composite | N/A | 27.3 | 25.5 | 20.8 |

2017 Results

| | ACT College Readiness Benchmark | BHS Average Score | State Average Score | National Average Score |
|----------------------------------|--|--------------------------|----------------------------|-------------------------------|
| English | 18 | 27.9 | 25.4 | 20.3 |
| Mathematics | 22 | 27.8 | 25.3 | 20.7 |
| Reading (Social Sciences) | 22 | 28.4 | 25.9 | 21.4 |
| Science (Biology + STEM) | Biology 23 / STEM 26 | 27.6 | 24.7 | 21.0 |
| Composite | N/A | 28.0 | 25.4 | 21.0 |

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Advanced Placement

The Advanced Placement Program offers 36 discipline-based examinations. These exams consist of multiple choice and open response questions. The examinations are graded on a 5-point scale. Most of the nation's colleges and universities award credit for grades of 3 or higher. The values of an Advanced Placement Program are many. First, AP courses offer a standard curriculum that is used across the country and acknowledged throughout the world for its quality and rigor. Second, the AP curriculum tends to raise the quality of curriculum throughout the entire high school. Finally, the AP courses at Belmont High School are aligned with university standards and expectations, allowing students to experience rigorous, college-level courses while still in high school.

| Year | Students participating in AP program | Exams taken by the participating students | Subject areas of the exams | Percentage of scores of 3, 4, or 5 |
|------|--------------------------------------|---|----------------------------|------------------------------------|
| 2008 | 392 | 818 | 25 | 89% |
| 2009 | 391 | 802 | 28 | 93% |
| 2010 | 415 | 820 | 23 | 95% |
| 2011 | 378 | 746 | 23 | 94% |
| 2012 | 386 | 836 | 21 | 94% |
| 2013 | 414 | 838 | 22 | 93% |
| 2014 | 459 | 1,006 | 25 | 95% |
| 2015 | 458 | 1,032 | 27 | 95% |
| 2016 | 468 | 1,034 | 25 | 95% |
| 2017 | 498 | 1,096 | 28 | 93% |
| 2018 | 502 | 1,159 | 25 | 91% |

In 2018, Belmont High School students took Advanced Placement Exams in 25 subject areas. They are listed by discipline:

| | |
|---|--|
| <p>English</p> <ul style="list-style-type: none"> • English Literature and Composition <p>Foreign Language</p> <ul style="list-style-type: none"> • Chinese Language and Culture • French Language and Culture • Latin • Spanish Language and Culture <p>History and Social Science</p> <ul style="list-style-type: none"> • European History • Macroeconomics • Microeconomics • Psychology • United States Government and Politics • United States History | <p>Mathematics</p> <ul style="list-style-type: none"> • Calculus AB • Calculus BC • Computer Science A • Statistics <p>Science</p> <ul style="list-style-type: none"> • Biology • Chemistry • Environmental Science • Physics 1 • Physics 2 • Physics C: Electricity and Magnetism • Physics C: Mechanics <p>Fine and Performing Arts</p> <ul style="list-style-type: none"> • Music Theory • Studio Art: 2-D Design Portfolio • Studio Art: Drawing Portfolio |
|---|--|

AP Scholar Awards

Belmont High School students are well represented in the AP Scholar Awards Program.

- The AP Scholar Award was earned by 69 students who received grades of 3 or higher on three or more AP exams
- The AP Scholar with Honors Award was earned by 64 students who received an average grade of at least 3.25 on all AP Exams taken and grades of 3 or higher on four or more of these exams.

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- The AP Scholar with Distinction award was earned by 132 students who received an average grade of at least 3.5 on all AP Exams taken and grades of 3 or higher on five or more of these exams.
- The National AP Scholar Award was earned by 33 students. This award is granted to students who receive an average grade of at least 4 on all AP Exams taken and grades of 4 or higher on five or more of these exams.
- The AP International Diploma was earned by 4 students. This certificate is available to U.S. high school students applying to universities outside the country who earned a score of 3 or higher on five or more AP exams.

In total, 302 AP awards were earned by BHS students in 2018.

Massachusetts Comprehensive Assessment System (MCAS)

During the 2017-18 school year, Belmont students in grades 3 through 10 took the Massachusetts Comprehensive Assessment System tests in English/Language Arts, Mathematics, and Science. See below for the details on the subjects tested at each grade. A review of the results of the 2017 MCAS indicates an overall strong performance for Belmont students in the aggregate, and areas where we need to improve for some subgroups of students.

The 2018 test administration was the second year of the Next Generation MCAS for grades 3 through 8 for both English Language Arts and Math. The names for the performance levels have changed, and the new standards for “meeting expectations” are generally more rigorous than the previous standards for “proficient.” As a result, the Department of Elementary and Secondary Education projected that approximately 50% of students across the state would score in the “meeting expectations” range or above. Our students in grades 3 through 8 exceeded the state projection. In English Language Arts, 78% of our students met or exceeded expectations; in math, 78% our students met or exceeded expectations. Please see below for results by grade level and subject.

MCAS Test Administration for 2017-18

| Grade Tested In 2017-18 | YOG | Current Grade In 2018-19 | # Tested | Subject Tested |
|--|------------|---------------------------------|-------------------|------------------------|
| 10 | 2020 | 11 | 342 340 | English Math |
| 9 | 2021 | 10 | 311 | Physics |
| 8 | 2022 | 9 | 353 354 354 | ELA Math Science |
| 7 | 2023 | 8 | 346 344 | ELA Math |
| 6 | 2024 | 7 | 363 363 | ELA Math |
| 5 | 2025 | 6 | 367 368 369 | ELA Math Science |
| 4 | 2026 | 5 | 384 385 | ELA Math |
| 3 | 2027 | 4 | 387 387 | ELA Math |
| Total MCAS Tests Administered, Spring 2018 | | | 6,117 | |

All students must pass a science, English, and math test in order to earn a high school diploma. According to statutes, all students must meet or exceed the proficient scaled score of 240 in English and

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math, and the needs improvement scaled score of 220 in science. Those who score between 220 and 238 on the English and math tests must also fulfill the requirements of an Educational Proficiency Plan (EPP) in order to meet the state Competency Determination Graduation Requirement. The EPP is developed by the Belmont High School administration and guidance counselors to document student progress and completion of this requirement.

English Learners (ELs) participate in the MCAS. In addition, all EL students are assessed annually with the ACCESS test. This test measures students' English language proficiency and progress in learning English in the four domains of reading, writing, listening, and speaking across all content areas.

Yearly Comparison of Combined Percentages of Student Performance at Advanced and Proficient on Legacy MCAS or Exceeding and Meeting Expectations on Next Generation MCAS

| Grade | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 |
|--------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 3 Reading | 82% | 81% | 85% | 82% | 86% | 77% | 81% | 85% | 82% | 69% | 80% |
| 3 Math | 84% | 85% | 85% | 82% | 85% | 83% | 89% | 85% | 85% | 79% | 79% |
| 4 English | 78% | 75% | 82% | 84% | 80% | 83% | 72% | 90% | 85% | 75% | 83% |
| 4 Math | 73% | 72% | 75% | 69% | 73% | 78% | 79% | 80% | 83% | 73% | 78% |
| 5 English | 87% | 85% | 84% | 88% | 83% | 86% | 91% | 87% | 89% | 72% | 79% |
| 5 Math | 79% | 76% | 75% | 82% | 84% | 81% | 88% | 75% | 78% | 74% | 75% |
| 5 Science | 71% | 70% | 73% | 72% | 71% | 67% | 81% | 72% | 79% | 78% | 80% |
| 6 English | 91% | 86% | 91% | 94% | 91% | 89% | 90% | 90% | 84% | 80% | 78% |
| 6 Math | 73% | 78% | 83% | 85% | 83% | 84% | 82% | 84% | 79% | 81% | 79% |
| 7 English | 94% | 91% | 92% | 93% | 97% | 93% | 93% | 90% | 90% | 71% | 71% |
| 7 Math | 76% | 77% | 80% | 76% | 78% | 80% | 83% | 76% | 84% | 75% | 76% |
| 8 English | 97% | 96% | 96% | 93% | 95% | 98% | 97% | 91% | 91% | 85% | 76% |
| 8 Math | 80% | 75% | 77% | 79% | 79% | 87% | 83% | 70% | 62% | 85% | 78% |
| 8 Alg. 1 | | | | | | | | 97% | 98% | NA | NA |
| 8 Science | 74% | 68% | 78% | 71% | 78% | 80% | 78% | 75% | 72% | 76% | 72% |
| 9 Physics | 88% | 93% | 95% | 94% | 95% | 92% | 91% | 94% | 95% | 90% | 93% |
| 10 English | 97% | 95% | 94% | 98% | 99% | 97% | 98% | 97% | 98% | 96% | 98% |
| 10 Math | 95% | 94% | 96% | 95% | 96% | 95% | 96% | 96% | 96% | 96% | 93% |

Assessment and Accountability

In 2018 the Department of Elementary and Secondary Education launched a new system for classifying schools and districts based on accountability indicators that include MCAS achievement and growth as well as other measures. Instead of levels, districts and schools are now placed in one of two categories: requiring assistance or intervention and without required assistance or intervention. In the past, districts received the same accountability determination as the lowest performing school in the district; now, districts are classified based on the results of all students in the district and its lowest performing students. All Belmont schools and the district have been classified as not requiring assistance or intervention. The Butler Elementary School has received the additional designation of a School of Recognition for high achievement, high growth, and for exceeding targets. Only 52 schools in the state received this recognition. We extend congratulations and thanks to all Butler educators for their hard work supporting all students, and commend them for this accountability recognition.

This classification is based on accountability indicators that measure the performance of schools and districts. For elementary and middle schools, these include achievement in English language arts (ELA), mathematics, and science based on MCAS assessments; growth in ELA and mathematics; progress toward English proficiency based on the ACCESS that English learners (ELs) take annually, and rates the school and district on the percentage of ELs meeting annual targets to achieve English proficiency in six years; and chronic absenteeism, based on the percentage of students in grades 1-12 missing 10 percent or more days of school. For high schools there are additional measures. These include high school completion, based on the

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four-year cohort graduation rate, extended engagement rate, and annual dropout rate; and advanced coursework completion, based on the percentage of 11th and 12th grade students achieving a passing grade in at least one advanced course, such as Advanced Placement courses and selected rigorous mathematics and science courses.

Schools and the district are held accountable for improving student performance in each of these measures as part of the criterion-referenced component of the accountability system. Based on 2017 data, the Department of Elementary and Secondary Education set improvement targets for each indicator, and improvement is measured both for all students and for a new student group consisting of the lowest performing students. These are students who have been enrolled in the district for at least two consecutive years, and whose performance on the 2017 MCAS placed them in the lowest quartile of the school. In grades 3 through 8, where students are tested annually, the school is evaluated based on how the same students performed on the 2018 MCAS and the additional indicators. For the high school, the evaluation is based on how improvements of the 2018 lowest performing students as compared to the 2017 lowest performing students.

Points are assigned for each measure, weighted by indicator, and converted to a percentage for all students and the lowest performing students. These two percentages are then averaged to determine the criterion-referenced target percentage for each school and the district. Schools and districts earning 75% or higher are deemed to be meeting targets; those earning 74% or below are partially meeting targets.

Here is a summary of the 2018 accountability data for each school:

| School | Percentage of possible points – All Students | Percentage of possible points – Lowest Performing Students | School Criterion-Referenced Target Percentage | Overall Classification | Reason for Classification |
|------------------------------|--|--|---|--|---------------------------|
| Burbank Elementary School | 90% | 82% | 86% | Not requiring assistance or intervention | Meeting targets |
| Butler Elementary School | 94% | 95% | 95% | Not requiring assistance or intervention | Meeting targets |
| Wellington Elementary School | 92% | 54% | 73% | Not requiring assistance or intervention | Partially meeting targets |
| Winn Brook Elementary School | 93% | 74% | 84% | Not requiring assistance or intervention | Meeting targets |
| Chenery Middle School | 95% | 62% | 79% | Not requiring assistance or intervention | Meeting targets |
| Belmont High School | 85% | 81% | 83% | Not requiring assistance or intervention | Meeting targets |

The accountability determination for our schools also includes a **normative component**, comparing the performance of the students in a school to all other similar schools in the state. Our elementary and middle school are compared to all schools serving grades 3 through 8, and our high school is compared to all schools serving grades 9 through 12. This component, the **accountability percentile**, compares the individual indicators from the 2018 data, ranks them, and assigns a percentile from 1 to 99. Districts are not assigned an accountability percentile.

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| School | Accountability Percentile |
|------------------------------|---------------------------|
| Burbank Elementary School | 98 |
| Butler Elementary School | 97 |
| Wellington Elementary School | 97 |
| Winn Brook Elementary School | 95 |
| Chenery Middle School | 96 |
| Belmont High School | 86 |

As noted previously, under the new accountability system, Belmont schools and the district have been classified as not requiring assistance or intervention. Overall our students continue to demonstrate strong achievement and growth on the MCAS assessments and our English learners are meeting state targets for achieving proficiency. This is a result of rigorous curricula aligned with state standards and effective instruction. Belmont's educators and leaders are to be commended for their commitment to providing a high quality education to our students, and acknowledge that we must continue to improve in the areas where students are not yet meeting with the level of achievement and growth that we want for all students.

For more information on assessment and accountability information for the district and schools, go to the MCAS/Report Cards information on the Belmont Public Schools web site, at this link: <http://www.belmont.k12.ma.us/bps/Administration/MCAS-Testing-Report-Cards>

Community Education

The Belmont Community Education program, through the Belmont Public Schools, offers residents the opportunity to participate in a variety of educational, enrichment, and life skills courses. Classes are offered during Fall and Spring terms, beginning in October and March respectively. Courses include both single-evening and multiple-session programs to accommodate a wide range of participants and interests. Course offerings vary from term to term. The Community Education program is committed to offering high-quality courses at affordable costs to Belmont residents and residents of surrounding communities. The program welcomes suggestions and input from the community for additional course offerings.

More information is available at the program website: <http://www.belmont.k12.ma.us/community-education>. The Belmont Public Schools are grateful for the advice and support of the Superintendent's Community Education Advisory Board, consisting of Belmont residents Diane Barbieri, Janice Ellard, Liz Keegan, Tomi Olson, Scott Stratford, and Director Kelly Higgins.

Business and Finance:

Budget

At the Annual Town Meeting, the members approved a general fund school budget for FY18 of \$52,969,484. However, supplementing this Town appropriation were federal and state grants totaling \$3,613,114. The School Department also offsets a portion of its operational expenses through user fees. In FY18, \$3,798,460 was charged to fee-based revolving accounts to cover operational areas including preschool, full-day kindergarten, food service, athletics, busing, fine and performing arts, student activities, building rentals, and community education.

Increased overall student enrollment, contractual salary raises, medical insurance, and mandated student services were the main cost drivers in the budget. In reviewing costs on a per pupil basis, the Belmont Public Schools continued to spend below the state average. Data obtained from the state Department of Elementary and Secondary Education indicates that for FY17 (the most recent year for which data was available at time of this report), Belmont's average per-pupil expenditure was \$13,656, as compared to the state average of \$16,015.

In the spring of 2015 the community voted in favor of a Proposition 2 ½ budget override, which provided an infusion of funds in the operating budget of the School Department, as well as other Town Departments beginning in FY16. The School Department is appreciative of these funds. These override funds supported a three-year fiscal plan developed by a Town Financial Task Force. The focus of the plan for the School

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Department was: To add positions to support student engagement and to address class size; To meet mandated services needs such as Special Education out-of-district tuitions, transportation, and contract services, and English Language Learner supports; And, to provide school principals and program curriculum directors the ability to expend their instructional supplies, materials, and texts budgets without having to freeze the school budget as was done in several of the prior fiscal years. FY18 is year three of this three-year plan.

Building Maintenance

School maintenance and custodial functions have been operated in conjunction with the consolidated Town/School Facilities Department. Some of the benefits of the consolidation have been the coordination of bids for awarding contracted trade services for building maintenance and repairs, now covering both Town and School buildings; a consolidated Capital Budget Plan for Town and School facilities; and access to a Facilities Department major building repair account to assist in addressing school building needs, beyond what could be supported by the School Department operating budget alone. In FY17, all of the School Department's general fund non-salary buildings and grounds maintenance budget of approximately \$2,500,000 was migrated from the School Department budget to the Town's consolidated Facilities Department budget. This change was reflected in the Town Meeting appropriation for FY18, and was done to better align facilities dollars with the Facilities Department responsible for maintaining school buildings.

Belmont High School Project

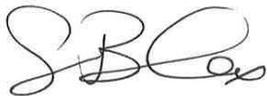
Based on a Statement of Interest submitted to the Massachusetts School Building Authority (MSBA) in FY15, the MSBA invited the Town and the School Department to participate in a building project for Belmont High School. In FY16, Town Meeting voted to appropriate \$1,750,000 for a feasibility study for the project. A Building Committee was formed, as well as the project team. Proposals were submitted and reviewed for each architect/design team interested in working on the Feasibility Study. Various grade configurations were also presented as a possible means to address increasing student enrollment at all levels of the district.

On November 7th, 2018, the Town of Belmont voted in favor of a building project for a 7-12 Belmont High School. Construction of Phase One (9-12 portion of building) will begin in the summer of 2019 with an estimated completion date of summer, 2021. Phase Two (7-8 portion of building) will begin in the summer of 2021 with an estimated completion date of summer, 2023.

Conclusion:

In 2018, as in years past, Belmont has every reason to be proud of its schools and its students. The schools operate efficiently, with minimal administrative overhead; the teaching staff and administrators are excellent, highly trained, and dedicated.

Respectfully submitted,



Susan Burgess-Cox, Chair
Belmont School Committee



John P. Phelan, Superintendent
Belmont Public Schools

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BOARD OF ASSESSORS:

Chair: Robert P. Reardon, C.A.E.

Vice - Chair: Charles R. Lavery, III, Esq.

Secretary: Martin B. Millane, Jr.

Appointed Staff:

Assessing Administrator: Daniel A. Dargon, Jr., M.A.A.

Assistant Assessing Administrator: Maryanne Knorr, A.A.S.

Purpose and Duties:

The Assessors' Office is responsible for administering Massachusetts property tax laws effectively and equitably and for producing accurate and fair appraisals of all taxable property. In Belmont, the property tax contributes over 67% of the town's operating budget. Taxable property includes not only real estate, but business personal property as well.

Summary of Activities and Accomplishments:

The Assessors held regular bi-monthly meetings, and met on a weekly basis during the busy tax-billing periods, and at other such times, as requested, had conferences and meetings with taxpayers, interested citizens and various Town Boards, Officials and the Board of Selectmen.

Members of the Board and office staff attended schools, classes and conferences sponsored by the Department of Revenue, International Association of Assessing Officers, Massachusetts Association of Assessing Officers and the Middlesex County Assessors Association, in an effort to maintain their proficiency in the administration of the office and the appraisal and maintenance of real and personal property for assessment purposes.

The Board of Assessors voted to issue an actual real estate tax bill for Fiscal Year 2019, with a tax rate of \$11.67 per thousand, in December 2018, to ensure proper financial management for the Town by avoiding unnecessary borrowing costs. The Board of Assessors has successfully issued timely tax bills for more than thirty years.

The assessed value tax roll for the Town of Belmont contains 8,355 real property accounts and 395 personal property accounts with an annual total assessed value of \$7,946,677,995, an increase in value of \$659,196,718 and 8.3% for Fiscal Year 2019.

The office staff processed approximately 574 transfers of real property, of which approximately 54% of the transfers were determined "valid" sales. There were 21,442 motor vehicle excise tax bills with a total excise tax of \$3,661,064.92 committed to the Tax Collector, with an average excise tax bill of \$170.74. A total of 729 motor vehicle excise tax bills were granted abatements resulting in \$82,539.02 being abated, 140 applications for statutory exemptions for real estate tax were granted resulting in \$262,445.46 being exempted, and 40 applications for CPA surcharge exemption were granted resulting in \$5,394.96 being exempted.

The Annual Town Meeting appropriated \$135,077,048.00 of the projected \$137,705,604.20 in total revenues leaving \$2,628,556.20 which was apportioned to a tax stabilization fund for future use. The Town Government estimated receipts and available funds which totaled \$44,967,872.00, leaving \$92,737,732.20 to be raised by taxation.

The Board successfully defended overvaluation appeals before the Massachusetts Appellate Tax Board. The Board of Assessors continued the real and personal property re-inspection program as part of the computerized assisted mass appraisal system, otherwise known as the "CAMA" system. During 2018, the Board of Assessors continued updating the existing CAMA system with regards to all property information: building permits, building plans, sketches, images, living area, as well as all other assessment information.

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Personal Property accounts have also been updated with regards to assessment of furniture and fixtures, equipment and machinery, and inventory. The re-inspection program provided an increase in assessed value of \$83,285,310 in new growth for an increase in tax levy of \$1,011,916 for Fiscal Year 2019. The Assessing Administrator continued visiting homes that sold for Fiscal Year 2020, for sales that occurred between January 1, 2018 and December 31, 2018 in order to verify the sale date, sales price and validity of the sale in person. The continual updating of the computer system of the Assessor's Office allows for improved working conditions and public access. The Board also updated the property record information on the Town's Web site to make data, pictures and sketches available on line.

The Board will continue with an equalized value program. All building, plumbing and electrical permits, and occupancy certificates, will continue to be monitored for possible adjustments in value. Sales ratio studies will be monitored as part of the equalization program in preparation of the Fiscal Year 2020 reappraisal.

The Board of Assessors also provided technical assistance to the Board of Selectmen on matters relating to the potential acquisition and sale of public land. The expertise of the Board and staff saves the cost of real estate appraisal services which would otherwise be required in such matters.

The Town of Belmont's Board of Assessors Office holds many designations by individual members of the Board and staff. These designations include: one Certified Assessment Evaluators (CAE) and one Administrative Assessment Specialist (AAS), awarded by the International Association of Assessing Officers (IAAO), one Massachusetts Accredited Assessor (MAA) and one Certified Massachusetts Assessor (CMA), awarded by the Massachusetts Association of Assessing Officers (MAAO), as well as numerous other professional designations from both the public and private sectors.

In April, Robert P. Reardon was re-elected as Chairman of the Board, with Charles R. Lavery, III, as Vice Chairman, and Martin B. Millane, Jr., as Secretary.

Respectfully Submitted,

Robert P. Reardon, C.A.E., Chair
Board of Assessors

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BOARD OF CEMETERY COMMISSIONERS

Chair: Ellen O'Brien Cushman

Vice-Chair: Alexander E. Corbett, III

Clerk: William J. Chemelli

Purpose and Duties:

The Board of Cemetery Commissioners herewith files our annual report of activities for the calendar year 2018, our 160th year in operation. We are a three member, elected, volunteer board, consisting of the above named members. We enjoy a close working relationship with the Department of Public Works employees responsible for day to day cemetery operations. The Cemetery Commission is responsible for setting prices and policies for both Belmont Cemeteries, working with and on the Land Management Committee for Lone Tree Hill, the group that manages the inactive cemetery land at Highland Meadow Cemetery under a Conservation Restriction B1, and planning for any future phases of cemetery development. In addition the Board works cooperatively with the Town Treasurer to ensure proper investment planning for the perpetual care funds as articulated in MGL. Ch. 114.

Summary of Activities and Accomplishments:

The construction project at the Belmont Day School adjacent to Highland Meadow Cemetery has been completed; as of this writing the landscape buffer has not been completely installed; we look forward to its Spring 2019 completion to shield our grieving families from the roadway and parking lot. As of this writing, pavement markings and signage for the access easement allowing unimpeded bi-directional pedestrian and bicycle access to Lone Tree Hill and the undeveloped cemetery land has not yet been installed. We await completion in Spring 2019. We continue to receive some complaints from families who feel that the solace of the cemetery has been inexorably altered by the installation of the road and the activities that coincide with burial services at Highland Meadow. The original Site Plan Approval by the Planning Board included notification by the Cemetery – we will examine ways to minimize this impact.

As of December 31, 2017:

| | |
|------------------------------------|-----------------------------|
| Cemetery Annual Planting Fund | \$ 42,743 |
| Cemetery Perpetual Care Fund | \$1,891,100 |
| Norway Erikson Perpetual Care Fund | \$ 59,309 |
| Highland Meadow Lot Sales | \$3,282,300 since inception |

Goals for 2018:

- Continue to fund the perpetual Care Account at 50% of cemetery lot sales.
- Monitor and work cooperatively with the Land Management Committee and the Town to ensure the Belmont Day School expansion does not negatively impact families visiting Highland Meadow
- Prepare/plan for future cemetery phases – the original master plan maps show possible, future phase alternatives, and we will continue to work with the Town Treasurer on funding alternatives.
- Examine alternative operation scenarios with the DPW to maintain quality and flexibility as well as long-term financial viability.
- Continue both the Annual Planting Program and the Memorial Tree Planting Program to enhance landscape areas at both cemeteries.
- Propose Cemetery Capital projects to be paid by Sale of Cemetery Lots account for significant maintenance and/or installation of such projects as Walls, Fencing, Irrigation, Complete Renovation/Rehabilitation of Planting Beds.

Respectfully Submitted,

Ellen O'Brien Cushman

Chairman, Board of Cemetery Commissioners

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BOARD OF HEALTH:

Chair: Donna S. David, R.N., M.N.

Vice - Chair: Julie C. Lemay, M.P.H.

Board Member: Stephen M. Fiore, ESQ.

Health Department Staff:

Director: Wesley Chin, M.P.H.

Assistant Director: Diana Ekman, M.S., R.S.

Animal Control Officer: John Maguranis

Public Health Program Assistant & Clerk of the Board: Maria Reddington

Youth & Family Services Coordinator: Janet Amdur, LICSW, EdM

Public Health Nurse: David Neylon, R.N., CIC, REHS

Veterans' Service Officer: Robert Upton

Youth Coordinator: Marisa Melanson, M.P.H.

Purpose and Duties:

The mission of the Belmont Board of Health (BOH) is to protect and promote the health and wellbeing of Belmont residents and visitors to the town. This mission is accomplished by a BOH that consists of three elected members who meet on a regular basis to establish and review local policies, regulations, and programs; these programs are designed to minimize the risk of disease, injury, and environmental health hazards to residents and visitors. The day-to-day operations of the BOH are carried out by Health Department staff. Staff provide the public with education to promote health and prevent spread of disease, oversee all enforcement of local, state, and federal environmental and public health regulations, and regularly monitor health status indicators to determine the needs of the community.

The BOH collaborates regionally with other municipalities to maximize services to the community in such areas as mosquito control, tobacco control and prevention of youth access to tobacco, emergency preparedness and public health nursing. Belmont and Lexington share a Public Health Nurse. Additionally, Belmont, Brookline, Waltham, and Watertown are members of a Substance Abuse Prevention Collaborative. The Collaborative continues to share a grant from the Massachusetts Department of Public Health; this grant is managed and administered by staff from the Wayside Multi-Service Center in Watertown to raise awareness and change social norms around underage drinking.

The Health Department is responsible for conducting routine inspections of permitted food service establishments to ensure safe and sanitary conditions are being maintained and to minimize the risk of a foodborne illness outbreak. There are 127 permitted food service establishments in Belmont. These establishments include retail food stores, restaurants, catering establishments, bakeries, schools, mobile canteen trucks, farmers' market stands, etc. Between one to three routine inspections are conducted at each of these establishments throughout the year, depending on the relative risk of the operation and their history of compliance. Plan reviews are conducted for new establishments and renovations to existing ones. Pre-operational inspections are performed to ensure that actual construction is consistent with the plans that were submitted and approved. In 2018, 3 food establishments closed, 1 new establishment opened, and 5 plan reviews were conducted. The Department also conducts regular inspections at the seasonal Farmers' Market because products available for purchase now include many prepared foods, meats, dairy products and seafood. Volunteers and non-profit organizations, as well as for-profit organizations, are also subject to food safety regulations when they are serving food to the public at temporary food events. Event organizers regularly contact the Department for advice to determine if a temporary food permit is required for their event. Approximately 200+ food service inspections are conducted each year. This number does not include complaint investigations.

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The Department enforces the State Sanitary Code, 105 CMR 410.000 Minimum Standards of Fitness for Human Habitation, and responds to residents' complaints concerning possible health and safety violations in their homes or dwelling units. If a housing violation is observed during an inspection, an Order Letter for Correction(s) is issued to the property owner and sometimes the occupant/tenant. The Health Department is often required to facilitate corrective actions between occupants and landlords, so that violations can be remedied in a timely manner. However, cases may occasionally require court intervention to achieve desired compliance. In 2018, the number of housing inspections doubled to 49 when compared to the previous year.

In addition to housing concerns, the Department responded to and took action on 530 complaints that included inappropriate garbage/rubbish storage and disposal, air quality concerns, electric sanding, rodent problems, food and general safety issues. This represents a 109% increase in complaints received by the Department as compared to the prior year. The total number of rat sightings as reported by residents decreased by 10% and resulted in 108 inspections of private property.

The Department is also responsible for inspecting 10 recreational day camps, 12 swimming pools, and one biotech facility/laboratory annually.

The Board of Health is responsible for subsurface sewage systems in the town, under the Department of Environmental Protection's (DEP) regulations known as "Title 5." Soil testing, plan reviews, and oversight of construction are responsibilities of Health Department staff.

Due to increased competition from local doctors' offices and pharmacies, the Department continues to experience low demand for flu shots. In 2018, the Department was allotted only 30 doses of flu vaccine from the State, and a decision was made to provide flu vaccines to residents that are underinsured or uninsured. Additionally, with the assistance of Osco Drug, the Public Health Nurse coordinated five Town employee and senior citizen flu clinics in 2018 where 172 Town employees and senior citizens were vaccinated.

In 2018 the Health Departments in Arlington, Belmont, Brookline, Norwood, Randolph, Stoughton, and Watertown received a share a grant from the Massachusetts Department of Public Health to fund a full time regional Tobacco Control Program Coordinator. The Coordinator conducts inspections at tobacco retailers and performs tobacco compliance checks in the seven towns. There are 14 tobacco sales establishments in Belmont. In 2018, 4 of these retailers failed tobacco compliance checks and were caught selling tobacco to minors and one retailer received a multi-day suspension of its tobacco sales permits for multiple violations within a 24-month period.

The Animal Control Officer (ACO) patrols the Town's parks, streets, and conservation areas. The ACO is responsible for the quarantine of domestic animals for possible exposures to rabies and subsequently released and responds to numerous animal related service requests. Examples of service requests include: wild animal rescues, wild animal euthanasia due to severe injuries, home visits, Police and Health Department dispatches, and reports of found and missing dogs and cats. Additional responsibilities of the ACO include submission of bats for rabies testing, annual inspections of backyard chicken coops, and working with Department staff to coordinate a community rabies clinic for dogs and cats. In 2018 Belmont and Watertown combined

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efforts to hold a single rabies clinic for both communities. A total of 41 cats and dogs were vaccinated, 30 of the pets were from Belmont, and many also received a microchip for identifying lost animals.

In an effort to maximize services to Town residents, the Youth and Family Services Coordinator is shared with the Council on Aging (COA). Under this arrangement, the Coordinator works 20 hours per week for the Health Department providing social services for families and children in need and 20 hours for COA providing services for senior citizens. The Coordinator provides individual and family mental health counseling, case management, and crisis intervention services. The Coordinator is also able to connect residents to resources for basic needs such as food, housing, and fuel assistance. Additionally, the Coordinator develops and oversees a number of community programs such as the Girls' Group at the Chenery Middle School, Giving Tree, Golden Shoes, Peeps Diorama Contest, clutter support groups, and substance abuse education.

Belmont is one of approximately 25 cities and towns that comprise the East Middlesex Mosquito Control Project. Each participating municipality contributes funds toward the overall maintenance and administration of the District and then additional funds cover specific services provided to each community. Mosquito control specific to Belmont includes adult mosquito surveillance by trapping, helicopter Bti (*Bacillus thuringiensis* var. *israelensis*) application in a small area of Beaverbrook Reservation, and catch basin larval control.



Belmont is a member of Public Health Emergency Preparedness Region 4A/B with 27 other communities. Through this collaborative effort, local municipalities are encouraged to work together to coordinate for emergency response planning.



In accordance with Chapter 115 of the Massachusetts General Laws, the Veterans' Service Officer (VSO) provides comprehensive services to the Town's veterans and their dependents. The VSO is typically the first individual that a Veteran or dependent contacts for advice and assistance. The VSO works to determine Veterans' eligibility to receive entitlements from the Department of Veterans' Services and Veterans' Affairs through extensive vetting in accordance with State and Federal rules and regulations. The VSO also coordinates and oversees many events to raise awareness and honor Veterans including the annual Memorial Day Parade, Purple Heart Ceremony, Flag Disposal Ceremony, Veterans' coffee hour at the COA, and Veterans' Day exercises with the schools, COA, and local VFW.

The Director and Assistant Director manage all of the programs that are housed in the divisions of Environmental Health, Disease Control, Animal Control, and Social Services with a great deal of support from the Public Health Program Assistant. The day-to-day administrative tasks of the Health Department rest on the shoulders of the Public Health Program Assistant. Administration is considered a division in itself due to the abundance of permits processed, accounts managed, and grants monitored by the Program Assistant. There are daily burial permits that must be reviewed and processed, dozens of phone calls to answer, Board

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meeting minutes to write, meetings and program planning, social media and web page maintenance and a variety of bookkeeping duties involved. The Program Assistant manages sharps disposal collection and pick-up, mercury and button cell battery disposal, temporary dumpster permits and edits documents for all staff members. Animal Control dispatch and response is a crucial task for the Program Assistant that takes coordination and attention to detail due to the potential for exposure to rabies.

The Program Assistant assures that department has the most current public health information and updates by maintaining contact with several organizations such as the Massachusetts Health Officers' Association (MHOA), the Massachusetts Environmental Health Association (MEHA), and the Massachusetts Association of Health Boards.

Additionally, in 2018 the Board of Selectmen (BOS) reinstated the Youth Commission and a Youth Coordinator was hired to develop programing to encourage healthy behaviors. The Health Department was charged with providing administrative oversight to the Youth Coordinator.

Summary of Activities and Accomplishments:

- Creation and adoption of local *Regulation Regarding the Restriction of Adult Use Marijuana*.
- Updated local *Regulation Restricting the Sale of Tobacco Products* to prohibit the sale of tobacco products in healthcare institutions and to cap and reduce the number of active tobacco sales permits available for retail sales.
- Coordinated public education seminars about adult use marijuana and rodent activity.
- The Department received grant funding from Mt. Auburn Hospital to host a community series on teen stress.
- Increased hours for Veteran Service Officer resulted in greater outreach and services to Belmont Veterans.
- Changed sharps disposal/container program policy to offer this as a free service to Belmont residents.
- Hired Youth Coordinator to oversee programs developed by the Youth Commission.

Goals for 2019:

- To apply for and receive available grants for public health initiatives for needs determined through regional and local health assessments.
- To continue working in collaboration with the Information Technology Department to develop cloud-based programs for permitting and inspectional services on the People Forms platform.
- To continue to contract out food service inspections in order to increase our capacity to offer health education programs as identified through health assessments and surveys.
- To maintain the seasonal environmental health internship program to raise awareness and educate residents on nuisance conditions that may contribute to rodent problems such as trash, debris, and unkempt properties.
- Expand assistance and linkages of resources to residents and veterans who require counseling and/or other services in order to maintain a safe and sanitary lifestyle.
- To develop and implement intergenerational social programs and community involvement projects to promote charitable contributions, health lifestyles, and improved mental health.
- To work with the Office of Community Development to update requirements for the issuance of renovation permits.
- To organize a food safety training for local food establishments to review recent changes to the Food Code adopted by the Massachusetts Department of Public Health.

Thanks and gratitude to the Belmont Board of Health Members, Ms. Donna David, Ms. Julie Lemay, and Mr. Stephen Fiore for their service and devotion to the Town of Belmont and support to the staff of the Health Department.

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I would also like to thank the other town Departments, Boards, Commissions and the Citizens Emergency Response Team (CERT) for their support and assistance throughout the year.

Respectfully Submitted,

Wesley Chin, MPH
 Director
 Belmont Health Department

| <u>Cases of Reportable Diseases by Year</u> | | | | |
|--|-------------|-------------|-------------|-------------|
| Confirmed Disease | 2015 | 2016 | 2017 | 2018 |
| Amebiasis | 0 | 0 | 0 | 1 |
| Babesiosis | 1 | 0 | 0 | 0 |
| Calicivirus/Norovirus | 0 | 0 | 1 | 0 |
| Campylobacteriosis | 5 | 6 | 7 | 2 |
| Cryptococcus neoformans | 1 | 0 | 0 | 0 |
| Cryptosporidiosis | 1 | 0 | 0 | 0 |
| Dengue Fever | 1 | 0 | 0 | 0 |
| Enterovirus | 1 | 0 | 0 | 0 |
| Giardiasis | 1 | 2 | 1 | 0 |
| Group A streptococcus | 2 | 0 | 0 | 2 |
| Group B streptococcus | 3 | 2 | 2 | 1 |
| Haemophilus influenza | 1 | 1 | 0 | 2 |
| Hepatitis A | 1 | 0 | 1 | 0 |
| Hepatitis B (acute) | 0 | 1 | 0 | 1 |
| Hepatitis B (chronic) | 12 | 5 | 1 | 0 |
| Hepatitis C (acute) | 4 | 0 | 0 | 1 |

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| | | | | |
|---|----|---|----|-----|
| Hepatitis C (chronic) | 10 | 3 | 4 | 0 |
| Human Granulocytic Anaplasmosis | 2 | 0 | 1 | 0 |
| Influenza | 61 | 0 | 87 | 118 |
| Invasive bacterial infection (other) | 0 | 0 | 1 | 0 |

| Confirmed Disease | 2015 | 2016 | 2017 | 2018 |
|---|-------------|-------------|-------------|-------------|
| Legionellosis | 1 | 0 | 0 | 0 |
| Lyme Disease | 18 | 5 | 0 | 0 |
| Measles | 1 | 0 | 0 | 0 |
| Meningitis – Unknown Type | 1 | 0 | 0 | 0 |
| Mumps | 2 | 0 | 0 | 0 |
| Pertussis (and other Bordetella species) | 1 | 3 | 2 | 3 |
| Salmonellosis | 1 | 4 | 4 | 3 |
| Shiga toxin producing organism | 0 | 1 | 0 | 0 |
| Shigellosis | 0 | 2 | 0 | 1 |
| Streptococcus pneumoniae | 5 | 2 | 0 | 0 |
| Tuberculosis, Active | 0 | 0 | 0 | 0 |
| Tuberculosis, Latent (LTBI) | 16 | 27 | 27 | 0 |
| Tuberculosis, Class A/B | 1 | 1 | 0 | 0 |
| Varicella | 2 | 1 | 0 | 1 |
| Vibrio sp. | 1 | 1 | 1 | 0 |

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| <u>Cancer Deaths 2018</u> | |
|----------------------------------|----|
| Breast | 5 |
| Lung | 4 |
| Stomach | 0 |
| Ovary | 2 |
| Prostate | 0 |
| Colon | 3 |
| Pancreas | 1 |
| Remaining Sites | 22 |

Breakdown by age and gender available in the Health Department. This total will not correspond to the total under “All Cancers” in the death statistics below because this total includes more than the primary cause of death.

| <u>DEATHS OF BELMONT RESIDENTS -2018</u> | | | |
|---|----|------------------------|----|
| Heart Disease | 28 | All Cancers | 32 |
| Cerebrovascular Disease | 11 | Pneumonia & Influenza | 14 |
| Chronic Obstructive Pulmonary Disease | 5 | Diabetes Mellitus | 0 |
| Liver Diseases/Cirrhosis | 4 | Atherosclerosis | 0 |
| Accidents/Suicides | 10 | Alzheimers/Dementia | 77 |
| Birth Injuries, Newborn | 0 | Infections, Congenital | 0 |
| Malformations | 0 | All Other Causes | 38 |
| TOTAL DEATHS = 219 | | | |

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| 2018 Permits and Licenses Issued | | | |
|---|-----|---------------------------|-----|
| Animal Permits | 20 | Food Permits (All Types)* | 244 |
| Biotech Licenses | 1 | Rubbish Hauler Permit | 59 |
| Burial Permits | 113 | Septage Hauler Permits | 5 |
| Day Camp Licenses | 9 | Swimming Pool Licenses | 11 |
| Dumpsters, Annual | 49 | Tanning Facilities | 0 |
| Dumpsters, Temporary | 254 | Tobacco Permits | 14 |

| 2018 RECEIPTS | |
|--|------------------|
| Abrasive Blasting Permits | 150. |
| Animal Permits | 840. |
| BioTechnology Permits | 100. |
| Body Work/Establishments | 0 |
| Burial Permits | 920. |
| Citations, Animal | 525. |
| Citations, Tobacco | 600. |
| Citations, Other | 75. |
| Day Camp | 1900. |
| Dumpster Permits | 12350. |
| Food Establishment Permits | 18255. |
| Food Service Plan Review | 1050. |
| Funeral Director Licenses | 350. |
| Mobile Food Trucks | 900. |
| Rabies Clinic | 460. |
| Rubbish Haulers | 3600. |
| Swimming Pools | 700. |
| Septage Haulers Permits | 400. |
| Sealer of Weights & Measures Fees | 900. |
| Tanning Facilities | 0 |
| Tobacco Sales Permits/grants | 3000. |
| Misc. (late fees, reinspections, etc.) | 1800. |
| Total | \$50,735. |

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Board of Library Trustees:

Kathleen Keohane, *Chair*
Elaine Alligood, *Vice Chair*
Gail Mann, *Secretary*
Mark Carthy
Corinne McCue Olmsted
Mary Stearns

Library Administration Team:

Peter Struzziero, *Library Director*
Deitra Barnes, *Administrative Coordinator*

Library Usage - Highlights

- 11th best circulating Library in the Commonwealth of Massachusetts for the 3rd year in a row averaging 184 circs per open hour
- Celebrated the Library's 150th anniversary with a year of celebrations including a three day Books In Bloom event, and the 150 things to do at the Library, now posted on our website
- Books In Bloom was sponsored by 5 community organizations, and included children's events for the 1st time
- Offered the 7th One Book One Belmont community read program highlighting *Frankenstein*, with over 600 people participating in 20 community programs
- 27% increase in downloaded materials - 42,604 ebooks, audiobooks, movies, and music selections
- Hoopla, another source of streaming and downloadable content, saw an increase of 6% from 8,603 views/downloads in 2017 to 9,114 this year
- 1,295 individuals signed up for library cards, bringing the number of cardholders to 16,049 - greater than 60% of our residents!
- 20,814 children, teens, and adults attended 811 concerts, story times, book clubs, hands-on workshops, meetings and other library programs
- Reference Librarians answered 36,914 reference questions
- Museum passes funded once again by the Friends of the Belmont Public Library provided 2,503 free or discounted visits to area museums for families and individuals
- Great support again this year from our volunteers. Over 25 individuals provided *over 3000 hours* to support library programs and services, including high school students fulfilling their community service requirement and members of the Friends of the Library

Jane Gray Dustan Children's Room

In 2018, the Jane Gray Dustan Children's Room continued its successful programs and partnerships, and expanded community relationships. 364 library programs were able to reach 13,303 children and caregivers, showing strong gains from 2017.

An Updated Look for our Children's Room

We were thrilled to be able to update our Children's Room in 2018. A beautiful new carpet and new coats of paint added some color and brightness to our space. This renovation meant that we had to close the Children's Room for a few weeks in November. Happily, we were able to move almost the entire collection to the library's Assembly Room and still provide almost all of our usual services and programming, even showing an increase in attendance at November programs from 2017. We are very grateful for the public's patience throughout this process and for their positive feedback for the changes.

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New Hours

The Children's Room started its successful evening hours on Monday, Tuesday, and Wednesday evenings two years ago. That first year of evening hours helped us to provide services to 5000 additional patrons, who could use the Children's room after work. In 2018, we were happy to start offering evening hours on Thursdays as well. This change helped us serve even more working families.

Serving Children from Birth-5 Years Old

The library continued its popular storytime offerings for ages zero to five and experienced strong attendance once again.

The Coordinated Family and Community Engagement (CFCE) grant continues to provide weekly Literacy Playgroups at the Library, which grew in popularity throughout the year. Through the grant, an educator teaches sign language during our weekly librarian-led baby storytimes. STEM Playgroups were also offered throughout the year including a playgroup to help reach families who may not be able to attend programs during the week. CFCE/Watertown Family Network staff members also collaborated and supported the library staff in creating our first Sensory Storytime for children with autism spectrum disorders, sensory integration issues, and other developmental disabilities.

Programs also included our third annual Preschool Fair to help families explore the different local schools available in the Belmont area, pajama storytimes, demonstrations of the Music Pups program from the Powers Music School, and monthly sing-alongs from the Ukuladies, a new musical duo made up of the vocal and ukulele performing talents of children's librarians.

The Jane Gray Dustan Trust continues to fund a variety of programs for young children, including monthly infant-toddler sing-alongs with Matt Heaton, music and movement classes with Belmont resident Rubi Lichauco, the Musical Storytime series by Powers Music School, and the return of our popular New Year's Eve concert where families got to ring in an early new year with Sulinha Boucher and her band.

Serving School Age Children

The Children's Room continued offering a variety of programming for school aged children including the continuation of our Parent Child Book Club, chemistry activities with Mad Science, STEAM programs with the Duct Tape Network, and robotics and coding with the library's Lego WeDo kits, where we added an evening session in order to reach families that cannot attend in the afternoon hours. For the first time we offered elements of storytime to elementary aged children through our new Stories and Snacks program, where a librarian read from chapter books such as *Mary Poppins* and *The Wizard of Oz* while children enjoyed listening while snacking.

Vacation week programs had excellent attendance and included visits from Ed the Wizard, Nappy's Puppets, and Jay Mankita's Playful Engineers program where children could build, design, and create on his amazing traveling maker space. It also included two popular Imagination Station programs where we provided craft supplies of all kinds and children had the chance to make their own artistic creations.

Summer Reading

Over 600 children signed up for the 2018 summer reading program. Children once again set their own reading goals for the summer and, when they reached their goal, chose a book as a prize. Pre-readers completed early literacy skill-building activities and also selected a book as a prize when they finished. The prizes were generously funded by the Friends of the Library.

Summer programming included programs from Mike the Bubble Man, a concert from Emily Hall, an introduction to birds of prey with Wingmasters, and a Make Your Own Musical Instrument program for preschoolers. We also continued to feature workshops for older children on topics ranging from magic tricks to creating Vincent Van Gogh inspired art work. The Children's Department also teamed up with Adult and

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Teen services to produce family friendly evening programs including Family Game Nights, Movie Nights, and two decades parties to encourage families to learn and engage in different activities from the 60's, 70's, 80's, and 90's.

Bringing the Community Together

We were privileged to have two invaluable programs from local residents. Ellen Leigh brought her service dog Ricky with her one afternoon to read books about service animals and answer questions. Local superstar Becca Pizzi won her second World Marathon Championship this year and was kind enough to do a program just for children where she read stories about working hard and being a gracious winner.

The Belmont Library community continued to show their generosity. The library held their first ever pajama drive to benefit Cradles to Crayons. Patrons donated new pajamas for children of all ages, and the library was able to send sixty-one pairs of PJs to Cradles to Crayons. This event was supported by the Massachusetts Board of Library Commissioners.

The Library turned 150 this year, so we celebrated with a birthday party. The party happened as part of the Books in Bloom series of events and brought nearly 200 attendees to make party hats, birthday cards, decorate cookies, and of course, eat some cake.

One Book One Belmont always means a busy time at the library, and this year was no exception. The Children's Room contributed three programs to our community read series of events: our largest ever attended Parent Child Book Club where families could read and discuss Frankenstein; Radical Robotics with Mad Science where attendees could see robots in action and even create their own; and our Spooktacular Halloween Concert with Emily Hall gave even preschoolers a chance to be part of the action.

Outreach

The Children's Librarians held 31 off-site programs, reaching 1,516 children and caregivers, a 48% increase from 2017. The librarians continued visiting the Wonder School and Waverly Square Day Care. They also participated in Belmont elementary school events.

Over the summer, librarians continued their successful weekly storytimes at the Belmont Farmers' Market. We were pleased to once again work in partnership with the Belmont Recreation Department to offer weekly readings and craft time at the Kids Activity Program summer camp in July and August. We also teamed up on a Pumpkin Carving program near Halloween.

Young Adult Services

Programming

Over the course of the year, the library offered 118 programs for teens, with 1,217 patrons in attendance, as well as a teen-focused Summer Reading program.

Among the most popular offerings were our multiple Escape Rooms, immersive experiences that require attendees to work together to solve a series of puzzles in an allotted time, promoting critical thinking skills and teamwork. . The year's Escape Room offerings included an ancient history themed "escape from the tomb," a smash-hit Harry Potter Escape, and a One Book One Belmont tie-in Frankenstein Escape Room. 116 Escapees of all ages accepted our challenges.

19 teens took part in our first ever Ramen Challenge, which gave intrepid chefs and makers of food monstrosities alike a pack of ramen noodles, a table full of potential ingredients, and a time limit to wow the judges. The program ended with many of the teens present enthusiastically asking for the program to happen again soon.

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This year also saw teen video gaming programs featuring the library's Nintendo Switch and the retro Nintendo SNES Classic, which allowed teens to socialize and make friends while having fun playing hit games.

We strive to provide safe spaces for all patrons, and especially teens who may feel marginalized. One such program introduced this year was the LGBTQIAP+ drop-in program for teens. This offering provides a safe space with activities, books, and snacks to lesbian, gay, bisexual, transgender, queer or questioning, intersex, asexual, and pansexual teenagers and their allies.

Academic Support, STEM, and Leadership

The ever-popular Homework and Hot Chocolate program continued this school year. Middle school students enjoyed a dedicated homework space, snacks, games, and crafts, including button making, metal stamping, and vinyl sticker making. For high school students, the library put into place Exams Study Room times, with the Assembly Room reserved to offer students extra space for studying for the upcoming tests, as well as to provide snacks, drinks, and reference support. This year, a therapy dog was on hand for stressed teens to take a break and visit during one of the sessions. This program served 100 teens in support of their test taking. Support for college searches also took place at the library, notably Collegewise returning to the library to put on their informative college essay workshop for students.

Teen leadership took center stage at the library this year. The Roborama Robotics Fair lead 120 young adults and families through several stations of robotics activities, including the chance to drive their competition robot. This effort was put on in partnership with the high school robotics team, Record Robotics, as well as two local Lego League robotics teams. The entire endeavor was teen conceived and teen run. Other projects which showcased teen leadership included a performance of Love's Labor's Lost by the Boston Teen Troupe, and a robust Teen Advisory Board. The Board worked to create displays in the teen room, provide support for summer reading by preparing materials, and planned and ran a game night program at the library. The creative writing program made its return, and the interests of writerly teens were also supported by the addition of a "National Novel Writer's Month" drop in, featuring group writing exercises, access to a vintage 1940s typewriter, and timed writing challenges.

The library's computer programming classes for middle and high school students, using the language Python, made a return, providing an outlet for teens interested in coding and problem solving. The library also provided Hackathon Python workshops. Girls Who Code, the national computer programming organization dedicated to getting young women interested in coding and STEM fields, continued to be a strong presence at the library.

The Young Adult Librarian also made a point this year to increase presence at Chenery, attending the Chenery book fair, attending a meeting the Chenery Gay-Straight Alliance for Social Justice to promote programs, and doing books talks on teen books about World War II in support of an 8th grade English unit on the subject.

Summer Reading 2018

Summer reading featured joint programs with the children's and adult departments, including the aforementioned Harry Potter Escape Room, movie nights, crafts, and the incredibly popular Harry Potter wand making, with 60 attendees of all ages. The kick-off and close out to these years program showcased "Decades" parties drawing from the "Libraries Rock" theme.

Scratch off tickets, with prizes like giant gummy worms, signed copies of popular books, and candy, were given out to teens whenever they checked out books, one per day; a total of 697 tickets were used. We replaced reviews and trivia this year with teen bingo cards, creating greater continuity between the children, teen, and adult programs. Teens could earn an additional raffle ticket per every row they filled out on the

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sheet and were then entered into weekly drawings for gift cards, and a grand prize drawing for an Instax Mini camera at the end of summer. 220 Belmont teens participated via bingo cards.

To close off our summer reading program, the library invited librarians from the unique Papercut Zine Library in Boston to put on a Zine Workshop just for our teen patrons. This Do-It-Yourself, indie art form provided teens with a low-cost, satisfying way to express their creativity and thoughts, and did so for 12 teens.

Adult Services

Digital Services

With demand for digital resources continuing to rise, the library added three new offerings this year.

- *Kanopy*, a film streaming service that emphasizes independent and foreign films, documentaries, and film festival favorites, for all ages, was introduced in September. Usage has grown steadily over its first four months, and patron feedback has been very positive.
- *Legal Forms*, from database vendor Gale-Cengage, was also introduced this fall. This resource offers patrons downloadable and editable Massachusetts legal forms, such as tenant-landlord documents, incorporation documents, living wills, and many more. Also included are a directory of attorney's by practice area (for all states), and a dictionary of legal definitions explained in layman's language.
- *NYTimes.com* is now being offered for free to our patrons with access through our membership in MLN. Belmont patrons have viewed 2,628 pages over approximately 6 months –an average of more than 400 pages per month.

Less visible, but equally important was a change the library made from use of the Clean Slate to Deep Freeze software on all public computers. This type of software is used to wipe information and searches from computers after patrons are finished with sessions thus insuring maximum privacy for all our patrons, particularly Belmont High School who need to use their personal accounts for homework. Upon logging out, the computer is rebooted to the original or frozen state, removing any unwanted changes, including any person information patrons may have unintentionally left behind

It was another very strong year for *Overdrive*, a catalog of ebooks, eaudiobooks and other digital content shared by all the MLN libraries. In 2018, Belmont patrons downloaded 42,604 digital materials--an increase of 27% over last year's 33,579 downloads. Hoopla, another source of streaming and downloadable content, saw an increase of 6% from 8,603 views/downloads in 2017, to 9,114 this year.

Some resources that remain popular with Belmont patrons include: *Lynda.com* a library of video tutorials on a wide array of business and technology subjects; *Ancestry.com library edition*, a source of genealogical data; *Consumer Reports*, a source of independent product ratings and other consumer information; and *RBDigital magazines*, a collection of digital magazines covering business, world news and events, and entertainment. *LexisNexis* a legal and business news resource was discontinued due to low usage and rising costs.

New Technologies

One of the visible changes in the library can be seen in the front lobby with the new digital display system. Replacing a traditional bulletin board, the display utilizes a 60" smart tv, with streaming slides of library events. The slides can be updated remotely from any computer, and are easily revised to reflect current programs, databases and areas of the collection. Not only does this display present information in an engaging and contemporary manner, but it is easily duplicated and can be used for additional digital displays within the library and community.

The Library hired an Intern from the Simmons University Library Science program at the end of 2017. The initial plan was for six months but was extended to 12 as Intern Alexandra Bush proved to be a strong asset.

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The Technology Librarian worked with Alex to regularly implement a variety of updates to our networked computers. In addition to these duties, Alex was able to function as a backup technology troubleshooter for both patron and staff and also lead programming such as Lego WeDo for the Children's Room and workshops on using the library's digital slide scanners. At the end of her 12 month internship Alex applied for an open part-time position and was hired in that new capacity. The Library will look to bringing a new intern on board in mid-2019.

The library added Digital Slide Scanners to the circulating collection in the summer. Introduced to patrons with a presentation at the Beech Street Center, these units have become increasingly popular. Patrons have the option of either checking out a scanner for home use, or scheduling appointments with library staff to scan up to 50 slides. This dual approach reflects the library's commitment to serving a range of technological skills, and meeting patron needs with this exciting new offering. Since their introduction, the scanners have circulated well, and staff have helped patrons with their personal slides.

The Library has multiple forms of technology available for patrons to check out, some to take home, some for use in the library. The Library circulated laptops, Rokus, phone chargers, and Kindles over 2100 times to patrons. We are proud of these numbers and will work to increase usage next year by adding more devices. In April and May, the library hosted Windows 7 training classes for seniors using laptops from the mobile classroom. This was a supplement to the Absolute Computer Beginners Workshop taught by town IT Director Dave Petto. Senior volunteers followed up this initial six week course with an additional six weeks of training and support on Windows 7 for recent graduates.

The Library makes great use of self check out machines available in the main library lobby as well as the Children's Room. The machines allow patrons an opportunity to check out their own materials which acts as a great accent for busy times of the day when all staff might be engaged with other patrons.

Programs and Community Partnerships

The Library offered 278 programs specifically for adults and teens in 2018, largely funded by the *Friends of the Belmont Public Library* and Community Grants.

A highlight of the year was the Library's seventh town-wide read, One Book One Belmont (OBOB), celebrating the 200th anniversary of the publishing of Mary Shelley's *Frankenstein*. This classic with themes of compassion and forgiveness, appearances and acceptance, isolation, and secrecy, and often considered the first work of science fiction, found "new life" as one of Belmont's top-circulating books of 2018.

Our program involved collaboration with thirteen co-sponsoring community organizations who worked together on programs that explored the themes of the OBOB title. Some of the OBOB programs, held during the month of October, included a well-received exhibit by local artists called "Monster Misunderstood" on display at the library; "Masquerade Music for Food," a Belmont High School Orchestra concert, with Frankenstein-themed musical pieces; a viewing of the classic Mel Brooks' comedy "Young Frankenstein" at Belmont Cinema; a Frankenstein-themed workshop in 3D printing; and several Frankenstein book discussions groups. The Library also hosted a program on Chinese fiction, spoken entirely in Chinese. This year's culminating event was a talk by Charlotte Gordon, author of the dual biography, *Romantic Outlaws: the Extraordinary Life of Mary Wollstonecraft, and her daughter Mary Shelley*. Participation in all OBOB events drew more than 650 people.

Another programming highlight of 2018 were events celebrating the 150th anniversary of the opening of the first Belmont Public Library.

In collaboration with the Belmont Garden Club, the library hosted its first *Books in Bloom*, since 2013. This event featured an exhibit with 24 creative floral interpretations of popular books, and drew an enthusiastic crowd of approximately 200 people. Other sesquicentennial events included an open house held by the

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Belmont Historical Society, that allowed visitors to learn about the history of Belmont and its library through media displays, and the stories of Historical Society members. We also had a 150th Library birthday party hosted by the Friends, that offered crafts, activities and of course, birthday cake which I as Chair of the Trustees got to cut for the children myself.

More Programs for Education and Entertainment

As part of the Friends' Author Series, Gish Gen's spoke about her book "*Girl at the Baggage Claim*," a nonfiction work that explores how differently Easterners and Westerners regard the concepts of self and society, and what that means for education, politics, business, and art in an ever closer world. This was one of the year's most popular events, drawing a crowd of more than 150 people.

Highlights of the Friends' *Music on Saturday* series were "Beijing Opera," a collaboration with the Belmont Chinese American Association (BCAA), and "Fiddlin Quinn and his Big Folk's Band," a fiddle, banjo, and guitar trio, that inspired some foot-stompin', all-ages fun.

Tai Chi at the Library continues as a "health and wellness" offering, and a Tuesday evening class has been added, due to strong attendance at the Saturday morning class.

Book Discussions

Library staff members continue to offer two different book discussion groups, the classics-focused Senior Book discussion led by Reference Librarian Miriam MacNair at the Beech Street Center, and the monthly Belmont book discussion group led by Reference Librarian Nancy McColm, that reads current literary fiction. Books and Bites, the monthly book review program coordinated by Reference Librarian Miriam MacNair coordinated Books and Bites featured the following author programs, along with a space for community members to enjoy snacks and discussing literary topics, in 2018:

In January, Belmont author Susan Rubin Suleiman spoke on her book *Budapest Diary: In Search of the Motherbook*. In February, author Melanie Brooks spoke on her book *Writing Hard Stories: Celebrated Memoirists Who Shaped Art from Trauma*. The Books and Bites program in March featured a talk by Miriam MacNair on the novel *Little Women* by Louisa May Alcott. In April, Nina Sankovitch spoke on her book *The Lowells of Massachusetts: An American Family*. In May, author Eric Hurwitz spoke on his book *Massachusetts Town Greens: A History of the State's Common Centers*. In November, author George Howe Colt spoke on his book *The Game: Harvard, Yale, and America in 1968*. In December, author Robert B. Charles spoke on his book *Eagles and Evergreens: A Rural Maine Childhood*.

Outreach

With an eye on helping patrons stay informed about today's key issues, the library began collaborating with two local groups, the *Information Technology and Advisory Committee* (ITAC) and *Science for the Public* (SftP). With ITAC, The library was pleased to co-sponsor two programs. "Fake News and Artificial Intelligence," brought in Harvard professor Gu-Yeon Wei to present his latest research on Artificial Intelligence. AI researcher and entrepreneur Dr. Bryan Loyall came to discuss "fake" news and the growing problem of misinformation. "Internet of Things: Cybersecurity Fireside Chat," spoke to cyber security as it pertains to, increasingly ubiquitous, voice activated home assistants (Alexa), remote cameras, and smart technology like Wi-Fi enabled thermostats.

In collaboration with SftP and the Belmont Media Center, the library sponsored a series of "Citizen Literacy" events that spoke to what individual citizens can do to help protect the environment, address climate change, and promote a health democracy.

With the Belmont and Watertown Councils on aging, the library co-sponsored the "Community Health Planning Fair" where people could learn about regional agencies that provide financial and caregiver resources and find a certified healthcare proxy.

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Library staff members continued to participate in a variety of Town events, such as Meet Belmont, Town Day and the Belmont Chinese American Association's (BCAA) celebration of Chinese New Year.

Throughout the summer, library personnel staffed a table at the Belmont Farmers Market, where the community could learn about our upcoming programs, check out a bestseller, and chat with a librarian, in addition to attending the Children's Departments Farmers' Market Storytime sessions.

Friends of the Belmont Public Library

The Friends of the Belmont Public Library continued to provide strong support for the library in 2018, funding a wide range of programs reaching all ages and interests.

The friends program highlights included author talks, music on Saturday programming, and many other previously mentioned programs.

One major focus each year for the Friends is the summer reading program including funding the book prizes for the Children's Summer Reading program. In 2018, the Friends also funded Summer Thursdays with movies, crafts, and games for families. The Friends also continued to fund the library's popular museum pass program. The museum pass program offers free and discount passes to 20 museums and parks. The Library circulated nearly 2500 museum passes this year.

The Friends continued their focus on the exterior of the Library, planting new shrubs and trees and tending to seasonal planters. We are very thankful to Belmont Garden Club volunteers who also pitched in on the Friends' beautification efforts. Two new rocking chairs proved a popular summer addition to "Belmont's front porch."

Funding for the Friends comes from member donations and used book sale operations. Over 300 members and donors made generous contributions in support of the Belmont Public Library. The community also supports the Friends through thousands of donated books. The Library Friends Annual Book Sale in October was a huge success in 2018, with record revenues. The Friends' Everyday Book Shop, located in the library near the circulation desk, continues to provide a great value for book shoppers as well as a growing pot of funds for library programs. In addition, the Friends were able to provide used books for a variety of other worth causes including materials for teacher libraries in Belmont schools and free books for patrons of the Belmont Food Pantry.

Belmont Public Library Foundation

The Belmont Library Foundation, a Massachusetts 501(c)(3) corporation, undertakes promotional and fundraising activities for the Belmont Public Library, including construction of a new library building. Now that Belmont's Library Building Committee is developing a schematic design for a new building, the Foundation is preparing a major capital campaign to support fundraising efforts. In collaboration with the Library, the Library Trustees, the Building Committee, the Friends of the Belmont Public Library and other community organizations, the Library Foundation will be leading the effort to raise private donations for this important project. Please visit www.belmontlibraryfoundation.org to learn more.

Staffing

Our longtime Coordinator of Public Services Emily Reardon retired at the end of October. Emily worked for the Library in a variety of roles, for 22 years and brought an outstanding level of customer service. Emily was the first Young Adult Librarian, then called "Teen Librarian" and was responsible for showing our community the importance of teen services at the Library. Emily also created the first Library website, and became the Coordinator of Public Services, the affective second in command at the Library.

Through the years Emily guided the library staff to build a successful adult reference department, materials collection, and strong community programming. Most notably Emily was the creator of "One Book One

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Belmont” the library’s most successful recurring event, and one that has inspired many other towns across the state. Since 2008 we have had seven offerings of the program. Emily guided us through one final One Book One Belmont, and retired the day that the month long event concluded. We wish Emily the best of luck in retirement.

Mary Carter who was serving as the Community Services Librarian, was promoted to the role of Coordinator of Public Services, upon Emily’s retirement.

Downstairs in Children’s, part-time Children’s Librarian Adrienne Ross also retired in the fall. She will still work an occasional shift with the Children’s Room, and continue to play and perform as part of the Ukuladies musical duo. While Adrienne is an irreplaceable member of the staff, we were very happy to welcome our new part-time Children’s Librarian Kathy Caple. Kathy had already been on the Belmont Library staff as a part-time Reference Librarian. She is an accomplished author and illustrator of picture books and beginning readers.

The Children’s Staff also added Siosai Cheang to the staff as a part-time Library Assistant. The Circulation Staff welcomed Radhika Tavshikar to its ranks, while part time assistant Smitha Prasad assumed a full-time role after another position was made vacant.

Professional Development

Reference Staff attended training sessions to update skills and learn about new developments in their fields. These included webinars and in-person training. A focus this year was financial literacy resources.

Librarians also attended the Public Library Association annual meeting and, monthly network meetings to stay up-to-date on network-wide developments in software, policy, Library safety and other topics.

The Young Adult librarian took part in various professional development opportunities over the course of the year to improve her ability to serve our patrons. She began the year with an in-depth, daylong course on Mental Health First Aid Training for teenagers. This class taught strategies for recognizing the symptoms of a teen in a mental health crisis, as well as how to assess whether if symptoms are a cause for immediate worry, and how to intervene if the patron has indicated that they have thought about suicide. She also attended Massachusetts Library Systems’ annual Teen Summit, which provided networking opportunities with other teen service providers in the state, and informative sessions on programming.

As part of his goals set by the Board of Library Trustees, Library Director Peter Struzziero completed a Supervisory Leadership Development program offered by the Collins Center for Public Management and University of Massachusetts Amherst Workplace for Learning and Development. Peter also spoke at the New England Library Association annual conference with a presentation focused on special collections and community sponsorship.

The Police Department came and ran two sessions focused on dealing with difficult patrons, and how to respond to an emergency in the Library. The partnership with the Police is the strongest that it’s been in many years. We were grateful for the attention and care they took in meeting with our staff, and the creativity that went into role playing to practice responses to Behavior Policy violations, and health care emergencies. We will continue this work in the future. Over the last few years we have installed security cameras, security alarms on different sections of the Library, and panic buttons, all through their guidance.

2018 Annual Report

Administration

Notable Building Updates and partnerships

In addition to the programming and staffing highlights shared above, it is important to note the targeted improvements made to the library facilities.

As part of a Town Wide Green Communities Grant the library envelope was re insulated to help save on energy costs. The project involved the installation of new insulation. Phase one was the West Wing which took place between November of 2017 and February of 2018. Phase 2 was the East Wing and took place between March and May.

Town Tree Warden Tom Walsh recommended the removal of three large trees on the ground, thanks to the Department of Public Works for its assistance with the removal.

A new gutter was installed on the front of the building, and approximately 75 slate tiles were replaced on the original roof.

These repairs and other required work at the Library including the instillation of updated lighting and the encapsulation of asbestos tile, did impact services and circulation, but the Library staff made as much accommodation as possible to ensure program delivery.

Library Director Peter Struzziero continues to guide the Library staff forward providing the best programming and services possible to the community. Peter was elected to the Executive Board of the Minuteman Library Network this year and will work with Board Members to guide the network forward with strategic planning and fiscal management. In 2019 they will also manage the task of a national search to hire a new Executive Director.

Director Struzziero and Chenery Principal Mike McAllister began a new annual partnership to give all 5th graders a new library card. This project was a pilot, but has proven successful and will continue in the future.

In January, the Building Committee was appointed and began the work to develop schematic designs for a new library building on the current site. This work is being funded jointly by the town and the Library. The schematic designs are a key tool for the fundraising that is needed to contribute towards the cost of the new building.

In summary, this has been another tremendous year for the library services and staff. We continue to see strong growth in use of library resources and programs. Daily visits continue to average nearly 1000 per day.

We have made prudent and measured repairs and updates to building facilities acknowledging that a new building is needed and in the early planning stages. If you haven't been to the Library lately, come and see what we have to offer. You can also visit us on online on our website and through our Facebook page. Looking forward to continuing to serve the needs of our community.

Respectfully Submitted,

Kathleen Keohane, Chair
Board of Library Trustees

2018 Annual Report

BELMONT HOUSING AUTHORITY:

Chair: Tommasina Olson

Vice-Chair: Charles R. Lavery, III, State Appointee

Secretary: Jaclyn M. Martin, Esq. Executive Director

Committee Members: Gloria E. Leipzig, Donna Brescia, Anne Mahon

Purpose and Duties:

The Belmont Housing Authority provides decent, safe and sanitary housing assistance for low-and moderate-income persons. The BHA's Board of Commissioners set policy, while the Executive Director runs the day to day operations of the Authority. Belmont Housing Authority's current portfolio includes:

- ***State Aided Assistance.*** 254 state aided public housing units, consisting of:
 - o 154 c.667 Elderly/Disabled Housing units (80 one-bedroom units at Sherman Gardens, and 74 one-bedroom units at Waverly Oaks, of which 3 are handicap accessible units.)
 - o 100 c.200 Family Housing units, (50 two-bedroom units and 50 three-bedroom units at Belmont Village).
 - o 8-bedroom c.689 Department of Mental Health duplex.
 - o 10 Alternative Housing Vouchers Program (AHVP) Vouchers.

- ***Federal Aided Assistance.*** 47 Housing Choice Voucher Programs (Section 8).

Summary of Activities and Accomplishments:

In 2018, the Authority:

- Implemented a smoke free policy for the safety of our residents and staff;
- Improved administrative and financial operations, with upgraded computer hardware and software;
- Acquired an additional 9 state aided AHVP vouchers, for a total of 10 vouchers;
- Completed a capital improvement project that include handicap accessible ramps at Sherman Gardens Community center and Clark Lane which improved safe access for our residents;
- Installed four free outdoor book libraries at our family and senior developments;
- With the award by the Community Preservation Committee, the Authority was able to hire a consultant to look at the possibility of redeveloping Sherman Gardens.

Goals for 2019:

In 2019, the Authority looks forward to:

- Continuing our efforts of exploring redevelopment possibilities at Sherman gardens;
- Continuing collaboration with the Town of Belmont departments and committee's to best serve our residents;
- Upgrading our website for better communication with residents, applications, and the general public;
- Enhancing community safety within the developments by upgrading lighting and adding cameras.

Respectfully Submitted,

Tommasina Olson, Chair
Belmont Housing Authority

2018 Annual Report

TOWN CLERK'S OFFICE

Department Head: Ellen O'Brien Cushman, Town Clerk (Elected)

Assistant Town Clerk: Meg Piccione

Purpose and Duties:

The Town Clerk's Office gathers, records, and communicates governmental vital information in a timely manner and is the first point of contact for most resident/agency inquiries as well as contact point for residents to begin the complaint process. The Town Clerk's Office consists of three programs:

- **Town Clerk:** Responsible for creating, registering and maintaining official Town records, including births, deaths, marriages, businesses, pets, meetings and filings of governmental bodies, and is the point of contact for Town residents, and local, State and federal agencies.
- **Elections & Registrations:** Responsible for running elections and management of the Town census of voters and residents in compliance with local, State and federal laws and verifying residency for inquiring agencies.
- **Legislative:** Responsible for the managing Town Meeting through the elected Moderator, submitting votes to the Attorney General, Department of Revenue and other State agencies, maintaining contact information for and sending official communications to Town Meeting Members.

Summary of Activities and Accomplishments:

- *Customer Interactions:* As forecast, these numbers settled back to the new normal with only one election and the introduction in June of our new Public Records Portal, NextRequest. Telephone calls are of course not included in these numbers.

Customer-reported satisfaction, trust and confidence in our department is extremely high.

| Customer Interactions | 2018 | 2017 | 2016 | 2015 |
|-----------------------------------|-------------|-------------|-------------|-------------|
| Visitors | 19,040 | 14,300 | 25,729 | 15,029 |
| Emails Sent & Received | 39,175 | 43,878 | 65,366 | 31,800 |

- *Elections and Early Voting:* 2018 was a very busy year for elections with 4 elections, including a Special Local and 11 days of Early Voting preceding the November State Election, that included a debt exclusion question for Belmont High School. During 2018, more than 1799 voters were registered and more than 1332 voters were deleted. We continue to depend upon our 139 highly skilled election workers.
- *Fulfillment of Public Records Requests:* Our Public Records Portal, NextRequest, used to track and fulfill Public Records Requests per the MA Public Records Law was extremely busy, handling 1291 such requests. The portal allows centralized viewing and depository of documents as well as requests, currently 2400 documents are contained in the system with 14,000 downloads. All Town departments use this utility, which saves a tremendous amount of labor, emails and coordination effort.
- *Community Preservation Act Project to Digitize and Preserve Belmont's Vital Records:* in 2017 we began to utilize our digitized records to issue certified copies to the public; we utilize the documents in our daily routines and continue to verify the index fields.
- *Town Meeting Actions:* 2018 Annual Town Meeting (five nights) with 25 articles, Special Town Meeting May 2nd, (one night) with one article about Marijuana, Special Town Meeting November 13 (two nights) with seven articles. Successful acceptance by the Attorney General of five amendments/additions to the General and Zoning Bylaws as of this writing. Six articles were inserted by citizen petitions.. We appreciate working with our dedicated Town Moderator Michael Widmer who prepares thoroughly for Town Meeting and runs it efficiently, which simplifies the certification process. TurningPoint electronic voting

2018 Annual Report

has, four years after introduction, not changed the culture of Town Meeting, as many feared. Members are comfortable with the processes and results and appreciate the accuracy of the votes.

- *New Computer Databases and Indices of Town Records:* The Town Clerk staff members, with IT staff expert assistance have continued to add to and create indices and databases of the Town records utilizing the database system by PeopleGIS, our Town GIS provider and other database software. As mentioned previously NextRequest is a great success utilized by all Town departments. The web-based Yard Sale Permit system issued 130 free permits in 2018, up from 99 in 2017. We continue to add to our index of Town Meeting votes, as of this writing going back to 1930.
- *Minutes for Town Boards, Commissions and Committees:* We continue to work with all committees to provide missing minutes and are working to make significant progress to fill the gaps.
- *Some additional Statistics:* 2256 pet licenses issued, more than 2400 other fee-based requests fulfilled, 253 births, 220 deaths and 104 marriages were recorded for Belmont residents.
- *Residency Verification for School Children.* We provide detailed data to the School Dept. and look forward to working with the Superintendent and School Committee to further enhance the verification process to include mid-point verifications; the number verifications & students continues to rise significantly:

| Residency Verifications | 2018 | 2017 | 2016 | 2014 |
|---|-------------|-------------|-------------|-------------|
| # Verifications (one per family) | 706 | 647 | 646 | 474 |
| # School Age Children Verified | 1156 | 1087 | 1080 | 770 |

- *Town Clerk Achievement:* The Massachusetts Town Clerks' Association awarded Belmont Town Clerk Ellen O'Brien Cushman its "Town Clerk of the Year for 2018", only the fourth person to be awarded this distinction. We recognize that this honor is bestowed on Ellen on behalf of the entire staff of the Belmont Town Clerk's office (Assistant Town Clerk Meg Piccione, and staff members Daniel Cane and Nance Casale) for their innovation, customer service and enormous energy turning potential into progress.

Continuing Goals for 2019:

Work with IT to evaluate programs for providing agenda development, through legal posting and minutes, integrated with the meeting calendar on the website. We will continue to work with other Town departments by actively sharing our databases and information. We anticipate further expansion of online payment for certified copies.

Continue CPA project scanning and indexing Town Meeting Transcripts & Annual Reports, preserving fragile vital record books.

The Town Clerk's Office staff will continue to strive for efficiency by tracking and improving our throughput. Policies and procedures are developed thoughtfully to minimize effort and maximize results. We strive to address a customer's problem in the first contact with complete and accurate information. Touch a piece of paper once. Enter data once. Make information accurate and accessible so it's not a time-consuming hunt when asked to produce a document.

Respectfully Submitted,

Ellen O'Brien Cushman
Town Clerk

2018 Annual Report

TOWN TREASURER'S OFFICE

ELECTED TREASURER, COLLECTOR AND PARKING CLERK: Floyd S. Carman

TREASURER'S OFFICE STAFF:

Assistant Treasurer and Assistant Collector: Daniela Boccia

Payroll Technician: Mary Ehler

Administrative Assistant: Iwona Gosz

Real Estate Technician: Michael Trainer

Excise Technician: Richard Arria

Accounts Payable: Janine Doumanian

The Treasurer/Tax Collector Office has responsibilities to oversee the Town investments, cash management, and revenue collection activities, manage the issuance of General Obligation Bonds, prepare and file debt service compliance reports and administration of payroll and employee benefits. They also directly support the Parking Clerk, Permanent Audit Committee, Capital Endowment Committee, Town of Belmont Scholarship Fund Committee, Community Preservation Committee, Belmont Employees Credit Union and Belmont Cultural Arts.

FY18 ACCOMPLISHMENTS:

- ***PAPERLESS TAX BILLING SOLUTION:***

As of 12/31/2018 Belmont was 1 of 81 communities offering the optional paperless solution. The future benefits for a paperless solution should reduce paper cost and postage.

As of 12/31/2018 these are the metrics for Belmont Taxpayers using the on-line features:

| | 12/31/2016 | 12/31/2017 | 12/31/2018 |
|--|----------------------|----------------------|----------------------|
| Real Estate bills Issued: | 8,300 | 8,325 | 8,338 |
| Personal Property bills Issued: | 510 | 479 | 488 |
| Excise Tax bills issued | <u>21,323</u> | <u>21,429</u> | <u>21,442</u> |
| Total: | 30,133 | 30,233 | 30,268 |
| On-line Users | 3,869 | 5,707 | 8,259 |

The Department also offers the ability to pay on-line with a credit card. It is anticipated that as time moves on the next generation of Belmont homeowners will sign up for paperless billing in larger numbers.

- ***COMMUNITY PRESERVATION COMMITTEE***

The Community Preservation Comprehensive Plan was updated and approved June 2018. During FY18 reviewed 7 project applications and approved 6 projects for Town Meeting vote on May 3, 2018.

All of the projects were approved for appropriation by Town Meeting totaling \$1,338,087.

In September 2018 (FY2019) received 7 project applications and 7 approved as eligible projects. Final vote by CPA Committee was held on January 9, 2019.

- ***FY18 ISSUED DEBT***

Water Bond (MWRA) \$1.0 Million

Water Main GOB \$2.2 Million

Burbank Modulares \$2.7 Million

- ***BELMONT HIGH SCHOOL BUILDING PROJECT - \$295M***

Developed Financial Plan for financing \$295M Belmont High School Project.

2018 Annual Report

- ***REAL ESTATE TAX LIEN CLEAN UP PROJECT***
 - Engaged outside attorney, KP LAW, P.C.
 - During calendar year 2018 closed 9 liens totaling \$600,000.
- ***RATING AGENCY UPDATE***
 - FY2017 Financial Audit completed on time.
 - All financial disclosure documents filled on time
 - Updated \$4.8M Bond Offering Statement for March 2018 financing of Burbank Modulars and Water Main Project.
 - April 2018 Moody's AAA rating reaffirmed for Belmont. We are 1 of 13 communities out of 351 in Massachusetts.

Miscellaneous Accomplishments:

Treasury Management

The balance of General Fund earnings \$466,473 increased by \$140,307 from the previous years. The FY18 weighted annual interest rate was 1.25%. Our cash flow continues to be steady with a 99.1% tax collection rate.

Debt Management

As of 6/30/18 the current year Net Debt Service Cost was \$8,201,167 with total outstanding debt remaining of \$74,363,107. This represents ten projects which include Blair Pond Electric Substation, Wellington Elementary School, Town Hall Complex, Fire Station, BHS Athletic Field and Town Water/Sewer projects.

Tax Collection

The Town continues to enjoy a high collection rate, 99.1% for FY18. A number of properties are delinquent with back taxes and the appropriate tax title taking documents were filed to establish a lien and protect the Town's interest in collecting delinquent taxes. Taxpayers experiencing financial hardship are encouraged to consult with the Board of Assessors to determine eligibility for deferrals and exemptions as options to allow them to remain in their homes. While properties in deferral accrue interest on outstanding taxes at 8% annually, overdue tax and lien amounts incur 14% interest and 16% when in tax title. All taxes, liens, and accrued interest are ordinarily collected when the property is sold or refinanced.

Parking Clerk

The parking revenue for FY18 was \$213,445.

Respectfully submitted,

Floyd S. Carman, Treasurer/Tax Collector and Parking Clerk

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TREASURY MANAGEMENT TREASURER BOOK BALANCE FISCAL YEAR 2018 GOVERNMENTAL FUNDS

Checking Accounts

| | | | | |
|-------------------------------|-----------------|------------|------------|--------------|
| Treasurer/Parking Tickets | Bank of America | 080133858 | 60,872.18 | |
| Treasurer | Belmont Savings | 0751002250 | 639,721.29 | |
| Parking Coin | Belmont Savings | 0751002315 | 3,239.10 | |
| Library | Belmont Savings | 0751002263 | 3,048.11 | |
| Athletic | Belmont Savings | 0751002276 | 5,432.47 | |
| School Lunch | Belmont Savings | 0751002289 | 4,481.62 | |
| Light/Water | Belmont Savings | 0858011323 | 37,430.39 | |
| Recreation | Belmont Savings | 0858011367 | 39,297.37 | |
| School On Line Payment | Century | 21491380 | 3,866.33 | |
| Treasurer/lockbox | Century | 24988 | 9,620.09 | |
| Light/Water Lock Box | Century | 24821 | 53,414.47 | |
| Town of Belmont/Ambulance | Century | 21734216 | 16,062.12 | |
| Town Clerk On Line | Century | 21492085 | 1,780.10 | |
| Community Development On Line | Century | 21911584 | 193.00 | |
| | Petty Cash | | 1,400.00 | |
| | Return Checks | | 0.00 | \$879,858.64 |

Investment Accounts

| | | | | |
|----------------------------------|--------------------|------------|---------------|---------------|
| Investment | Belmont Savings | 0130002402 | 9,350,373.16 | |
| Investment | Belmont Savings | 0138501718 | 11,958,261.63 | |
| Investment | Cetera | 6BB-538031 | 366,155.25 | |
| Investment/ Vendor Payment | CENTURY | 66199204 | 3,669,897.82 | |
| Payroll Account | Citizens | 1137490699 | 1,000,000.00 | |
| Investment/ Federal/State Grants | Citizens | 1132180500 | 2,796,014.57 | |
| Highland Meadow Cemetery | MMDT | 44273159 | 833,000.00 | |
| Investment | MMDT | 44202174 | 3,019,003.50 | |
| Certificate of Deposits | Leader Bank | 4100089103 | 6,042,564.70 | |
| Certificate of Deposits | Cambridge Sav Bank | 400753921 | 6,152,655.84 | |
| Certificate of Deposits | Belmont savings | 858014556 | 4,054,868.90 | 49,242,795.37 |

Capital Endowment Fund

| | | | | |
|------------------|------------|--------------|--------------|--------------|
| | Ameriprise | 232546408001 | | |
| Cash Equivalents | | | 178,184.04 | |
| Equities | | | 2,420,132.86 | |
| Fixed Income | | | 1,346,055.73 | 3,944,372.63 |

General Stabilization Fund

| | | | | |
|--|----------------|------------|--------------|--------------|
| | Morgan Stanley | 593-011644 | 3,974,843.71 | 3,974,843.71 |
|--|----------------|------------|--------------|--------------|

Sped Stabilization Fund

| | | | | |
|--|----------------|------------|----------|----------|
| | Morgan Stanley | 593-057562 | 3,241.48 | 3,241.48 |
|--|----------------|------------|----------|----------|

Belmont Cultural Council

| | | | | |
|--|-------------------|------------|----------|----------|
| | Investors Capital | PJQ-016158 | 5,289.08 | 5,289.08 |
|--|-------------------|------------|----------|----------|

CPA

| | | | | |
|--|----------------|------------|--------------|--------------|
| | Morgan Stanley | 593-057563 | 4,064,473.50 | 4,064,473.50 |
|--|----------------|------------|--------------|--------------|

Woodfall Sale

| | | | | |
|--|----------------|------------|------------|------------|
| | Morgan Stanley | 593-022103 | 148,814.17 | 148,814.17 |
|--|----------------|------------|------------|------------|

NESWEC- Land Fill

| | | | | |
|--|----------------|----------|--------------|--------------|
| | Morgan Stanley | 44273076 | 3,523,365.21 | 3,523,365.21 |
|--|----------------|----------|--------------|--------------|

Sub-Total Governmental Funds

65,787,053.79

2018 Annual Report

TREASURY MANAGEMENT TREASURER BOOK BALANCE FISCAL YEAR 2018 FIDUCIARY FUNDS

Student Activity Fund

| | | | | |
|--------------------------|-----------------|------------|------------|------------|
| High School - Savings | Belmont Savings | 0130002364 | 240,416.21 | |
| High School - Checking | Belmont Savings | 0751002292 | 20,504.67 | |
| Chenery School- Savings | Belmont Savings | 0130002372 | 19,758.11 | |
| Chenery School- Checking | Belmont Savings | 0751002302 | 10,763.37 | 291,442.36 |

Scholarships

| | | | | |
|----------------------|--------|------------|------------|------------|
| Various Scholarships | Cetera | PJQ-016158 | 622,246.12 | 622,246.12 |
|----------------------|--------|------------|------------|------------|

Library Funds

| | | | | |
|-----------------------------------|--------|------------|------------|--------------|
| Blanche Howe Jenney | Cetera | PJQ-016158 | 18,235.49 | |
| Ester Burdick Fund | Cetera | PJQ-016158 | 13,285.02 | |
| Jane Gray Children Education Fund | Cetera | PJQ-016158 | 621,841.77 | |
| Katharine W. Atkins Fund | Cetera | PJQ-016158 | 23,588.63 | |
| Library Capital Building Fund | Cetera | PJQ-016158 | 29,958.04 | |
| Library Gift Fund | Cetera | PJQ-016158 | 195,999.41 | |
| Margaret Wrisley Fund | Cetera | PJQ-016158 | 20,406.75 | |
| Michael Deluty Fund | Cetera | PJQ-016158 | 16,679.70 | |
| Dustan Library Bequest Fund | Cetera | PJQ-016158 | 369,557.15 | |
| Lenk Library Bequest Fund | Cetera | PJQ-016158 | 60,000.00 | 1,369,551.96 |

Cemetery Funds

| | | | | |
|----------------------------------|--------|------------|--------------|--------------|
| Cemetery Annual Planting | Cetera | PJQ-016166 | 140,942.61 | |
| Cemetery Perpetual Care | Cetera | PJQ-016166 | 1,872,626.99 | |
| Northway/Erickson Perpetual Care | Cetera | PJQ-016166 | 58,735.57 | 2,072,305.17 |

Other Trust Funds

| | | | | |
|----------------------------------|--------|------------|------------|------------|
| Scholarship Check Off | Cetera | PJQ-016158 | 300,402.10 | |
| Education Check Off | Cetera | PJQ-016158 | 86,901.54 | |
| Senior Center Check Off | Cetera | PJQ-016158 | 16,631.78 | |
| Local Law Enforcement | Cetera | PJQ-016158 | 68,626.26 | |
| Carl Barron Fire Grant | Cetera | PJQ-016158 | 1,897.71 | |
| Marian Mugar Police Kitchen Fund | Cetera | PJQ-016158 | 7,228.76 | |
| General Check Off (Capital) | Cetera | PJQ-016158 | 19,663.46 | |
| Underwood Pool Trust Fund | Cetera | PJQ-016158 | 69,565.82 | 570,917.43 |

| | | | | |
|-----------|----------------|------------|--------------|--------------|
| OPEB Fund | Morgan Stanley | 593-057564 | 3,495,838.39 | 3,495,838.39 |
|-----------|----------------|------------|--------------|--------------|

| | | | | |
|-----------------|------|----------|--------------|--------------|
| Health Employer | MMDT | 44274454 | 4,171,154.62 | |
| Health Employee | MMDT | 44274447 | 1,555,504.39 | 5,726,659.01 |

| | | | | |
|---------|----------------|------------|-----------|-----------|
| Housing | Morgan Stanley | 593-058766 | 20,213.23 | 20,213.23 |
|---------|----------------|------------|-----------|-----------|

| | | | | |
|----------------------|-----------------|------------|----------|----------|
| Police Cash Evidence | Belmont Savings | 0858013067 | 8,993.00 | 8,993.00 |
|----------------------|-----------------|------------|----------|----------|

| | | | | |
|-----------------------------------|-----------------|------------|-----------|-----------|
| Town of Belmont PQ Park Donations | Belmont Savings | 0858016134 | 35,068.07 | 35,068.07 |
|-----------------------------------|-----------------|------------|-----------|-----------|

ENTERPRISE FUNDS

| | | | | |
|---------------------------------|-----------------|------------|---------------|--|
| BMLD Contigency | Cetera | 593-063839 | 1,625,544.69 | |
| Light Depreciation Fund | Cetera | 6BB-461549 | 8,597,580.83 | |
| Light Rate Stabilization Fund | Cetera | 6BB-461358 | 2,632,871.25 | |
| BMLD/Eversource | Belmont Savings | 0858011601 | 13,436,283.53 | |
| MWRA I/I Study & GIS Loan/Grant | MMDT | 44223006 | 82,484.44 | |
| MWRA Interest Free Loan | MMDT | 44208494 | 1,251,396.79 | |
| Water Fund | TDBankNorth | 8246080901 | 2,462,023.33 | |
| Sewer Fund | TDBankNorth | 8246080919 | 2,063,909.56 | |

32,152,094.42

Sub-Total Fiduciary and Enterprise Funds **46,365,329.16**

Total Governmental, Fiduciary and Enterprise Funds as of 6/30/2018 **112,152,382.95**

2018 Annual Report

| | TREASURER BALANCE 7/1/2017 | TOTAL INCOME FY18 | DEPOSIT FY18 | W/D FY18 | SCHOLARSHIP FY18 | TREASURER BALANCE 6/30/2018 |
|---|----------------------------------|----------------------|---------------------|--------------------|---------------------|-----------------------------------|
| RECAP OF SCHOLARSHIP ACTIVITY FOR FISCAL YEAR 2018 | | | | | | |
| FREEMAN | \$ 790.91 | \$ 41.49 | \$ 12,202.00 | \$ - | \$ 1,000.00 | \$ 12,034.40 |
| NAHABEDIAN | \$ 4,520.25 | \$ 195.19 | \$ - | \$ - | \$ 500.00 | \$ 4,215.44 |
| GRANT | \$ 28,304.08 | \$ 1,173.59 | \$ - | \$ - | \$ 4,500.00 | \$ 24,977.67 |
| RILEY | \$ 77,080.01 | \$ 3,599.63 | \$ - | \$ - | \$ 1,000.00 | \$ 79,679.64 |
| WESTPHAL | \$ 58,483.38 | \$ 2,722.52 | \$ - | \$ - | \$ 1,000.00 | \$ 60,205.90 |
| CRISAFULLI | \$ 3,629.47 | \$ 163.94 | \$ - | \$ - | \$ 200.00 | \$ 3,593.41 |
| MEYHERHOEFER | \$ 794.08 | \$ 19.51 | \$ - | \$ - | \$ 500.00 | \$ 313.59 |
| DESTEFANO | \$ 560.27 | \$ 15.72 | \$ 25.00 | \$ - | \$ 300.00 | \$ 300.99 |
| FITZPATRICK | \$ 3,965.17 | \$ 186.94 | \$ - | \$ - | | \$ 4,152.11 |
| LYONS | \$ 6,309.12 | \$ 290.33 | \$ - | \$ - | \$ 200.00 | \$ 6,399.45 |
| BAKON | \$ 20,271.37 | \$ 920.18 | \$ - | \$ - | \$ 1,000.00 | \$ 20,191.55 |
| PALAIS | \$ 9,773.32 | \$ 474.58 | \$ 1,000.00 | \$ - | \$ 500.00 | \$ 10,747.90 |
| ARNO | \$ 7,288.12 | \$ 336.49 | \$ - | \$ - | \$ 200.00 | \$ 7,424.61 |
| SHARPE | \$ 8,285.32 | \$ 386.53 | \$ 300.00 | \$ - | \$ 300.00 | \$ 8,671.85 |
| OLIN | \$ 6,528.07 | \$ 300.65 | \$ - | \$ - | \$ 200.00 | \$ 6,628.72 |
| SULLIVAN | \$ 18,309.69 | \$ 863.51 | \$ - | \$ - | | \$ 19,173.20 |
| MCNEIL | \$ 6,180.42 | \$ 273.49 | \$ - | \$ - | \$ 500.00 | \$ 5,953.91 |
| LEE/RAY | \$ 11,796.13 | \$ 541.97 | \$ - | \$ - | \$ 400.00 | \$ 11,938.10 |
| BLACKER | \$ 25,850.80 | \$ 1,218.37 | \$ - | \$ 1,000.00 | | \$ 26,069.17 |
| HECHT | \$ 37,443.84 | \$ 1,748.07 | \$ - | \$ - | \$ 500.00 | \$ 38,691.91 |
| TELLIER | \$ 84,600.63 | \$ 3,990.24 | \$ - | \$ - | | \$ 88,590.87 |
| WHITNEY | \$ 42,328.41 | \$ 1,960.55 | \$ - | \$ - | \$ 1,000.00 | \$ 43,288.96 |
| LEE SHAW | \$ 743.09 | \$ 28.66 | \$ 1,100.00 | \$ - | \$ 500.00 | \$ 1,371.75 |
| SAIA | \$ 5,968.92 | \$ 263.51 | \$ - | \$ - | \$ 500.00 | \$ 5,732.43 |
| HANSON | \$ 2,549.53 | \$ 113.00 | \$ - | \$ - | \$ 200.00 | \$ 2,462.53 |
| KELLEY | \$ 21,072.22 | \$ 986.64 | \$ - | \$ - | \$ 200.00 | \$ 21,858.86 |
| PHI BETA KAPPA | \$ 1,365.82 | \$ 64.31 | \$ - | \$ 30.00 | | \$ 1,400.13 |
| ALLEN LEARNING | \$ 694.38 | \$ 16.85 | \$ 805.00 | \$ 500.00 | \$ 500.00 | \$ 516.23 |
| REID FAMILY SCHOLARSHIP | \$ 13,304.80 | \$ 583.67 | \$ - | \$ 500.00 | \$ 500.00 | \$ 12,888.47 |
| BURNHAM | \$ 5,302.95 | \$ 242.86 | \$ - | \$ - | \$ 200.00 | \$ 5,345.81 |
| SULLIVAN ROBERT | \$ 3,581.41 | \$ 152.49 | \$ 300.00 | \$ - | \$ 500.00 | \$ 3,533.90 |
| ROTARYCLUB OF BELMONT | \$ 5,635.43 | \$ 229.87 | \$ - | \$ - | \$ 1,000.00 | \$ 4,865.30 |
| ACHORN | \$ 4,599.94 | \$ 209.71 | \$ - | \$ - | \$ 200.00 | \$ 4,609.65 |
| ARTHUR CHERKERZIAN | \$ 11,679.79 | \$ 544.00 | \$ 500.00 | \$ - | \$ 500.00 | \$ 12,223.79 |
| EDUCATION CHECK OFF | \$ 79,309.91 | \$ 3,746.43 | \$ 3,845.20 | \$ - | | \$ 86,901.54 |
| TOWN OF BELMONT SCHOL | \$ 296,798.62 | \$ 13,640.73 | \$ 1,162.75 | \$ 200.00 | \$ 11,000.00 | \$ 300,402.10 |
| UNSELFISH TEAMMATE AWARD | \$ 2,891.80 | \$ 100.33 | \$ - | \$ - | \$ 1,000.00 | \$ 1,992.13 |
| VIALE ATHLETIC SCHOLARSHIP | \$ 2,044.74 | \$ 61.78 | \$ 200.00 | \$ 19.98 | \$ 1,000.00 | \$ 1,286.54 |
| WESTLUND | \$ 15,906.96 | \$ 732.28 | \$ - | \$ - | \$ 500.00 | \$ 16,139.24 |
| BETTENCOURT | \$ 30,945.96 | \$ 1,441.62 | \$ - | \$ - | \$ 500.00 | \$ 31,887.58 |
| RUANE | \$ 9,145.97 | \$ 431.31 | \$ - | \$ - | | \$ 9,577.28 |
| WOMEN'S ROTARY | \$ 1,449.99 | \$ 61.16 | \$ - | \$ - | \$ 200.00 | \$ 1,311.15 |
| | \$ 978,085.09 | \$ 45,074.70 | \$ 21,439.95 | \$ 2,249.98 | \$ 32,800.00 | \$ 1,009,549.76 |

2018 Annual Report

TREASURER BALANCE 7/1/2017 TOTAL INCOME FY18 DEPOSIT FY18 W/D FY18 SCHOLARSHIP FY18 TREASURER BALANCE 6/30/2018

RECAP OF CEMETERY FUNDS FOR FISCAL YEAR 2018

| | | | | | | |
|-------------------------|------------------------|---------------------|--------------------|---------------------|-------------|------------------------|
| CEMTERY ANNUAL PLANTING | \$ 132,694.75 | \$ 5,247.86 | \$ 2,400.00 | | | \$ 140,942.61 |
| CEMTERY | \$ 1,835,072.94 | \$ 72,554.05 | \$ - | \$ 35,000.00 | | \$ 1,872,626.99 |
| NORTHWAY-ERICKSON | \$ 56,501.64 | \$ 2,233.93 | \$ - | | | \$ 58,735.57 |
| | \$ 2,024,269.33 | \$ 80,035.84 | \$ 2,400.00 | \$ 35,000.00 | \$ - | \$ 2,072,305.17 |

RECAP OF LIBRARY FUNDS FOR FISCAL YEAR 2018

| | | | | | | |
|-----------------------|------------------------|---------------------|---------------------|---------------------|-------------|------------------------|
| JENNY(CGM INCOME+DEP) | \$ 17,436.35 | \$ 820.17 | \$ 247.26 | \$ 268.29 | | \$ 18,235.49 |
| BURDICK | \$ 12,882.26 | \$ 600.98 | \$ - | \$ 198.22 | | \$ 13,285.02 |
| JANE GRAY DUSTAN | \$ 602,985.72 | \$ 28,134.31 | \$ - | \$ 9,278.26 | | \$ 621,841.77 |
| ATKINS | \$ 22,873.42 | \$ 1,067.17 | \$ - | \$ 351.96 | | \$ 23,588.63 |
| LIBRARY BLDG FUND | \$ 28,608.72 | \$ 1,349.32 | \$ - | \$ - | | \$ 29,958.04 |
| LIBRARY GIFT | \$ 188,043.50 | \$ 8,868.73 | \$ - | \$ 912.82 | | \$ 195,999.41 |
| WRISLEY | \$ 19,788.03 | \$ 923.20 | \$ - | \$ 304.48 | | \$ 20,406.75 |
| DELUTY | \$ 16,173.99 | \$ 754.58 | \$ - | \$ 248.87 | | \$ 16,679.70 |
| DUSTAN BEQUEST | \$ 352,911.32 | \$ 16,645.83 | \$ - | \$ - | | \$ 369,557.15 |
| LENK LIBRARY BEQUEST | \$ - | \$ - | \$ 60,000.00 | \$ - | | \$ 60,000.00 |
| | \$ 1,261,703.31 | \$ 59,164.29 | \$ 60,247.26 | \$ 11,562.90 | \$ - | \$ 1,369,551.96 |

RECAP OF OTHER TRUST FUNDS FOR FISCAL YEAR 2018

| | | | | | | |
|---------------------------|----------------------|--------------------|--------------------|---------------------|-------------|----------------------|
| CULTURAL COUNCIL | \$ 5,065.02 | \$ 342.44 | \$ 5,000.00 | \$ 5,118.38 | | \$ 5,289.08 |
| BARRON | \$ 1,812.32 | \$ 85.39 | \$ - | \$ - | | \$ 1,897.71 |
| LAW ENFORCEMENT | \$ 69,178.03 | \$ 3,311.40 | \$ 1,236.83 | \$ 5,100.00 | | \$ 68,626.26 |
| MUGAR | \$ 6,903.23 | \$ 325.53 | \$ - | \$ - | | \$ 7,228.76 |
| SENIOR CHECK OFF | \$ 14,552.56 | \$ 687.39 | \$ 1,391.83 | \$ - | | \$ 16,631.78 |
| GENERAL CHECK OFF | \$ 17,385.83 | \$ 822.13 | \$ 1,455.50 | \$ - | | \$ 19,663.46 |
| UNDERWOOD POOL TRUST FUND | \$ 69,424.70 | \$ 141.12 | | | | \$ 69,565.82 |
| | \$ 184,321.69 | \$ 5,574.28 | \$ 9,084.16 | \$ 10,218.38 | \$ - | \$ 188,902.87 |

RECAP OF LIGHT FUNDS FOR FISCAL YEAR 2018

| LIGHT FUNDS | OPENING BALANCE 7/1/2017 | DONATIONS OR TRANSFERS IN | INCOME | EXPENDITURES OR TRANSFERS OUT | ENDING BALANCE 6/30/2018 |
|--------------------------|--------------------------|---------------------------|--------------------|-------------------------------|--------------------------|
| Light Rate Stabilization | \$2,323,994.32 | \$300,000.00 | \$8,876.93 | | \$2,632,871.25 |
| Light Depreciation | 8,127,307.27 | 400,000.00 | 70,273.56 | | 8,597,580.83 |
| TOTAL | \$10,451,301.59 | \$700,000.00 | \$79,150.49 | \$0.00 | \$11,230,452.08 |

2018 Annual Report

DEBT MANAGEMENT DEBT SERVICE COST AS OF 6/30/2018

| Description of Debt | Bonded Amount | Issue Year | Year of Payment | Principal Paid | Interest Paid | P& I Total Paid |
|---------------------------|----------------------|------------|-----------------|---------------------|---------------------|---------------------|
| Title V Loans | \$ 60,160 | 2001 | 18 of 19 | \$ 3,134 | | \$ 3,134 |
| Fire Station Construction | 979,900 | 2015 | 3 of 11 | 100,000 | 25,298 | 125,298 |
| Concord Avenue Land | 350,150 | 2015 | 3 of 10 | 40,000 | 9,300 | 49,300 |
| Senior Center | 3,310,000 | 2010 | 9 of 17 | 195,000 | 63,468 | 258,468 |
| Wellington School | 26,700,000 | 2010 | 8 of 25 | 825,000 | 824,988 | 1,649,988 |
| FY 2012 Refunding | 9,956,000 | 2013 | 6 of 12 | 1,000,000 | 275,000 | 1,275,000 |
| BHS Harris Field | 960,000 | 2014 | 4 of 10 | 95,000 | 27,550 | 122,550 |
| Department Vehicles | 1,420,000 | 2014 | 4 of 10 | 145,000 | 40,750 | 185,750 |
| Underwood Pool | 2,790,000 | 2015 | 3 of 15 | 190,000 | 66,750 | 256,750 |
| Belmont Center | 1,450,000 | 2015 | 3 of 10 | 145,000 | 34,800 | 179,800 |
| Fire Station | 115,398 | 2015 | 3 of 3 | 35,000 | 1,050 | 36,050 |
| BHS Fire System | 1,055,000 | 2016 | 2 of 5 | 160,000 | 22,800 | 182,800 |
| Radio System | 1,086,350 | 2016 | 2 of 10 | 110,000 | 27,375 | 137,375 |
| Subtotal | \$ 50,232,958 | | | \$ 3,043,134 | \$ 1,419,129 | \$ 4,462,263 |
| GOB Sewer Loan | 1,259,950 | 2015 | 3 of 12 | 135,000 | \$ 35,427 | 170,427 |
| MWRA Water Bond | 714,000 | 2009 | 10 of 10 | 71,400 | | 71,400 |
| MWRA Water Bond | 872,000 | 2010 | 9 of 10 | 87,200 | | 87,200 |
| MWRA Water Bond | 988,785 | 2011 | 8 of 10 | 98,879 | | 98,879 |
| MWRA Water Bond | 988,785 | 2010 | 7 of 10 | 98,879 | | 98,879 |
| MWPAT | 7,226,667 | 2012 | 7 of 20 | 334,674 | 111,498 | 446,172 |
| MWRA Water Bond | 1,000,000 | 2012 | 6 of 10 | 100,000 | | 100,000 |
| MWPAT | 1,579,600 | 2013 | 5 of 20 | 69,635 | 27,536 | 97,171 |
| MWRA Water Bond | 500,000 | 2013 | 5 of 10 | 50,000 | | 50,000 |
| MWRA Sewer Bond | 2,300,000 | 2014 | 3 of 20 | 97,125 | 45,406 | 142,531 |
| MWRA Water Bond | 500,000 | 2014 | 4 of 10 | 50,000 | | 50,000 |
| MWRA Water Bond | 500,000 | 2015 | 3 of 10 | 50,000 | | 50,000 |
| TOWN Water Bond | 482,000 | 2014 | 4 of 20 | 25,000 | 15,488 | 40,488 |
| TOWN Water Bond | 269,602 | 2015 | 3 of 20 | 15,000 | 6,775 | 21,775 |
| MWRA Water Bond | 500,000 | 2016 | 2 of 10 | 50,000 | | 50,000 |
| Subtotal | 19,681,389 | | | 1,332,792 | 242,130 | 1,574,922 |
| BMLD | 26,100,000 | 2014 | 3 of 20 | 1,080,000 | 873,826 | 1,953,826 |
| TOTAL | \$ 96,014,347 | | | \$ 5,455,926 | \$ 2,535,085 | \$ 7,991,011 |

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DEBT MANAGEMENT TOWN OUTSTANDING DEBT AS OF 6/30/18

| | Principal Outstanding 6/30/2016 | Principal Outstanding 6/30/2017 | Principal Outstanding 6/30/2018 |
|---|---------------------------------------|---------------------------------------|---------------------------------------|
| Title V Loans | \$ 12,536 | \$ 9,402 | \$ 3,134 |
| Concord Avenue Land | 350,150 | 310,000 | 270,000 |
| Fire Station Construction | 974,900 | 874,900 | 774,900 |
| Fire Station Construction | 75,000 | 35,000 | - |
| Senior Center | 1,945,000 | 1,750,000 | 1,555,000 |
| Wellington Elementary School | 22,300,000 | 21,500,000 | 20,675,000 |
| Town Hall / Fire Station Debt Refunding | 7,400,000 | 6,400,000 | 5,400,000 |
| Fire Vehicles | 1,130,000 | 985,000 | 840,000 |
| Harris Field | 760,000 | 665,000 | 570,000 |
| Underwood Pool | 2,600,000 | 2,410,000 | 2,220,000 |
| Belmont Center | 1,305,000 | 1,160,000 | 1,015,000 |
| Public Safety Radio Equipment | 1,086,000 | 970,000 | 860,000 |
| BHS Fire Alarm | 800,000 | 640,000 | 480,000 |
| Belmont Municipal Light | 24,105,000 | 23,060,000 | 21,980,000 |
| MWRA Water Bond | 4,274,307 | 3,577,950 | 2,880,993 |
| MWRA Sewer Bond | 10,753,847 | 10,015,855 | 9,378,662 |
| TOTALS | \$ 79,871,740 | \$ 74,363,107 | \$ 68,902,689 |

2018 Annual Report

DEBT MANAGEMENT DEBT AUTHORIZED BUT NOT ISSUED AS OF 6/30/18

| Description of Debt Authorization | Year | Amount | Amortization Period |
|------------------------------------|------|----------------------|---------------------|
| Wellington School | 2010 | \$ 1,602,092 | 25 years |
| Water Main | 2014 | 844,398 | 10 years |
| Burbunk Modular | 2017 | 306,227 | 10 years |
| MWRA Phase III | 2018 | 3,852,000 | 10 years |
| DPW & PD Renovations | 2018 | 7,400,000 | 30 years |
| TOTAL AUTHORIZED NOT ISSUED | | \$ 14,004,717 | |

2018 Annual Report

SUMMARY OF TAX COLLECTOR'S REPORT JULY 1, 2017 TO JUNE 30, 2018

Real Estate, CPA & Personal Property Taxes

| | | |
|------------|-------------------|-------------------------|
| Commitment | Real Estate | \$ 87,136,591.36 |
| Commitment | CPA | \$ 1,160,346.62 |
| Commitment | Personal Property | \$ 1,406,306.35 |
| Total | Commitment | <u>\$ 89,703,244.33</u> |

| | | |
|-------------|-------------------|-------------------------|
| Collection | Real Estate | \$ 86,335,066.91 |
| Collection | CPA | \$ 1,146,663.09 |
| Collection | Personal Property | \$ 1,403,386.58 |
| Refund | Real Estate | \$ (277,366.08) |
| Refund | CPA | \$ (8,621.83) |
| Refund | Personal Property | \$ (733.21) |
| Abated | Real Estate | \$ 626,373.91 |
| Abated | CPA | \$ 17,283.91 |
| Abated | Personal Property | \$ 2.55 |
| Uncollected | Real Estate | \$ 452,516.62 |
| Uncollected | CPA | \$ 5,021.45 |
| Uncollected | Personal Property | \$ 3,650.43 |
| Total | | <u>\$ 89,703,244.33</u> |

Real Estate Tax Collected for Previous Years **\$ 561,555.75**

CPA Interest and Previous Years Collected **\$ 7,190.25**

Real Estate & Tax Deferred Interest and Fees Collected **\$ 136,447.33**

Tax Title Interest Collected **\$ 158,493.86**

Tax Deferral

| | | |
|--|--|-----------------------|
| Opening Balance 07/01/17 | | \$ 506,301.71 |
| Plus New Tax Deferred Taxes in FY18 | | \$ 97,741.90 |
| Less Paid Tax Deferred in FY18 | | <u>\$ (42,795.76)</u> |
| Outstanding Balance as of 6/30/18 | | \$ 561,247.85 |

Tax Title

| | | |
|--|--|------------------------|
| Opening Balance 07/01/17 | | \$ 1,023,377.26 |
| Plus New Tax Title in FY18 | | \$ 765,453.41 |
| Less Paid Tax Title in FY18 | | <u>\$ (411,018.73)</u> |
| Outstanding Balance as of 6/30/18 | | \$ 1,377,811.94 |

2018 Annual Report

SUMMARY OF TAX COLLECTOR'S REPORT JULY 1, 2017 TO JUNE 30, 2018

Motor Vehicle Excise Tax

| | | |
|---|--------------|------------------------------|
| Total Commitment | | <u>\$3,290,068.79</u> |
| Collections | | \$3,103,072.80 |
| Refunds | | (33,420.64) |
| Abated | | 52,691.71 |
| Uncollected | | <u>167,724.92</u> |
| Total | | <u>\$3,290,068.79</u> |
| | | |
| Motor Vehicle Excise Tax collected for Previous Years in: | | |
| FY18 | | \$560,906.24 |
| | | |
| Motor Vehicle Excise Tax Fees Collected for Previous Years in: | | |
| FY18 | | \$33,241.00 |
| | | |
| Motor Vehicle Excise Tax Marking Fees Collected in: | | |
| FY18 | | \$9,100.00 |
| | | |
| Uncollected Motor Vehicle Excise Tax for Previous Years: | | |
| FY17 | \$30,427.29 | |
| FY16 | \$17,472.65 | |
| FY15 | \$11,345.50 | |
| FY14 | \$7,444.86 | |
| FY13 | \$7,137.33 | |
| FY12 | \$9,846.56 | |
| FY11 | \$10,101.37 | |
| FY10 | \$10,647.76 | |
| FY09 | \$7,776.78 | |
| FY08 | \$10,144.87 | |
| FY07 | \$9,675.12 | |
| FY06 | \$10,265.37 | |
| FY05 | \$9,904.39 | |
| FY04 | \$12,947.72 | |
| Prior to 2003 | \$136,481.68 | \$271,191.96 |

2018 Annual Report

SUMMARY OF TAX COLLECTOR'S REPORT JULY 1, 2017 TO JUNE 30, 2018

Parking Fines

| | |
|---|-------------------------|
| Outstanding Parking fines as of 07/01/2017 | \$490,495 |
| New Parking Tickets Issued in FY18 | 220,714 |
| Less Payments FY18 | <u>-209,445</u> |
| Outstanding Parking fines as of 06/30/2018 | <u>\$501,765</u> |

Handicap Parking Fines

| | |
|---|------------------------|
| Outstanding HP Fines as of 7/01/2017 | \$19,025 |
| New Parking Fines Issued in FY18 | 4,100 |
| Less Payments FY18 | <u>-4,000</u> |
| Outstanding HP Fines as of 6/30/2018 | <u>\$19,125</u> |

2018 Annual Report

**SUMMARY OF TAX COLLECTORS REPORT
BELMONT REAL ESTATE AND EXCISE
CHECK OFF TAX BILL DONATIONS
July 1, 2017 to June 30, 2018**

| | <u>Number</u> | <u>Amount</u> |
|-------------------|---------------|-----------------|
| Senior Center | 44 | \$ 1,392 |
| Education | 44 | 3,845 |
| Scholarship Fund | 40 | 1,162 |
| General Fund | 28 | 1,456 |
| Capital Endowment | 31 | 794 |
| TOTAL | 187 | \$ 8,649 |

2018 Annual Report

CAPITAL ENDOWMENT FUND Fiscal Year 2018

The advisors for the Capital Endowment Fund are:

- Jonathan B. Treat
- Ernest E. Fay
- S. Warren Farrell, Jr.
- James F. Gammill
- Adam Dash, Ex-Officio, Board of Selectmen
- Floyd S. Carman, Ex-Officio, Town Treasurer
- John J. Olohan, Ameriprise Financial Services, Inc.

*** Jim Williams retired in April of 2018

The Capital Endowment Fund was established to fund and facilitate innovations in town government and to assist with long range capital planning. This fund was enacted by the state legislature and signed into law by the Governor of the Commonwealth in April of 1995.

\$2,000,000 was received from the proceeds of the sale of Belmont's cable system. An additional \$943,949.24 was appropriated into the fund by Town Meeting in 2001. All proceeds from the voluntary tax bill check-off for capital projects are deposited into this account.

Capital Endowment Fund Activity

| | |
|----------------------------------|--------------------|
| Opening Balance 7/01/2017 | \$3,860,741 |
| Withdrawal per TMM Vote | (-125,000) |
| Income Earned | <u>208,632</u> |
| Closing Balance 6/30/2018 | \$3,944,373 |

Capital Endowment Fund Asset Allocation As of 6/30/2018

| | |
|----------------------------------|--------------------|
| Cash & Cash Investments | \$178,184 |
| Equities | 2,420,133 |
| Fixed Income | <u>1,346,056</u> |
| Closing Balance 6/30/2018 | \$3,944,373 |

Respectfully submitted,
Floyd S. Carman, Town Treasurer

2018 Annual Report

LIST OF MODERATOR APPOINTED COMMITTEES:

PERMANENT

Bylaw Review Committee:

Charles Hamann, *Chair*
Robert McGaw
Raymond Miyares
Mark Thurber
Ellen O'Brien Cushman *ex-officio, Town Clerk*

Capital Budget Committee:

Anne Marie S. Mahoney, *Chair*
Rebecca Vose, *Secretary*
Patricia Brusch
Susan Burgess-Cox *ex-officio, School Committee*
Charles Clark *ex-officio, Planning Board*
Jennifer Fallon *ex-officio, Warrant Committee*
Mark Paolillo *ex-officio, Board of Selectmen*
Chitra Subramanian *Town Accountant*

Resigned in 2017

Raffi Manjikian *ex-officio, Planning Board*

Minuteman High School Committee Member:

James Gammill

Permanent Building Advisory Committee:

Patricia Brusch, *Chair*
William Lovallo
Robert McLaughlin
Joel Mooney
William Shea

COMMITTEES

Warrant Committee:

Roy Epstein, *Chair*
Ellen Schreiber, *Vice-Chair*
Michael Crowley, *Secretary*
John Alcock
Elizabeth Dionne
Christine Doyle
Jennifer Fallon
Anne Helgen
Michael Libenson
Paul Lisanke
Geoffrey Lubien
Robert McLaughlin
Laurie Slap
Jack Weis
Lisa Fiore *ex-officio, School Committee Chair*
James Williams *ex-officio, Board of Selectmen Chair*
Resigned in 2017
Sami Baghdady *ex-officio, Board of Selectmen*
Adam Dash
James Gammill
Greg Mennis

2018 Annual Report

TEMPORARY

DPW/Police Short Term Building Committee

Anne Marie Mahoney, *Chair*
Anthony Ferrante, *Vice-Chair*
Kathleen (Fitzie) Cowing, *Secretary*
Roy Epstein
Stephen Rosales
Judith Sarno
William Shea
Michael Smith
James MacIsaac, *Town Liaison – Asst. Police Chief*
Michael Santoro, *Town Liaison – DPW Highway Mgr.*

High School Building Committee

William Lovallo, *Chair*
Phyllis Marshall, *Secretary - Town Administrator Designee*
Patricia Brusch
Joseph DeStefano
Robert McLaughlin
Christopher Messer
Diane Miller
Joel Mooney
Daniel Richards
Phil Ruggiero
Jamie Shea
Emma Thurston
Tom Caputo *ex-officio, School Committee*
Adam Dash *ex-officio, Board of Selectmen*
John Phelan *ex-officio, School Superintendent*

Resigned in 2017

Sami Baghdady *ex-officio, Board of Selectmen*
Gerald Boyle *ex-officio, Town Facilities Director*
David Kale *ex-officio, Town Administrator*

Library Building Committee

Clair Colburn, *Chair*
Stephen Sala, *Secretary*
Sally Martin, *Treasurer*
Steven Engler
Jennifer Fallon
Marcie Hirsch
Kathleen Keohane
Robert McLaughlin
Barton Nelson
Robert Schafer
Heli Tomford

COMMITTEES

Committee to Study the Number of Selectmen

Paul Rickter, *Chair*
Maryann Scali, *Vice-Chair*
Michael Crowley
Debra Deutsch
Judith Feins
Laurie Graham
Daniel Halston
Doug John
Ralph Jones
Andrew Plunkett
Lynn Read
Amy Trotsky
Peter Whitmer

Wellington School Building Committee:

Mark Haley, *Chair*
Patricia Brusch, *Vice-Chair*
William Lovallo, *Secretary*
Chris Kochem, *Clerk*
John Bowe
Laurie Graham
Heidi Sawyer
Eric Smith
Joseph Barrell *Selectmen's Liaison*
Tony DiCologero *School Department Liaison*
Amy Spangler, *Wellington Principal*
Ara Yogurtian, *Community Development Liaison*
Resigned in 2017
Donna Pini, *School Department Liaison*

2018 Annual Report

BYLAW REVIEW COMMITTEE

The principal function of the Bylaw Review Committee is to review proposals for General Bylaw changes. It is not charged with the task of proposing substantive changes on its own. If requested by the Selectmen or another Town Board or officer, the Committee will assist in drafting amendments or additions to the General Bylaws that are proposed for inclusion in the Warrant for any Town Meeting. The Committee is also charged with the duty of reporting to the Town Meeting any recommendations it considers appropriate on any article in a Town Meeting Warrant that proposes an amendment or addition to the General Bylaws. In recent years the Committee has also assisted Belmont citizens in refining their proposed amendments to the Bylaws

Prior to the Annual Town Meeting the Committee reviewed (1) two bylaws proposed by the Historic District Commission, (2) a bylaw prohibiting the use of plastic bags by certain retail establishments, (3) a bylaw requiring, in the case of all votes constituting final action on a warrant article not decided by a yes/no voice vote, a recorded roll call vote where requested by a Town Meeting member and (4) a bylaw that, subject to a town-wide vote, would have prohibited marijuana establishments of all types within the Town.

The Historic District Commission proposed an amendment to the Historic District bylaw to establish The Thaddeus Frost House Historic District. That amendment, approved as to form and placement by the Committee, was later approved by Town Meeting. With the encouragement of the Committee the Commission also proposed a second amendment addressing technical issues in the current provisions of the Historic District bylaw. The Commission decided that it needed to give further study to the matter and withdrew its proposal.

The amendment concerning plastic bags, approved by the Committee as to form and placement, was later approved by Town Meeting.

The Committee pointed out technical flaws in the proposed amendment regarding roll call votes (initiated by citizen's petition) and the proponents decided not to pursue it at Town Meeting.

The marijuana proposal, initiated by citizen's petition, would, had it been approved as is by Town Meeting and later by a vote of the Town at a special election, banned all marijuana establishments within the Town. The Committee worked with a Town Meeting member who wanted to amend the proposed bylaw, to rewrite the bylaw to allow for a limited number of retail establishments. Seven resultant amendments were proposed and reviewed by the Committee. Two of the amendments were approved by Town Meeting as was the proposal as amended. The votes of Town Meeting were later confirmed by a town-wide vote in a special election.

Once again, special thanks to Ellen Cushman, Town Clerk and our ex officio member. Ellen works tirelessly to keep the Committee on track in attending to its work. Special thanks also to retired Committee member Ray Miyares, who as a specialist in municipal law, provided us with invaluable assistance in many instances. The Committee welcomes new member Bob Schafer.

Respectfully submitted,

Charles M. Hamann, Chair
Robert E. McGaw
Robert Schafer
Mark Thurber
Ellen O'Brien Cushman, Town Clerk, ex officio

2018 Annual Report

CAPITAL BUDGET COMMITTEE

Chair: Anne Marie S. Mahoney **Moderator Appointee**

Vice-Chair: NA

Secretary: Rebecca Vose **Moderator Appointee**

Committee Members:

M. Patricia Brusch **Moderator Appointee**

Susan Burgess-Cox **School Committee**

Jennifer Fallon **Warrant Committee**

Mark Paolillo **Board of Selectmen**

Stephen Pinkerton **Planning Board**

Ex Officio:

Phyllis Marshall **Interim Town Administrator**

Patrice Garvin **Town Administrator**

Glen Castro **Budget Analyst**

Purpose and Duties:

According to Article 13 of the Town's by-laws: "It shall be the duty of the Committee annually to prepare a capital report showing, for each six years hence following, a list of those public improvements and non-recurring major equipment needs which, in its opinion, represent the most necessary enhancement projects or purchases to be undertaken by the Town during each such year. The report shall include the probable cost of each such improvement or purchase and the Committee's recommendations as to the method of financing them."

In addition, the CBC oversees the capital purchases funded by water and sewer enterprise funds and the roads and sidewalk repairs funded by the 2001 and 2015 overrides and state Chapter 90 funds. At the request of the Town Treasurer the CBC also maintains a policy of not bonding more than one third of the total expenditures in any year.

Summary of Activities and Accomplishments:

The CBC met from February, when it received the Capital Budget, through May to review and analyze the FY2019 capital requests from town and school departments in order to form recommendations to Annual Town Meeting for capital spending. The Committee also received and discussed updates on major capital projects which this year included the high school and library along with the efforts to address the police and DPW facilities.

This year, as in recent years, choosing the most needed projects and equipment to fund was a difficult challenge. In round numbers, the CBC had \$1.4 million in total discretionary funds to work with, leaving \$1.9 million in discretionary requests unfunded. A total of \$2.4 million was spent on roads and sidewalks; \$2.1 million in capital from sewer enterprise funds; \$1.6 million in capital from water enterprise. The roads money includes \$542,443 in Chapter 90 highway funds.

Highlights of our funding include:

- \$600,000 Continuing repair to fire stations
- \$ 75,000 10 new voting machines
- \$ 70,000 DPW door and window repair
- \$130,000 IT fiber network design and data storage network

2018 Annual Report

Items which could not be funded and are of great concern to the CBC are:

- \$656,000 Fire Department pumper replacement
- \$350,000 DPW fuel tank replacement
- \$200,000 Town/School security upgrade design
- \$200,000 Systemwide building envelope, ongoing work
- \$ 50,000 Systemwide unit vent replacement, ongoing work

The CBC did recommend the following public safety and school expenditures:

- | | | |
|------------------------|---------------------------------------|-----------|
| • Police: | Doman server | \$24,000 |
| • Fire: | Cardiac Monitor and Ambulance funds | \$72,000 |
| • Library: | Automatic door locks | \$14,669 |
| • Community Dev'tment: | Winn Brook street safety improvements | \$42,700 |
| • Schools: | Butler generator | \$39,375 |
| • | Winn Brook fire alarm | \$172,937 |
| • | Chenery auditorium upgrades | \$70,750 |
| • | Elementary school network wiring | \$77,750 |
| • DPW: | Dump truck | \$15,000 |

It should be noted that Community Preservation funds this year took a burden off the Capital list of requests. Specifically, either design or construction money for the Grove Street playground and fields, Town Field play area, McLean barn, Clay Pit pond memorial project, and Payson Park concert structure.

Goals for 2019:

The Capital Budget Committee, through its representation on the Financial Task Force II will continue to lobby for additional capital discretionary funds. These additional funds could be a percentage of the annual Town budget as recommended by the Collins Center study of the Town's finances or a flat amount that is at least \$3.0 million. In addition, the CBC has discussed at length for years the idea of creating a free-standing technology fund that would be overseen by the CBC but would be above and beyond the discretionary spending currently allocated to the Committee. Every year technology requests from all departments escalate and available funds are not enough to keep pace with the growing needs in the Town.

As always, the CBC adheres to Winston Churchill's advice, "Let our advance worrying become advance thinking and planning."

Respectfully Submitted,

Anne Marie S. Mahoney, Chair
Capital Budget Committee

2018 Annual Report

DEPARTMENT OF PUBLIC WORKS/BELMONT POLICE DEPARTMENT BUILDING COMMITTEE

Chair: Anne Marie S. Mahoney
Vice-Chair: Anthony Ferrante
Secretary: Kathleen Cowing
Treasurer: Judith Ananian Sarno

Committee Members:

Roy Epstein
Stephen B. Rosales
William Shea
Michael Smith

Ex Officio:

Chief Richard McLaughlin
Assistant Chief James MacIsaac
DPW Director Jason Marcotte
Assistant DPW Director Michael Santoro
Facilities Director Steven Dorrance
Town Administrator Patrice Garvin

Owners Project Manager:

Thomas Gatzunis, Daedalus Projects, Inc.

Architect:

Theodore Galante, The Galante Architecture Studio, Inc.

Purpose and Duties:

(See Department of Public Works/Belmont Police Department Building Committee reports to Annual Town Meeting, May 30, 3018)

The DPW/BPD Building Committee was authorized by Town Meeting on November 13, 2017 and subsequently appointed by the Town Meeting Moderator. The Building Committee was tasked with forming a schematic design with cost estimates and ultimately construction documents for renovations and additions to the DPW facility at the town yard and the police station on its present location on Concord Avenue.

Both facilities need renovation to make them accessible, safe, secure, and comfortable spaces for both the Town's employees and citizens. In addition, the DPW needs more conference and break space as well as check-in space for private contractors during weather events. The police station needs an elevator, new holding cells and safe entry for prisoners and officers. Both facilities need appropriate locker, shower and toilet space for both genders.

Because it was clear that the Town would not support a debt exclusion to construct new facilities or to fund renovations the committee was tasked with creating a solution for both facilities that could be financed within the operating budget. The November 2017 Special Town Meeting approved using \$383,230 from the Kendall Insurance Fund for schematic design.

Summary of Activities and Accomplishments:

The DPW/BPD Building Committee interviewed and hired an owner's project manager (OPM) and architect in January and February 2018. OPM Thomas Gatzunis of Daedalus Projects, Inc. of Boston and architect Theodore Galante of Galante Architecture Studio, Inc. of Cambridge created an aggressive timeline for forming a schematic design and bringing it, with cost estimates, to Annual Town Meeting in June.

Designs were developed and reviewed by the Building Committee as well as the employees of the DPW and Police Department. Chief McLaughlin, Assistant Chief MacIsaac, Director Marcotte and Assistant Director

2018 Annual Report

Santoro have been an integral part of the process to design the renovations and additions to both facilities. The Building Committee met nearly weekly in the months leading up to the Annual Town Meeting. We also held public meetings to present our plans to both the neighbors of the facilities and Town Meeting Members. On May 30 we presented to Annual Town Meeting designs that represented the following features:

Police Station

Additions and renovations that will be a fifty-year solution to the needs of the Police Department while preserving the historic Georgian exterior of the original building. The design includes an elevator and second stair; new locker and shower space for both genders; a sally port for safe admittance of prisoners; safe holding cells for both genders; interview rooms and conference space; larger roll call room; additional storage for evidence; improved parking; new entrance from Pleasant St. Upon completion the building will be about 24,000 sq. ft.

DPW

Additions and renovations that will be a ten-year temporary solution until a new building can be built. An addition on the back of the existing building will house locker rooms, showers and toilets for both genders; washer and dryer; training room that doubles as quiet rest space during weather events. Renovations to the interior space will provide an expanded break room, office space and check-in area for private contractors.

Town Meeting overwhelmingly approved a plan to finance the construction with bonding that would be paid down with one-time capital money and other available funds. Estimates for construction were a range of \$1.2 to \$1.4 mil for the DPW and \$6.2 to \$7.5 mil for the police station. Design money would continue to come from the Kendall Insurance Fund. Additionally, furnishings and equipment for the new spaces in both buildings would come from the annual discretionary Capital Budget. The Building Committee applied for CPA money to restore the existing exterior of the historic façade. By the end of the calendar year the designs were set and approved by the Building Committee and construction documents had been finalized.

Goals for 2019:

Complete the process of seeking ZBA, Planning Board, and CPA approvals. The Building Committee intends to put both facilities out to bid in March 2019 as one project. We hope to receive favorable bids and begin construction on both buildings in June. We anticipate completing the DPW work by the end of December 2019 and the police station by early summer of 2020.

Respectfully Submitted,

Anne Marie S. Mahoney, Chair
DPW/BPD Building Committee

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MAJOR CAPITAL PROJECTS WORKING GROUP:

Chair: Anne Marie S. Mahoney Capital Budget Committee

Vice-Chair: NA

Secretary: NA

Committee Members:

| | |
|--------------------|--|
| M. Patricia Brusch | Permanent Building Committee, Capital Budget Committee |
| Roy Epstein | Warrant Committee |
| Jennifer Fallon | Warrant Committee, Capital Budget Committee, Library Feasibility Study |
| Mark Paolillo | Selectman, Capital Budget Committee |
| Phyllis Marshall | Interim Town Administrator |
| Floyd Carman | Town Treasurer |
| Patrice Garvin | Town Administrator |

Purpose and Duties:

The Major Capital Projects Working Group began in 2016 as a subset of the Capital Budget Committee to form a path forward for the last four major building projects – Belmont High School, the DPW, the police station, and the library.

The group was formally created in February, 2017 when the charge given to the MCPWG by the Board of Selectmen was:

“To analyze the capital projects, in addition to Belmont High School, which still need to be addressed: DPW, Police Station, Library and incinerator site, in order to define a sound plan for building, sequencing and possible financing which will lead to a successful and timely completion of these projects. It is understood that the BHS project is underway and is under the direction of the building committee in concert with the MSBA guidelines.”

We acknowledge that there are other, smaller capital projects which need to be addressed, however, our charge is to focus on the Big Four along with how the incinerator site might complement the major four if it can.

Summary of Activities and Accomplishments:

Please see the report of the MCPWG to June 2018 Town Meeting.

The Major Capital Project Working Group gave its final report to Annual Town Meeting in June. By June of 2018 the four projects that the MCPWG had been tasked with studying were all underway. The committee, therefore, offered four recommendations:

Belmont High School

The Belmont High School project should go out for a debt exclusion on November 6, 2018 and, if passed, should proceed to design and construction. The project is planned for Grades 7 – 12 to alleviate overcrowding in the lower grades. The total cost, including the MSBA reimbursement is about \$300.0 million.

Belmont Memorial Library

The Library Foundation should raise a substantial percentage of the total cost of the library project before proceeding with a debt exclusion. A debt exclusion should not happen until after 2020 to allow the DPW and Police Station projects to be nearing the end of their construction. The library had just hired an OPM and worked through the summer to hire an architect.

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Department of Public Works

The DPW short-term repairs and construction, in a maximum amount of \$1.4 million, should proceed as soon as possible. The construction cost of the project should be bonded and the bonds paid down with one time funds without a debt exclusion. In ten years, plans must be in place to build a new facility at the DPW yard.

Police Station

The renovation and expansion of the existing police station in the maximum amount of \$7.5 million should proceed as soon as possible. The project should be bonded and the bonds paid down with one time funds without a debt exclusion.

Goals for 2018:

The MCPWG recognizes that other major capital projects are on the horizon such as the incinerator site, a new hockey rink, and elementary school renovations. The MCPWG strongly recommends that the Board of Selectmen appoint a new, permanent committee to oversee the planning, prioritizing and execution of major capital projects. This group should include representation from the Capital Budget Committee, Warrant Committee, Permanent Building Committee, Board of Selectmen and Town Administrator and Town Treasurer or their designees. It might also be advantageous to have representation from both the School Committee and Planning Board.

As of June 2018, the Major Capital Projects Working Group disbanded itself.

Respectfully Submitted,

Anne Marie S. Mahoney, Chair
Major Capital Projects Working Group

2018 Annual Report

PERMANENT BUILDING ADVISORY COMMITTEE

Chair: Patricia Brusch

Vice-Chair: Stephen Sala

Committee Members:

William Lovallo

Robert McLaughlin

Joel Mooney

William Shea

Michael Smith

Purpose and Duties:

The purpose of the Belmont Permanent Building Advisory Committee is to provide a service for, and to give advice to all building committees in the town. In addition, the Permanent Building Committee oversees all building projects with a construction value of \$50,000 or greater, and reviews all building projects with anticipated costs below the \$50,000 threshold. Most members of the committee are appointed by the Moderator, with one member being appointed by the Board of Selectmen.

Summary of Activities and Accomplishments:

During 2018, two major building projects were underway, with other projects either in the beginning or final stages of the process. The two projects under major concentration were the Belmont High School and the DPW/Police renovations.

The building committee overseeing the renovations of the Department of Public Works and Police Station obtained approval at a Special Town Meeting in the fall of 2017 to proceed to the schematic design phase with a goal of returning to spring Town Meeting with a design that would allow the Department of Public Works to continue in their current location for the next 10 years. For the Police Station they were asked to come up with a study and design for the Police Department which could include either a temporary solution or a permanent one.. In the spring of 2018 the DPW/Police Station Building Committee presented a plan to Town Meeting to fund renovations for the Public Works Department and to renovate the Police Station in its current location. It was anticipated that the Public Works work would be a temporary fix until the town was in a position to fund a full replacement project. For the Police Station the committee presented a plan that should take care of the Police Station for the next 20 or so years. The plan for the Police Dept. was a more permanent one, as the study and design made clear that it was possible to leave the police station in place. While both of the current projects would be funded without a debt exclusion, it is anticipated that the permanent fix for the Department of Public Works will require a debt exclusion.

Bill Shea and Mike Smith are the Permanent Building Committee members who are appointed to that building committee. During 2018, they brought quite a few issues to the Permanent Building Committee to be discussed, the major one being the need to move the personnel out of the station during the renovation. This was not anticipated in the study phase in 2017, but it meant mean that a full renovation could be accomplished, not just a temporary fix. The need for the relocation, along with some unforeseen items that were discovered as the design progressed will mean that the Building Committee will need to return to Town Meeting in the spring of 2019 to request an additional appropriation. If all goes well, the work on the Department of Public Works will begin in the early summer of 2019 and will be completed before the winter season. The work to relocate the police will begin in the summer of 2019 and the renovation of the current building will begin as soon as the department is able to move. That construction should take about a year.

In 2018, the Belmont High School Building Committee finished with the schematic design of the new high school. Bill Lovallo is chairman of this committee, with Pat Brusch serving as Vice Chair. Joel Mooney and Bob McLaughlin are also serving on this committee. Because of MSBA rules, the Belmont High School Building Committee also has a number of voting members who are employees of the town which is a

2018 Annual Report

departure from the normal Belmont process. These positions are: Town Administrator, Superintendent of Schools, Chairman of Board of Selectmen, the Director of Facilities, and the Principal of the school. Due to a number to town personnel changes, there has been more of a change in membership on this building committee than is usual.

In the summer of 2018 the Belmont High School obtained approval from the MSBA (Massachusetts School Building Authority) to go forward with a design and construction of Belmont High School. The final cost will be just under \$296 million with an anticipated reimbursement from the State of just over \$80 million. The voters of Belmont were presented with a Debt Exclusion ballot question in November of 2018 and it received overwhelming support. It is anticipated that the project will begin construction in the summer of 2019 and will be completed in the fall of 2023.

Another building committee was approved at the 2017 fall Town Meeting and this was for the Belmont Public Library. Serving on this committee from the Permanent Building Committee are Steve Sala and Bob McLaughlin. In 2018 that committee hired an architect and Owner's Project Manager. It is anticipated that they will have a schematic design to present to the town in the fall of 2019. As determined by the Town a number of years ago, and reaffirmed by the Capital Projects Working Group and the Capital Budget Committee, this project will be funded by a combination of both private donations and public money (most likely a debt exclusion) a time frame for the funding efforts has not yet been established.

In addition to these 3 projects, The Permanent Building Committee has been assisting with closing out two other projects. These are the Wellington School and the Fire Stations. Work was done in 2018 to provide some mitigation of room-to-room noise in the interior of the Wellington School. Bill Lovallo and Pat Brusch represented the Permanent Building Committee on this project and it is anticipated that the Wellington Building Committee will be dissolved at the Annual Town Meeting in the spring of 2019.

Also the repairs to the main fire station were completed in 2018, with repairs to the Belmont Center station to be undertaken in 2019. Bob McLaughlin, and Bill Webster are monitoring this project.

As the Belmont High School design progressed the Permanent Building Committee worked with Patrice Garvin, Town Administrator, to provide a review of insurance coverage for building projects. It was learned that the former Belmont Insurance Advisory Committee no longer exists, so at this time there was no one charged to give advice on this. The Belmont High School Building Committee hired a consultant to work with the town on insurance requirements for this very complicated occupied building construction and it is anticipated that we will soon have a good set of guidelines.

As both the Belmont High School, and the DPW/Police Station projects have prepared bid documents, the Permanent Building Committee has been working with Town Counsel to revise and bring up to date the town's "boiler plate" construction documents. This was last done in a comprehensive way in 2003 and 2004 and then has been updated along the way. Due to many changes in the law, Town Counsel has suggested that an entirely new base document be prepared and that process is underway.

Respectfully Submitted,

Patricia Brusch, Chairman

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WARRANT COMMITTEE:

Chair: Roy J. Epstein

Vice-Chair: Laurie Slap

Secretary: Chris Doyle

Committee Members:

John Alcock

Michael Crowley

Elizabeth Dionne

Jennifer Fallon

Dan Halston

Anne Helgen

Geoffrey Lubien

Robert McLaughlin

Lynn Read

Paul Rickter

Ellen Schreiber

Jack Weis

Ex-Officio and Liaisons:

Adam Dash, Board of Selectmen

Jill Norton, School Committee

Purpose and Duties:

The Warrant Committee (many towns use the label “Finance Committee”) consists of up to seventeen members appointed by the Town Moderator for staggered three-year terms. One representative from the Board of Selectman and one from the School Committee serve as ex-officio members. The Warrant Committee elects its officers: Chair, Vice-Chair and Secretary.

The Town By-Laws give the Warrant Committee responsibility for reporting and making recommendations to Town Meeting on any article that involves the appropriation of money. The most significant is the annual Town budget. The Warrant Committee also reports on any matter that in the Committee’s judgment significantly impacts the Town’s financial interest. In addition, the Warrant Committee reviews and approves all requests for transfers from the Reserve Fund. Established by Town Meeting, the \$400,000 Reserve Fund is designed for use for unbudgeted, emergency expenditures that arise during the course of the year.

Summary of Activities and Accomplishments:

In 2018, the Warrant Committee worked with the Board of Selectmen, the School Committee and various town and school departments to present a FY2019 budget to Town Meeting. This work included the annual Warrant Committee Report on the Town Budget. This document provides an executive summary of the budget for Town Meeting Members, as well as more detailed analyses of the budgets for individual departments. Examples of warrant articles we examined in particular detail included several articles sponsored by the Retirement Board and projects recommended by the Community Preservation Committee such as the McLean Barn work and the set-aside for the Housing Trust.

Goals for 2019:

The main responsibility of the Warrant Committee is to report on the annual Town budget. The Warrant Committee does so through the work of a series of subcommittees, namely: Education, General Government, Human Services, Public Safety, and Public Services – with additional liaisons to the Capital Budget Committee, the Financial Task Force, and the Minuteman School Committee. The Committee also meets with the Board of Selectmen from time to time to consider relevant financial issues.

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The Warrant Committee uses a template it has developed to evaluate appropriations and Warrant Articles. Specifically, for all projects coming before Town Meeting where a Warrant Committee recommendation is appropriate, the template includes: 1) questions about project scope, costs, and justification and requests for clarifying data; 2) assessment of future financial impacts such as effects on operating revenues and costs, and, 3) assessment of broader economic effects on the Town such as growth, distribution / equity, and efficiency. The Committee may also consider the longer-term consequences and tradeoffs of pursuing particular capital projects. The Warrant Committee relies on its collective professional expertise in finance and economics as well as experience in Town affairs. Examples of recent Warrant Committee analyses include management of our pension obligations, strategies for extending the useful life of the police station and DPW facility, and evaluating proposals for pay-as-you-throw trash collection.

Respectfully Submitted,

Roy J. Epstein, Chair
Warrant Committee

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WELLINGTON SCHOOL BUILDING COMMITTEE:

Chair: Mark Haley

Vice - Chair: Patricia Brusch

Treasurer: John Bowe

Committee Members:

Laurie Graham

William Lovallo

Heidi Sawyer, Wellington Parent Liaison

Eric Smith

Ex-Officio and Liaisons:

Chris Kochem, Clerk

Annemarie Stewart, Interim Principal, Wellington School

Anthony DiCologero, School Department Liaison

Steve Dorrance, Facilities Department Liaison

Ara Yogurtian, Office of Community Development

Purpose and Duties:

The Wellington School Building Committee is a temporary committee appointed by the Town Moderator and authorized under Article 6 of the February 7, 2005 Town Meeting to build a new Wellington School.

Summary of Activities and Accomplishments:

The new Wellington School opened in September 2011. The project architect was Jonathan Levi and Associates in association with Burt Hill/Stantec. The construction team was Skanska USA, and the Owner's Project Manager was PMA Consultants. Since that time, the Wellington School Building Committee has been working to complete the remaining project issues. In February 2014, the Boston Society of Architects (BSA) awarded three Design Awards to the Wellington School: the first, Educational Facilities Design – K-12, the second, Honor for Design Excellence and the third, the Harleston Parker Medal, which is the most prestigious Award bestowed by the BSA for design. MSBA final reimbursement payment of \$1,036,494.00 was received in June 2016. During 2017 and 2018, the Committee focused on addressing remaining project matters, including certain interior acoustical issues.

Respectfully Submitted,

Mark Haley, Chair
Wellington School Building Committee

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SELECTMEN APPOINTEES:

Belmont Emergency Management (BEMA):

Leo Saidnawey, *Director*
Rick Nohl, *Assistant Director*
David Frizzell
Wayne Haley
Glen Castro

Belmont Energy Committee:

Roger Colton, *Chair*
Anthony Barnes
Marty Bitner
James Booth
Quentin Fennessy
Travis Franck
Jenny Marusiak
Donald Mercier
Gerry Boyle, *Facilities Dept Liaison*
Glenn Clancy, *Community Development Liaison*
Fred Domenici, *Facilities Dept Liaison*
Andrew Healy, *McLean Hospital Liaison*
Lauri Mancinelli, *Belmont Light Liaison*

Belmont Media Center Board of Directors:

Carole Yelverton

Cable Television Advisory Committee:

Mark Carthy, *Chair*
Jonathan Green
Chet Messer

Community Path Implementation Advisory Committee:

Russell Leino, *Chair*
Michael Cicalese, *Vice-Chair*
Brian Burke Sr.
Heather Ivestor
Vincent Stanton Jr.

Community Preservation Committee:

Floyd Carman, *Board of Selectmen Appointee*
Anthony Ferrante, *Recreation Commission*
Lisa Harrington, *Historic District Commission*
Gloria Leipzig, *Housing Authority*
Anne Marie S. Mahoney, *Board of Selectmen Appointee*
Stephen Pinkerton, *Planning Board*

Andrés Rojas, *Board of Selectmen Appointee*
Margaret Velie, *Conservation Commission*
Tom Caputo, *Board of Selectmen Liaison*

Conservation Commission:

James Roth, *Chair*
Charles Chiang
Christopher Morris
Jeffrey North
Margaret Velie
Miriam Weil
Kate Weinstein
Mary Trudeau *Conservation Agent*
Adam Dash, *ex-officio Board of Selectmen*

Constables:

David Benoit
William Chemelli
Donna Feeley
Thomas Maguire
Richard Picceri
James Tortola

Council on Aging:

Maryann Scali, *Chair*
Michael Cahalane, *Vice-Chair*
Carolyn Bunyon
Theodore Dukas
Ethel Hamann
Chao-Qiang Lai
Tommasina Olson
Joel Semuels
Judy Singler
Phyllis Solomon
Jim Staton
Mark Paolillo, *Board of Selectmen Liaison*
Nava Niv-Vogel, *COA Staff Liaison*

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Cultural Council:

Juliet Jenkins, *Chair*
Jennifer Angel
John Baboian
Sarah Freiberg Ellison
Lauralee Gianotti
Anette Goodro
Nancy Linde
Norah Piehl
Rebecca Richards
Arlyn Roffman

Disability Access Commission:

Janet MacDonald, *Chair*
Mark Clark
Nancy Donald
Michael Lanza
Emily Walsh
Erica Zidel

Education Scholarship Committee:

Floyd Carman, *Chair*
Leslie Aitken
Julie Crockett
Wega Firenze
Mary McCormick
Sherri Turner, *Superintendent's Designee*
Emily Walsh
June Yacubian

Historic District Commission:

Lisa Harrington, *Co-Chair*
Lauren Meier, *Co-Chair*
Michael Chesson, *Alternate Member*
Jacob Cohen
Kathleen Fahey
Karl Leabo
Theresa McCarthy
Elizabeth (Sue) Pew
Michael Smith, *Alternate Member*
Nushin Yazdi, *Alternate Member*
Lydia Phippen Ogilby *Member Emeritus*

Belmont Housing Trust:

Judith Feins, *Co-Chair*
Gloria Leipzig, *Co-Chair*
Helen Bakeman, *Secretary*

Madeline Fraser-Cook
Alisa Gardner-Todreas
Rachel Heller
Paul Rickter
Judy Singler

Human Rights Commission:

Anthony Moroso, *Chair*
Kathryn Bonifiglio, *Belmont Against Racism Liaison*
Sue Boylan
Carl Brauer
Mirela Duda
Kathleen (Kayta) Gajdos
Alexandra (Sandi) Gubin
Seneca Hart
Paul Solomon
Fran Yuan
Peter Hoerr, *Police Department Liaison*

Information Technology Advisory Committee:

Paul Roberts, *Chair*
Philip Lawrence, *Vice-Chair*
James Berets
Cheryl Fletterick
David Goldberg, *Secretary*
Daniel Ellard
Jonathan Green
Charles Smart
Glenn Wong
Steve Mazzola, *School IT Liaison*
David Petto, *Town IT Liaison*
John Steeves, *Police Department Liaison*
Robin Tillberg, *Belmont Light Liaison*

Land Management Committee for Lone Tree

Hill:

Ellen O'Brien Cushman, *Chair, Cemetery Commissioner*
Radha Iyengar, *Board of Selectmen Appointee*
Michele Gougeon, *McLean Hospital Appointee*
Tom Grimble, *McLean Hospital Appointee*
Andy Healy, *McLean Hospital Appointee*
Stephen Kidder, *McLean Hospital Appointee*
Jeffrey North, *Conservation Commission Appointee*
Wesley Ward, *The Trustees of Reservations*

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Local Emergency Planning Committee:

Wes Chin, *Health Department*
Fred Domenici, *Facilities Dept.*
John Farino, *Purecoat North Representative*
David Frizzell, *Fire Department*
Wayne Haley, *Fire Department*
Andrew Healy, *McLean Hospital Representative*
James MacIsaac, *Police Department*
Jay Marcotte, *Public Works*
Richard McLaughlin, *Police Department*
Rick Nohl, *Emergency Management / Fire Dept*
James Palmer, *Belmont Light*
Leo Saidnawey, *Emergency Management*
Michael Santoro, *Public Works*
Craig Spinale, *Belmont Light*
Scott Spuria, *Fire Department Hazmat Rep*

Logan Airport Community Advisory Committee:

Myron Kassaraba, *Primary Representative*

MBTA Advisory Board:

James Williams, *Primary Representative*
Matthew Haskell, *Alternate Representative*

Metropolitan Area Planning Council:

Jeffrey Wheeler, *Town Planner*

Municipal Light Department Advisory Board:

Patricia DiOrio
Ralph Jones
Steve Klionsky
Gretchen McClain
Mark McVay

MWRA Advisory Board:

Jay Marcotte, *Public Works Director*
Michael Bishop, *Designee*

OPEB Working Group:

Ralph Jones, *Chair*
Christine Doyle
Timothy Luehrman
Geoffrey Lubien
Michael Widmer

Parking Clerk:

Floyd Carman

Permanent Audit Committee:

Floyd Carman, *Clerk, Town Treasurer*
Frank Caruso
Robert Forrester
Robert Keefe
Glenn Logan
Chitra Subramanian, *Town Accountant Liaison*

Planning Board:

Charles Clark, *Chair*
Thayer Donham
Karl Hagland
Stephen Pinkerton
Edward Sanderson, *Associate Member*
Edmund Starzec

Recreation Commission:

David Kane, *Chair*
Ann Bere
Mary Bradley
Anthony Ferrante
Lynn Findlay
Anne Helgen
Kathryn Jones
Marsha Semuels
Matthew Sullivan

Registrars of Voters:

Stanley Dzierzerski, *Republican*
Robert McGaw, *Chair, Democrat*
Ellen O'Brien Cushman, *Town Clerk, Unenrolled*
James Staton, *Democrat*

Shade Tree Committee:

Lucia Gates, *Chair*
Michael Chesson
Nancy Forbes
Ruth Foster
Kathleen (Kayta) Gajdos
Laura Simmons
DeNee Reiton Skipper
Jay Marcotte, *Public Works Director*
Thomas Walsh, *Appointed Tree Warden*

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Traffic Advisory Committee:

Laurence MacDonald, *Chair*
Dana Miller, *Vice-Chair*
Peter Curro
Mary Gavin
Michael Lanza
Donald Mercier
Tommasina Olson
Elizabeth (Sue) Pew
Matthew Sullivan
Glenn Clancy, *Community Development Liaison*
Ben Mailhot, *Police Department Liaison*

Vision 21 Implementation Committee:

Natalie Leino, *Chair*
Kevin Dorn
Perry Haynsworth
Doug John
Juan Montoya
Jennifer Page
Mary Power
Gang Zhao
Erica Zidel

Water Advisory Board:

Frank French, *Chair*
William Shea, *Secretary*
Joseph Barrell, Jr.

Zoning Board of Appeals:

Nicholas Iannuzzi, *Chair*
Tino Lichauco
Andrew Plunkett
Craig White
Demetrios (Jim) Zarkadas
Phil Ruggiero, *Associate Member*
Ara Yogurtian, *Community Development Liaison*

2018 Annual Report

CABLE TELEVISION ADVISORY COMMITTEE:

Chair: Mark Carthy

Committee Members:

Jonathan B. Green, Chester R. Messer

Ex-Officio and Liaisons:

Jeffrey Hansell, Executive Director, Belmont Media Center

David Petto, Director of Information Technology, Town of Belmont

Steve Mazzola, Director of Technology, Belmont Public Schools

Patrice Garvin, Town Administrator

Purpose and Duties:

The Cable Television Advisory Committee advises the Selectmen in their role as Issuing Authority when negotiating the cable TV franchise agreements with the Town's cable TV providers (currently Comcast and Verizon).

Summary of Activities and Accomplishments:

2018 was a quiet year between Cable franchise agreements. There was no significant activity to report

Goals for 2019:

Monitor the existing agreements

Respectfully Submitted,

Mark Carthy, Chair
Cable Television Advisory Committee

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COMMUNITY PRESERVATION COMMITTEE

Chair: Margaret Velie, Conservation Commission Designee

Vice-Chair: Elizabeth Dionne, Board of Selectmen Appointee*

Clerk: Floyd Carman, Board of Selectmen Appointee

Committee Members:

Tom Caputo, Board of Parks Commissioners Designee*

David Kane, Recreation Commission Designee*

Lisa Harington, Historic District Commission Designee

Gloria Leipzig, Housing Authority Designee

Stephen Pinkerton, Planning Board Designee*

Andrés Rojas, Board of Selectmen Appointee

*Anne Marie Mahoney stepped down as a Board of Selectmen Appointee in May 2018

*Adam Dash stepped down as the Board of Parks Commissioners Designee in May 2018

*Anthony Ferrante stepped down as Recreation Commission Designee in May 2018

*Edward Sanderson stepped down as Planning Board Designee in July 2018

Purpose and Duties:

The Community Preservation Committee (CPC) was formed to evaluate the community preservation needs of Belmont and make recommendations to Town Meeting for appropriation of Belmont's CPA Fund as part of the annual budget process. The CPC is responsible for reviewing applications for funding under the Community Preservation Act (CPA). The CPA fund is a powerful resource that can be used to maintain the character of Belmont, but doing so requires active members of the community to sponsor CPA eligible projects. With this in mind, the CPC encourages Belmont residents to spearhead their own community-based projects that uphold the integrity of our community.

Summary of Activities and Accomplishments:

The CPC recommended that the Annual Town Meeting appropriate \$1,338,087 for six projects and that the November Special Town Meeting appropriate \$400,000 for the Design of Phase 1a of the Community Path for a combined total of \$1,738,087.

Community Housing

- *Funds Set Aside to Housing Trust* - \$250,000 to be set aside for the Trust's work, including: housing pre-development due diligence; buy-down programs to buy long-term deed restrictions; subsidizing the construction costs of new housing production; purchasing land for affordable housing; and working with developers to build deed-restricted affordable homes.

Historic Resources

- *Belmont Veterans Memorial Restoration* - \$103,000 to restore the historic Belmont Veterans Memorial at Clay Pit Pond and its entrance and path. The memorial was dedicated in 1940 to all Belmont veterans from all the nation's wars and was a gift to the town from the American Legion.
- *McLean Barn Stabilization* - \$175,000 to stabilize the deteriorating 1915 barn that is south of Rock Meadow on Mill Street. The barn is listed on the National Register of Historic Places as part of the McLean Hospital Nation Register District and was transferred to the town in 2005. This project is a first step toward a future plan for the building.

Outdoor Recreation/Open Space

- *Community Path Phase 1a Design* - \$400,000 to design Phase 1a of the Community Path - Alexander Avenue Underpass and the spur connecting it to Concord Avenue.
- *Grove Street Park Intergenerational Walking Path Construction* - \$780,087 to build an intergenerational walking path that circumnavigates Grove Street Park, as well as landscaping, seating, and two batting

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cages. The path is one element in the overall Master Plan for Grove Street Park that was commissioned by the town in 2015.

- *Payson Park Music Bandstand Architectural Drawings* - \$5,000 for architectural drawings for a bandstand at Payson Park. The summer Payson Park Music Festival, in its 27th year, would like a bandstand to protect musicians and their instruments from unanticipated inclement weather.
- *Town Field Playground Restoration* - \$25,000 for a design to renovate the 20-plus-year-old playground equipment at Town Field.

In addition to overseeing the sixth year of Belmont's CPA grant application process—in which all seven recommended projects received Town Meeting approval—the CPC monitored the progress of FY16 through FY18 CPA projects to ensure they are completed on time and within their allotted budgets. The following prior year CPA projects were completed or cancelled during calendar year 2018:

FY17

- *Town Hall Exterior Railings Improvements* - \$75,000 to restore and replace the exterior historical ornamental iron railings system on the Concord Avenue side of Town Hall with new, historically accurate ornamental iron railing in the same location, and of the same style. **Project canceled as of June 2018.**

Goals for 2019:

The CPC will be reviewing seven projects that have requested CPA funding for FY20. Projects that receive CPC approval will be presented before the 2019 Annual Town Meeting. In preparation for Town Meeting, the CPC will convene with a number of advisory boards and hold a public forum with the League of Women Voters to vet any questions or concerns the community may have regarding the proposed FY20 CPA projects. Throughout the year, the CPC will continue to monitor the progress of approved projects to ensure they are completed on time and within their allotted budgets. The following FY16 through FY18 projects are expected to continue during the calendar year 2019:

FY16

Historic Resources

- *1853 Homer House Rehabilitation and Restoration* - \$100,000 to address high-priority preservation and rehabilitation needs of the 1853 William Flagg Homer House as described in the professional Building Survey and Investigation (funded by Town Meeting, through CPA, in 2013), and as necessary to follow the Winter 2014 emergency work (funded by the Belmont Woman's Club and the Belmont Savings Bank) that involved the temporary stabilization/netting of the House's cupola for public safety. Primary focus of the implementation phase will be on the cupola restoration and the replacing of failed or missing elements. One aspect of this project, restoring operability to the cupola windows, will allow proper ventilation of the house, provide access to the roof, and enhance the visitor experience.

FY17

Historic Resources

- *Preserving Belmont's Original Vital Records* - \$80,000 to preserve the original vital records of births, deaths and marriages in Belmont that was started as part of the FY14 Preserving and Digitizing Belmont's Vital Records Project. The Town Clerk's office will select which books to preserve of the original documents per the preservation survey, and engage a vendor to conduct the prescribed preservation
- *Digitizing Belmont's Town Meeting Records* - \$85,000 to digitize the images of the Town Meeting and Annual Report documents from their many forms, and index them topically into the existing Paper Vision database software the Town Clerk's office licenses for managing Belmont's vital records. Indexing by topic will make them accessible and usable to the Town Clerk's staff utilizing the existing database

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software, cutting the research time certainly, but more importantly, it will allow the staff to obtain a complete picture of all the transactions or items involving that topic.

Open Space / Recreational Land

- *Construction of Intergenerational Walking Path at Clay Pit Pond* - \$228,350 to rehabilitate the foot walkway through the 13.5 acres of parkland on the south side of Clay Pit Pond. The path will provide fully handicapped accessible paths linking the Clay Pit Pond water feature; an expanded Veterans Memorial; the Ruth Ippen arboretum; and proposed educational kiosks and sitting areas. The current earthen path will be replaced with a 6 to 8 foot wide, permeable stone surface incorporating subsurface engineering to improve the existing drainage issues and extend the seasonal use of the walking.

FY18

Community Housing

- *Assessment and Project Redevelopment of Sherman Gardens* - \$173,200 to complete an assessment and project redevelopment plan of Sherman Gardens Apartments. The assessment and redevelopment plan will focus on the feasibility of new construction on the site to provide elevator access for the elderly and disabled residents of Belmont and also the creation of affordable apartments on the site.

Historic Resources

- *Belmont Headquarters Sons of Italy – Historical Artifacts Preservation* - \$24,125 to document the Sons of Italy historical collection which preserves artifacts that chronicle the history of Italian-American populations in Belmont and around Massachusetts. The preservation and documentation of these artifacts will enable the Belmont Sons of Italy Headquarters to share online and in Belmont school presentations the rich cultural traditions and the role of Italian immigrants in Belmont and the Commonwealth.

Open Space / Recreational Land

- *Grove Street Tennis Courts* - \$336,000 to remove and replace the four tennis courts located at the Grove Street Park location. This important Town asset is needed as an integral part of the resident's opportunity to have athletic facilities available to them for both pleasure and competitive enjoyment with the associated health benefits. The availability of tennis courts also allows every new generation to have the opportunity to acquire skills that they can enjoy for a lifetime.
- *PQ Playground Revitalization Project Phase 2* - \$615,000 to implement and construct the Pequossette Park Playground, as designed during Phase 1 of the project. The improvements to the PQ Park playground area will include: removal of all playground components, which includes broken and outdated equipment; installing age-appropriate play structures and equipment; replacing and extending paths around the playground area allowing for a handicapped accessible and intergenerational multi-use path; and all related site work.

FY19

Open Space / Recreational Land

- *Town Field Playground Restoration* - \$25,000 for design money documents and bid specifications for the Town Field playground. The Friends of Town Field Playground seek to remove the existing outdated equipment and replacing it in-kind with modern equipment. At the recommendation of the DPW the scope has been expanded to include the basketball and pickleball courts.
- *Music Bandstand at Payson Park* - \$5,000 for architectural drawings. Design and cost generation for building an appropriate, acoustically sound structure in harmony with the natural surroundings of the Park.
- *Construction of Intergenerational Walking Path, Landscaping and Seating, Grove Street Park* - \$780,087 to fund the construction of a six-foot wide, paved walking path that circumnavigates the park from *within* the park, adds shade trees for shade and visual interest, and includes seating areas and benches. The addition of a two batting tunnels, and the redesign of the batting warm up boxes (which will increase in size to accommodate actual swing space needs) will provide improved facilities for both formal and recreational baseball play and practice at the Park.

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Historic Resources

- *McLean Barn Stabilization* - \$175,000 to fund the stabilization work. A Conditions Assessment and Stabilization Recommendations Study has recently been completed by Spencer, Sullivan & Vogt and informs the detailed scope of work for the stabilization, allowing work to begin in FY19. The detailed cost estimate includes such categories as concrete repairs, masonry cleaning and repair and graffiti removal and prevention, exterior wood treatment and selective trim replacement, gutters and downspout removal, missing and broken roof slates replacement, new plywood boarding installation for all windows and doors, painting of exterior wood surfaces, exterior security lighting and cameras, as well as construction contingency and service costs.
- *Belmont Veterans Memorial Restoration and Enhancement* - \$103,000 to restore the historic Belmont Veterans Memorial in Clay Pit Pond Park designed by Loring Underwood. The CPA portion of the project will restore the existing monument to its original condition. The wall will be taken down, the stones preserved and cleaned (where possible), and the walls rebuilt to the same specifications. The flagpole will be replaced with a historically appropriate pole and an identical bronze plaque will replace the one that cannot be restored. Additional enhancement work to the memorial will be privately funded by the Belmont Veterans Memorial Committee.

Community Housing

- *Funds Set-Aside for Belmont Housing Trust* - \$250,000 to provide the resources needed to fulfill the Trust's purposes and duties. The Belmont Housing Trust, a public nonprofit, was created by Belmont to help provide affordable housing for people with low, moderate, and middle-level incomes. Having these funds set aside would allow the Trust to respond to opportunities through a variety of activities, depending on what is needed to create new affordable homes.

Respectfully Submitted,

Margaret Velie
Community Preservation Committee

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CONSERVATION COMMISSION

Chair: James Roth

Vice-Chair: Jeffrey North

Committee Members:

Charles Chiang

Christopher Morris

Margaret Velie

Miriam Weil

Dan Nolan, Associated

Purpose and Duties:

The Conservation Commission is appointed by the Board of Selectmen and is responsible for the implementation of the Massachusetts Wetlands Protection Act (WPA), a state law that is administered primarily by municipalities throughout the Commonwealth. As the Town has adopted Storm Water Regulations, the Conservation Commission has been an integral part of this increasing level of environmental protection within Belmont. Through their experience in the implementation of storm water management regulations developed by the Massachusetts Department of Environmental Protection, the Commission has modeled regulatory implementation of Storm Water Regulations and works with the Office of Community Development to issue permits.

While the regulation of activities within the jurisdiction of the Wetlands Protection Act is the primary function of the Commission, the Conservation Commission is also the responsible agent for Conservation lands in Belmont, and spends a great deal of time and energy in promoting and sponsoring the stewardship of Rock Meadow. With the considerable assistance of an active group of volunteers, the Commission also runs the Victory/Community Gardens at the southern end of Rock Meadow, and provides over one hundred thirty low cost plots for the growing of produce, herbs or flowers.

Summary of Activities and Accomplishments:

CPA FUNDED PROJECTS

The Town of Belmont adopted the Community Preservation Act in 2010. The Commission has used this funding for several projects, including improvements to the water service at Rock Meadow, engagement of a Landscape Architect to create a Master Plan for an improved park at Clay Pit Pond including the design of a walking path. However, to date, the largest project undertaken by the Conservation Commission through the CPA grant process is the funding of the construction of portion of the path work proposed in the Master Plan. The construction of the walking path system was awarded \$ 220,000 dollars, in 2016, and construction of the plan began in late 2018. The work includes the path system on the east, south and western perimeters of the Pond, as well as new benches along the path system. The design of the walking path is based on the original Underwood plan for the park, and contains iconic design elements unique to Belmont. The compacted stone, walking path runs between Hittinger Street and the western school driveway, and will provide a three season, permeable and well drained walking path through the park. Work has also been undertaken on behalf of the Belmont Veterans Committee, and a portion of the path system includes a memorial area for use of the Veterans. Completion of the path will create safe, full accessible pedestrian access through one of Belmont's most scenic and beloved properties. The construction of the paths, and the Veteran's Memorial will be completed in late spring of 2019.

LAND MANAGEMENT ACTIVITIES

The Commission has recently completed a Master Plan for Rock Meadow. This plan was funded entirely by a grant received from the Judith K. Record Fund. The master plan project was completed Sam Friedman and Taureen Gagnon, planners from the Conway School, in Easthampton, Massachusetts. Using a program,

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which incorporated citizen comment and participation, the Commission is now in receipt of a plan prioritizing activities and maintenance options for Rock Meadow.

The Conservation Commission has continued to undertake the maintenance (mowing) of Rock Meadow, as well as the responsibility for a dog waste removal station. An annual mowing is required to keep the grassland in a meadow condition, and is supplemented by path mowing throughout the growing season. Portions of the mowing work is funded by the garden rental fees generated by the Community Gardens, located in the Meadow. This year, as in recent years, local environmentalist Joe Finn was responsible for the path mowing at Rock Meadow.

For the past few years, the Commission has entertained a pilot, grazing program on a grassy section of the meadow. Sheep have been the grazers utilized, to date, and this year the Commission hopes to add a few goats to the mix to further improve the eradication of non-native and invasive plant species. While the sheep do a nice job with grasses, the goats are willing to eat bittersweet; poison ivy and other undesirables. The sheep have become a popular attraction for walkers through the meadow.

The Commission allowed the Belmont Hill School to use Rock Meadow running trails for (2) “home” cross country meets this year, and anticipates continuing with this practice. The Harvard Cross Country Running Club also used the Meadow for a running event this fall, as did the Race Around Waltham running event. These events hosted approximately 400 runners through the four events, and provided great exposure for our trails and paths. The Commission received donations towards the upkeep of the meadow from Belmont Hill School, the Harvard Running Club and the Race Around Belmont road race sponsors in return for the use of the running trails. These funds are put towards mowing the paths and trails to keep them accessible throughout the year.

VICTORY GARDENS and ROCK MEADOW ACTIVITIES

The Victory Gardens are located in the southeast corner of Rock Meadow, and provide plots for up to about 137 local gardeners. The gardens remain a popular activity, and there continues to be a waiting list of approximately 100 gardeners. While each plot is individually managed, the Commission uses the rental fees to provide water and compost to the gardens and funds access and restoration of the path system. As noted above, in recent years, garden receipts have also been used to fund mowing of trails in Rock Meadow.

Garden fees are also used to improve safety in the gardens, replacing rusted or dangerous fencing on an as needed basis. Labor is donated by the gardeners, and the improvement in appearance of the various improved plots is notable. Expanded efforts in the gardens included new compost bins and storage areas for chips and mulch products.

This summer, the Commission allowed a pilot program, allowing the raising of chickens for eggs within a small fenced section of the gardens. The project was managed cooperatively by a small group of citizens interested in local food sourcing. The layer project was very popular, and successful, and included approximately 16 layer hens. Bee keeping continues at Rock Meadow. Under the supervision of Mindy Minicello, we hosted approximately (6) hives this past summer. This is the ninth year of bee hives at the Meadow, and, this continues to be a very exciting project. In addition to the honey produced, the bees increase pollination within the gardens and meadow.

The Commission continues to delegate much of the garden management responsibilities to a team of gardeners. This team includes: Steve Pinkerton, Nigel Krauss, Amelia Fannin, Steve Klionsky and Sarah Richardson. The day to day operation of the gardens is managed by this team, and the Conservation Commission will continue to maintain oversight of the program. The gardeners meet once a month throughout the year, and the meetings are posted at the Town Hall. The garden committee promotes the use of environmentally sensitive pest control; efficient watering and conservation; and provides education to the community on a variety of topics throughout the growing season.

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Amelia Fannin has continued producing and distributing the Garden Newsletter, and communication continues to improve throughout the community. Maria Leza maintains the wheel barrows owned by the Gardens, and also, provides continuous efforts towards eradication of invasive plant species within Rock Meadow and the gardens. Diane Bissaro continues to manage the garden waiting list, and keeps accurate records of the garden requests. Steve Pinkerton coordinates with the Belmont Water Department and maintains and tirelessly upgrades the water system.

Joe Finn, a local environmentalist, was hired to maintain the paths at Rock Meadow throughout the growing season. In a sad note, after approximately 20 seasons, Joe removed his iconic blue bird boxes from Rock Meadow. Noting that the project has been adversely impacted by dog walking off of paths; curious by passers; and increased traffic through the meadow, Joe felt that Rock Meadow was no longer a suitable location for his boxes.

There are several local volunteer organizations that contribute man power to Rock Meadow maintenance programs. Belmont Serves, the Belmont High School Community Service program and Temple Beth El of Belmont all offer work days that benefit the Town. Projects include control of invasive plant species; cleaning of trash and debris; maintenance of drainage culverts and path maintenance and improvements. The Commission is grateful to these organizations for the valuable assistance provided.

PUBLIC HEARINGS and IMPLEMENTATION OF THE MASSACHUSETTS WETLANDS PROTECTION ACT

The Commission meets monthly to review applications for work within the jurisdiction of the Commission. Any project within one hundred feet of a wetland requires the review of the Conservation Commission and the issuance of a permit under the Massachusetts Wetlands Protection Act. The review and issuance of permits is time consuming, requiring extensive review of proposals, site visits and occasionally the use of experts to evaluate a particular project. This year the Commission reviewed proposals for delineations of wetlands; additions to single family homes; as well as the demolition and reconstruction of single family homes.

Goals for 2018:

The Commission will continue to protect and preserve open space within the Town of Belmont. Projects anticipated this year include the completion of the path project at Clay Pit Pond, and implementation of non-native and invasive plant species control programs at both Clay Pit Pond and Rock Meadow. These programs are designed to improve the quality of native habitat within these tracts of open space.

Respectfully Submitted,

James Roth
Belmont Conservation Commission

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CULTURAL COUNCIL

Chair: Juliet Jenkins

Secretary: Sarah Freiberg Ellison

Committee Members: John Baboian, Annette Goodro, Rebecca Richards, Nancy Linde, Jennifer Angell, Nien Liu, Marsha Semuels, Shonool Malik, Arlyn Roffman

Purpose and Duties:

The main purpose of our committee is to ensure that the state funds from Mass Cultural Council are properly distributed for cultural events (including science) that benefit the Belmont public. We administer a grant funding cycle annually which begins in the summer with publicity to increase visibility of the available funds (typically ranging about \$5000) as well as the structure of the grant application process. The application is administered by the state MA Cultural Council through a portal which we can access during the process. We are available to advise and mentor interested parties during the process and after the award. Applications are judged based upon local criteria which is determined from public input. Annually we gather input from the public on the nature of programs desired. Additionally our committee attends Meet Belmont and participates in other town-wide forums. Our funded programs must adhere to the state arts council standards – benefitting the public, occurring in handicapped accessible locations among others.

Summary of Activities and Accomplishments:

In 2018 we administered an online survey as required by the state to gather community input for our local criteria. We received more responses than in the recent past survey – nearly double at about 80 responses. The 2015 community survey results showed a strong preference for town-wide events. In 2018 the main info was a strong desire for us to fund programs that benefitted families as a whole versus specific age group-oriented program. Funded programs in 2018 occurred at Payson Park summer concerts, Beech St Center, Powers Music School, Belmont public library and many of the elementary schools. Additionally we were able to fund the first annual Belmont Porchfest. Members of the council attended a regional planning event run by the state arts agency offering brainstorming with area councils as well as in-depth guidance from state staffers about the changes coming at the state level. In our current grant cycle we are participating in a Pilot program that re-arranges how the funding occurs for grant applicants in an effort to streamline the time it takes to process payments to funded applicants.

Goals for 2019:

In 2019 we expect to launch our own website which will more fully engage the public and increase knowledge and awareness of our grants as well as cultural events in the Belmont area by and for Belmont residents. 2018 saw a surge of activity by the council in social media with our facebook page offering a free way for us to educate and inform area residents about our programs and efforts. We hope to both continue and expand these efforts solely done on a volunteer basis. Our website is almost totally done by a new young board member who is well versed in website creation. As long as we can keep members like him on board, we will continue to increase our online presence. 2019 is also the year that we hope to create a mechanism for fund-raising through this website, an activity that the state arts council encourages all arts councils to engage in. With these funds we will be able to augment the amount of dollars that we grant. Finally, we hope to increase visibility and communication with our Belmont Gallery of Art, another all volunteer organization which originated from our local council many years ago.

Respectfully Submitted,

Juliet Jenkins, Belmont Cultural Council Chair

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BELMONT DISABILITY ACCESS COMMISSION

Chair: Janet H. Macdonald

Vice-Chair: Emily Walsh

Secretary: Nan Donald

Committee Members:

Mark Clark

Patricia Groves

Michael Lanza

Judy Wolberg

Erica Zidel

Purpose and Duties:

The Belmont Disability Access Commission is dedicated to protecting the rights of all Belmont citizens, of all ages and with the full range of all abilities and disabilities (specifically including “hidden disabilities”, to fully access Town services and programs.

Summary of Activities and Accomplishments:

We continue to be an advocacy and advisory commission responding to community needs. We have responded to requests from the Selectmen, Town Administrators Office, Community Development, and the Massachusetts Office of Disability. We dealt with requests from citizens concerning access and transportation issues. The Council of Aging has been helpful to us in assisting and providing guidance in certain situations. These requests are dealt in strict confidentiality.

We continue to receive updates from the Massachusetts Architectural Access Board for actions taken and approvals of accessible projects within the town. We continue to receive updates from the MAAB regarding the status of the Waverley “T” Commuter Rail Station. We approved plans for the Grove Street Walking Path, and actively advocate for community functions such as the Martin Luther King Breakfast and Meet Belmont. We have endorsed the variance request to the MAAB regarding the Belmont Police Station renovations by the Police Station/DPW Building Committee.

Two new members Patricia Groves and Judy Wolberg were appointed to the Committee in the Fall of 2018.

Goals for 2019:

We will continue to serve the Belmont Community according to our mission statement. We will respond to requests from citizens regarding issues with respect and dignity. We will continue to monitor requests for variances from the MAAB and the various Building Committees as the many new building projects/renovations continue in the town. We will have an organizational meeting in March of 2019 and meet quarterly or as needed during 2019.

Respectfully Submitted,

Janet H. Macdonald, Chair
Belmont Disability Access Commission

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EDUCATION SCHOLARSHIP COMMITTEE

Fiscal Year 2018

Chair: Floyd S. Carman

Committee Members:

| | |
|----------------|----------------|
| Leslie Aitken | Thomas Brow |
| Emily Walsh | Julie Crockett |
| Mary McCormick | June Yacubian |

The Belmont Education Scholarship Committee was established under MGL 60 §3C by the April 1995 Town Meeting. The Education Scholarship Committee awards scholarships to residents of Belmont who are pursuing higher education. Awards are based on the applicants' financial need, academic achievement, community involvement and school activities. The Committee also makes an annual award to the Belmont Public Schools. Funding is provided by Belmont Taxpayer's contributions to the voluntary Education and Scholarship check-offs on Belmont's real estate, personal property and motor vehicle excise tax bills.

The 2018 Town of Belmont Scholarship was awarded to the following recipients totaling \$7,000. Checks were mailed on 11/29/2018 to be applied to the recipient's second semester.

| Recipient | College/University | City and State | Award Amount |
|-----------------------|-----------------------------------|----------------|--------------|
| Alicia Ferrari *** | MGH Institute Health Professional | Boston, MA | 1,000.00 |
| Greta M. Propp | Kenyon College | Gambier OH | 1,000.00 |
| Emily-Claire K. Duffy | Bates College | Lewinston, ME | 1,000.00 |
| Sofia B. Noorouzi | Northeastern University | Boston, MA | 1,000.00 |
| Ryuichi Ohhata | Boston University | Boston, MA | 1,000.00 |
| Bryan E. Collins | Providence College | Providence, RI | 1,000.00 |
| Olivia K. Ellis | Northeastern University | Boston, MA | 1,000.00 |

Activity Report for the Town of Belmont Scholarship Check-Off Fund for Fiscal Year 2018

| | |
|--|------------------|
| Opening Balance 7/1/17 | \$296,800 |
| Plus Tax Check-Off Donations | 1,163 |
| Plus Income Earned | 13,641 |
| Less Scholarship 2017/mailed December 2017(FY18) | (10,000) |
| Less Scholarship 2018/mailed June 2018 (FY18) | (1,000) *** |
| Less Finnick Book Award | <u>(200)</u> |
| Closing Balance 6/30/2018 | \$300,404 |

In Fiscal Year 2018, forty residents contributed to the Town of Belmont Scholarship Check-Off Program.

Activity Report for the Town of Belmont Education Check-Off Fund for Fiscal Year 2018

| | |
|----------------------------------|-----------------|
| Opening Balance 7/1/17 | \$79.310 |
| Plus Tax Check-Off Donations | 3,845 |
| Plus Income Earned | <u>3,746</u> |
| Closing Balance 6/30/2018 | \$86,901 |

In Fiscal Year 2018, forty-four residents contributed to the Town of Belmont Education Check-Off Program.

Respectfully submitted,
Floyd S. Carman, Town Treasurer

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ENERGY COMMITTEE

Co-Chair: Roger Colton

Co-Chair: Marty Bitner

Committee Members:

Adrienne Allen

Yvonne Brown

Erin Lynch

Anthony Barnes

Travis Franke

Don Mercier

James Booth

Andrew Healey

(one school vacancy)

Purpose and Duties:

The Special Town Meeting held in the fall of 2009 voted to adopt a climate action policy committed to reducing greenhouse gas (GHG) emissions in the Town of Belmont by 80% by the year 2050. In furtherance of that commitment, Town Meeting voted also to create the Belmont Energy Committee. The Energy Committee was appointed by the Board of Selectmen in the Spring of 2010. The work of the Energy Committee since 2012 has been devoted to work on electricity, transportation, and residential heating/cooling.

Summary of Activities and Accomplishments:

The charge of the Energy Committee is to “facilitate, enable and help” the community of Belmont to engage in actions that help the Town achieve its emissions reduction objective. With that in mind, the Energy Committee worked with local residents to review and develop plans to meld plans to combine an active recreation facility (e.g., bike park/skating park) with a “solar farm” for Belmont’s old incinerator site. The Committee worked in collaboration with the Light Board Advisory Committee (LBAC) to review Belmont Light’s energy efficiency programming and power supply procurement policies. Energy Committee members worked with the BHS Building Committee to make the proposed new 7 – 12 school a Zero Net Energy building. Energy Committee members worked with Belmont Light to prepare and submit a grant proposal to the state to promote the installation of electric heat pumps in lieu of oil and natural gas-fired home heating systems.

One of the Energy Committee’s greatest successes flowed from the Committee’s continuing collaboration with climate change activists to promote electric vehicles in Belmont. The Belmont Drives Electric program generated an electric vehicle take-up rate that places Belmont at the top of all Massachusetts zip codes in the number of electric vehicles being purchased and/or leased.

Goals for 2019:

In 2018, the Energy Committee prepared and adopted a Roadmap for achieving Belmont’s climate action goals, consisting of: (1) moving Belmont Light to a 100% emission free generation supply by 2022; (2) moving 50% of all new car purchases to be electric vehicles by 2030; (3) moving 50% of all oil heating replacements to electric heat pumps by 2025; and (4) moving 50% of all natural gas heating system replacements to electric heat pumps by 2032. The Energy Committee will continue to work with Belmont Light, with town committees/boards to implement the Roadmap, along with private sector individuals and organizations, to implement the Roadmap.

Respectfully Submitted,

Roger Colton, Co-chair
Belmont Energy Committee

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HISTORIC DISTRICT COMMISSION:

Co-Chair: Lauren Meier

Co-Chair: Lisa Harrington

Secretary: Rotates each meeting amongst committee members

Committee Members:

Michael Chesson

Kathleen Fahey

Tracy Marquis

Theresa McCarthy

Elizabeth (Sue) Pew

Carl Solander

Michael Smith - Alternate

Nushin Yazdi - Alternate

Richard Cheek – Emeritus

Lydia Phippen Ogilby – Emeritus

Purpose and Duties:

The Historic District Commission (HDC), appointed by the Board of Selectmen (BOS), is charged with reviewing additions and modifications to properties located within the Town's four local historic districts, as well as those properties on which the Town holds preservation restrictions. The HDC offers advice to those property owners considering making alterations to their historic properties. The HDC holds public hearings to review proposed projects at protected properties to determine the appropriateness of such alterations, and issues Certificates of Appropriateness to those projects that meet the HDC's guidelines. The HDC advises the Inspector of Buildings with respect to the demolition applications of the buildings subject to the Demolition Delay Bylaw, and addresses Town-wide historic preservation issues. As part of the Town's 1999 Memorandum of Agreement with McLean Hospital regarding the rezoning of the McLean Hospital campus, the HDC acts as the historic preservation authority regarding changes proposed for the exterior of the historic buildings, the historic landscapes, and/or the historic landscape elements of the hospital campus as well as historic resources that were transferred to the Town (McLean Barn and Lone Tree Hill open space). The HDC also serves as the Town's Historical Commission, advising on general matters related to historic resources in Belmont including both buildings and landscapes. Spencer Gober serves as the Town's Staff Planner and administrative support to the HDC.

Summary of Activities and Accomplishments:

Coordinated with the BOS and finalized the Demolition Delay Bylaw Appeals Process which provided property owners a process for appealing inclusion of their property on the List of Significant Buildings (the List). In total, six appeals applications were received in 2017, and only two appeals were granted by the BOS during the appeal process, which concluded in spring 2018. Due to the collaborative effort between the HDC and the property owner, one appeal resulted in only the partial removal of the commercial block from the List.

Secured approval of the Thaddeus Frost House Historic District at Town Meeting, which was done at the request of the homeowner. Establishment of the District marks the first single-property district in Belmont, and will ensure that this historic asset (located at 291 Brighton Street) remains intact for future generations.

Secured Town Meeting approval for a Community Preservation Committee application, in partnership with the Land Management Committee and the Office of Community Development (OCD), for Community Preservation Act (CPA) funds to stabilize and mothball the historic McLean (Brick) Barn.

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Released a RFP, in partnership with the Land Management Committee and OCD, for architectural services for the stabilization and mothballing of the historic McLean Barn. A portion of the CPA funds received were used to fund this effort.

Participated in the Town's effort to rehabilitate and expand the historic Police Station through representation on the Department of Public Works/Belmont Police Department Building Committee.

Coordinated with the Belmont High School Building Committee to review and approve the demolition of the White Field House based on the HDC's determination that it is not a distinguished example of its architectural style and that it sits in an isolated location without historical or geographic context

Received and responded to two Section 106 notifications for cell antenna projects proposed for both the Belmont Center and the Waverley Square commercial centers.

Reviewed 15 applications for projects within the Pleasant Street Historic District.

Goals for 2019:

- Release an Invitation to Bid and procure a contractor to execute the scope of work needed to mothball and stabilize the McLean Barn; and, continue collaboration with the Land Management Committee on reuse options for the Barn;
- Continue timely review, advice, and action on applications and requests from property owners in the four historic districts;
- Respond to Section 106 notifications as they are received;
- Participate and provide input into major Town capital projects (Police Station, High School, etc.);
- Explore ideas and options (other than traditional historic districts) to retain neighborhood character and protect historic resources;
- Conduct a review of and develop potential amendments as necessary for the General Bylaws;
- Update the HDC's Design Guidelines;
- Maintain and enhance HDC website;
- Continue to integrate files with OCD; and,
- Continue to coordinate administrative responsibilities with OCD.

Respectfully Submitted,

Lauren Meier, Co-Chair
Lisa Harrington, Co-Chair
Historic District Commission

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HOUSING TRUST

Co-Chair: Rachel Heller

Co-Chair: Betsy Lipson

Secretary: Paul Rickter

Committee Members:

Judith Feins

Madeline Fraser-Cook

Tommasina Olsen

Jeremy Romanul

Judy Singler

Joseph Zarro

Purpose and Duties:

To benefit the whole Town by:

- Making progress on community housing
- Increasing the number of affordable units
- Moving closer to the state-mandated 10% affordability

Summary of Activities and Accomplishments:

1. Completed Belmont's Housing Production Plan (HPP)

An HPP is proactive strategy for planning and developing housing that meets community needs and also meets the 10% target set for each community across the Commonwealth through Chapter 40B.

- Drafted Belmont's Housing Production Plan (HPP) and revised it in response to Planning Board input.
- Obtained approval from the Planning Board, Board of Selectmen approval, and Commonwealth's Department of Housing and Community Development.
- The HPP aims to achieve the following goals: 1) Create more community housing options for seniors; 2) Create more community housing options for young/newly formed families; 3) Create more community housing options for extremely and very low-income households.
- The HPP identifies the following five strategies:
 1. Maximize Transit-Oriented Development Opportunities
 2. Focus on Revitalizing & Preserving Existing Community Housing
 3. Support Redevelopment of Underutilized Sites
 4. Use CPA Funds Creatively for New Programmatic Activities
 5. Broaden awareness of housing needs and Fair Housing responsibilities

2. Awarded CPA Funds

Received approval for a \$250,000 grant that serves as a funds set aside to help make progress on community housing.

- Presented to spring Town Meeting on Housing Trust's recent actions. Effectively made the case for support of this grant award.
- Worked with Town Administrator on a grant agreement among the Town, the Community Preservation Committee, and the Belmont Housing Trust (Town has not yet executed this).
- Through research the Housing Trust identified the following examples of ways the CPA funds might be used, based on other towns use of CPA set-asides:
 - Pre-development due diligence (e.g., assess financial feasibility of developer proposals, site surveys, phase I environmental work, title search)

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- Leveraging state and private funds to increase the number of affordable units in mixed income proposed developments
- Purchasing land and working with developers to build deed-restricted housing in proposed developments (under inclusionary zoning, Chap 40B, and Chap 40R)
- Buying down additional affordable units in developments subject to the inclusionary zoning bylaw

3. Revised The Bradford's affordable housing marketing materials

People interested in affordable housing have to endure the burden of navigating many lengthy application steps. Each site and each developer has its own application process. The Housing Trust was committed to making sure The Bradford's marketing and application materials were written in plain English so that readers can understand the materials the first time they read them. We also plan to offer guided assistance from trained volunteers for anyone interested in applying. Our commitment to this is due in part to feedback we received about the Waverly Woods application process.

- Provided two rounds of editing on the following SEB materials for The Bradford: Lottery Application, Lottery Information Packet, Affordable Housing Certification, Affordable Housing Notice, Tenant Selection Plan, Affirmative Marketing Plan, Affordable Housing Program Addendum, Regulatory Agreement and Declaration of Restrictive Covenants.
- Housing Trust completed our review in September 2018. We submitted all documents to the planning board to be forwarded to the developer, SEB. (The town has not yet forwarded these documents to SEB).

4. Produced a 12-month action plan

To achieve incremental progress towards HPP's goals, the Housing Trust developed and published to its website an annual plan outlining activities and goals for each of the five strategies.

5. Activities completed:

- Inclusionary Zoning: Conducted a comparison of inclusionary zoning by-laws in ten comparable communities to inform recommendations for revising Belmont's inclusionary zoning.
- Waverly Square/transit-oriented development Framed an approach for resident-led conversations that will inspire people to collectively reimagine Waverly Square. This will serve as the first step of a year-long process that results in a development plan. MetroWest Community Development will provide support for the community meetings and produce a findings report.
- Pursuing redevelopment of underutilized sites Initiated outreach to the Belmont Religious Council and their social action committee chairs to present Belmont's need for affordable housing. Invited congregation leaders to consider the re-use of any surplus properties as affordable or mixed income housing (for example, a no longer well-used parking lot or an under-utilized building) and began process of research answers to detailed questions about how this could occur.
- Broaden awareness of housing needs Presented to the Community Preservation Coalition, the planning board, Town Meeting and several community groups on the HPP and/or the Housing Trust's CPA grant.

6. Guest speakers at Housing Trust meetings:

- Pam Hallett, Housing Corporation of Arlington, discussed success using CPA funds and friendly 40-B
- Shelly Goehring, Mass Housing Partnership, discussed projects that 109 Housing Trusts have made happen with CPA funds. She noted communities have had success after first building a culture of support for community housing.

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- Kevin McGuire, Oxbow Partners, discussed affordable housing developments he's done in Wayland, Nantucket and Dudley Square. He noted it's important for housing trusts to have credibility in the community and shared that the financial risks faced by affordable housing developers explains why they look for signs that a town is able and willing to help the process.
- Jennifer van Campen, MetroWest Collaborative Development, facilitated a conversation on ways to proceed in advancing development in Waverly Square.

Goals for 2019:

- Spring Town Meeting passes a strengthened inclusionary zoning policy. As Belmont determines areas to add more homes, particularly around transit, it is important to strengthen our inclusionary zoning policy.
- Increased support for affordable housing. More residents understand that Belmont has a high number of housing cost burdened residents, doesn't have enough affordable housing to meet local needs, and that building more housing and more affordable housing strengthens our town and our region's economy. Indicators: number of supporters attending public meetings on affordable housing development; number of people in attendance at Housing Trust community presentations; survey responses from presentation attendees.
- Activities occur that will contribute to a Waverley Square development plan. While not a Housing Trust initiative, the Trust will encourage community conversations to take place and will coordinate with the planning board on next steps, including pursuing an economic analysis and state grant opportunities to advance transit-oriented development.
- \$250,000 CPA grant will be used to advance affordable housing. The Housing Trust will continue to explore opportunities, including, for example, to further affordable housing at the McLean site.
- McLean site development responds to Belmont needs identified in the HPP. The Housing Trust and a diverse group of supporters persist in advancing a development plan that includes middle-income senior housing, affordable senior housing, and affordable housing that is not age-restricted.

Respectfully Submitted,

Rachel Heller and Betsy Lipson
Housing Trust

2018 Annual Report

HUMAN RIGHTS COMMISSION

Chair: Carl Brauer

Vice Chair: Fran Yuan

Committee Members: Kris Foster, Kayta Gajdos, Kim Haley-Jackson, Dovie King, Nancy Linde, Matt O'Connell-Vale, Bhim Oli

Liaisons:

Belmont Police Department, J. Peter Hoerr, Captain

Belmont School Department, Mary Pederson

Belmont High School, Fran Soljadic

Belmont against Racism, Kathryn Bonfiglio

Purpose and Duties:

The Belmont Human Rights Commission (henceforth “the Commission”) was established by the Board of Selectmen to advance the fair and equal treatment of individuals in Belmont and to create a mechanism for addressing concerns or incidents related to these issues.

In particular, the Commission is charged to:

- Address the full range of discrimination in the areas of commerce, education, public accommodation, housing, employment, and access to municipal services;
- Serve as a resource to the citizenry, the business community, and public agencies on issues regarding diversity and discrimination;
- Give visibility to and increase awareness of issues related to diversity and discrimination through educational activities;
- Assist the citizenry and town agencies in informally resolving disputes on issues relating to discrimination;
- Receive allegations of violations of human rights laws and related legislation, and refer matters to relevant Town, State and Federal authorities for disposition of matters within their respective jurisdictions; and
- Report annually on its activities to the Board of Selectmen.

Summary of Activities and Accomplishments:

The Commission continued its outreach in the Belmont community. The Commission held 10 monthly meetings. Commission members monitored the Commission’s phone line and e-mail account (617) 993-2795 and Belmont.hrc@gmail.com.

The Commission sent representatives to major Town events, such as Meet Belmont Community Information Fair and Town Day, to further its visibility, educate others about its work in the community, and hear from community members about their concerns. The HRC continued to share its informational materials at community sites, such as the Belmont Public Library and Beech Street Center, and spearheaded or participated in a number of collaborative town events.

Throughout 2018 there were a number of additions to and departures from the Commission. Departures this year were former Chair Anthony Moroso, Seneca Hart, Mirela Duda, Sandi Gubin, and Dr. Paul Solomon. Carl Brauer was nominated and elected as the new Chair and Fran Yuan as the new Vice Chair of the Commission. Additions were Kris Foster, Kim Haley-Jackson, Dovie King, Nancy Linde, Matt O'Connell-Vale, and Bhim Oli.

The Commission began 2018 with Belmont’s 24th Annual Dr. Martin Luther King, Jr. Community Breakfast on Monday, January 15, 2018. The event featured guest speaker State Representative Byron Rushing (serving

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9th Suffolk District since 1983), who addressed the gathering on lessons from Dr. King, his legacy, and how best to continue his work. The title of his speech was “Raise your Hand if you are Over Fifty: How do we teach Martin to those who were not alive then?” He challenged the audience members to be “dangerous” just as Dr. King had been, but for good. The breakfast brought together one of the largest breakfast gatherings ever, including Belmont residents and employees; Boston residents who participate in, or are associated with, Belmont’s METCO program; elected and appointed town officials and administrators; members of town agencies, including the school and police departments; community leaders and volunteers; and religious leaders. The breakfast once again served as a fundraising event for the Belmont against Racism’s METCO Support Fund, with a particular emphasis on raising funds for late day transportation for Belmont High School students from Boston who are engaged in afterschool activities, such as in athletics and performing arts at Belmont High School. The Commission’s organization of this event was generously supported by many community volunteers, including high school students, and business donors.

Photos of the

event: <http://belmont.wickedlocal.com/photogallery/WL/20180115/NEWS/115009991/PH/1>

Throughout the year, the Commission co-sponsored and members attended a number of community events. In February, the HRC and Belmont Public Library organized an author talk featuring Gish Jen, who spoke about her book, *The Girl at the Baggage Claim: Explaining the East-West Culture Gap*. This standing-room-only event was well-received by a diverse audience, including public school teachers, some of whom received free copies of the book through Belmont Book Store. The HRC also co-sponsored the Valentine Day’s event at the library organized by the schools’ ELL Program Director Lindsey Rinder.

In March, the HRC was a co-sponsor of the Global Film Festival of Boston, held at the Belmont Studio Cinema. Its mission is to exhibit “unflinching human rights films that make us care” and highlight “the human condition near and far”. HRC member, Kayta Gajdos, moderated a post-film discussion.

In May, the HRC shared a table with Belmont against Racism at the Town Day where members had an opportunity to meet with the public to share their thoughts. In August, members had a table at Meet Belmont and connected with numerous residents previously unfamiliar with the HRC.

In October, the HRC co-sponsored the showing of the film, *Gender Revolution: A Journey with Katie Couric* which was followed by a panel of discussants from various organizations, a transgender student, and a parent. Members were active in the distribution of literature and yard signs supporting the November 6th referendum that aimed to rescind protections already codified in law for transgender individuals in Massachusetts. The HRC contributed an article to the Belmont Citizen Herald urging support of Question 3. See: <https://belmont.wickedlocal.com/news/20181017/human-rights-commission-supports-yes-on-question-3>

The HRC was invited to participate in Belmont Media Center’s Free Speech Week. Though no one from the HRC was available to participate at the Media Center, Dovie King wrote an article for the Belmont Citizen Herald as the HRC’s contribution. See: <https://belmont.wickedlocal.com/news/20181023/free-speech-and-fostering-community-growth-acceptance-and-understanding>

The HRC sponsored another event in October, *The Monster Within: The Experience of the Outsider*, as a part of One Book, One Belmont’s reading of *Frankenstein*. Kayta Gajdos and Fran Yuan moderated the large and small group discussions at this intimate gathering at the library. Members of the HRC also attended a Meet and Greet outreach effort sponsored by Belmont against Racism held at Royal Belmont, an apartment complex on the edge of Belmont that has a very diverse population of residents.

Summary of Matters Reported to the Commission by the Belmont Police Department:

The Commission is fortunate to have a liaison from the Belmont Police Department report to it at its monthly meetings. There was only one incident reported to the Commission by our Liaison to the Police

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Department, Captain Hoerr: At the December meeting, Captain Hoerr reported that a letter to Chief McLaughlin was received from a tenant experiencing racist and discriminating behavior by the person's landlord. Capt. Hoerr responded with a letter referring the tenant to Belmont Fire Department, the HRC, and MCAD.

Summary of Contacts through HRC phone line and email:

Eight contacts were made to the phone line and email throughout the year. Most were via email but a couple of phone calls were also received. One involved an inquiry about affordable housing, while another involved a complaint about an offensive political sign. In the latter case, it was recommended that the person write a letter to the editor of the local newspaper to express her disapproval of this display. Callers or emailers were provided resources or given suggestions on possible actions they might consider taking. In one case, it involved some mediation between the caller and a business involved.

Goals for 2019:

The Commission will continue education and outreach activities; respond to inquiries and complaints received through the phone line and e-mail account; and collaborate with other community groups to address difficult and important community issues. One initiative in its infancy, taken on by a few members of the HRC and other interested individuals, is currently named We All Belong Here. Its general goal is to outreach to the schools, business community, and community at large to further connection through dialog, a sense of belonging, and safety. The Commission will again present Belmont's Dr. Martin Luther King, Jr. Community Breakfast, on January 21, 2019, and will organize and or co-sponsor events that advance its mission and goals. The members of the Commission are committed to helping continue Belmont's vision of being an open, welcoming and respectful community to all.

Respectfully Submitted,

Fran Yuan, Vice Chair
January 31, 2019

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INFORMATION TECHNOLOGY ADVISORY COMMITTEE

Chair: PAUL F ROBERTS, Library Trustees Appointee

Vice-Chair: GLENN WONG, Selectmen Appointee

Secretary: DAVID GOLDBERG, School Committee Appointee

Committee Members

James Berets, School Committee Appointee

Daniel Ellard, Selectmen Appointee

Cheryl Fletterick, Selectmen Appointee

Jonathan Green, School Committee Appointee

Phil Lawrence, School Committee Appointee

Charles Smart, Selectmen Appointee

ITAC Purpose and Duties

The stated role of the Information Technology Advisory Committee (ITAC) is to provide guidance to the Board of Selectmen, Town departments, and other Town committees on technology matters. The ITAC's mandate is broad. The Committee, covering "matters of information delivery; ensuring access to communications technology; increasing the efficiency of transactions involving the Town departments; and working to ensure the deployment of infrastructure for the Town departments and citizenry." In addition, the ITAC engages in strategic planning and provides advice to the Town's various departments and committees, including and especially those elected bodies that directly appoint ITAC members, namely: The Board of Selectmen, the School Committee and the Library Board of Trustees.

The committee is composed of nine voting members, each serving three-year terms. Four members are appointed by the Board of Selectmen, four by the School Committee, and one by the Board of Library Trustees. A member of the School Committee acts as a non-voting Management Liaison. The full committee, including voting members and IT liaisons meets three times a year: in quarters 1, 2 and 4. Meetings of just voting members and subcommittees made up of voting members meet more frequently, and typically on a monthly basis.

Summary of Activities & Accomplishments

Our Committee enjoyed a busy and productive 2018, including the introduction of a number of initiatives to increase ITAC's engagement with and service to the broader Belmont community. IT Advisory Committee continued to work closely and productively with our IT liaisons for the Town (David Petto), School Department (Steve Mazzola), Belmont Municipal Light Department (Robin Tillberg), Belmont Public Library (Ellen Girouard) and Police Department (John Steeves). Among the issues we tracked were:

- The (possible) replacement of desktop phones and proposals to renew/modify the town's current desktop phone/telecommunications arrangement at request of Town Administrator
- IT related capital requests for FY 2019 (and beyond) at request of Town Administrator

ITAC continued to lead by example by making all ITAC full committee meetings available online as live, streamed events and offered video records of all recorded sessions via the Committee's YouTube page at: https://www.youtube.com/channel/UCbXNdO209IRCLLy-Bh_YeVw/featured

The Committee heard, with interest, from Belmont Municipal Light Department General Manager Chris Roy about the possibility of deploying municipal broadband Internet in Belmont by utilizing existing and planned BMLD infrastructure.

Finally, the Committee continued the work of our two subcommittees: The Technology, Cyber Security and Public Health Subcommittee chaired by Glenn Wong and the 21st Century Government Subcommittee, chaired by Phil Lawrence and Vice Chairman Paul Roberts. More information on the work of the two

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subcommittees follows.

The Technology, Cyber Security and Public Health Subcommittee

Members: Glenn Wong (Chairman), Charlie Smart, Dan Ellard, Cheryl Fletterick, Jim Siracusa

In 2018 the ITAC subcommittee for Technology, Cyber Security, and Public Health continued an initiative begun in 2017 to organize public talks on current topics in cyber security and technology. With the assistance and support of the Belmont Public Library and the Belmont Media Center, the subcommittee organized and ran two successful events:

- A "Fireside Chat" about the "Internet of Things" with Scott Donnelly, VP of Technical Solutions at Recorded Future on February 27, 2018 (see <https://www.belmontmedia.org/watch/itac-fireside-chat-022718>)
- Two back to back "Tech Talks" about Fake News and Artificial Intelligence, by entrepreneur Dr. Bryan Loyall and Harvard Professor Gu-Yeon Wei, respectively, on September 27, 2018 (<https://www.belmontmedia.org/watch/information-technology-advisory-committee-tech-talk-092718>; recording does not appear to be available yet)

Each event took place at the Belmont Public Library and promoted with the help of various people and through various channels including the Belmont Public Library, Belmont Police Department, NextDoor, Facebook, the Beech Street Center, the Belmont Citizen Herald and the Belmont Media Center. Each attracted an audience of approximately 20-30 town residents, and was recorded by the Belmont Media Center. Finally, as part of our outreach and education efforts, the subcommittee put together a short list of suggested cyber security tips which were distributed through Meet Belmont; these are now available through the town website: https://www.belmont-ma.gov/sites/belmontma/files/uploads/belmont_itac_cyber_safety_flyer_aug_2018.pdf

The 21st Century Government Subcommittee

Members: Phil Lawrence (Chairman), Paul Roberts (Vice Chairman), David Goldberg (Secretary), James Berets

In 2018, the 21st Century Government Subcommittee continued its work of assessing technology use and adoption by Belmont's various appointed and elected bodies with an eye to making recommendations that will help streamline the work of Belmont's many committees while making them more accessible to the public.

As part of that, in 2018, we undertook a number of initiatives. Among them:

- We conducted surveys of both town committees and the public regarding their use of technology. The goal of these surveys was to gauge the use of technology to facilitate interaction, transparency and communication between Belmont's Committees and Town residents. The committee has collected the results of those surveys. We had 39 committee officers respond to the survey for town committees and 181 members of the Belmont community respond to the survey of residents. ITAC is finalizing its report based on the results of these surveys.
- 21st Century Government Subcommittee Vice-Chairman Paul Roberts also arranged a demonstration of the Meeting Owl technology to the Board of Selectmen demonstrating cutting edge technology for making board meetings and other gathering more accessible to residents who are participating online.

Goals for 2019

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- Continue to advise key Town Committees and work with our IT Liaisons at Town, School Department, Belmont Municipal Light Department, Belmont Police Department, Belmont Public Library and other groups on pending IT-related projects. Among them:
 - Fiber assessment for moving the existing hubs
 - IT issues related to the planned Belmont High School facility
 - Continued investment in smart metering, including possible introduction of smart water metering
 - Streamlining of Committee business (scheduling, submission of meeting minutes)
- Submit 21st Century Government Subcommittee report to Board of Selectmen, School Committee and Library Board of Trustees for review and approval.
- Work with BOS and other nominating committees to implement recommendations including (if needed) modifications to existing bylaws.
- Continue to foster discussion and learning in town on pressing technology matters including:
 - Cybersecurity and public safety
 - Access to public/government information
- Work with resources within Town (i.e. BPS and BHS, COA, BPL, etc.) to facilitate cyber literacy for adults and senior citizens.
- Work with other committees to expand the use of video platforms (for example, Zoom, Google Hangouts, WebEx, BlueJeans, GoToMeeting, etc.) to permit online participation in committee meetings and other events.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'P. F. Roberts'.

Paul F. Roberts, Chairman Glenn Wong, Vice Chairman
Information Technology Advisory Committee

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LAND MANAGEMENT COMMITTEE FOR LONE TREE HILL CONSERVATION LAND: (FORMERLY McLEAN OPEN SPACE)

Chair: Ellen O'Brien Cushman, Belmont Board of Cemetery Commissioners Appointee

Committee Members:

Radha Iyengar, Belmont Resident, Board of Selectmen Appointee

Lauren Meier, Belmont Historic District Appointee

Jeffrey North, Belmont Conservation Commission Appointee

Michele Gougeon, McLean Hospital Appointee

Tom Grimble, McLean Hospital Appointee

Andy Healy, McLean Hospital Appointee

Steven Kidder, McLean Hospital Appointee

Purpose and Duties:

The McLean Land Management Committee, created by the Memorandum of Agreement between the Town of Belmont and McLean Hospital, consists of nine members (Chairman Ellen O'Brien Cushman, Jeff North, Harlan Carere and Lauren Meier from Belmont, Michele Gougeon, Andy Healy, Tom Grimble and Steve Kidder from McLean Hospital) and one member appointed by the Board of Selectmen. The work of the Committee to maintain the Lone Tree Hill Belmont Conservation Land, acquired from McLean Hospital in 2005, is funded by the McLean Open Space Maintenance Fund created by the McLean transaction, by the revenue from the cell tower in the inactive cemetery land as well as by generous grants from local land preservation/conservation groups; it is not funded by property tax.

Summary of Activities and Accomplishments:

Much of 2018 was focused on the Barn Meadow and the McLean Barn, a masonry structure located on the 4.6 acre Mill Street parcel of Lone Tree Hill. Though the Barn parcel borders Rock Meadow and the entrance to the Rock Meadow parking lot, the building and land are part of Lone Tree Hill and are managed by the Land Management Committee. The McLean Barn is also subject to the Historic Preservation Agreement within the Memorandum of Agreement between the Town and McLean and so is subject to oversight and participation by the Belmont Historic District Commission. In 2018 The Land Management Committee for Lone Tree Hill and the Historic District Commission created a temporary Project Committee to propose a project to stabilize and preserve the McLean Barn. The McLean Barn Community Preservation Act Temporary Project Committee posts its meetings and welcomes public participation and input. The Historic District Commission considers the McLean Barn the second most important historic structure in Belmont, behind the Town Hall complex. The Project Committee, consisting of a sub-quorum of members of both main governmental bodies, received Study funding from the Community Preservation Committee to fund a consultant to examine the McLean Barn and help determine preservation/stabilization efforts that would be required. The results of that study were honed and incorporated into a larger scope project to perform the stabilization and preservation work; that project was approved for \$175,000 Town Meeting for Community Preservation Act (CPA) funding for \$175,000 and the subcommittee is preparing to release the RFP. The McLean Barn Community Preservation Act Temporary Project Committee posts its meetings and welcomes public participation and input. In addition to this CPA funding, the Land Management Committee engaged Heritage Fields and Land Stewardship to mow, remove invasive vegetation and problematic trees on the Barn meadow to improve access and security, both physical and visual. The wonderful DPW crew also assisted us with this project. Part of the funded project work is to remove the graffiti riddling some of this masonry building and applying an anti-graffiti coating.

In addition, the Land Management Committee has committed, and informed Town Meeting, that we will lead an extended public process to help determine an appropriate future use for the McLean Barn. The goal of the CPA project is to preserve the Barn to stop deterioration on this beautiful structure; the goal of the public process will be to brainstorm, consider, evaluate and explore possible uses for the Barn that are compatible with the existing Conservation Restriction on the property. This community conversation will occur during 2019 and we'll be announcing the schedule at the Annual Town Meeting in 2019.

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Following the pruning and selective removal of trees in the Pine Allee (per the \$150K gift from JKR Memorial Conservation Fund under contract Tree Specialists in 2016) in 2017 and 2018 we continued to plant seedlings to renew the Allee using volunteer labor provided by the Belmont Citizens' Forum. The seedlings that seem to have been hardiest were harvested from the site and environs and burlap seedlings. In 2018, we received a very generous gift of many seedlings from Habitat, the Mass Audubon site across Concord Avenue.

We are grateful to McLean Hospital for keeping our fire roads clear and open. Several volunteer days were held in 2018 by Belmont Citizens Forum and Belmont Serves at Lone Tree Hill to pick up trash and eliminate invasive plants.

The Belmont Day School project construction has been completed and the entrance roadway installed; the approved/required landscape buffer has not yet been fully installed. Land Management Committee asserted to the Day School our intention to preserve our rights under the existing access easement on this 40 foot strip of property running from Concord Avenue to the Coal Road, to assure two-way safe access for pedestrians and bicyclists. With assistance from Town Administrator, the Fire Chief and Director of Community Development we hope that the appropriate signage and striping and landscape will be installed in spring of 2019.

Goals for 2019, continue from 2018

We implement the overall goals, objectives and outline of work highlighted in the ecological management plans developed by BSC and Audubon Extension Service and trails plan prepared by Pressley Associates.

1. We will vigorously enforce the conditions of the Conservation Restrictions with abutting neighbors, particularly the Kendall Gardens neighborhood to ensure compliance and limit "bleed-over" effects both onto and from the property.
2. We continue to employ our budget strategy when considering one-time endeavors and repetitive costs.
3. Continue to restore and revitalize the meadows following the 2014 recommendations by Jeff Collins to restore meadows by mowing and selectively use herbicides.
4. We will reinvigorate our activities in preserving the McLean Barn

We want more visitors to the property; drive to Mill Street and park in the lot, walk or bike to the property and enjoy the trails, the nature, the sunsets, the peace and the vistas! Please "take a walk in the wild" at Lone Tree Hill, Belmont Conservation Land.

Respectfully Submitted,

Ellen O'Brien Cushman
Chairman, Land Management Committee for Lone Tree Hill, Belmont Conservation Land
(formerly known as the McLean Land Management Committee)

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OTHER POST-EMPLOYMENT BENEFITS (OPEB) FUNDING ADVISORY GROUP:

Chair: Ralph Jones, Chair

Committee Members:

Christine Doyle
Timothy Luehrman
Geoffrey Lubien
Michael Widmer

Purpose and Duties

Under the direction of the Board of Selectmen, this temporary working group will evaluate and make recommendations on the Town of Belmont's OPEB strategy. Members will be asked to evaluate the current policy, and consider whether it is prudent to adopt alternative operating and funding alternatives for the Town's unfunded OPEB liability

Summary of Activities and Accomplishments

The working group met with the Town Administrator to discuss implementation of its recommendations. Specifically, the group requested that data on the retiree health care be maintained separately from data on the health care costs of current personnel. The Town Administrator agreed and also informed the group that she would seek to control the costs of retiree health care through collective bargaining.

In the budget for 2018, the Town Meeting authorized additional contributions to the trust fund for OPEB by increasing the contributions of the employees of Belmont Light and the Belmont Water and Sewer Department's.

In 2018, the Warrant Committee established a subcommittee responsible for ongoing oversight of the OPEB issue. In the opinion of the OPEB Funding Advisory Group, that action eliminated the rationale for our temporary committee, and we asked the Selectmen to terminate our committee.

Goals for 2019

None.

Respectfully submitted,

Ralph T. Jones,
Chair

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PERMANENT AUDIT COMMITTEE:

Chair: Robert A. Keefe

Committee Members:

Frank Caruso
Glenn Logan
Robert Forrester

Ex-Officio Members:

Thomas M. Caputo, Board of Selectmen
Floyd S. Carman, Town Treasurer
Chitra V. Subaramanian, Town Accountant

Purpose and Duties:

The Permanent Audit Committee was established pursuant to Article 16 of the Town's General By-Laws. The Committee is charged with assisting the Selectmen in the selection of an independent auditor to perform an audit of the Town's financial statements, monitoring the work of the auditor, and participating in a review and discussion of the audit's results and findings.

Town By-Laws require that an audit be carried out not less than triennially. The Town, however, undertakes an annual audit to comply with federal regulations which call for an annual audit for recipients of certain federal funds. Additionally, it is essential that audits be completed in a timely fashion in order to meet annual bondholder required disclosures and help ensure the maintenance of the Town's Aaa credit rating, which is the highest rating category of Moody's Investors Service. The Town's credit rating has resulted in favorable rates and lower borrowing costs.

Summary of Activities and Accomplishments:

The Aaa rating was last affirmed April 2018. The Town is 1 of 13 out of 351 cities and towns in the Commonwealth that have been assigned an Aaa rating by Moody's.

The Town awarded a three year audit services contract for the years FY17, FY18 and FY19 to Powers & Sullivan, based on the three major factors:

1. Recent GASB pronouncements affecting Pension and OPEB liabilities
2. Quality of Services
3. Proposed Costs increase of less than 1%

The Town's general financial statements for the fiscal year ended June 30, 2018 were audited by Powers & Sullivan, LLC. The Town received an unmodified opinion on its basic financial statements. The Town also received a report that it was in compliance on each of its major federal programs for the year ended June 30, 2018. Copies of these financial statements are included, may be obtained from the Town Accountant, and they are also posted on the Town Treasurer's web site.

The financial statements of the Belmont Contributory Retirement System for the year ended December 31, 2017 were audited by Powers & Sullivan, LLC. Copies of these financial statements may be obtained from the Town Accountant and they are posted on the Belmont Retirement Board web site.

The Municipal Light Department's financial statements for the year ended December 31, 2017 were audited by Goulet, Silvadio & Associates, P.C. The Light Department received an unmodified opinion on its financial statements. The financial statements for December 31, 2017 may be obtained from the Municipal Light Department and they are posted on the Light Department's web site. The Light Department has its own credit rating established with Standard & Poor's. The AA-/stable rating was last affirmed on September 20, 2016.

Respectfully Submitted,
Floyd S. Carman, Permanent Audit Committee

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PLANNING BOARD

Chair: Charles L. Clark

Vice-Chair: Stephen Pinkerton

Committee Members:

Thayer Donham

Karl Haglund

Edmund Starzec

Bulent Gruel, Associate Member – resigned February 2019

Purpose and Duties:

The primary goal of the Planning Board is to protect and preserve the character and the quality of life that defines Belmont. The Board addresses issues that affect the future physical development of the Town. To achieve this, the Board drafts Zoning By-Laws, studies land-use patterns, and evaluates both private and public development projects.

Summary of Activities and Accomplishments:

- *Amended General Residence Zoning District By-Law* – Upon review and assessment of the By-Law, the Board amended it so that smaller projects requiring a Special Permit must go before the Zoning Board of Appeals. Additionally, the By-Law was made permanent when the ‘Sunset Clause’ was deleted.
- *Established the South Pleasant Street Overlay District (SPSOD)* – As a result of the Board’s efforts to study rezoning the Waverley Square and South Pleasant Street areas of Town, the Board gained passage at a Special Fall Town Meeting for the establishment of the SPSOD. Establishment of the SPSOD is expected to facilitate the redevelopment of the area and allows Age-Restricted and Assisted Living facilities.
- *Established the Adult Use Marijuana Establishment Overlay District (AUMEOD)* – In response to State legislation, the Planning Board identified a location and drafted language for zoning that allows adult use marijuana establishments by a Special Permit from the Board. Passage of the AUMEOD was achieved at a Special Fall Town Meeting.
- *Worked with the Housing Trust to revise and accept the Housing Production Plan (HPP)* – The Board of Selectmen and Planning Board subsequently approved the HPP, which went on to gain approval from the Department of Housing and Community Development.
- *General Residence and Single Residence C Zoning Districts Implementation.* As the Board continues to implement the GR and SR-C zoning amendments, it constantly looks to improve the procedures and processes for reviewing the Special Permit applications.
- *Reviewed numerous Special Permit and Design and Site Plan Review cases* – The Board worked very closely with applicants in reviewing their projects to ensure that the projects comply with the purpose of the Zoning By-Law.
- *The Bradford (formerly Cushing Village)* - Continued to work with the developer to ensure that this development moves toward construction. Additionally, insured that the conditions of the Special Permit were (and continue to be) adhered to.

Goals for 2019:

- To gain passage at Town Meeting of Single Residence B Zoning (SRB) Amendments in response to resident requests that the same development oversight currently in place in the General Residence and Single Residence C Zoning Districts be extended to the SRB as well.
- To gain passage at Town Meeting of the Inclusionary Housing Zoning amendment drafted through a coordinated effort with the Housing Trust.
- To continue monitoring the impacts of the General Residence Zoning Districts and Single Residence C zoning amendments.
- To work with the Belmont High School Building Committee to navigate the high school building project through the Board’s Design and Site Plan (DSPR) approval process.

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- To streamline the application and review processes relative to Special Permits DSPR Approval applications.
- To draft Design Guidelines for the Single Residence C and Single Residence B Zoning District.
- To develop better tools for assessing the impact of potential overlay districts and other zoning changes.
- To revisit commercial base development issues and update key portions of Comprehensive Plan to promote economic development in the town.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Charles L. Clark".

Charles L. Clark
Planning Board Chair

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BELMONT BOARD OF REGISTRARS

Robert E. McGaw, Chair
 James H. Staton, Vice Chair
 Stanley Dzierzeski
 Ellen O'Brien Cushman, Town Clerk, Ex-Officio

The responsibilities of the Board of Registrars include the following:

- Conducting the Town's annual listing of residents
- Assisting in registration of voters
- Ensuring compliance with voting laws and procedures
- Supervising poll workers
- Determining validity of a ballot, when there is a questionable or ambiguous ballot cast
- Determining validity of a ballot if is challenged
- Ensuring that all persons qualified to vote in Belmont are allowed to do so
- Deciding challenges to a person's right to vote
- Responding to allegations of election irregularities
- Deciding validity of signatures on petitions and nomination papers
- Conducting re-counts and hand-counts of ballots
- Counting overseas ballots
- Certifying election results

The Board of Registrars conducted 4 elections in 2018. The turnouts for each election were as follows:

| Election Date | Type of Election | | Number of Registered Voters | Total Votes Cast | Turnout Percent |
|----------------------|-----------------------------------|--------|------------------------------------|-------------------------|------------------------|
| April 3, 2018 | Annual Town Election | | 17,111 | 2,820 | 16.48% |
| September 4, 2018 | State Primary-Total | | 17,331 | 5,106 | 29.46% |
| | Democrat Ballots Cast | 79.36% | | 4,052 | |
| | Republican Ballots Cast | 20.31% | | 1,037 | |
| | Libertarian Ballots Cast | 00.33% | | 17 | |
| September 25, 2018 | Special Town Election (Marijuana) | | 17,392 | 3,172 | 18.24% |
| | YES | 63.36% | | 2,006 | |
| | NO | 36.64% | | 1,160 | |
| November 6, 2018 | State Election | | 17,737 | 12,991 | 73.24% |

In 2018, 1,799 new voters were registered and 1,332 were removed from the voter list. There were a total of 17,737 registered voters as of November 6, 2018.

The Town is proud to have such dedicated and committed election workers, who were all updated, trained, and deployed in 2018. We have a continual need for more election workers, and we encourage any resident who is interested to contact the Town Clerk's Office. To encourage more people to be poll workers, they can now work half a day.

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GOALS FOR 2019: The Annual Town Election on April 2 is the only election scheduled for 2018.

We will be continue making concerted efforts to accomplish the following:

- to ensure that all residents who want to vote are informed of registration requirements
- to ensure that qualified voters can vote and have their vote counted accurately
- to ensure that the polls have adequate voting machines, ballots, staffing, and security
- to ensure that no voter experiences intimidation en route to or at the polling place
- to ensure that all campaign workers know the rules and follow the rules
- to ensure that display and placement of political signs do not violate the law
- to ensure that unregistered voters who seek to vote are treated fairly and courteously

We hope to continue to recruit and train more poll workers, and continue to make the voting process easier, even more transparent, and more efficient. We want to support the continuing efforts of the Town Clerk and her staff to update, verify, and make available via the Town's website, the resident lists and the voting lists—so that, especially on election days—the records are accessible, accurate, and complete.

We are especially grateful to the staff of the Town Clerk's office—Meg Piccione, Nancy Casale, and Dan Cane—for their amazing work, great attitudes, and accuracy during a very busy and challenging election year.

We will miss James Staton who will be resigning, due to his decision to relocate to the State of Washington to be near his son and his family. Jim, on behalf of the Board of Registrars and the Town of Belmont, we thank you for all your many years of dedicated and loyal service to the Town and to Belmont voters.

Respectfully submitted,

Robert E. McGaw, Chair

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SHADE TREE COMMITTEE

Chair: Lucia Gates

Secretary: DeNee Reiton Skipper

Committee Members:

Rachel Berger, Michael Chesson, Julia Corbett, Nancy Forbes, Lucia Gates, Caroline Hurwitch, Jennifer Parker, Laura Simmons, DeNee Reiton Skipper, and Tom Walsh

Purpose and Duties:

The Shade Tree Committee is an Advisory Committee. Our duties are primarily the protection of public street trees in the town. We work closely with the Tree Warden, Tom Walsh, and the Highway Department on choosing and planting new trees. We are also called on to help with projects that require advice and expertise involved in planting around public buildings, parks and other public spaces like deltas. It is a requirement of 'Tree City USA' that we maintain a Shade Tree Committee.

Summary of Activities and Accomplishments

Every year the town plants approximately 100 new trees to replace those lost to old age, storm damage and accidents. Our objective is to plant 110% of the trees lost the previous year. We plant bare rooted trees which are less expensive and have a better survival and growth rate than trees that are balled and wrapped. Each year we celebrate Arbor Day with the planting of a larger and more special tree than in the above 100 trees.

The Committee reviewed, consulted and monitored progress on multiple community preservation grant projects including: Grove Street, Pequossette and Town Field playgrounds as well as the Clay Pit Pond project. We also consulted on the trees in front of the Belmont Police Station.

Much of the year was involved with continued concerns with emerald ash borer problems. Under the supervision of Tom Walsh, a test run of a preventative injection method was tried on the Butler Parking Lot ash trees. This will be carefully monitored.

We also received several updates from Tom Walsh on the aging oak trees on Myrtle Street after one tree fell in a Spring storm. Three trees were eventually removed on Tom's recommendation.

Goals for 2018:

Our goals continue to be involvement in the care of Belmont's urban forest. There are challenges ahead as we consider improvements to Claypit Pond Park, continued consultation on CPA grants, the Emerald Ash Borer and continual monitoring of Belmont trees.

Respectfully Submitted,

Lucia Gates
Shade Tree Committee, Chair

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Traffic Advisory Committee

Chair: Laurence Macdonald

Vice Chair: Dana Miller

Secretary: Mary Gavin

Committee Members:

Peter Curo

Don Mercier

Tomasina Olsen

Sue Pew

Purpose and Duties:

The Traffic Advisory Committee was disbanded by the Belmont Board of Selectmen on December 17, 2018 and has been replaced by the newly formed Transportation Advisory Committee. Through 2018,, the Traffic Advisory Committee addressed concerns raised by Belmont residents, community groups, the Board of Selectmen, the Police Department, the Department of Public Works, and the Office of Community Development about all aspects of pedestrian, vehicular, and bicycle safety, and traffic management in the Town of Belmont. The Committee met with Town constituents, and with regional and State committees and officials in its efforts to better understand and address traffic and pedestrian safety concerns.

Committee members were appointed for three-year terms by the Board of Selectmen and met on a monthly basis. Meeting times, agendas, and minutes are posted on the Town website. The Belmont Town Engineer and a representative of the Belmont Police Department served as ex-officio members of the Committee.

Committee tasks included, but were not limited to, providing a forum for residents to voice concerns about traffic and pedestrian safety; making recommendations to the Board of Selectmen about ways to address traffic and pedestrian safety concerns; conducting public hearings; recommending signage for pedestrian, vehicular, and bicycle safety enhancement; facilitating public education concerning transportation safety issues, using professional traffic consultants to assist in the evaluation of specific roadways and intersections and the development of recommendations for improvements; refining roadway and intersection reconstruction projects to enhance pedestrian, vehicular, and bicycle safety; considering solutions from other communities for application to traffic concerns in Belmont; and developing long-term traffic strategies. The Chair and/or appointed Committee representatives attended meetings with regional officials relevant to traffic concerns within the Town of Belmont.

Summary of Activities and Accomplishments:

The Traffic Advisory Committee met in January, February, March, April, May, June, September, October, November, and December of 2018. Among the Traffic Advisory Committee 2018 activities and among its accomplishments were: the establishment of a four-way stop at the intersection of Dean and Sherman Streets and at the intersection of Waterhouse Road and Sherman Streets to improve safety for pedestrians, bicyclists, and automobiles; the addition of a crosswalk near the Winbrook School to

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improve pedestrian safety; the installation of raised elements and crosswalks on Cross Street to improve pedestrian safety;

the installation of truck-restriction signs on Brighton Street to reduce traffic burden on this Street; the establishment of “No Parking or Stopping Monday - Friday 8am - 9am While School is in Session” parking restrictions on Gale Road and the installation of no-idling signs in these locations; the restriction of parking on Beech Street, near the corner of Upland Road to improve pedestrian safety; the removal of a parking space next to the parking-lot driveway of the Trapelo Road Dunkin Donuts to allow drivers a better view of the traffic as they exit onto Trapelo Road; the establishment of a 15-minute parking space in front of Vicki Lee’s Bakery at 105 Trapelo Road to accommodate business pick-up and deliveries; the recommendation that a task force be created with representation from the BOS, the School Committee, the Planning Board, and the TAC to address transportation issues related to the new high school; the establishment of no-fee parking permits during the Cushing Square construction for Cushing Square employees; the installation of a speed read-back sign be paired with a speed limit sign on Lexington Street, across from Chandler Street to improve pedestrian and driver safety; the authorization of the Town Engineer to engage a consultant to evaluate the Sycamore-Lexington intersection for signalization to improve pedestrian safety; the establishment of one-hour parking between 8am and 6pm in front of 458 Trapelo Road to accommodate business customers and discourage commuter all-day parking; a no-parking restriction on Trapelo Road, near the intersection with Sycamore, in the eastbound travel lane to improve pedestrian safety; and the approval of 2-hour parking restriction in front of the Payson Park church to accommodate the needs of those using the church.

Respectfully Submitted,

Dana Miller
Traffic Advisory Committee

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VISION 21 IMPLEMENTATION COMMITTEE

Chair: Natalie Leino

Vice-Chair: Kevin Dorn

Committee Members:

Doug John

Erica Zidel

Roger Fussa (beginning in July 2018)

Terese Hammerle (beginning July 2018)

Juan Montoya (until March 2018)

Mary Power (until June 2018)

Taylor Yates (beginning July 2018)

Rene Guo (beginning July 2018)

Nien Liu (beginning July 2018)

Gang Zhao (until June 2018)

Purpose and Duties:

(From the Committee's mandate, approved by the Board of Selectmen on December 7, 2009):

"It shall be the responsibility of the Committee to facilitate, enable, and help the Town of Belmont realize the Working Vision adopted by the Town Meeting on April 23, 2001."

The VIC, through its 10-year history, has created and executed a wide-range of projects relating to the Belmont Town vision. We monitor at a macro-level Belmont's progress against the goals outlined in the vision and initiate/engage in selected projects where there are identified gaps in the Vision and its implementation. Our goal is not to "own" a singular mandate but rather transition successful seed efforts to long-term execution organizations.

Summary of Activities and Accomplishments:

2018 marked a transition year for the VIC, with five new members being added. The Committee was able to achieve all of its planned 2018 goals; a summary of major activities and accomplishments is outlined below:

1. *Help ensure a transition plan for Meet Belmont Community Information Fair (expected to occur again in August 2018) to a more permanent committee structure.* VIC Chair Natalie Leino and other members worked with the Board of Selectmen and town leadership to form the Meet Belmont Planning Committee which will lead the organization of the Community Information Fair and other town events including Talk of the Town moving forward. VIC members were engaged in organization of the 2018 Community Information Fair to ensure a successful transition, and the 2018 event organized by the new committee was well attended and received.
2. *Work with the town to make the Meet Belmont podcasts available on the town committee websites.* VIC hosted a total of 14 Committees/Boards on the Meet Belmont podcast. Matt Haskell from Town Administration assisted VIC to add links of these podcasts to the individual committee pages of the Belmont Town website, where they now are prominently displayed. There have been over 750 hits to these podcasts.
3. *Host the 2nd annual "Talk of the Town" event in March 2018.* The VIC successfully organized and hosted the 2nd Annual "Talk of the Town" in March 2018 at the Chenery Middle School. Two prominent Belmont residents gave "TEDtalk"-like presentations, and we also added two student speakers to the mix. The event was well-attended again (around 400 people attended), and audience feedback was positive. Organization of "Talk of the Town" has been successfully transitioned to Meet Belmont Planning Committee and the 2019 event is in the planning phases.
4. *Pursue additional initiative related to best practices in the area of attracting and working successfully with the Belmont business community.* The VIC engaged in a year-long project involved with benchmarking Belmont against

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comparable towns to identify best practices associated with created a positive business environment. We created a report summarizing our findings which centered around three main areas: (1) Transparency of business-related processes and regulations (2) Business advocacy and (3) the role of Master Planning in attracting/maintaining new businesses. This report has laid the foundation for efforts by the new Belmont Business Study Committee formation and charter to create a more permanent business-oriented committee, and the VIC has been participating in meetings and engaging with the new committee as it begins its work.

5. *Continue to raise awareness regarding the findings in the survey report, “A Working Vision for Belmont’s Future: Priorities and Progress”.* A major theme of our business community study outlined above in paragraph 4 was related to Master Planning. We had conversations with town stakeholders including Adam Dash, Jeffrey Wheeler, Charles Clark, Patrice Garvin on our findings in this area and intend to create a project in 2019 related to this area.

Goals for 2019:

1. Remain engaged with the Belmont Business Study Committee, and participate in generating their recommendations for formation of a permanent committee.
2. Engage on a deeper analysis of the recommendations in the “Working Vision” and provide recommendations to the Town on master planning, particularly as we approach 2020 (when our current Master Plan expires).
3. Continue to engage in cross-functional initiatives with other Town committees and organizations where events and activities have a clear tie back to the town’s Vision.

Respectfully Submitted,

Kevin Dorn, Chair
Vision 21 Implementation Committee

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WATER ADVISORY BOARD

Chair: Frank French

Vice-Chair: Joseph Barrell

Clerk: William Shea

The Water Advisory Board continues in its function to advocate and advise the Town on policies, operational management, the resolution of water and sewer billing disputes, financial practices and capital investments of the Water Division that will result in the sustained provision of high quality, reliable water service. We are annually challenged by the steadily increasing wholesale cost of water from the MWRA which comprises almost one-half of the Water Division budget, reinvesting in the water infrastructure while managing rates and providing quality, reliable service to our customers for both the supply of drinking water and fire protection.

In 2018 the Water Advisory Board continues to support the 30 year capital investment plan developed by the former Board of Water Commissioners and Water Division staff in 1995. This plan has increased our investment in our water system from \$647,000 to \$1.3M annually rising with inflation. This investment increase was necessary in order to meet the Capital Improvement Plan (Water Main Replacement Program) goal of replacing all unlined water main in the system within a period of 30 years. This is planned to be accomplished by utilizing no-interest loans from the MWRA and bonding capital expenses while striving to meet the goal of an annual water rate increase of about 5% or less. The Water Main Replacement Program continues and is now in the **23rd** year (of 30 years) with considerable progress made but there is still much work ahead as we replace an aging water distribution system. This program is a vital investment to meet the needs of our customers both now and into the future.

We express our sincere appreciation to the highly skilled and dedicated employees of the DPW Water Division for their efforts this past year.

Respectfully submitted,

Frank E. French, Chairman
Joseph Barrell, Vice Chairman
William Shea, Clerk

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ZONING BOARD OF APPEALS:

Chair: Eric Smith / Nicholas A. Iannuzzi Jr.

Committee Members:

Jim Zarkadas: Vice Chair

Faustino Lichauco, Craig White, Andrew Plunkett, Phil Ruggiero

Casey Williams (Associate Member), Blake Currier (Associate member).

Liaison: Ara Yogurtian- Assistant Director, Office of Community Development

Purpose and Duties:

The Zoning Board of Appeals is a permanent committee appointed by the Board of Selectmen. It derives its jurisdiction from Chapter 40A of the Massachusetts General Laws (the "Zoning Act") and the Town of Belmont Zoning By-Law (the "By-Law"). The Board acts in a quasi-judicial capacity in deciding whether to grant special permits and variances to applications in hearing appeals by aggrieved persons concerning enforcement decisions.

Summary of Activities and Accomplishments:

The Zoning Board of Appeals held public hearings in all months in 2018 except August. During the year, the Board heard total of 52 Cases, of which 48 were granted the relief(s) requested, 1 was denied and 3 were withdrawn.

Goals for 2019:

The Board will continue to hold public hearings on and consider applications for special permits, variances, and other matters that come before the Board.

Respectfully submitted,

Nicholas Iannuzzi, Chair
Zoning Board of Appeals

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HUMAN RESOURCES

Department Head: Jessica Porter, M.P.A.

Purpose and Duties:

The Town of Belmont Human Resources office consists of a team of four staff members. Serving under the full time Director is an H.R. Generalist, a Benefits Coordinator, and a part-time (32.5 hours) Administrative Assistant. Together, our team is responsible for administering benefits for all Town and School employees (inclusive of the Belmont Municipal Light Department) and eligible retirees. Administration includes all billing and deductions, reconciliation of the Health Insurance Trust, and handling questions and concerns from employees, retirees and prospective employees.

The Human Resources staff is also responsible for recruitment of all new employees (exclusive of the Belmont Municipal Light Department). Once hired, our staff seeks out relevant, applicable training for our employees to ensure they remain current in their skills, often utilizing resources available through our partnerships with the Massachusetts Municipal Association (M.M.A.) and the Massachusetts Interlocal Insurance Agency (M.I.I.A.). The Human Resources staff is responsible for creation and maintenance of all Town job descriptions, and is also responsible for the administration of pay plans for all non-union and union employees (exclusive of the Belmont Municipal Light Department).

Our staff also manages worker's compensation issues and unemployment, in collaboration with the School Human Resources office. The Director is also responsible for the negotiation of all Town union contracts (seven (7) in total, excluding IBEW Union), and the handling of any grievances and labor related issues. Lastly, our staff manages employee concerns, performance issues/management, drafting and enforcement of policies, and administration and maintenance of the Employee Handbook.

In addition to the aforementioned, the Human Resources staff provides informational assistance to residents, prospective applicants, and other municipalities, upon request, regarding our benefits, compensation and staffing. Collaboration and information sharing between municipalities ensures fair and consistent policies and practices, and assists us with recruiting and retaining the best talent possible.

Summary of Activities and Accomplishments:

Some highlights of our accomplishments for 2018 are below:

- Held regular meetings of the Town Safety Committee, which meets quarterly to discuss training opportunities, workers compensation cases, and grant opportunities.
- Organized the fourth annual Thanksgiving Food Drive for benefit of the Belmont Food Pantry.
- Collaborated with the payroll office and worked with our software vendor (MUNIS) to complete the extensive filing requirements relative to the Affordable Care Act.
- Collaborated extensively with the Belmont Retirement Board office on various issues.
- Assisted with the recruitment of a new Assistant Town Administrator/Recreation Director.
- Worked on various position reclassifications among several departments.

Goals for 2019:

Our staff expects to be very busy in 2019. Some of the goals we hope to accomplish are below:

- Successfully negotiate the final outstanding collective bargaining agreement for period July 1, 2017 to June 30, 2020
- Begin negotiations for collective bargaining agreements expiring June 30, 2020 (seven (7)) in total.
- Recruit a new Benefits Coordinator for 20-25 hours per week (reduction in hours from 37.5).
- Collaborate with the IT and Payroll Departments to continue exploring other "paperless" opportunities to streamline processes and reduce costs.
- Update outdated/obsolete job descriptions.

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- Make necessary updates to the Employee Handbook.
- Continue fulfilling the various reporting requirements of the Affordable Care Act.
- Continue to accurately and efficiently administer all benefit plans for eligible employees and eligible retirees.
- Continue to maintain compliance with all applicable Federal and State laws.
- Continue to recruit and retain top talent when openings occur.

In closing our report this year, I would like to thank Carole Pessotti, Benefits Coordinator, for her eighteen (18) years of service to the Town of Belmont, its employees and retirees. Ms. Pessotti retired from her position in December, 2018.

Respectfully Submitted,

Jessica Porter, M.P.A.
Human Resources Director

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INFORMATION TECHNOLOGY:

Department Head: David Petto

Purpose and Duties:

The Information Technology Department has five primary responsibilities.

- *Desktop Services.* The Department provides Computer Help Desk, Printer, PC replacement and Mobile (laptop, tablet and smartphone) services for all Town Departments.
- *ERP System Administration.* The Department provides Enterprise Resource Planning (ERP) System administration for the Town's MUNIS system.
- *GIS and Database Administration.* This Department is responsible for maintaining the Town's Geographical Information System (GIS) including the Master Address Table (MAT) also maintains the several Databases developed by all Town Departments.
- *File Server and Communications Administration.* This Department maintains the Town's Email System (MSOffice 365), systems security (anti-virus, anti-malware and encryption), Intrusion Detection System (IDS), Identity Management System, User Behavioral Analytics, Browser services, File storage, Fire Dispatch System, Fire Staff Management System, Backup and Disaster Recovery Systems, Cloud Based Systems and Virtual Machines.
- *Technical Training.* The Department is responsible for providing training in the use of a number of the Town's Systems, such as, Email, GIS and File Storage. Also, to provide training in proper security measures for protection of personal information for residents and staff.



Summary of Activities and Accomplishments:

- Upgraded ERP System (MUNIS) forms to new system (DocOrigins).
- Replaced 32 Desktop Computers, 5 Laptops, and 3 Printers.
- Added 3 new Tablets.
- Updated Imaging System deploying new versions of Microsoft Windows 10.
- Installed Artificial Intelligence (AI) Security System
- Added several new layers to GIS.
- Provided support for LUCA Federal Census 2020 project.
- Implemented online payments for Health and Community Development permits.
- Continued training and deployment of secure file transfer system (Citrix –Sharefile).
- Installed new personal information (PI) identification system.
- Installed new software deployment system.
- Continued consolidation of School and Town Security Systems.

Goals for 2019:

- Move email to Microsoft Office 365 government tenant.
- Continue to improve accuracy of GIS.
- Implement Fire Department Permitting System.
- Implement web based Water Asset Management System.
- Create Fiber Network Design to mitigate effects of new High School construction.
- Continue Security Awareness training.
- Install new Storage Area Network (SAN).

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- Upgrade Server Virtualization Infrastructure (VMWare).
- Implement new techsupport work order system.
- Provide focused technology training for the staff.

Respectfully Submitted,

David Petto
Town IT Manager

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TOWN ACCOUNTANT

Department Head: Chitra V. Subramanian, CGA

Summary of Program Responsibilities:

The Town Accountant maintains fiscal records and internal controls for all departments of the Town and School.

Responsibilities include:

- Preparation and maintenance of key financial records including the Financial Statements and the General Ledger;
- Maintain internal controls by monitoring revenues and expenditures of all departments of the Town and School;
- Certify availability of funds prior to entering into contracts and prior to payment of invoices;
- Assist in providing financial reports to departments, in preparation of the Town budget, in Tax Rate setting and in preparing any other information or reports as requested by the Town. The department ensures that all financial reporting requirements are in accordance with federal, state, and town bylaws

It is in the interest of the Town to complete accurate and timely financial reporting documents. This is especially important to the rating agencies as part of their review of the Town's management and financial functions

I would like to thank Donna Tuccinardi, Brian Wyncoop, and Maria Kiorpes for their hard work in accomplishing several of the 2018 goals.

The Accounting Department has four primary responsibilities:

Accounting –

- Preparation and maintenance of key financial records for all funds, including General Ledger and Financial Statements.
- Submit Balance Sheets for Free Cash Certification
- Schedule A
- Assists in the Preparation and Submission of TAX RECAP sheets to Department of Revenue for Certification of the Annual Tax Rate.

Auditing –

- External: - The Town Accountant works with external auditors to obtain the annual audited financial statements in conformity with GAAP and GASB,
- Internal: -The Town Accountant regularly audits health insurance, salary and other benefits expenses on a quarterly basis. The Department reviews internal procedures of all departments and performs fraud risk assessments.

BUDGET/REPORTING. As part of the Budget Team, the Town Accountant attends budget meetings for departmental operating and capital budget requests.

The Town Accountant provides financial information to all departments, assists in the review of annual budgets as part of the Town Administrator's team and monitors all revenues and expenditures.

Town Accountant coordinates with Human Resources, Retirement System, School and Treasurer to prepare data for the biennial Actuarial Studies for Pensions and for Other Post-Employment Benefits (OPEB).

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OTHER – Committees

The Town Accountant is an ex-officio member of both the Permanent Audit Committee, the Belmont Retirement Board and the Capital Budget Committee.

Staff Accountant, is an elected member of the Belmont Credit Union.

STAFFING - The Accounting Department has 3.6 full time equivalent employees.

FY19 Accomplishments:

- Early planning and implementation of GASBs 74 & 75 OPEB studies have enabled the data to be incorporated in the financial statements of all entities of the Town, Retirement system, Light department and Housing Authorities on or prior to the required deadlines.
- 2018 audit financials presented to the Audit Committee by Jan 16, 2019
- FY18 Free Cash submitted by October 8, 2018 and certified by November 18, 2018. FY19 RECAP and Schedule A were submitted by November 22, 2018 and certified by December 20, 2018.
- Utility billings are being reconciled on a monthly basis in the new Utility Software (NISC) and Recreation software (MAX GALAXY)
- Bidding and Billing processes have been formally established for all major Building Committees.
- MSBA reimbursements requests are being filed promptly after payments are processed by the Accounting Department.
- As part of Vision 21 – implemented general Journal Entry workflow and Budget Entry workflow
- All staff members have been cross trained in all aspects of the duties of the Accounting Office.

Town Accountant – Departmental Goals

- *Complete Town Policies and Procedures for the Town as well as the department.
- *Complete the Internal controls and other recommendations per the FY18 Audit Management letter.
- *As part of Vision 21 – establish workflow to email Purchase Orders to vendors, saving on printing and mailing costs.
- Work with Staff Accountant on Contract Management module in MUNIS, Month End reconciliations, Town Reports
- Work with Assistant Accountant on RECAP document preparation and Purchase Order workflow, MSBA filings .
- Preparation of FY20 Budget using the MUNIS Central Budget and Salary Projection module.
- FY19 Free Cash Certification and Enterprise Funds Retained Earnings Certification by November 15, 2019.
- FY20 RECAP to be completed by November 20, 2019
- FY19 Audit to Audit Committee by January 15, 2020.
- *Work with HR on Benefits module
- *Coordinate with the other departments to prepare OPEB study as of 6/30/19.
- * Explore the feasibility of using the MUNIS Content Manager module

The Audited Financial statements and a full report of all funds other than General funds are presented in other sections of the Annual Report. All audited financial reports, pension and OPEB Actuarial studies under the latest GASBs are also posted on the department's website.

Respectfully Submitted,

Chitra V. Subramanian, CGA
Town Accountant

2018 Annual Report
Town of Belmont
FY18 Statement of Operations
All Funds Other than General Fund

| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|-------------|----------------------|-----------------|----------------------|-------------------|-------------------|----------------------|
|-------------|----------------------|-----------------|----------------------|-------------------|-------------------|----------------------|

| | | | | | | |
|---|--------------|--------------|--------------|----------------|---|--------------|
| COMMUNITY PRESERVATION CAPITAL PROJECTS | | | | | | |
| Reserve: | | | | | | |
| CPA FUND BALANCE RESERVED FOR OPEN SPACE | 8,612.83 | - | (132,980.00) | 130,000.00 | - | 5,632.83 |
| CPA FUND BALANCE RESERVED FOR HIST RESOURCES | 36,845.65 | - | (24,125.00) | 130,000.00 | - | 142,720.65 |
| CPA FUND BALANCE COMMUNITY HOUSING | 258,252.78 | - | (173,200.00) | 130,000.00 | - | 215,052.78 |
| UNRESERVED BALANCE | 1,962,323.21 | 1,364,460.16 | 297,292.90 | (1,573,325.00) | - | 2,050,751.27 |
| TOTAL RESERVE PROJECTS | 2,266,034.47 | 1,364,460.16 | (33,012.10) | (1,183,325.00) | - | 2,414,157.53 |
| OPEN SPACE: | | | | | | |
| BUTLER PLAYGROUND | 5,536.00 | - | (3,500.00) | - | - | 2,036.00 |
| CONST. OF INTERGENERATIONAL WALKING PATH 7(a) | 228,350.00 | - | (10,820.60) | - | - | 217,529.40 |
| PEQUOSETTE PARK REVITALIZATION 7(b) | - | - | (101,473.89) | 615,000.00 | - | 513,526.11 |
| WINN BROOK TENNIS COURTS (7B) | 124,526.04 | - | (67,526.37) | - | - | 56,999.67 |
| FY18 GROVE STREET TENNIS COURTS 7(a) | - | - | (28,268.37) | 336,000.00 | - | 307,731.63 |
| GROVE STREET WALKING PAT 7(d) | - | - | (32,341.79) | 35,000.00 | - | 2,658.21 |
| RECREATION: | | | | | | |
| PEQUOSETTE TENNIS COURTS | 88,059.79 | - | (3,106.45) | - | - | 84,953.34 |
| HISTORIC PRESERVATION: | | | | | | |
| HOMER HOUSE REHABILITATION | 89,800.00 | - | (4,150.00) | - | - | 85,650.00 |
| HOMER SURVEY | - | - | - | - | - | - |
| TOWN HALL DOORS | - | - | - | - | - | - |
| VITAL RECORDS | 22,314.91 | - | (2,865.54) | - | - | 19,449.37 |
| DIGITIZING ORIGINAL VITAL RECORDS 7(d) | 80,000.00 | - | - | - | - | 80,000.00 |
| DIGITIZING TOWN MEETING RECORDS 7(e) | 85,000.00 | - | (682.00) | - | - | 84,318.00 |
| TOWN HALL EXTERIOR RAILINGS IMPROVEMENTS 7(f) | 75,000.00 | - | - | - | - | 75,000.00 |
| SONS OF ITATLY PRESERVATION ART 7 (c) | - | - | (13,159.55) | 24,125.00 | - | 10,965.45 |
| BELMONT COMMUNITY MOVING IMAGE 15(f) | 817.88 | - | - | - | - | 817.88 |
| WELLINGTON STATION EXTERIOR RESTORATION & REHAB | 26,300.00 | - | (26,300.00) | - | - | - |

2018 Annual Report
Town of Belmont
FY18 Statement of Operations
All Funds Other than General Fund

| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|---|-----------------------------|------------------------|-----------------------------|--------------------------|--------------------------|-----------------------------|
| COMMUNITY HOUSING: | | | | | | |
| SHERMAN GARDENS 7(b) | - | - | - | 173,200.00 | - | 173,200.00 |
| BHA ELECTRICAL UPGRADE | 57,869.28 | - | (57,869.28) | - | - | (0.00) |
| TOTAL - CPA CAPITAL PROJECTS | 883,573.90 | - | (352,063.84) | 1,183,325.00 | - | 1,714,835.06 |
| FUND BALANCES RESERVED FOR APPROPRIATION | | | | | | |
| BOND PREMIUM PROCEEDS FOR APPROP | - | 450,227.16 | (450,227.16) | - | - | - |
| KENDALL SCHOOL FIRE INSURANCE | 3,042,955.02 | - | - | (533,230.00) | - | 2,509,725.02 |
| STABILIZATION FUND - GENERAL | 2,945,967.01 | 28,876.70 | - | 1,000,000.00 | - | 3,974,843.71 |
| CAPITAL ENDOWMENT FUND | 3,860,770.97 | 208,631.66 | - | (125,000.00) | - | 3,944,402.63 |
| SALE WOODFALL ROAD | 71,391.59 | 0.00 | - | (23,853.66) | - | 47,537.93 |
| SALE OF CUSHING SQUARE PARKING LOT | 1,000,000.00 | 18,868.80 | - | 23,853.66 | - | 1,042,722.46 |
| SALE OF CEMETERY LOTS | 730,937.50 | 105,500.00 | - | - | - | 836,437.50 |
| PARKING METER RECEIPTS | 83,383.65 | 119,727.44 | - | (90,000.00) | - | 113,111.09 |
| CEMETERY PERPETUAL CARE FUND | 246,503.68 | - | - | 35,000.00 | - | 281,503.68 |
| ASH LANDFILL STABILIZATION FUND | 3,489,660.28 | 36,696.62 | - | - | - | 3,526,356.90 |
| TNC GRANT | 0.00 | 19,580.70 | - | - | - | 19,580.70 |
| CUSHING SQUARE LOT FEES | 335,000.00 | 0.00 | 0.00 | - | - | 335,000.00 |
| | 15,806,569.70 | 988,109.08 | (450,227.16) | 286,770.00 | 0.00 | 16,631,221.62 |

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Town of Belmont
FY18 Statement of Operations
All Funds Other than General Fund

| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|-------------|----------------------|-----------------|----------------------|-------------------|-------------------|----------------------|
|-------------|----------------------|-----------------|----------------------|-------------------|-------------------|----------------------|

| <u>TOWN GIFTS AND REVOLVING ACCOUNTS</u> | | | | | | |
|---|------------|------------|------------|---|----------|------------|
| SPRINGWELL HEALTH | 1,050.00 | - | (1,050.00) | - | - | - |
| COUNCIL OF AGING GIFT | 13,921.55 | - | (3,283.18) | - | - | 10,638.37 |
| FRIENDS OF SENIOR CENTER-CAPITAL NEEDS | 16,794.00 | - | - | - | - | 16,794.00 |
| ROCK MEADOW GIFT-CITIZEN FORUM | 4,869.00 | - | - | - | 7,000.00 | 11,869.00 |
| MCLEAN GIFT CONSERVATION | 36,204.36 | - | (187.50) | - | - | 36,016.86 |
| BELMONT UPLAND ALEWIFE | 302,025.61 | - | - | - | - | 302,025.61 |
| MCLEAN TRAFFIC MITIGATION | 2,200.13 | - | - | - | - | 2,200.13 |
| PLAN BD SITE PLAN REVIEW | 13,450.00 | - | - | - | 3,400.00 | 16,850.00 |
| PLANNING BOARD LEGAL ADS | 1,598.61 | - | (9,363.38) | - | 9,000.00 | 1,235.23 |
| WETLAND PROTECTION CONSERVATION | 10,780.58 | - | - | - | 852.50 | 11,633.08 |
| MCLEAN LAND MANAGEMENT | 66,974.80 | 20,995.60 | (9,657.20) | - | - | 78,313.20 |
| BUS SHELTER - OAKLEY DEVELOPMENT | 5,000.00 | - | - | - | - | 5,000.00 |
| GRANITE CURBING | 187,913.00 | 125,022.00 | - | - | - | 312,935.00 |
| GIFT WOODLAND SEWER I/I | 109,999.34 | - | - | - | - | 109,999.34 |
| CAPITAL GROUP | 10,000.00 | - | (813.90) | - | - | 9,186.10 |
| STORM WATER REMEDIATION | 7,500.00 | 6,000.00 | - | - | - | 13,500.00 |
| STORM WATER CONSULTING | 5,608.97 | - | (5,500.00) | - | - | 108.97 |
| CUSHING VILLAGE I/I | - | 179,825.00 | - | - | - | 179,825.00 |
| CERT VOLUNTEER PROGRAM GIFT | 490.08 | - | - | - | - | 490.08 |
| NATIONAL GRID EFFICIENCY GRANT | 9,600.00 | - | - | - | - | 9,600.00 |
| DIRECT SOLAR GRANT | - | 29,000.00 | - | - | - | 29,000.00 |
| DONATION FIRE DEFIBRILLATOR | 146.45 | - | - | - | - | 146.45 |
| FIRE SAFETY | 15,223.32 | - | - | - | - | 15,223.32 |
| MISC FIRE GIFT - CAPITAL | 34.75 | - | - | - | 1,000.00 | 1,034.75 |
| CUMMINGS FITNESS PROGRAM | - | - | - | - | 1,000.00 | 1,000.00 |

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Town of Belmont
FY18 Statement of Operations
All Funds Other than General Fund

| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|------------------------------------|-----------------------------|------------------------|-----------------------------|--------------------------|--------------------------|-----------------------------|
| FIRE DEPT GIFTS/DONATION | - | - | - | - | 50.00 | 50.00 |
| ANIMAL CONTROL GIFT | 1,194.91 | - | - | - | - | 1,194.91 |
| ALS STUDY - GRANT | 190.18 | - | - | - | - | 190.18 |
| CHNA CAP BUILDING FLU VACCINE | 0.43 | - | - | - | - | 0.43 |
| OUTREACH WORKER - DONATION | 3,152.53 | - | - | - | - | 3,152.53 |
| MAH COMMUNITY HEALTH DEPARTMENT | 112.95 | - | - | - | - | 112.95 |
| MAH GIFT OPIOD | - | 2,000.00 | (2,000.00) | - | - | - |
| ANNUAL GOLDN SHOE WALKING CAMPAIGN | - | - | (200.00) | - | 200.00 | - |
| LIBRARY GIFT ACCOUNT | 11,896.40 | 9,872.27 | (4,408.82) | - | - | 17,359.85 |
| LIBRARY ART COUNCIL | 121.35 | - | - | - | - | 121.35 |
| FRIENDS OF BELMONT LIBRARY | 23,200.00 | - | (23,200.00) | - | - | - |
| BELMONT LIBRARY FOUNDATION | - | - | - | - | 150,000.00 | 150,000.00 |
| BICYCLE RODEO DONATION | 4,398.24 | - | - | - | - | 4,398.24 |
| PAPPAS GIFT - FIREARMS | 281.48 | - | - | - | - | 281.48 |
| BARRON POLICE ACHIEVEMENT AWARD | 10,035.54 | - | - | - | - | 10,035.54 |
| POLICE DEPT MEMORIAL | 100.00 | - | - | - | - | 100.00 |
| VIDEO SURVEILLANCE EQUIPMENT GIFT | 7,180.65 | - | - | - | - | 7,180.65 |
| K-9 PROGRAM DONATION | 6,471.56 | - | - | - | - | 6,471.56 |
| PAPPAS FIT EQUIPMENT | 8,429.16 | - | - | - | - | 8,429.16 |
| PAPPAS GIFT - UNIFORMS | 25.00 | - | - | - | - | 25.00 |
| PRISONER MEALS | 500.00 | - | - | - | - | 500.00 |
| LEXIPOL PROGRAM | 42,071.00 | - | (9,526.79) | - | - | 32,544.21 |
| CRIMINAL HISTORY BACKGROUND CHECK | 1,190.00 | - | (282.84) | - | 280.00 | 1,187.16 |
| CITIZENS POLICE ACADEMY | - | - | (487.18) | - | 750.00 | 262.82 |
| BENCHES FOR BELMONT | 3.39 | - | - | - | - | 3.39 |
| DONATION - SHADE TREE | 10,718.80 | 2,268.86 | (7,568.54) | - | - | 5,419.12 |
| UNDERWOOD POOL FUND | 147.68 | - | - | - | - | 147.68 |

2018 Annual Report
Town of Belmont
FY18 Statement of Operations
All Funds Other than General Fund

| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|---|-----------------------------|------------------------|-----------------------------|--------------------------|--------------------------|-----------------------------|
| MEMORIAL TREE DONATIONS - CEMETERY | 4,553.00 | - | - | - | 200.00 | 4,753.00 |
| SOLAR COLLECTORS | 524.48 | - | - | - | - | 524.48 |
| CROSSWALK/ROADS GIFT - BELMONT | 7,258.20 | - | - | - | - | 7,258.20 |
| HIGH SCHOOL TRACK LIGHTING GIFT | 2,573.26 | - | - | - | - | 2,573.26 |
| BOSTON FOUNDATION DONATIONS PLAYGROUNDS | 1,025.80 | - | - | - | - | 1,025.80 |
| PEQUOSETTE PLAYGROUND IMPROVE. | 3,110.64 | - | - | - | 34,988.48 | 38,099.12 |
| PLAYGROUND EQUIPMENT DONATIONS | 4,364.27 | - | - | - | - | 4,364.27 |
| PARKS ELECTRICITY GIFT | 25.00 | - | - | - | - | 25.00 |
| CEMETERY PLANNING & DEVELOPMENT | 1,634.17 | - | - | - | - | 1,634.17 |
| HARRIS FIELD PRESS P | 74,425.00 | - | (71,304.17) | - | - | 3,120.83 |
| YOUTH GIFT FROM DARE | 460.46 | - | (2,636.44) | - | 2,414.00 | 238.02 |
| RECREATION DEPARTMENT GIFTS | 3,939.99 | - | (5,845.00) | - | 5,100.00 | 3,194.99 |
| BELMONT SPORT FITNESS PROGRAM | 16,048.92 | - | (862.00) | - | 1,009.32 | 16,196.24 |
| COUNCIL ON AGING REVOLVING | 48,756.89 | 121,691.10 | (103,638.02) | - | - | 66,809.97 |
| YOUTH COMMISSION REVOLVING | 4,882.71 | 4,628.00 | (3,336.20) | - | - | 6,174.51 |
| CONSERVATION ROCK MEADOW GARDEN PLOTS | 18,345.31 | 9,375.00 | (9,125.46) | - | - | 18,594.85 |
| LIB REVOLVING - PRINTERS/LOST BOOKS | 18,407.66 | 10,871.49 | (12,931.83) | - | - | 16,347.32 |
| CULTURAL COUNCIL REVOLVING | 7,398.24 | 8,664.30 | (11,075.85) | - | - | 4,986.69 |
| HUMAN RIGHTS COMMITTEE GIFT | 174.12 | - | (50.85) | - | - | 123.27 |
| HISTORIC DISTRICT | 10,227.37 | - | - | - | - | 10,227.37 |
| ENVIRONMENTAL FAIR | 2,076.28 | - | - | - | - | 2,076.28 |
| CULTURAL COUNCIL GALLERY GIFTS | 2,851.33 | - | - | - | - | 2,851.33 |
| UNDERWOOD POOL | 6,022.77 | - | (1,000.00) | (5,022.77) | - | - |
| BOS RETIRE STUDY GIFT | 5,000.00 | - | - | - | - | 5,000.00 |
| INSURANCE REIMBURSEMENT < \$20,000 | 37,727.05 | 28,058.50 | (40,443.03) | - | - | 25,342.52 |

2018 Annual Report
Town of Belmont
FY18 Statement of Operations
All Funds Other than General Fund

| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|--|-----------------------------|------------------------|-----------------------------|--------------------------|--------------------------|-----------------------------|
| MEET BELMONT COMMITTEE | 3,134.85 | - | (1,039.57) | - | - | 2,095.28 |
| CABLE TELEVISION - TRAFFIC MGT | 40,000.00 | - | - | - | - | 40,000.00 |
| CABLE TELEVISION - NEW EQUIPMENT | 49,095.36 | 43,246.57 | - | - | - | 92,341.93 |
| HOLIDAY PARTY | 452.70 | - | (1,542.38) | - | 1,200.00 | 110.32 |
| TOWN LANDSCAPING GIFT | 7,500.00 | - | - | - | - | 7,500.00 |
| TOWN CLERK GIFT | 57.19 | - | - | - | - | 57.19 |
| TOWN MEETING ELECTRONIC VOTING | 14,050.44 | - | - | - | - | 14,050.44 |
| BELMONT 150TH CELEBRATION | 16,885.99 | - | - | - | - | 16,885.99 |
| TREASURER DONATION | 905.33 | - | - | - | - | 905.33 |
| RMV - PARKING HANDICAPPED | 82,904.17 | 4,020.00 | - | - | - | 86,924.17 |
| | 1,449,604.75 | 603,549.83 | (342,360.13) | (5,022.77) | 220,433.16 | 1,926,204.84 |
| SCHOOL LUNCH PROGRAM | 422,300.03 | 1,306,672.23 | (1,172,656.84) | - | - | 556,315.42 |
| SCHOOL GIFTS & REVOLVING ACCOUNTS | | | | | | |
| INSURANCE PROCEEDS OVER \$20,000 (School) | 7,611.49 | - | - | - | - | 7,611.49 |
| LOST BOOKS | 5,894.21 | 1,617.97 | (3,000.00) | - | - | 4,512.18 |
| BHS ATHLETIC REVOLVING | 64,522.50 | 540,228.25 | (535,978.86) | - | - | 68,771.89 |
| ADULT EDUCATION | 9,215.46 | 71,828.00 | (41,754.53) | - | - | 39,288.93 |
| TUITION - STUDENTS | 219,757.21 | 154,975.00 | (157,023.94) | - | - | 217,708.27 |
| SUMMER SCHOOL | 65,829.41 | 38,005.00 | (44,818.21) | - | - | 59,016.20 |
| SCHOOL BUILDING RENTALS | 353,301.11 | 262,976.86 | (208,416.14) | - | - | 407,861.83 |
| SATURDAY MUSIC PROGRAM | 28,472.42 | 36,098.76 | (45,056.99) | - | - | 19,514.19 |
| BUSING FEES | 100,008.46 | 296,427.38 | (260,157.28) | - | - | 136,278.56 |
| KINDERGARDEN TUITION | 664,479.26 | 971,399.70 | (971,072.02) | - | - | 664,806.94 |
| WELLINGTON SCHOOL-DONATIONS | 4,993.51 | 1,000.00 | (1,000.00) | - | - | 4,993.51 |
| CMS ART DONATION | - | 790.00 | (790.00) | - | - | - |
| SANTOS EXPENSE - BUTLER | 312.92 | - | - | - | - | 312.92 |
| BELMONT AGAINST RACISM | 13,629.40 | 16,000.00 | (11,348.62) | - | - | 18,280.78 |

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Town of Belmont
FY18 Statement of Operations
All Funds Other than General Fund

| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|---|-----------------------------|------------------------|-----------------------------|--------------------------|--------------------------|-----------------------------|
| BELMONT SAVINGS DONATIONS | 10.24 | - | - | - | - | 10.24 |
| WINN BROOK DONATION | 5,245.51 | 169.91 | - | - | - | 5,415.42 |
| FTECH TRAINING MANAGEMENT | 36.43 | - | - | - | - | 36.43 |
| BELMONT SPED ADV COUNCIL | 598.36 | - | - | - | - | 598.36 |
| SCHOOL GENERAL DONATION (NOT TREAS.) | 6,725.29 | 100.00 | (1,339.12) | 1,888.15 | - | 7,374.32 |
| BURBANK SCHOOL DONATION | 153.32 | 3,000.00 | (990.40) | - | - | 2,162.92 |
| CONCORD CONSORTIUM | 15.00 | - | - | - | - | 15.00 |
| BURBANK MAEVE GOULDING DONATION | 7,960.10 | 675.00 | - | - | - | 8,635.10 |
| HS CURB CUTS & WHEELCHAIR GIFT | 4,067.35 | - | - | - | - | 4,067.35 |
| INSTRUMENTAL MUSC REVOLVING | 152,242.09 | 81,205.00 | (143,353.07) | - | - | 90,094.02 |
| BHS FINE & PERM ARTS REV | 44,960.52 | 109,381.61 | (101,478.49) | - | - | 52,863.64 |
| BHS CLUB ACTIVITIES | 13,857.01 | 6,650.00 | (4,999.52) | - | - | 15,507.49 |
| CMS FINE ARTS & CLUB ACTIVITIES | 58,752.29 | 63,566.57 | (56,302.03) | - | - | 66,016.83 |
| BUTLER DONATIONS | 962.25 | 6,000.00 | (6,006.31) | - | - | 955.94 |
| MJ FIRENZE SCHOOL DONATION | 450.00 | - | - | - | - | 450.00 |
| BUTLER PLAYGROUND | 4,805.73 | - | - | - | - | 4,805.73 |
| DAN DOWNEY MEMORIAL IT FUND | 1,105.00 | - | - | - | - | 1,105.00 |
| SUPERINTENDENT'S INNOVATION FUND | 28,693.40 | - | - | - | - | 28,693.40 |
| ELEMENTARY CURRICULUM | 4,944.56 | - | - | - | - | 4,944.56 |
| CHENERY MIDDLE SCHOOL DONATION | 2,671.82 | 4,000.00 | (3,024.62) | - | - | 3,647.20 |
| COMMISSIONED MUSIC WORK | 1,345.45 | - | - | (1,345.45) | - | - |
| BELMONT HIGH SCHOOL DONATION | 20,868.00 | - | (16,449.51) | - | - | 4,418.49 |
| WELLINGTON SCHOOL-TECH | 542.70 | 11,443.05 | (11,443.05) | (542.70) | - | 0.00 |
| | 1,899,039.78 | 2,677,538.06 | (2,625,802.71) | - | - | 1,950,775.13 |
| FOUNDATION FOR BELMONT EDUCATION | 23,094.85 | 92,898.98 | (103,014.96) | - | - | 12,978.87 |
| TOWN FEDERAL GRANTS | | | | | | |
| USDA ROCK MEADOW GRANT | 3,901.61 | - | - | - | - | 3,901.61 |

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Town of Belmont
FY18 Statement of Operations
All Funds Other than General Fund

| Description | Balance | Revenue | Expenditures | Transfers | Donations | Balance |
|--|------------------|------------------|---------------------|------------------|------------------|------------------|
| | 6/30/2017 | FY18 | FY18 | FY18 | FY18 | 6/30/2018 |
| CDBG - READY RESOURCE (WAVERLEY FIRE) | 2,062.00 | - | - | - | - | 2,062.00 |
| FEMA-FLOOD REIMB SUSP. | 3,068.00 | - | - | - | - | 3,068.00 |
| POLICE BULLETPROOF VEST | 1,774.72 | 3,198.42 | (3,198.38) | - | - | 1,774.76 |
| DRUG GRANT U.S. JUSTICE | 162.95 | - | - | - | - | 162.95 |
| TITLE III - HEALTH EDUC COUNCIL ON AGING | 52.92 | - | - | - | - | 52.92 |
| TITLE III E - ALTERNATIVE | 4,888.89 | - | - | - | - | 4,888.89 |
| EOPS - HOMELAND SECURITY | 332.96 | - | - | - | - | 332.96 |
| GOVERNORS HIGHWAY SAFETY PROGRAM | (3,477.19) | - | - | - | - | (3,477.19) |
| FEMA EMERGENCY PLANNING | 1,260.53 | - | - | - | - | 1,260.53 |
| CDC - EMERGENCY PREP | 4.69 | - | - | - | - | 4.69 |
| OFFICE OF JUSTICE GRANT | 75.64 | - | - | - | - | 75.64 |
| ARRA FIREFIGHTER GRANT | 1,380.31 | - | - | - | - | 1,380.31 |
| PHER | 4,641.76 | 6,491.40 | (6,491.40) | - | - | 4,641.76 |
| FEMA CITIZEN CORP | 2,418.10 | - | - | - | - | 2,418.10 |
| SPRINGWELL HEALTH | - | 3,027.00 | (2,525.00) | - | - | 502.00 |
| | 22,547.89 | 12,716.82 | (12,214.78) | - | - | 23,049.93 |
| <u>SCHOOL FEDERAL GRANTS</u> | | | | | | |
| DRUG FREE SAFE SCHOOLS 98 | 2,169.87 | - | - | - | - | 2,169.87 |
| DRUG FREE SAFE SCHOOLS 00 | 7,391.00 | - | - | - | - | 7,391.00 |
| DRUG FREE SAFE SCHOOLS 02 | 1,138.31 | - | - | - | - | 1,138.31 |
| IVA SCHOOL TRANSPORTATION | - | 2,799.00 | (2,683.24) | - | - | 115.76 |
| IDEA SPED 94-142 GRANT 2015 | (455.00) | - | - | - | - | (455.00) |
| SPED IDEA FY17 | (44,715.90) | 52,831.00 | (3,000.00) | - | - | 5,115.10 |
| SPED IDEA FY18 | - | 1,050,671.00 | (1,034,786.00) | - | - | 15,885.00 |
| TEACHER QUALITY FY11 | (40.00) | - | - | - | - | (40.00) |
| TEACHER QUALITY FY17 | 1,041.00 | - | (1,041.00) | - | - | - |

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All Funds Other than General Fund

| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|---|-----------------------------|------------------------|-----------------------------|--------------------------|--------------------------|-----------------------------|
| TEACHER QUALITY FY18 | - | 56,073.00 | (55,273.00) | - | - | 800.00 |
| LEP SUPPORT FY14 | 1,306.40 | - | - | - | - | 1,306.40 |
| LEP TITLE III FY17 | 364.48 | 5,230.00 | (28,162.35) | - | - | (22,567.87) |
| LEP TITLE III FY18 | - | 51,787.00 | (24,981.54) | - | - | 26,805.46 |
| LEP TITLE III IMMIGRANT FY17 | (149.77) | 516.00 | (1,150.23) | - | - | (784.00) |
| LEP TITLE III IMMIGRANT FY18 | - | 2,441.00 | (627.50) | - | - | 1,813.50 |
| LEP SUMMER FY18 | - | 1,154.00 | (1,154.00) | - | - | - |
| SPED ED TITLE VI 2001/2002 | 2,391.59 | - | - | - | - | 2,391.59 |
| SPED ED TITLE V 2003/2004 | 6,497.49 | - | - | - | - | 6,497.49 |
| SPED EARLY CHILDHOOD FY17 | 443.46 | - | (443.46) | - | - | - |
| SPED EARLY CHILDHOOD FY18 | - | 23,581.18 | (23,581.18) | - | - | - |
| CHAPTER 1 DISTRIBUTION 02/03 | 56.04 | - | - | - | - | 56.04 |
| CHAPTER 1 DISTRIBUTION 03/04 | 560.34 | - | - | - | - | 560.34 |
| CHAPTER 1 DISTRIBUTION FY13 | 40.40 | - | - | - | - | 40.40 |
| CHAPTER 1 DISTRIBUTION FY14 | 1,865.00 | - | - | - | - | 1,865.00 |
| CHAPTER 1 DISTRIBUTION FY15 | (1,905.40) | - | - | - | - | (1,905.40) |
| CHAPTER 1 DISTRIBUTION FY17 | 2,339.00 | - | (2,339.00) | - | - | - |
| CHAPTER 1 DISTRIBUTION FY18 | - | 114,277.00 | (112,576.00) | - | - | 1,701.00 |
| SPED PROF. DEV. FY02 | 5,880.00 | - | - | - | - | 5,880.00 |
| SPED PROF DEV FY17 | 11,182.00 | 11,183.00 | (22,365.00) | - | - | - |
| | (2,599.69) | 1,372,543.18 | (1,314,163.50) | - | - | 55,779.99 |
| <u>TOWN STATE GRANTS</u> | | | | | | |
| EXTENDED ELECTION HOURS | 75,126.03 | - | - | - | - | 75,126.03 |
| STATE AID TO LIBRARIES | 214,793.74 | 35,478.75 | (47,071.76) | - | - | 203,200.73 |
| LIBRARY MATCH INCENTIVE | 3,094.00 | - | - | - | - | 3,094.00 |
| COA SERVICE INCENTIVE GRANT | 746.90 | - | - | - | - | 746.90 |
| COA COORDINATOR - EOEA VOL/GERIATRIC | 629.97 | 50,858.03 | (50,706.18) | - | - | 781.82 |
| HAZARDOUS MATERIALS | 13,582.98 | 11,200.68 | (14,708.40) | - | - | 10,075.26 |

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All Funds Other than General Fund

| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|-----------------------------------|-----------------------------|------------------------|-----------------------------|--------------------------|--------------------------|-----------------------------|
| SAFE GRANT OVERTIME | 6,168.53 | 6,923.00 | (4,985.92) | - | - | 8,105.61 |
| MWPAT:SEPTIC TANK MANAGEMENT PROG | 41,516.63 | - | - | - | - | 41,516.63 |
| POLICE-BULLET PROOF VEST | (6,484.92) | 3,367.45 | (3,198.42) | - | - | (6,315.89) |
| COMMUNITY POLICING | 19,779.06 | - | - | - | - | 19,779.06 |
| DARE-EDUCATION ON SMOKING/DRUGS | 2,377.39 | - | - | - | - | 2,377.39 |
| 911 SUPPORT & INCENTIVE | 18,795.20 | - | - | - | - | 18,795.20 |
| 911 TRAINING & EQUIP & PROF GRANT | 5,109.40 | 8,350.87 | (7,592.02) | - | - | 5,868.25 |
| SALE OF COMPOSTERS | 6,256.71 | 2,535.00 | (1,787.63) | - | - | 7,004.08 |
| ARTS LOTTERY | 3,832.32 | 5,345.44 | (4,322.13) | - | - | 4,855.63 |
| WELLINGTON BROOK GRANT | 100.00 | - | - | - | - | 100.00 |
| EOPS 911 TRAINING | 803.30 | - | - | - | - | 803.30 |
| COA INCENTIVE GRANT -FY12 | 575.00 | - | - | - | - | 575.00 |
| FIRE EMPG GRANT | - | 1,181.90 | - | - | - | 1,181.90 |
| EVIDENCE COLLECTION GRANT | (1,903.17) | 2,329.94 | - | - | - | 426.77 |
| WELLINGTON SOLAR GRANT | - | 1,250.00 | - | - | - | 1,250.00 |
| 911 FURNITURE & CHAIR GRANT | (19,250.00) | 19,250.00 | - | - | - | - |
| ELECTRIC CAR | - | 29,883.00 | (10,325.06) | - | - | 19,557.94 |
| BURBANK BOILER REPLACEMENT | - | 80,743.50 | (42,499.50) | - | - | 38,244.00 |
| BURBANK RETRO COMMISSION | - | - | (16,508.00) | - | - | (16,508.00) |
| BUTLER BOILER REPLACEMENT | - | 58,244.50 | (42,490.50) | - | - | 15,754.00 |
| LIBRARY WEATHERIZATION | - | 48,512.00 | (48,512.00) | - | - | - |
| ENERGY CONSERVATION CHENERY | - | 25,000.00 | (24,896.66) | - | - | 103.34 |
| SAFE HOUSING GRANT TASK FORCE | - | 2,500.00 | (2,090.00) | - | - | 410.00 |
| RDP RECYCLING | - | 16,944.00 | (2,133.27) | - | - | 14,810.73 |
| COMPACT LT PLAN | - | 15,000.00 | - | - | - | 15,000.00 |
| COMPACT FINANCIAL POLICES | - | 15,000.00 | (15,000.00) | - | - | - |
| EARLY VOTING | 528.61 | 8,186.00 | - | - | - | 8,714.61 |

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All Funds Other than General Fund

| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|---|-----------------------------|------------------------|-----------------------------|--------------------------|--------------------------|-----------------------------|
| | 386,177.68 | 448,084.06 | (338,827.45) | - | - | 495,434.29 |
| <u>SCHOOL STATE GRANTS</u> | | | | | | |
| METCO | - | 553,916.00 | (553,666.32) | - | - | 249.68 |
| CIRCUIT BREAKER FY 17 | 1,107,241.96 | - | (1,107,241.96) | - | - | - |
| CIRCUIT BREAKER FY 18 | - | 1,690,266.00 | (556,210.88) | - | - | 1,134,055.12 |
| | 1,107,241.96 | 2,244,182.00 | (2,217,119.16) | - | - | 1,134,304.80 |
| <u>CHAPTER 90 - STATE HWY GRANTS</u> | (1,210,146.44) | 1,836,627.04 | (626,473.64) | - | - | 6.96 |
| <u>TOWN SMALL CAPITAL PROJECTS</u> | | | | | | |
| FY06 ERP/FINANCIAL SOFTWARE | 8,251.32 | - | - | - | - | 8,251.32 |
| FY07 CAPITAL PROJECTS - Town Landfill | 49,003.49 | - | - | - | - | 49,003.49 |
| FY11 PARKS CHAIN LINK FENCE | 20,900.00 | - | (5,600.00) | - | - | 15,300.00 |
| FY13 ASH LANDFILL PROJECT | 705,034.00 | - | (78,000.00) | - | - | 627,034.00 |
| FY13 BS FACILITIES AUDIT | 4,635.05 | - | - | - | - | 4,635.05 |
| FY14 FIRE PUMPER VEHICLES | 1,052.42 | - | - | - | - | 1,052.42 |
| FY14 FIRE LADDER TRUCK | (86.59) | - | - | - | - | (86.59) |
| FY14 HARRIS FIELD COMPLEX | 125,096.23 | - | (125,000.00) | - | - | 96.23 |
| FY14 FIRE MONITOR (Installment#1) | 7,000.00 | - | (7,000.00) | - | - | - |
| FY15 FIRE MONITOR (Installment#2) | 14,000.00 | - | (14,000.00) | - | - | - |
| FY17 FIRE MONITOR | 7,000.00 | - | (7,000.00) | - | - | - |
| FY18 FIRE MONITOR | - | - | (7,000.00) | 7,000.00 | - | - |
| FY14 FIRE AMBULANCE (Installment#1) | 35,880.00 | - | (35,863.56) | - | - | 16.44 |
| FY15 AMBULANCE REPLACEMENT (INSTALLMENT 2) | 100,000.00 | - | (100,000.00) | - | - | - |
| FY17 AMBULANCE REPLACEMENT | 166,000.00 | - | (166,000.00) | - | - | - |
| FY18 AMBULANCE REPLACEMENT | - | - | - | 65,000.00 | - | 65,000.00 |
| FY15 SIDEWALKS | 58,359.46 | - | (31,850.00) | - | - | 26,509.46 |
| FY15 BELMONT CENTER | 40,373.24 | - | (40,373.24) | - | - | 0.00 |

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| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|---|-----------------------------|------------------------|-----------------------------|--------------------------|--------------------------|-----------------------------|
| FY15 DPW MAIN BUILDING - NEW STOREFRONT/DOOR | 15,000.00 | - | - | - | - | 15,000.00 |
| FY15 FUEL TANK EMERGENCY REPAIR | 1,296.81 | - | - | (1,296.81) | - | 0.00 |
| FY15 LIBRARY AUTOMATIC DOOR | 9,710.12 | - | - | (9,710.00) | - | 0.12 |
| FY15 LIBRARY ELEVATOR REPAIR | (0.00) | - | - | - | - | (0.00) |
| FY15 SECURITY CAMERA STUDY | 14,047.89 | - | (11,573.29) | - | - | 2,474.60 |
| FY15 SYSTEMWIDE BUILDING | 58,615.31 | - | (58,615.31) | - | - | - |
| FY15 UNDERWOOD POOL | 4,855.58 | - | (238.00) | - | - | 4,617.58 |
| FY16 LIBRARY FEASIBILITY STUDY | 23,474.53 | - | - | - | - | 23,474.53 |
| FY16 RADIO EQUIPMENT | 730.50 | - | - | - | - | 730.50 |
| FY16 BHS FIRE ALARM | 42,705.58 | - | (1,597.74) | - | - | 41,107.84 |
| FY16 RESURFACE BASKETBALL COURT | 25.00 | - | - | (25.00) | - | - |
| FY16 TOWN HALL ALARM SYSTEM REPLACEMENT | 40,000.00 | - | - | (40,000.00) | - | - |
| FY16 BUTLER SCHOOL SYSTEM WIDE BUILDING ENVELOP | 139,263.62 | - | (127,575.11) | - | - | 11,688.51 |
| FY16 BUTLER SCHOOL BOILER REPLACEMENT | 62,500.00 | - | (21,798.76) | - | - | 40,701.24 |
| FY16 BUTLER SCHOOL FIRE ALARM SYSTEM REPLACEMENT | 143,250.00 | - | - | - | - | 143,250.00 |
| FY16 BURBANK SCHOOL BOILER REPLACEMENT | 150,310.00 | - | (18,750.00) | - | - | 131,560.00 |
| FY16 BURBANK SCHOOL CURBING-SIDEWALKS | 35,000.00 | - | (35,000.00) | - | - | - |
| FY16 TRAFFIC SPEED MITIGATION-LEXINGTON/SYCAMOR E | 48,000.00 | - | (48,000.00) | - | - | - |
| FY16 COMMUNITY PATH FEASIBILITY STUDY | 26,329.50 | - | (18,913.00) | - | - | 7,416.50 |
| FY16 CHENERY MODULARS | 74,128.96 | - | (5,276.37) | (33,000.00) | - | 35,852.59 |
| FY17 TURNOUT GEAR REPLACEMENT | 25,000.00 | - | (25,000.00) | - | - | - |
| FY17 FIRE STATION BUILDING ENVELOPE REPAIRS | 1,438,732.80 | - | (860,915.12) | 16,033.62 | - | 593,851.30 |
| FY17 DPW VENTILATION IMPROVEMENTS | 204,609.00 | - | (153,984.38) | - | - | 50,624.62 |

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| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|--|-----------------------------|------------------------|-----------------------------|--------------------------|--------------------------|-----------------------------|
| FY17 TOWN/SCHOOL SECURITY UPGRADES DESIGN | 67,449.00 | - | (67,449.00) | - | - | - |
| FY17 WINN BROOK BOILER REPLACEMENT | 55,000.00 | - | (55,000.00) | - | - | - |
| FY17 LIBRARY BOILER REPLACEMENT | 53,852.79 | - | (53,852.79) | - | - | - |
| FY17 ZETRON STATION ALERTING SOFTWARE CONVERSION | 4,671.60 | - | - | - | - | 4,671.60 |
| FY17 ABOVE GROUND MOBILE LIFT | 764.50 | - | - | - | - | 764.50 |
| FY17 SIDEWALK MANAGEMENT | 50,000.00 | - | - | - | - | 50,000.00 |
| FY18 PD NETWORK SWITCHES | - | - | (34,296.60) | 35,000.00 | - | 703.40 |
| FY18 PD NET CLOCK SYSTEM | - | - | (12,500.00) | 12,500.00 | - | - |
| FY18 FD Fire Staff Vehicles #1&2 | - | - | (114,400.00) | 114,400.00 | - | - |
| FY18 FD Fire Squad 1 Replacement | - | - | - | 12,000.00 | - | 12,000.00 |
| FY18 FD Spill Response Trailer | - | - | - | 25,000.00 | - | 25,000.00 |
| FY18 FC Townwide Security | - | - | (10,312.37) | 200,000.00 | - | 189,687.63 |
| FY18 FC HVAC Tech Van | - | - | (30,000.00) | 30,000.00 | - | - |
| FY18 FC System wide unit vent | - | - | - | 50,000.00 | - | 50,000.00 |
| FY18 FC Refinish Chenery Gym Floor | - | - | - | 67,000.00 | - | 67,000.00 |
| FY18 FC Butler Cafeteria Floor Rep | - | - | - | 70,000.00 | - | 70,000.00 |
| FY18 FC System wide buildgin Envel | - | - | - | 190,760.00 | - | 190,760.00 |
| FY18 LB Upgrade Light Fixtures | - | - | - | 50,000.00 | - | 50,000.00 |
| FY18 LB Crack, Fill and Seal Parki | - | - | - | 20,000.00 | - | 20,000.00 |
| FY18 LB Replace Gutters | - | - | (31,999.75) | 35,000.00 | - | 3,000.25 |
| FY18 LB Abate & Replace Stairwell | - | - | (9,749.64) | 18,000.00 | - | 8,250.36 |
| FY18 LB Quiet Study room buildout | - | - | - | 30,000.00 | - | 30,000.00 |
| FY18 LB Building Capital | - | - | (286.96) | 150,000.00 | - | 149,713.04 |
| FY18 PD Building Capital | - | - | (60,626.15) | 260,211.00 | - | 199,584.85 |
| FY18 PW Building Capital | - | - | (59,599.61) | 123,019.00 | - | 63,419.39 |
| FY18 PW Snowfigher conversion | - | - | (44,940.00) | 44,940.00 | - | - |
| FY18 PW Replace Truck #103 | - | - | (45,300.00) | 45,300.00 | - | - |

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| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|---|-----------------------------|------------------------|-----------------------------|--------------------------|--------------------------|-----------------------------|
| FY18 PW Sidewalk Maintenance | - | - | - | 210,000.00 | - | 210,000.00 |
| FY18 IT Fiber Network Assessment | - | - | (60,000.00) | 60,000.00 | - | - |
| FY18 IT Upgrade Speed of Network H | - | - | - | 30,000.00 | - | 30,000.00 |
| FY18 COA Medi Van Replacement | - | - | (10,077.40) | 11,240.00 | - | 1,162.60 |
| FY18 CD Work at the Burbank | - | - | (38,000.00) | 38,000.00 | - | - |
| FY18 Burbank Modulares | - | 2,426,000.00 | (157,830.49) | 306,227.16 | - | 2,574,396.67 |
| | 4,131,821.71 | 2,426,000.00 | (2,901,144.64) | 2,242,598.97 | - | 5,899,276.04 |
| <u>FIRE STATION BUILDING COMMITTEE</u> | | | | | | |
| FIRE STATIONS CONSTRUCTION | 16,033.62 | - | - | (16,033.62) | - | 0.00 |
| <u>TOWN NON BUILDING CAPITAL FUND- Pavements</u> | | | | | | |
| FY11 PAVEMENTS | 7,896.48 | - | - | - | - | 7,896.48 |
| FY14 PAVEMENTS | 26,143.40 | - | (26,143.40) | - | - | 0.00 |
| FY15 PAVEMENTS | 256,114.54 | - | (163,170.37) | - | - | 92,944.17 |
| FY16 PAVEMENTS | 545,291.06 | - | (480,713.18) | - | - | 64,577.88 |
| FY17 PAVEMENTS | 1,570,072.75 | - | (1,048,113.80) | - | - | 521,958.95 |
| FY18 PAVEMENTS | - | - | (1,924.79) | 1,642,000.00 | - | 1,640,075.21 |
| | 2,405,518.23 | - | (1,720,065.54) | 1,642,000.00 | - | 2,327,452.69 |
| <u>SCHOOL CAPITAL PROJECTS</u> | | | | | | |
| DESIGN - HIGH SCHOOL ATHLETIC FIELDS | 9,577.78 | - | (25,737.78) | 16,160.00 | - | 0.00 |
| CONSTRUCTION - HIGH SCHOOL ATHLETIC FIELDS | 16,616.38 | - | (15,516.38) | (1,100.00) | - | 0.00 |
| FY11 ATHLETIC FIELD FENCE | 40,000.00 | - | - | - | - | 40,000.00 |
| FY13 NETWORK SWITCH | 13,000.00 | - | - | - | - | 13,000.00 |
| FY15 NETWORK SWITCHES | 20,908.45 | - | - | (5,350.00) | - | 15,558.45 |
| FY17 NETWORK SWITCH | 19,511.96 | - | - | - | - | 19,511.96 |
| FY14 CMS SECURITY | 21,166.44 | - | - | - | - | 21,166.44 |
| FY14 INSTALL CEILING FANS | 23,389.02 | - | - | - | - | 23,389.02 |
| FY17 MAPLE TERRACE SIDEWALK | 38,000.00 | - | (38,000.00) | - | - | - |

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| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|---|-----------------------------|------------------------|-----------------------------|--------------------------|--------------------------|-----------------------------|
| FY18 CHROMEBOOKS | - | - | (36,250.00) | 39,960.00 | - | 3,710.00 |
| FY18 UPGRADE NETWORK WIRING | - | - | (44,098.07) | 65,500.00 | - | 21,401.93 |
| FY18 SYSTEMWIDE VENTILATION | - | - | - | - | - | - |
| | 202,170.03 | - | (159,602.23) | 115,170.00 | - | 157,737.80 |
| WELLINGTON SCHOOL CONSTRUCTION | 841,064.09 | - | (141,311.43) | - | - | 699,752.66 |
| BELMONT HIGH SCHOOL | 1,729,155.08 | 399,974.00 | (1,275,756.04) | - | - | 853,373.04 |
| <u>NON EXPENDABLE TRUST FUNDS</u> | | | | | | |
| CEMETERY PERPETUAL CARE | 1,835,072.94 | 72,554.05 | - | (35,000.00) | - | 1,872,626.99 |
| BURDICK, ESTHER E. MEMORIAL. (Library) | 12,882.26 | 600.98 | - | (198.22) | - | 13,285.02 |
| DELUTY, MICHAEL E. (Library) | 16,173.99 | 754.58 | - | (248.87) | - | 16,679.70 |
| NORTHWAY ERICKSON GRAY (DUSTAN), JANE EDUCATION SCHOLARSHIP (Library) | 56,501.64 | 2,233.93 | - | - | - | 58,735.57 |
| JENNEY, BLANCHE HOWE LIBRARY (Library) | 602,985.72 | 28,134.31 | - | (9,278.26) | - | 621,841.77 |
| ATKINS, KATHERINE LIBRARY (Library) | 17,436.35 | 1,067.43 | - | (268.29) | - | 18,235.49 |
| WRISLEY, MARGARET LIBRARY (Library) | 22,873.42 | 1,067.17 | - | (351.96) | - | 23,588.63 |
| MARIE TELLIER (Non-expend to 2029) | 19,788.03 | 923.20 | - | (304.48) | - | 20,406.75 |
| LENK BEQUEST | 84,600.63 | 3,990.24 | - | - | - | 88,590.87 |
| | - | 60,000.00 | - | - | - | 60,000.00 |
| | 2,668,314.98 | 171,325.89 | - | (45,650.08) | - | 2,793,990.79 |
| <u>OPEB PERMANENT TRUST</u> | | | | | | |
| OPEB TRUST FUND | 3,105,258.94 | 5,876.34 | - | 384,706.00 | - | 3,495,841.28 |
| <u>WATER ENTERPRISE</u> | | | | | | |
| WATER OPERATIONS | 3,948,901.28 | 6,703,869.02 | (5,422,435.72) | (1,660,049.00) | - | 3,570,285.58 |
| <u>WATER CAPITAL PROJECTS</u> | | | | | | |
| WATER MAIN REPLACEMENT | 443,043.26 | 16,808.19 | (653,507.32) | 250,000.00 | 0.00 | 56,344.13 |
| FY12 WATERAIN REPLACEMENT 3.4M BOND | 83,926.66 | 477,000.00 | (556,572.06) | 0.00 | 0.00 | 4,354.60 |

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| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|--|-----------------------------|------------------------|-----------------------------|--------------------------|--------------------------|-----------------------------|
| FY13 WATERAIN REPLACEMENT 3.6M BOND | (968,767.51) | 2,054,000.00 | (482,274.56) | 0.00 | 0.00 | 602,957.93 |
| WATER VEHICLE REPLACEMENT | 5,872.70 | 35,200.00 | (35,200.00) | 0.00 | 0.00 | 5,872.70 |
| GIS HARDWARE & SOFTWARE | 124,730.39 | 0.00 | 0.00 | 0.00 | 0.00 | 124,730.39 |
| WATER METERS | 500,272.92 | 0.00 | (25,925.00) | 1,100,000.00 | 0.00 | 1,574,347.92 |
| WATER BUILDING DOORS & WINDOWS FY10 | 272.00 | 0.00 | 0.00 | 0.00 | 0.00 | 272.00 |
| FY11 WATER ROOF REPAIRS | 3,984.58 | 0.00 | 0.00 | 0.00 | 0.00 | 3,984.58 |
| | 193,335.00 | 2,583,008.19 | (1,753,478.94) | 1,350,000.00 | 0.00 | 2,372,864.25 |
| <u>SEWER ENTERPRISE</u> | | | | | | |
| SEWER OPERATIONS | 3,077,203.35 | 9,092,996.49 | (7,631,009.76) | (1,542,760.00) | - | 2,996,430.08 |
| <u>SEWER CAPITAL PROJECTS</u> | | | | | | |
| SEWER & DRAIN REPLACEMENT | 77,317.85 | 2,645.15 | (253,580.94) | - | - | (173,617.94) |
| FY13 SEWER & DRAIN REPLACEMENT | 68,181.06 | - | - | - | - | 68,181.06 |
| FY14 SEWER & DRAIN REPLACEMENT | (0.00) | - | (61,999.65) | - | - | (61,999.65) |
| FY15 SEWER REPLACEMENT | 5,204.55 | - | (4,836.50) | - | - | 368.05 |
| FY16 SEWER REPLACEMENT | 99,129.09 | - | (43,609.57) | - | - | 55,519.52 |
| FY17 SEWER REPLACEMENT | 442,383.67 | - | - | 500,000.00 | - | 942,383.67 |
| FY09 MWRA LOAN | 68,664.84 | - | - | - | - | 68,664.84 |
| EARNINGS ON INVESTMENT | 3,206.57 | - | - | - | - | 3,206.57 |
| TRUCK REPLACEMENTS | 92,014.56 | - | - | - | - | 92,014.56 |
| FY13 TRUCK REPLACEMENTS | 14,015.00 | - | - | - | - | 14,015.00 |
| GIS ENGG & HARDWARE | 1,621.18 | - | - | - | - | 1,621.18 |
| FY13 SEWER & DRAIN REPLACEMENT - ART13,ATM5/12 | 20.00 | - | - | - | - | 20.00 |
| FY09 MWRA GRANT I&I | 31,074.31 | - | - | - | - | 31,074.31 |
| PHASE 1 WATER METERS | 500,000.00 | - | - | 500,000.00 | - | 1,000,000.00 |
| FY18 SEWER TRUCK REPLACEMENT | - | - | (210,205.00) | 210,205.00 | - | - |
| | 1,402,832.68 | 2,645.15 | (574,231.66) | 1,210,205.00 | - | 2,041,451.17 |

2018 Annual Report
Town of Belmont
FY18 Statement of Operations
All Funds Other than General Fund

| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|---|-----------------------------|------------------------|-----------------------------|---------------------------|--------------------------|-----------------------------|
| <u>SEWER SRF LOAN FY09 PROJECT</u> | | | | | | |
| FY09 \$11.608M SRF LOAN | 671.08 | - | - | - | - | 671.08 |
| <u>INTERNAL SERVICE FUND</u> | | | | | | |
| EMPLOYEE HEALTH INSURANCE | 1,855,892.38 | 3,747,437.02 | (4,047,825.01) | - | - | 1,555,504.39 |
| EMPLOYER HEALTH INSURANCE | 5,104,194.78 | 671,026.40 | (12,927,346.31) | 11,273,279.7 0 | - | 4,121,154.57 |
| | 6,960,087.16 | 4,418,463.42 | (16,975,171.32) | 11,273,279.7 0 | - | 5,676,658.96 |
| <u>EXPENDABLE TRUST FUNDS</u> | | | | | | |
| DUSTAN GRAY CHILD LIBRARY | 10,440.91 | - | (11,799.00) | 9,278.26 | - | 7,920.17 |
| BELMONT EDUCATION DONATIONS (Check off) | 79,309.91 | 3,746.43 | - | - | 3,845.20 | 86,901.54 |
| MUGAR MEMORIAL POLICE | 6,903.23 | 325.53 | - | - | - | 7,228.76 |
| LAW ENFORCEMENT | 69,178.03 | 3,311.40 | (5,100.00) | - | 1,236.83 | 68,626.26 |
| CEMETERY ANNUAL PLANTING | 132,694.75 | 5,247.86 | - | - | 3,000.00 | 140,942.61 |
| SENIOR CENTER CHECK OFF | 14,552.56 | 687.39 | - | - | 1,391.83 | 16,631.78 |
| LIBRARY GIFT FUND (Library) | 188,043.50 | 8,868.73 | (912.82) | - | - | 195,999.41 |
| TRUSTEES BLDG FUND (Library) CHALLENGE | 28,608.72 | 1,349.32 | - | - | - | 29,958.04 |
| DUSTAN LIBRARY BLDG BEQUEST NON EXPEND | 352,911.32 | 16,645.83 | - | - | - | 369,557.15 |
| BARRON, CARL FIRE GRANT | 1,812.32 | 85.39 | - | - | - | 1,897.71 |
| SPECIAL TRUST from 5200 | 7,924.99 | - | (1,215.57) | 1,371.82 | - | 8,081.24 |
| UNDERWOOD DONATIONS | - | 141.12 | - | - | 69,424.70 | 69,565.82 |
| | 892,380.24 | 40,409.00 | (19,027.39) | 10,650.08 | 78,898.56 | 1,003,310.49 |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| <u>SCHOLARSHIP FUNDS</u> | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| ACORN, RUTH SCHOLARSHIP | 4,599.94 | 209.71 | (200.00) | - | - | 4,609.65 |
| ARNO, GUY LIB. SCHOLARSHIP | 7,288.12 | 336.49 | (200.00) | - | - | 7,424.61 |
| BAKON, EDMUND B. SCHOLARSHIP | 20,271.37 | 920.18 | (1,000.00) | - | - | 20,191.55 |
| BELMONT SCHOLARSHIP FUND (Check off) | 296,798.62 | 13,640.73 | (12,200.00) | - | 2,162.75 | 300,402.10 |
| BELMONT WOMEN ROTARY | 1,449.99 | 61.16 | (200.00) | - | - | 1,311.15 |
| BETTENCOURT, WM. SCHOLARSHIP. | 30,945.96 | 1,441.62 | (500.00) | - | - | 31,887.58 |

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Town of Belmont
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All Funds Other than General Fund

| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|--|-----------------------------|------------------------|-----------------------------|--------------------------|--------------------------|-----------------------------|
| BLACKER, LILLIAN SCHOLAR. | 25,850.80 | 1,218.37 | (1,000.00) | - | - | 26,069.17 |
| BURNHAM, RICHARD A. SCHOLARSHIP | 5,302.95 | 242.86 | (200.00) | - | - | 5,345.81 |
| CRISAFULLI, CHARLES SCHOLARSHIP | 3,629.47 | 163.94 | (200.00) | - | - | 3,593.41 |
| DESTEFANO, COSMO, SCHOLARSHIP | 560.27 | 15.72 | (300.00) | - | 25.00 | 300.99 |
| FRIENDS OF BELMONT WRESTLERS | 11,679.79 | 544.00 | (500.00) | - | 500.00 | 12,223.79 |
| GRANT, BRENDAN SCHOLARSHIP | 28,304.08 | 1,173.59 | (4,500.00) | - | - | 24,977.67 |
| HANSON, PAUL MEMORIAL. SCHOLARSHIP | 2,549.53 | 113.00 | (200.00) | - | - | 2,462.53 |
| HECHT, MALCOLM, JR. SCHOLARSHIP. | 37,443.84 | 1,748.07 | (500.00) | - | - | 38,691.91 |
| KELLEY, PAUL L. SCHOLARSHIP | 21,072.22 | 986.64 | (200.00) | - | - | 21,858.86 |
| LEE, EDWARD -RAY, DONALD SCHOLARSHIP | 11,796.13 | 541.97 | (400.00) | - | - | 11,938.10 |
| LYONS, DUNCAN SCHOLARSHIP | 6,309.12 | 290.33 | (200.00) | - | - | 6,399.45 |
| MCNEIL, JOSEPH SCHOLARSHIP | 6,180.42 | 273.49 | (500.00) | - | - | 5,953.91 |
| MEYERHOEFFER, C. SCHOLARSHIP | 794.08 | 19.51 | (500.00) | - | - | 313.59 |
| NAHABIDIAN, ALICE MEMORIAL. | 4,520.25 | 195.19 | (500.00) | - | - | 4,215.44 |
| OLIN, JOHN R. SCHOLARSHIP | 6,528.07 | 300.65 | (200.00) | - | - | 6,628.72 |
| PHI BETA KAPPA BOOK AWARD | 1,365.82 | 64.31 | (30.00) | - | - | 1,400.13 |
| ALLEN, RICHARD LEARNING CENTER SCHOLARSHIP | 194.38 | 16.85 | (500.00) | - | 805.00 | 516.23 |
| RILEY, BRIAN SCHOLARSHIP | 77,080.01 | 3,599.63 | (1,000.00) | - | - | 79,679.64 |
| SAIA, PATRICIA MEMORIAL SCHOLARSHIP | 5,968.92 | 263.51 | (500.00) | - | - | 5,732.43 |
| SHARPE, HOWARD D. SCHOLARSHIP | 8,285.32 | 386.53 | (300.00) | - | 300.00 | 8,671.85 |
| SULLIVAN, JOHN J.,SCHOLARSHIP | 18,309.69 | 863.51 | - | - | - | 19,173.20 |
| WESTLUND SCHOLARSHIP FUND | 15,906.96 | 732.28 | (500.00) | - | - | 16,139.24 |
| WESTPHAL CARL A., SCHOLARSHIP | 58,483.38 | 2,722.52 | (1,000.00) | - | - | 60,205.90 |
| WHITNEY, MARY E. SCHOLARSHIP FUND | 42,328.41 | 1,960.55 | (1,000.00) | - | - | 43,288.96 |
| SHAW, NORMA LEE, MEMORIAL ART SCHOLARSHIP | 743.09 | 28.66 | (500.00) | - | 1,100.00 | 1,371.75 |
| HIGH SCHOOL SCHOLARSHIP | 37,450.00 | - | (37,350.00) | - | 34,960.00 | 35,060.00 |

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All Funds Other than General Fund

| Description | Balance 6/30/2017 | Revenue FY18 | Expenditures FY18 | Transfers FY18 | Donations FY18 | Balance 6/30/2018 |
|---|-----------------------------|------------------------|-----------------------------|--------------------------|--------------------------|-----------------------------|
| RUANE, WM L JR SCHOLARSHIP FUND | 9,145.97 | 431.31 | - | - | - | 9,577.28 |
| FITZPATRICK, DENIS BOOK AWARD | 3,965.17 | 186.94 | - | - | - | 4,152.11 |
| REID FAMILY SCHOLARSHIP | 13,304.80 | 583.67 | (1,000.00) | - | - | 12,888.47 |
| VIALE SCHOLAR ATHLETE AWARD | 2,044.74 | 61.78 | (1,019.98) | - | 200.00 | 1,286.54 |
| ROTARY CLUB SCHOLARSHIP | 5,635.43 | 229.87 | (1,000.00) | - | - | 4,865.30 |
| ABBAY FREEMAN SCHOLARSHIP | 790.91 | 41.49 | (1,000.00) | - | 12,202.00 | 12,034.40 |
| ROBERT SULLIVAN SCHOLARSHIP | 3,581.41 | 152.49 | (500.00) | - | 300.00 | 3,533.90 |
| PALAIS SCHOLARSHIP | 9,773.32 | 474.58 | (500.00) | - | 1,000.00 | 10,747.90 |
| THE UNSELFISH TEAMMATE AWARD | 2,891.80 | 100.33 | (1,000.00) | - | - | 1,992.13 |
| | 851,124.55 | 37,338.03 | (72,899.98) | - | 53,554.75 | 869,117.35 |
| <u>SPED STABILIZATION FUND</u> | | | | | | |
| INTEREST INCOME | 3,237.43 | 4.05 | - | - | - | 3,241.48 |
| | 3,237.43 | 4.05 | - | - | - | 3,241.48 |
| <u>AGENCY FUNDS</u> | | | | | | |
| TOWN HALL/ANNEX DETAIL | (1,590.80) | 19,774.42 | (18,427.38) | - | - | (243.76) |
| CUSHING VILLAGE REVIEW | 6,034.35 | - | - | - | - | 6,034.35 |
| BELMONT HOUSING TRUST | 18,610.93 | 25.30 | - | - | - | 18,636.23 |
| ABC STORMWATER FLOODING | 12,000.00 | 24,000.00 | (24,000.00) | - | - | 12,000.00 |
| RETIREMENT BOARD PAYROLL | (0.00) | 153,256.33 | (153,630.08) | - | - | (373.75) |
| FIREFIGHTERS - PAID DETAILS | (2,808.73) | 10,109.75 | (11,373.11) | - | - | (4,072.09) |
| AMBULANCE BILLING - THIRD PARTY | 10.21 | - | - | - | - | 10.21 |
| LIBRARY - CUSTODIAL DETAIL | 154.75 | - | - | - | - | 154.75 |
| POLICE OFFICERS - PAID DETAILS | (78,844.16) | 1,054,253.39 | (1,063,567.91) | - | - | (88,158.68) |
| FIREARM LICENSE/REGISTRATIO N | 2,412.50 | 6,606.25 | (7,362.50) | - | - | 1,656.25 |
| EVIDENCE COLLECTION | 7,616.15 | 1,376.85 | - | - | - | 8,993.00 |
| SCHOOL - CUSTODIAL DETAIL | 1,397.56 | 82,357.24 | (82,357.24) | - | - | 1,397.56 |
| BHS ACTIVITY AGENCY | 257,103.15 | 339,596.87 | (329,646.71) | - | - | 267,053.31 |
| CMS ACTIVITY AGENCY | 33,031.32 | 93,913.09 | (95,784.21) | - | - | 31,160.20 |

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Town of Belmont
FY18 Statement of Operations
All Funds Other than General Fund

| Description | Balance | Revenue | Expenditures | Transfers | Donations | Balance |
|---------------------|---------------|---------------|-----------------|---------------|------------|---------------|
| | 6/30/2017 | FY18 | FY18 | FY18 | FY18 | 6/30/2018 |
| | 255,127.23 | 1,785,269.49 | (1,786,149.14) | - | - | 254,247.58 |
| GRAND TOTALS | 51,742,486.01 | 39,070,559.51 | (48,711,451.92) | 16,429,189.28 | 132,453.31 | 61,930,766.76 |

2018 Annual Report

EMERGENCY MANAGEMENT AGENCY:

Department Head: Leo J. Saidnawey

Assistant Director: Rick Nohl

Purpose and Duties:

The Emergency Management Agency is a mandated function at the State and Federal levels. The Belmont Emergency Management Agency is responsible for planning, training, compliance, and mitigation in relation to disaster planning and Homeland Security. While BEMA is not a first responder agency, management and coordination at multi agency incidents is provided in addition to acting as liaison to the State and Federal partners.

Staffing:

Belmont Emergency Management Agency consists of two-part time staff: Director and Assistant Director. BEMA has an active role within the Town of Belmont Emergency Planning Group and a team of volunteers augments our services as needed.

Program Outcome & Compliance:

The department's performance indicators are primarily of compliance. Unless the Town meets or exceeds basic reporting, emergency planning and training requirements the Town becomes ineligible for State and Federal funding reimbursement. Each year all cities and towns are required to complete several state and federal applications ensuring compliance with all local and federal guidelines. One of these requirements is the National Incident Management System (NIMS) compliance which is a federal program. Compliance is required for Belmont to be eligible for any Federal funding. In addition, the State requires our Comprehensive Emergency Management Plan (CEMP) to be updated annually.

Major Activities and Responses:

Emergency Management staff members maintain a 24/7 on-call availability to provide incident management support to the Belmont Police, Fire Department and other Town Agencies when major incidents impact the town. In 2018 Emergency Management staff responded to (3) multiple alarm building fires to assist Fire Department Incident Commanders. BEMA staff, along with other town department heads, responded to a town wide power failure incident in 2018. BEMA staff participated in multiple emergency weather planning activities for snow and wind storms that occurred in 2018.

Community Outreach:

Emergency Management staff participated in several outreach programs with civic groups. BEMA participated in "Meet Belmont," worked with several day care providers to help them meet their license requirements for disaster planning, and responded to calls from community members seeking advice or guidance on planning as well as presenting the role of Emergency Management for the Town at the Belmont Police Citizen Academy.

Training & Meetings:

BEMA staff attended multiple training classes and seminars held across the Commonwealth during 2018. Staff attended the 2018 MEMA All Hazards Preparedness Conference in Worcester MA. BEMA Staff attended bi-monthly Emergency Management Director's planning meetings.

Storm Ready Community:

Belmont is one of a dozen communities in the Commonwealth which holds the Storm Ready certification issued by the National Weather Service. In 2018 BEMA completed its recertification process to maintain its Storm Ready designation within the Commonwealth.

2018 Annual Report

Communications & Technology:

BEMA maintains a large cache of communications and technology equipment for Belmont's Emergency Operations Center (EOC) located in Belmont Fire Headquarters and the backup EOC located at the Chenery Middle School. The EOC has proved itself to be a critical asset in managing large scale incidents affecting the town. In 2018 we upgraded our back up communications equipment through MEMA & FEMA grant awards. This upgrade allowed the Town to be better prepared to operate its designated emergency shelter located at the Chenery Middle School if needed. In addition to the existing communications expenses, Emergency Management has subscribed to a telephone conference calling service that while reserved for Emergency Management activities during crisis planning, is available to all department heads for daily business via coordination with the Town Administration staff.

Social Media:

The Emergency Management staff continues to utilize social media to keep the citizens of Belmont informed of important official information during emergency incidents. Emergency Management utilizes Twitter @BelmontEMA.

Goals for 2019:

Our goals for 2019 are to remain prepared and ready to serve in the event we are needed. Assist the Police and Fire as well as other town departments as needed and to continue to stay active and participate in external training sessions offered by our state and federal partners. In 2019 BEMA is working on plans to reorganize and reestablish the Belmont Citizens Emergency Response Team (CERT).

Respectfully Submitted,

Rick Nohl
Assistant Director of Emergency Management

2018 Annual Report

FIRE DEPARTMENT

This is my 15th Annual Report as Chief of Department. I wish to express my appreciation to the Board of Selectmen, Town Administrator Patrice Garvin, my fellow department managers, and the dedicated Officers and Firefighters of the Belmont Fire Department for their continued support, cooperation and assistance during 2018. The Fire Department continues to provide top notch service to the residents of Belmont given the budget constraints. The Department continues to expand its Advanced Life Support (ALS) service to the Town's residents. Thanks to the efforts of the men and women of the Department the Department has had a successful year. The effort and support to bring this service forward is greatly appreciated.

ROSTER OF THE FIRE DEPARTMENT

ADMINISTRATION

CHIEF of DEPARTMENT

David L. Frizzell (EMT)

ASSISTANT CHIEF

Wayne L. Haley (EMT)

FIRE PREVENTION BUREAU

Captain Kenneth Gardiner, Jr. (EMT)

ASSISTANT FIRE PREVENTION/TRAINING OFFICER

Lieutenant William A. Kaufman, Jr. (EMT)

ADMINISTRATIVE ASSISTANT

Kimberly A. Kaufman

PART TIME ADMINISTRATIVE SECRETARY

Wendy McDonald

2018 Annual Report

FIRE SUPPRESSION CAPTAINS

David J. DeMarco (EMT), Andrew Tobio (EMT), Scott Spuria (EMT), Richard Nohl (EMT)

LIEUTENANTS

| | | |
|------------------------|-----------------------------|-----------------------|
| David Alesse (EMT) | Thomas Deneen (EMT) | Daniel Scannell (EMT) |
| Gerard M. Benoit (EMT) | Geoffrey Harvey (EMT) | David Toomey (EMT) |
| Brian Corsino (EMT) | Michael MacNeil (EMT Medic) | Steven Whalen (EMT) |
| Jason Corsino (EMT) | Michael Madruga (EMT Medic) | Robert Wollner (EMT) |

FIREFIGHTERS

| | | |
|--------------------------------|-------------------------------|--------------------------------|
| Joseph Baptista (EMT) | Charles Gerrard (EMT Medic) | Tracy Mullen (EMT) |
| James A. Bing (EMT Medic) | Andrew Goneau (EMT) | Nicholas Navarrett (EMT Medic) |
| Thomas Biondo (EMT) | Christopher Hadge (EMT) | Jonathan O'Bryan (EMT Medic) |
| Andrew Butler (EMT Medic) | Dana Harrington (EMT) | Brian O'Neill (EMT Medic) |
| Brian Campana (EMT) | Ryan Keane (EMT Medic) | Dustin O'Neill (EMT Medic) |
| Shaun Campana (EMT) | James Kelly (EMT Medic) | Steven Reilly (EMT) |
| Jonathan Carabello (EMT Medic) | Elizabeth Kinch (EMT Medic) | Sean Ryan (EMT) |
| Michael Dayton (EMT Medic) | John D. MacDonald (EMT) | Brittany Taylor (EMT Medic) |
| Thomas Deneen (EMT) | Dennis Maher (EMT) | Christian Tocci (EMT) |
| Christopher Drinan (EMT) | Michael McNamara (EMT Medic) | Thomas Vezeau (EMT Medic) |
| Ace Elefteriadis (EMT) | James T. McNeilly (EMT Medic) | Ross Vona (EMT) |

Appointments

On February 12, 2018 Thomas Vezeau was appointed as Firefighter.

On February 12, 2018 Jonathan O'Bryan was appointed as Firefighter.

Promotions

On October 21, 2018 Firefighter William A. Kaufman, Jr. was promoted to the rank of Fire Lieutenant.

Retirements/Resignations

On October 20, 2018 Lieutenant Agostino Azzone retired after 29 ½ years of service.

On August 13, 2018 Gregory Ouellet resigned to take a position with the Burlington Fire Department.

2018 Annual Report

| <u>Apparatus Presently Operated by the Fire Department</u> | | <u>Location</u> |
|--|---|-----------------|
| Engine 1 | 2014 Emergency One 1250 GPM Class A Pumper | Headquarters |
| Engine 2 | 2005 Emergency One 1250 GPM Class A Pumper | Station 2 |
| Engine 3 (Reserve) | 2007 International/Emergency One 1000 GPM Custom Pumper | Station 2 |
| Engine 4 (Reserve) | 2003 Emergency One 1250 GPM Class A Pumper | Headquarters |
| Ladder 1 | 2014 Emergency One 110' Aerial Ladder | Station 2 |
| Ladder 2 (Reserve) | 1999 Emergency One 110' Aerial Ladder | Station 2 |
| Rescue 1 | 2017 Ford F550 Horton Rescue Type 1 Ambulance | Headquarters |
| Rescue 2 (Reserve) | 2012 Ford F450 Horton Rescue Type 1 Ambulance | Headquarters |
| Boat with Trailer | Inflatable Rescue Boat and trailer | Station 2 |
| Light Tower | Trailer light tower (Town resource) | Headquarters |
| Tech Rescue | 18' Cargo Trailer for Technical Rescue) | Headquarters |
| Squad 51 (Reserve) | 2008 Ford F550 Utility (transfer from DPW) | Headquarters |
| Car 1 | 2017 Ford Interceptor Utility– Chief's Vehicle | Headquarters |
| Car 2 | 2017 Ford Interceptor Utility – Assistant Chief's Vehicle | Headquarters |
| Car 3 | 2015 Ford Expedition– Shift Commander's Vehicle | Headquarters |
| Car 4 | 2013 Ford Interceptor Utility – Fire Prevention Vehicle | Headquarters |
| Car 5 | 2015 Ford F-150 – Fire Prevention/Training Vehicle | Headquarters |
| Car 6 (Reserve) | 2007 Ford Expedition | Headquarters |

Note: Reserve apparatus not staffed

Fire Alarm Record

| | |
|-------------------|-------------------|
| 2010 – 3484 Calls | 2014 – 2764 Calls |
| 2011 – 3076 Calls | 2015 – 2872 Calls |
| 2012 – 3047 Calls | 2016 – 2814 Calls |
| 2013 – 3163 Calls | 2017 – 2804 Calls |

The Fire Department responded to **3055** calls during 2018.

A sample of fires and incidents responded to in 2018 are as follows:

| | | | |
|--------------------------------|----|--|-----|
| Structure Fires | 76 | Good Intent Calls | 166 |
| Working Fires | 4 | Dispatched & cancelled enroute | 65 |
| Second Alarm | 1 | System Malfunction | 319 |
| Third Alarm | 0 | Unintentional Alarms | 226 |
| Cooking fires | 52 | Malicious False | 18 |
| Outside Fires | 13 | Water Calls | 68 |
| Refuse Fires | 6 | Mutual aid-Given | 216 |
| Vehicles Fires | 3 | Mutual aid-Received | 15 |
| Carbon Monoxide Activation | 25 | Assist Police Department or other agency | 15 |
| Spill, Leak, No Ignition | 40 | Total Service Calls all categories | 407 |
| Hazardous Electrical Equipment | 66 | | |
| Smoke Scare | 13 | | |

2018 Annual Report

Fire Prevention Bureau

The Fire Prevention Bureau, located at Fire Headquarters, has been under the direction of Captain Kenneth Gardiner Jr. since July 2017. He has been supported by Lieutenant William Kaufman since October of 2018, who assists with the work of the Bureau in addition to being in charge of the Fire Department's Training Division. Wendy McDonald has served as the Bureau's part-time Administrative Secretary since 2006. The Fire Prevention Bureau provides a systematic inspection program of commercial establishments, schools, and institutions, as well as residential occupancies. They are inspected for the purpose of removing hazards, correcting conditions, and ensuring compliance with all Massachusetts General Laws, the Code of Massachusetts Regulations, and By-Laws of the Town of Belmont that are under the authority of the Belmont Fire Department. Pursuant to this effort, the Bureau reviews applications and issues permits requiring that all applicable work done in Town is in accordance with Massachusetts Fire Prevention Laws and Regulations.

As part of this effort, the Bureau provides planning consultations for permit applicants (architects, contractors, lessees, business owners, property owners, and legal representatives) and conducts substantive conversations with residents who have general questions or specific concerns regarding fire and life safety.

Along with the multiple construction projects and renovations being conducted on residential dwellings and commercial buildings there are several major construction projects currently under the supervision of the Bureau; Bradford Project in Cushing Square; NAASR Armenian Center on Concord Avenue ; Belmont's 7-12th grad School project ; renovation of the Police Station and Department of Public Works garage; Fire Alarm System replacement at the Butler and Winn Brook Schools; development at 344 Pleasant Street; 280 Trapelo Road; the Station at Waverley Square (493-505 Trapelo Road). Projects completed in 2018 were the "Barn" at the Belmont Day School athletic/classroom facility building, The Royal Belmont Residential Complex, Burbank School Modular projec. Each of these projects requires a substantial amount of time from the Fire Prevention Bureau to ensure that all fire codes and regulations are followed.

The Fire Officers assigned to the Fire Prevention Bureau are members of the Fire Prevention Association of Massachusetts (FPAM). Both Bureau officers attend the monthly meetings and seminars presented by the Fire Prevention Association of Massachusetts and the Department of Fire Services. In addition, the Fire Prevention Bureau works in conjunction with the Department of Fire Services, Division of Fire Safety, to obtain the latest information for compliance with and enforcement of Massachusetts General Law Chapter 148, Massachusetts Fire Prevention Regulations 527 CMR, and Fire Protection sections of the State Building Code 780 CMR.

In the interest of life safety and property protection, all citizens of the Town are encouraged to contact the Fire Prevention Bureau with any concerns pertaining to fire protection and safety. As a part of its public education agenda, the Bureau schedules children's group and school class visits to Belmont fire stations.

Dollar Value Saved & Loss Analysis:

| | |
|---|----------------|
| Total value of Property involved in incidents | = \$ 4,972,000 |
| Total of Property Losses in incidents | = \$ 466,000 |
| Total of Property Saved in Incidents | = \$ 4,506,000 |
| Total Value of Passenger Vehicles involved in incidents | = \$ 17,000 |

2018 Annual Report

687 Permits were issued in the following categories:

| | | |
|--|-----|-----|
| General - | 57 | |
| Blasting - | 0 | |
| Building Permit Plan Review - | 136 | |
| Propane Use/Storage - | 18 | |
| Smoke Detector/CO Alarm Inspections (26F & 26F1/2) - | | 283 |
| Oil Burner/Tank Installation - | 51 | |
| Tank Truck (FP44) - | 42 | |
| Tank Removal (AST & UST) - | 68 | |
| Cutting and Welding - | 18 | |
| Fire Alarm Contractors Permit - | 2 | |
| Flammable/Combustible Storage - | 24 | |
| Hazardous Material Process - | 2 | |

Total Permit Revenue - \$76,720.00

1000 Inspections and Fire Drills reflect the following categories:

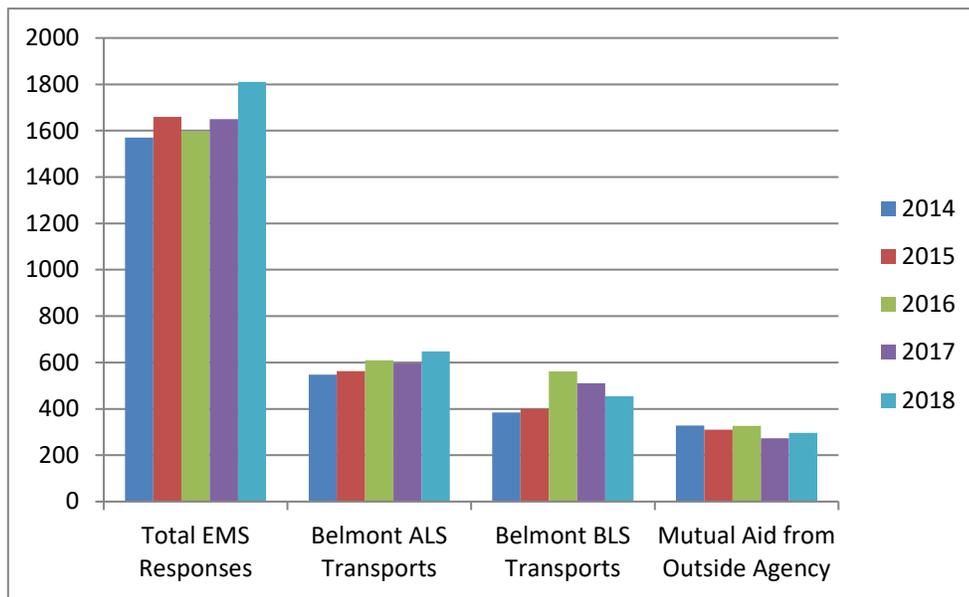
Restaurant Alcohol License Inspections
Above/Underground Tank Removal
Tank Truck (FP44)
McLean Hospital
Public and Private Schools
Nursery Schools, Pre-Schools
Day Care Centers
Assembly occupancies
Nursing Home
Lodging Houses & Group Homes)
"Red Tag" Service Notices
General Permits Inspections
Blasting
Smoke Detector/CO Alarm Inspections
Building Permit Plan Review
Propane Use/Storage
Cutting and Welding
Flammable/Combustible Storage

2018 Annual Report

Belmont Fire Department EMS Report:

It is our pleasure to present the 2018 Annual Report of the Belmont Fire Department's Emergency Medical Services Program. The EMTs and Paramedics that staff our fire apparatus are a remarkable team of highly trained, proficient and dedicated professionals. These dedicated pre-hospital providers take their roles and responsibilities very seriously and are truly committed to serving our community.

During calendar year 2018, the Department responded to 1,811 requests for emergency medical services and 1,259 patients were transported to the hospital. Roughly 69.5% of the Fire Department's medical calls resulted in a patient transport to a medical facility. Of the 1,811 medical calls, our Rescue (Ambulance) responded to 1,539 medical calls which resulted in transporting 1,103 sick and injured individuals, to medical facilities; the remainder or 156, were transported by other mutual aid partners. The Belmont Fire Department utilized Advanced Life Support (ALS)



(Paramedic Level) care to 849 patients or 47% while the remaining patients, 962 or 53% received care at the Basic Life Support (BLS) level. It is important to note that Belmont Fire Companies render first response care (ALS and BLS). When the Rescue unit is not available, fire companies perform care while awaiting the arrival of an outside transporting agency. In addition, some patients decide to be treated on scene but refuse to be transported to a medical facility. This demographic is not depicted in the graph.

Although, it is impossible to include every aspect of our EMS program in this report, we hope to provide you with a snapshot of its structure, functions, contributions, and value. The continued support of the Town Administrator, Board of Selectmen and last, but not least, the citizens of Belmont have made and will continue to make both the Belmont Fire Department's Advanced Life Support Program and Basic Life Support systems successful and beneficial to Belmont citizens and visitors as well.

The Fire Department provides first response Basic Life Support (BLS) and Advanced Life Support (ALS) transporting service for the community. This equates to faster access to basic care from EMTs as well as advanced care from Paramedics including advanced airway control, intravenous (IV) access, medication administration, cardiac monitoring, interpretation, and treatment/defibrillation. These highly trained Paramedics work together with our Emergency Medical Technicians (EMTs) to transport patients to area hospitals.

2018 Annual Report

The Belmont Fire Department continues to be a leader and innovator in out-of-hospital care. All of our in-service vehicles operate and are equipped at the BLS level; this includes: Defibrillator, Oxygen, Basic First-Aid supplies, Epi-Pens, Albuterol, Aspirin, Narcan, Glucose, Glucometers, pulse oximetry as well as the Lucas2 CPR devices. The Rescue (transporting ambulance) operates at the ALS level and carries: Cardiac Monitor, a large compliment of emergency medications, CPAP (an advanced airway care procedure), capnography monitoring, 24 hours a day / 7 days a week / 365 days a year. In addition to Rescue 1, during 2018, Engine 1 and Engine 2 were staffed at the ALS level the majority of the time, while Ladder 1 operates at the Paramedic level when staffing allows.



All of our EMTs and Paramedics are licensed through the Massachusetts Department of Public Health, Office of Emergency Medical Services and also hold certifications in Basic Life Support (BLS). These EMTs are required to complete a minimum of 40 hours of continuing education every two years. The Paramedics are also required to maintain a certification in Advanced Cardiac Life Support (ACLS) as well as Pediatric Advanced Life Support (PALS), and Tactical Combat Casualty Care Course (TCCC); in addition to these certifications, they must attend a minimum of 60 hours of continuing education every two years.

The Belmont Fire Department not only meets, but continually exceeds the minimum training standards - such as providing quarterly HALO – High Acuity, Low Occurrence Training to our staff utilizing our in-house simulation lab. In the event of the most critical and life threatening emergency, a cardiac arrest, all the members of the Belmont Fire Department use the latest approach and equipment (the LUCAS CPR Compression Device). This is coupled with quarterly training on “pit crew” CPR, which has been proven to be successful if delivered by highly trained practitioners.

Mount Auburn Hospital’s Medical Directors: Dr. Gary Setnik and Dr. William Porcaro, have set a high standard and are pro-active in striving to deliver the best pre-hospital care possible. They, along with the EMS and ALS Coordinators use the latest science and technology to oversee all EMS activity to maintain a high level of quality control.

With the continued support of the community, it is our hope that the Belmont Fire Department will be able to continue to train our EMTs and Paramedics to the highest level of care and remain on the cutting edge of prehospital emergency medical care. As additional Paramedics join the ranks of the Belmont Fire Department, we look forward to further increasing the number and frequency of fire department companies able to provide Advanced Life Support care.

Respectfully submitted,

Captain David J. DeMarco, EMT-Basic, I/C, EMS Coordinator

Firefighter James T. McNeilly, Paramedic, I/C, Advanced Life Support Coordinator

Training Division

In 2018 the Training Division was staffed by two different Lieutenants. In 2018, Brian Corsino was assigned as Training Officer through October, when the position was taken over by William Kaufman. The Training Division works under and reports to the Chief of the Department. The Training Officer works in conjunction with the Department of Fire Services/Massachusetts Firefighting Academy (DFS/MFA) and other public and private organizations, to provide training to the members of the Belmont Fire Department. Training activities are conducted in accordance with

2018 Annual Report

professional standards set forth by the National Fire Protection Agency (NFPA). Additionally, the Training Officer works with the EMS and ALS Coordinators to schedule appropriate EMS continuing education training. The Training Officer's responsibilities include; selection and implementation of up-to-date continuing education in the areas of fire, rescue, safety and related public safety topics; organization of fire department training materials, and the production and maintenance of training records for members of the Belmont Fire Department. Additional duties include equipment maintenance and inventory, providing support to the Fire Prevention Bureau as the Assistant Fire Prevention Officer, and manpower support to fire suppression activities. The Training Officer is also a member of the Massachusetts Institute of Fire Department Instructors and the Fire Prevention Association of Massachusetts and attends monthly educational and training seminars.

During 2018, members of the Belmont Fire Department received training in the following areas:

Massachusetts Firefighting Academy-

- Fitness Orientation for new recruits
- One member attended the firefighter recruit academy

Department Conducted Training-

- The Training Division offered training to two new recruits, on everything from search and rescue techniques to motor vehicle extrication, and ladder pipe and master stream operations.
- Training was provided to all members of the Department on our new portable gas detectors and the use of new calibration equipment.
- Training was provided on industrial accidents to new members of the Department using evolutions and tactics from 2015's Man vs. Machine class.
- Additional in-house training that members attended include Bailout Training, Active Shooter Training, Driver Simulator, Pump Operator, Target Hazards, as well as monthly EMS Training.

Health & Fitness Training-

- Fitness Training and physical workouts were provided for all members.
- O2X Performance Evaluations were conducted, and members were supplied with a portal to further continue their fitness and nutrition routine.

Multi-Agency Training-

- The Training Division continued the initiative started in 2015, where we conduct joint training exercises with the Belmont Police Department. The joint training includes a department orientation for new police officers and firefighters to learn what the other department's needs and expectations are during a response.
- The Belmont Fire Department hosted the NEMLEC K-9 unit while they used the building for Ladder exercises and our repelling prop to effectively train K-9 officers.
- Reasonable Suspicion Training and Preventing Workplace Harassment and Discrimination Training were conducted by MIIA.

Annual Evolutions-

- In the Spring, annual testing was completed on the Department's 10,000+ feet of firefighting hose.
- During the fall, the Department continued a multi-year project of marking the location of fire hydrants by placing bands on telephone poles to more easily identify the hydrant locations during a fire or after a snow storm. This program has been made possible by the generous support of the Belmont Lions Club. The Club has donated the banding materials to the Town.
- Over the winter months, snow was removed from around fire hydrants throughout the Town following snow storms.

Respectfully submitted,

Lieutenant William A. Kaufman, Jr., Training Officer/Assistant Fire Prevention Officer

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Metro Fire

The Fire Departments of 34 greater Boston communities and Massport, with the support and approval of their local governments comprise the Metro Fire District 13 Association.

Formed in 1980, the association is enacted under provisions of the Massachusetts General Laws. Metro Fire serves and protects the largest population area in the Commonwealth. Its service area encompasses the urban area within the Route 128 perimeter, serving an area of 351 square miles and a population of approximately 1,883,000. The premise for Metro-Fire is the realization that no urban community can completely self-protect. This is the basis for mutual aid among the communities. A very natural extension of this concept is the mutual sharing of a single or limited number of specialized resources. In the fire service, there are many instances requiring specialized equipment that are vital to a given situation, but only occasionally used. Metro-Fire is providing the mechanism for these types of resources to be available on a cooperation-shared basis.

Additional resources include District 2 Hazardous Material Response Team. The Team is available on a 24-hour basis to respond to hazardous material incidents that are beyond the capabilities of any one individual community to control. All members of the Team have attended an extensive 160-hour training course and participate in monthly training sessions throughout the year. The Belmont Fire Department is extremely proud in having two members from the Department, Lieutenant Michael Madruga and Captain Scott Spuria on the District 2 HazMat Team. Their knowledge, interest and dedication to the program are a credit to the Department.

In addition there are multiple resources available to member communities including the S.A.F.E. House trailer for training young people in fire safety at home. In an emergency situation, the resources can be delivered to the community in need. That community must then supply the personnel to operate it.

Metro Fire looks to expand the services to departments and communities in the future by enhancing response capabilities and training.

Recommendations from the Chief

- That the Town continues to support Department in its Capital and Operational needs to protect the citizens of the Town. By:
 - Exploring the options of removing the Fire Department from the current State run, antiquated, Civil Service system which struggles to meet modern day hiring and promotion practices and to implement a more appropriate locally controlled process.
 - Restoring the two vacant firefighter positions to the suppression forces to provide for four shifts with 13 personnel assigned to each.
 - Establishing a fulltime ALS Coordinator Position to oversee and enhance the Department's EMS program as a potential joint venture with another adjoining community.
 - Increasing the Information Technology (IT) support to maintain the ever increasing IT needs of the Department.

Goals for 2019

- Review, update and implement Department policies
- Develop strategic succession plan for Department management
- Implementation of new Massachusetts OSHA standards on public entities.
- Maintain the capital replacement program for vehicles.

Respectfully submitted,

David L. Frizzell
Chief of Department

2018 Annual Report

LOCAL EMERGENCY PLANNING COMMITTEE:

Chair: Assistant Fire Chief Wayne L. Haley

Vice - Chair: Leo J. Saidnawey

Committee Members:

Chief of Department David L. Frizzell, Fire Department
Assistant Fire Chief Wayne L. Haley, Emergency Medical Services Rep. (Chair)
Chief Richard McLaughlin, Assistant Chief James MacIsaac, Police Department
Captain Scott Spuria Fire Department HazMat Rep.
Leo Saidnawey, Fire Captain. Richard Nohl, Emergency Management
Wesley Chin, Belmont Health Dept.
Andrew Healy, McLean Hospital Rep. (Covered Facilities)
(Vacant), School Dept. and Transportation Rep.
Michael Santoro, Dept. Public Works
(Vacant), Media Rep.
(Vacant) Community Rep.
Craig Spinale, Belmont Electric Light Rep.

Ex-Officio and Liaisons:

Robert J. Gad, Recording Secretary

Committee's Purpose and Duties:

In compliance with Federal Regulations, the Town of Belmont established a Local Emergency Planning Committee (LEPC) in 2003. The LEPC is the local body that handles emergency planning and community right-to-know reporting on hazardous and toxic chemicals. The LEPC is comprised of Town departments, industry representatives and community members.

In 2006, the Commonwealth launched a new online tool for the Town and LEPC to update and maintain its Comprehensive Emergency Management Plan. This has been used throughout the year to maintain and update the plan. The latest information from the reporting sites has been entered and catalogued in this database.

This online reporting tool was updated by the Commonwealth in 2017 in order to make it more user-friendly and to provide more comprehensive information. In 2018 this information was made available to responding fire companies through easy-to-access folders in their Mobile Data Terminals (MDT's), which have recently been installed in all fire department vehicles. This provides valuable information such as material identification, quantities and locations throughout town.

Summary of Activities and Accomplishments:

LEPC reviewed records and evaluated the reports that were submitted to the committee. These reports are stored on file and used for emergency planning and responses.

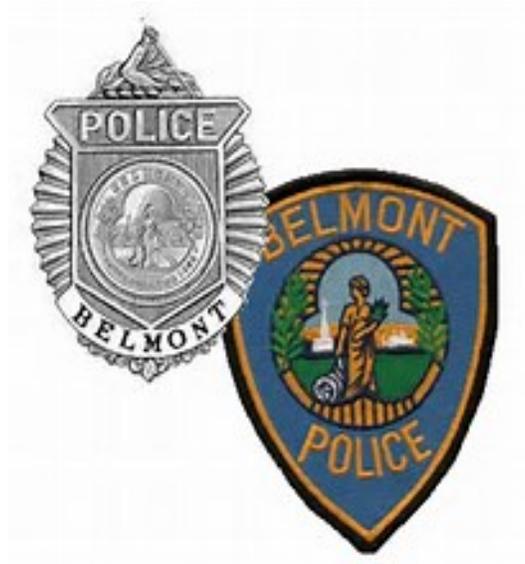
Goals for 2018:

Continue to obtain Tier II reports from the reporting agencies in Town.
Disseminate hazardous materials information to responders.
Fill vacant committee positions

Respectfully Submitted,

Assistant Fire Chief Wayne L. Haley, Chair
Local Emergency Planning Committee

2018 Annual Report



POLICE DEPARTMENT

The staffing level at the Police Department was increased to 49 sworn police officers, with the additional School Resource Officer position being added to the Chenery Middle School at the beginning of the school year. The department also welcomed our two newest sworn members, who graduated from the Randolph Police Academy in December, Officers Brian Conneely and Evan Nichols are currently participating in our Field Training Program, assigned with veteran officers.

In a continuing effort to improve our communications with the public, the department continues to utilize our social media accounts; presently we have 7,363 (+434 from 2017) people following us on Twitter, along with 2,900 (+417 from 2017) Likes on our Facebook page. The use of our social media accounts augments our community notification system (Blackboard Connect) along with the department website to keep our residents and the public informed.

The department initiated a new program Data-Driven Approaches to Crime and Traffic Safety (“DDACTS”) to enhance our Community Policing Initiative Program, which helps to identify and resolve “Quality of Life Issues” within our community. The “DDACTS” program is a collaborative effort between the residents, the public at large, other town departments and department personnel. The program is utilized to help direct our resources into those areas of the community where traffic, crime and quality of life issues require our attention along with deploying our resources in an efficient manner.

The Department’s commitment to regionalization of services continued this year. Belmont continues to be an active member of NEMLEC (North Eastern Massachusetts Law Enforcement Council), where we are one of 64 member agencies that share personnel, resources and equipment.

The Department continues to be an active member in the Suburban Drug Task Force, again sharing personnel and resources with (7) other member communities, Arlington, Lexington, Lincoln, Newton, Waltham, Watertown and Weston.

We also continue our close partnerships with a number of our neighboring communities (Arlington and Cambridge) along with 24 public and private agencies in a collaborative effort known as “CABHART” a “High Risk” assessment and response team that deal with situations involving domestic violence.

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Another program, the “Crisis Intervention Team” (CIT) training which we have engaged in with our partners, has enabled a number of our department members to receive additional specialized training to assist people in mental health crisis.

The department was joined by a number of new departments in a program and partnership, involving (12) police agencies, Arlington, Belmont, Brookline, Cambridge, Chelsea, Everett, MIT, Newton, Somerville, Tewksbury, Waltham and Watertown which established a Regional Critical Incident Team for law enforcement. The team is formed by members of the respective departments, who receive specialized training to be able to assist officers and focus on their emotional wellbeing and resiliency, while they respond to high-stress critical situations or incidents. It was recently renamed the Greater Boston Police Critical Incident Stress Management Team.

We continue to have great success with a number of programs that the Department offers to the community, one of which is the “Child Safety Seat Installation/Inspection Program”. The hard work of the officers involved, continually generate positive feedback from expectant parents and grandparents who have been assisted by the program. During the year, 165 car seats were installed / inspected.

With our ongoing efforts to keep prescription drugs out of the wrong hands, we continue our partnerships with the DEA (Drug Enforcement Agency) and the Middlesex District Attorney’s Office to provide a means for residents and non-residents to turn in for destruction, their unwanted / expired prescription drugs. To date, we have been able to destroy approximately 750 plus pounds of unwanted prescription drugs.

In an effort to assist our community members and families that are struggling with and looking for assistance with the present opioid addiction situation, the Police Department and the Belmont Board of Health have partnered with the communities of Lexington, Newton, Waltham, Watertown, and Weston along with the Metro Boston Project Outreach. The partnership allows for the communities to host Recovery and Resource Nights with the goal of providing access to local treatment providers and support agencies to persons suffering from addiction. Resource Nights also provide access to services for families and friends of those battling addiction.

I continue to be extremely proud of the men and women of the Belmont Police Department and the Auxiliary Police Unit who together, work proactively to provide the highest level of service to our community. The Department and its Auxiliary component continually embrace our “Community Policing” philosophy and approach, which help to identify and resolve many of the problems that can have a negative impact on the community.

Respectfully submitted,
Richard J. McLaughlin



2018 Annual Report

ROSTER OF POLICE DEPARTMENT

2018

POLICE CHIEF

Richard J. McLaughlin

ASSISTANT POLICE CHIEF

James G. MacIsaac

CONFIDENTIAL ADMINISTRATIVE ASSISTANT TO THE CHIEF

Donna M. Costello

CAPTAIN

John P. Hoerr

LIEUTENANTS

Kristin Daley, Darin Demagistris, Christopher Donahue, Mark Hurley, Brendan O'Leary

SERGEANTS

Shiraz Banosian, Paul Cowing, Kimberly Hurley, Benjamin Mailhot, Marc Pugliese, William Regan, Kevin Shea, Janice Sparks, David Sullivan, Brendan Young

POLICE OFFICERS

Todd Benedetti, Matthew Benoit, Alex Cheung, Timothy Connors, Brian Conneely, Kate Coppi, Marco D'Andrea, Anthony DeStefano, John DeVito, Paul Garabedian, Michael Horan, Marie McHugh, Richard Murphy, Evan Nichols, Melissa O'Connor, Brian O'Donovan, Michael Pelrine, David Pimentel, Kristine Pugliese, Michael Pugliese, Jonathan Riddell, Robert Sacca, Scott Shallow, James Siracusa, Matthew Stewart, Michael Stewart, Franz Strassmann, Cory Taylor, John Thompson, William Watkins, Jr.

SCHOOL RESOURCE OFFICERS

Melissa O'Connor, Belmont High School
Kristin Pugliese, Chenery Middle School

SCHOOL TRAFFIC SUPERVISORS

Robert Berrigan, James Busa, Katherine Chaprales, Jacqueline Daye, Joan DiPace, Ernest Fay, Mafalda Iannetta, Laurence MacDonald, James Marcantonio, Marie McDonough, Leonard Muccioli, Frances Napoli, Donald Oates, Jr., Margaret Pelrine, Laurette Stevens, Reuben Wheeler

RESERVE SCHOOL TRAFFIC SUPERVISORS

James Ralston

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PARKING CONTROL OFFICERS

Dana Lashway, Laurence MacDonald, Martial Jean Pierre

TECHNICAL SERVICES

John Steeves

TRAFFIC / RECORDS BUREAU ADMINISTRATIVE SECRETARIES

Holly Zanoni

APPOINTED

Brian Conneely appointed to Police Officer on December 21, 2018

Evan Nichols appointed to Police Officer on December 21, 2018

Kristine Pugliese appointed to School Resource Officer on September 2, 2018

NEW EMPLOYEES

Dana Lashway hired as Parking Control Officer on November 19, 2018

Jacqueline Byrd hired as Per Diem Dispatcher on May 31, 2018

Kyle Rugel hired as Per Diem Dispatcher on June 6, 2018

Benjamin Johnson hired as Per Diem Dispatcher on August 20, 2018

RETIREMENTS

Police Officer Gary Long retired on February 3, 2018

911 Operations Manager Daniel MacAuley ("Voice of Belmont") retired on May 29, 2018

RESIGNATIONS

Police Officer Robert Reardon resigned on May 21, 2018 to accept a position with the Cambridge Police Dept.

Traffic/Records Bureau Administrative Secretary Jennifer Knowlton resigned on November 30, 2018

2018 TRAFFIC BUREAU ANNUAL REPORT

| | |
|-------------------------|-------|
| Total Calls for Service | 12267 |
| Traffic Stops | 3226 |
| Domestic / Follow-ups | 106 |
| 209A Served | 102 |
| 209A Violations | 14 |

MOTOR VEHICLE COLLISIONS

| | |
|-----------------------|-----|
| Reported | 353 |
| Investigated | 699 |
| Personal Injury | 97 |
| Persons Killed | 0 |
| Pedestrian | 15 |
| Pedestrians Injured | 10 |
| Pedestrians Killed | 1 |
| Bicycle | 29 |
| Bicycle with Injury | 15 |
| Bicycle with Fatality | 0 |
| Hit and Run | 81 |

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INTERSECTIONS WITH 10 OR GREATER MOTOR VEHICLE COLLISIONS*

Pleasant Street & Trapelo Road
Total of 14 accidents

Concord Ave & Leonard Street
Total of 11 accidents

Marsh Street & Winter Street
Total of 7 accidents from January-July and 1 accident from August-December after 4-way Stop introduced

Of significance was Mill Street & Trapelo Road with a total of 9 accidents

CITATIONS

| | |
|--|--------|
| Civil Motor Vehicle Violations (Civil Fine) | 180 |
| Civil Motor Vehicle Violations (Warnings) | 2038 |
| Criminal Motor Vehicle Violations (Complaints) | 81 |
| Arrests for Motor Vehicle Violations | 19 |
| Motor Vehicle Violations Issued (Total) | 2318 |
| Parking Violations | 13,782 |

LICENSES AND PERMITS

| | |
|------------------------|------|
| Taxi Licenses Issued | 8 |
| Parking Permits Issued | 1327 |

TRAFFIC BUREAU REVENUE RECEIVED

| | |
|---|----------|
| Report Copies (Fee collected only if preparation is greater than two hours) | \$387 |
| Taxi Licenses | \$80 |
| Parking Permits | \$80460 |
| Civil Motor Vehicle Fines Paid | \$19314 |
| Parking Violations Paid | \$213445 |

Respectfully submitted,
Benjamin J. Mailhot, Sergeant

2018 Annual Report

2018 DETECTIVE BUREAU REVENUE RECEIVED

| | |
|---|-------------|
| License to Carry Firearms & FID Permits | \$11,100.00 |
| State Share | \$8,275.00 |
| Town Share | \$2,825.00 |
| Persons fingerprinted for security clearance, alien & employment applications, etc. | \$295.00 |
| Clearance Letters | \$22.00 |

Respectfully submitted,
Brendan O'Leary, Lieutenant

2018 PUBLIC SAFETY / COMMUNICATIONS REVENUE RECEIVED

| | |
|---------------------|----------|
| Alarm Fines | \$3,775 |
| Alarm Registrations | \$19,800 |
| Master Box Fees | \$17,750 |

Respectfully submitted,
Edward S. Pendergast, 9-1-1 Operations Manager

2018 ANNUAL COURT SUMMARY

| | |
|--|-----|
| Total Court Dates: | |
| Criminal Cases Filed | 241 |
| Arrests | 40 |
| Juvenile Trials | 2 |
| Adult Trials | 63 |
| Superior Court | 1 |
| Other Trials | 2 |
| Magistrate Hearings (Civil) (MV) | 58 |
| Magistrate Hearings (Criminal Traffic) | 28 |
| Magistrate Hearings (Criminal) | 39 |
| Traffic Appeals | 2 |
| Court Overtime (Hours) | 154 |

Respectfully submitted,
Kevin Shea, Sergeant Detective

2018 Annual Report

2018 DETECTIVE BUREAU ANNUAL REPORT

| | |
|--------------------------------|------------|
| Aggravated Assaults | 4 |
| All Other Larceny | 94 |
| All Other Offenses | 34 |
| Burglary/Breaking and Entering | 52 |
| Counterfeiting/Forgery | 8 |
| Destruction/Vandalism Property | 26 |
| Disorderly Conduct | 8 |
| Driving Under the Influence | 12 |
| Drug/Narcotic Violations | 1 |
| Embezzlement | 1 |
| Extortion/Blackmail | 2 |
| False Pretenses/Swindle Game | 30 |
| Family Offenses, Non-Violent | 12 |
| Forcible Rape | 1 |
| Impersonation/Identity Theft | 44 |
| Intimidation | 8 |
| Liquor Law Violations | 2 |
| Shoplifting | 8 |
| Simple Assault | 31 |
| Motor Vehicle Thefts | 9 |
| Theft from Building | 14 |
| Trespass of Real Property | 3 |
| Statutory Rape | 1 |
| Total | 405 |

Respectfully submitted,
Brendan O'Leary, Lieutenant



2018 Annual Report

2018 COMMUNITY SERVICES / TRAINING DIVISION REPORT

The training officer ensures all sworn members of the department receive up-to-date training mandated by the Municipal Police Training Committee. This includes in-service training at the Lowell Police Academy and bi-annual firearms training. Currently, all members are trained first responders and certified in CPR and AED. In addition to in-service training, Department personnel received specialized training in the following areas; Domestic Violence, Incident Command System, Active Shooter, Highway Drug Interdiction, Law Enforcement Officer Survival, Elder Abuse, Crisis Intervention, Domestic Terrorism, Child Passenger Safety, School Safety, and Juvenile Law.

Throughout the year, the Community Services Unit offers to the Community various programs such as the RX Drug Take Back, Child Safety Program, & Home Security Surveys. Also, in conjunction with the Council on Aging and local houses of worship, we worked to educate our senior citizens on the most recent scams that target the elderly. The unit has given lectures regarding fraud to our senior citizens as well as working with our senior citizens one on one. The unit has also assisted residents in our town with mental health and other family issues including hoarding situations. The Police Department is working with surrounding towns on combating the opioid epidemic and reaching out to those in need of help. For our younger citizens, we work directly with the Middlesex Sheriff's Office and Waltham Police Department with their Summer Camp Program. This year, we had 11 teenagers attend the two-week Waltham Police Summer Camp and 24 kids attend the Middlesex Sheriff's one week summer camp.

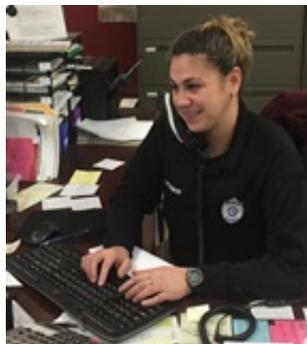


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2018 School Resource Officer – High School

The School Resource Officer continues to be a welcome fixture in the High School and has been working with all schools with implementing new enhanced lockdown procedures and student safety and well-being in general.

| | |
|---|----------|
| Middlesex County Sheriff's Department Youth Public Safety Academy | 40 Hours |
| Waltham/Belmont Youth Police Academy | 80 Hours |
| Juvenile Magistrate Hearings / DA Juvenile Diversion Recommendations | 45 Hours |
| Senior Class Events: (Prom, All Night Graduation Party, etc.) | 30 Hours |
| Distracted Driving Simulator | 16 Hours |
| ALICE Training (Alert Lockdown Inform Counter Evacuate) | 60 Hours |
| High School K-9 Sweeps | 30 Hours |
| School/Juvenile Investigations and Follow-ups | 85 Hours |
| All School Assemblies: (College Fair, Freshman Parent Night, Social Host, etc.) | 20 Hours |
| Student Events: (Football Games, Dances, etc.) | 40 Hours |
| Staff Meetings: (School Safety, Principal, etc.) | 44 Hours |
| Student Groups (BHS Stress Club, Student Advisory Committee) | 16 Hours |
| Opioid classroom discussions | 4 Hours |
| Community Talks and Training (RAD, Church Youth Groups, etc.) | 35 Hours |
| NEMLEC STARS | 50 Hours |
| Belmont Coalition Group | 25 Hours |
| Truancy/Residency Issues/Assisting Truancy Officer | 35 Hours |
| Parent Presentations – Alcohol / Vaping | 20 Hours |
| Vaping Diversionary Program contact for students | 25 Hours |



**School Resource Officer – Belmont High School
Police Officer Melissa O'Connor**

2018 Annual Report

2018 DARE PROGRAM – GRADE 5

The DARE Program continues to be a welcome fixture in the Chenery Middle School. This year, 372 students were enrolled in the DARE Program.

| | |
|---|-----------|
| 5 th Grade Classroom Hours | 240 hours |
| DARE Graduation | 1 hour |
| Chenery Middle School Karaoke | 3 hours |
| Burbank School Second Grade Walking Tours | 4 hours |
| Memorial Day Parade | 1 hour |
| Belmont Town Day | 11 hours |
| Health and Wellness Advisory Meetings | 6 hours |
| DARE Board of Directors Meetings | 6 hours |
| Middlesex County Sheriff Department Youth Public Safety Academy | 40 hours |
| DARE Charity Golf Tournament | 15 hours |
| Police Department Station Tours | 18 hours |



**DARE Officer
Police Officer Michael Horan**

2018 Annual Report



2018 AUXILIARY POLICE

The Auxiliary Police lost one member bringing the Unit's strength to 16 officers. The Unit continues to provide officers for events such as Town Day, Christmas Tree Lighting, Halloween, Brendan Grant Road Race, Dan Scharfman Road Race and major storms, just to name a few. For the year 2018, the unit provided the Town with the following volunteer hours:

| | |
|--|-------------------|
| Events - | 256 hours |
| Patrol – Cruiser and Mountain bike | 112 hours |
| Administrative | 180 hours |
| Miscellaneous | 14 hours |
| Training - | 626 hours |
| Firearms, OC and Baton Training | |
| Defensive Tactics | |
| Reserve In-Service Academy | |
| Legal Updates | |
| Communications Training | |
| CPR/AED and First Responder Training | |
| Monthly Training Meetings | |
| Belmont Auxiliary Police Volunteer Hours 2018 | 1188 hours |

Respectfully submitted,

Kristin Daley, Lieutenant
Community Services/Training Division



2018 Annual Report



2018 PUBLIC SAFETY / COMMUNICATIONS

OPERATIONS MANAGER

Edward S. Pendergast, EMD

PERMANENT PUBLIC SAFETY DISPATCHERS

David Jones, EMD; Thomas O'Brien, EMD; James Riccio, EMD;
Brendan Reilly, EMD; Michael Tortola, EMT; Daniel Walsh, EMD;
Colby Weston, EMD, William Wood, EMD

PER DIEM PUBLIC SAFETY DISPATCHERS

Jacquelyne Byrd, EMD
Benjamin Johnson, EMD
Robert McQuaid, P.A., EMD
Kyle Rugel, EMD
John Steeves, EMD
Andrew Tobio, EMT, EMD

All of our Dispatchers are certified as Emergency Medical Dispatchers (EMD) and provide State mandated pre-arrival medical instructions on all medical emergency calls. All are re-certified annually as American Red Cross First Responders/CPR Rescuers which includes the use of an Automatic External Defibrillator (AED). In addition, we place an emphasis on continuous training within the department to maintain a level of readiness for a full range of emergency situations. I am proud of the Public Safety Communications Division and the dedication our personnel display towards keeping its citizens and first responders safe. They consistently perform their duties calmly and professionally to make Belmont a safer community.

The Communications Center is staffed 24 hours per day, 7 days per week by highly trained, highly motivated dispatch professionals. We have begun a public education program through which our dispatchers participate in presentations designed to educate the public about how our department operates, and what to expect should anyone need to call us in an emergency. The department continues to maintain a close relationship with the other Town agencies. Our dispatchers answer many calls for service after hours and on holidays for the Light Department, Highway Department and Water Department.

Respectfully submitted,

Edward S. Pendergast, Operations Manager
Public Safety Communications



2018 Annual Report

COMMUNITY DEVELOPMENT:

Department Head: Glenn R. Clancy, P.E., C.B.O.

Assistant Director: Ara Yogurtian

Senior Planner: Jeffrey A. Wheeler

Staff Planner: Spencer Gober

Resident Engineer: Arthur O'Brien

Inspection and Enforcement Officers:

Kevin Pickering

Paul Creedon

Administrative Staff:

Leanne Fierro, Administrative Coordinator

Christine Zale, Administrative Assistant II

Gina Farrar, Administrative Assistant I

Part Time Staff:

John D. MacDonald, Plumbing and Gas Inspector

David Farrar, Electrical Inspector

Mary Trudeau, Conservation Commission Agent

Conservation Commission

The Office of Community Development has a part-time Conservation Agent on staff who works closely with the Conservation Commission. The agent administers the Victory Garden's at Rock Meadow, manages the Rock Meadow conservation land and provides technical assistance on all matters relating to the Wetlands Protection Act. The Conservation Agent also began issuing permits for 3-4 Beekeepers, as well as promoting a grazing pilot program. The Conservation Agent also reviews various proposals including hosting 4-5 Cross Country Road Races each year and applications for the Blue Bird Nesting program. The Conservation agent oversees botanical walks and astronomers nighttime use of the meadows. In 2018 the Conservation Agent helped coordinate the construction of the intergenerational path at Clay Pit Pond. This effort included coordinating with the Belmont Veterans Group to implement their new memorial into the path plan.

ENGINEERING DIVISION

Pavement Management

In 2018, due to the National Grid lockout, no roads were reconstructed.

Police Department:

The Department worked closely with the Traffic Division in 2018 on traffic relate issues. The Department works with the Traffic Division providing technical assistance to the Traffic Advisory Committee. The Department also works with the Traffic Division reviewing ad approving requests for handicapped parking spaces.

Sanitary Sewers:

During 2018 private contractors made 5 new connections to the sanitary sewer. The Department continued to provide various information as requested.

Storm Sewers:

Private contractors made 6 new connections to residential properties and the Department took measurements and locations of the sewers for permanent records.

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Town Clerk:

Restriction lines, 150 feet from election polling places, were marked out at each of the eight precincts at the request of the Town Clerk.

The Department also assisted the Town Clerk in selecting the proper house number for new or converted dwellings by providing technical assistance and plot plans of the property.

Traffic Advisory Committee:

In 2018 the Director of Community Development attended monthly meetings as staff liaison to the Traffic Advisory Committee. Parking restrictions and traffic studies as well as many other concerns were discussed at these meetings. Information and support was given to the Committee by this department as needed.

Public Works - Water Division:

The Engineering Division performed various functions for the Water Department including locating sanitary sewers and storm drains for repair and/or replacement of domestic water lines and main lines.

Additionally, all phases of the Water Department's 30-Year Plan are closely coordinated with the Engineering Division in order to ensure coordination of utility replacements or upgrades as well as pavement restoration.

BUILDING DIVISION

During 2018, this division processed 950 building permits, received 45 possible zoning violation complaints, 12 possible building code complaints and 31 general bylaw violation complaints. Estimated total building construction value was \$50,994,271. All alleged zoning and building code violation complaints received during the year were investigated and notifications were sent to the parties involved. Through the cooperation of the Fire Department, the Building Division is notified of every fire in which possible structural damage is evident. Immediate inspections are made and recommendations given to the owners or builders. The division also proactively enforced the Resident and Commercial Snow removal bylaw resulting in 116 warnings and 23 citations respectively.

Income for the calendar year 2018 from Building Permits totaled \$1,109,739 and income from Plumbing, Gas, Electrical, Board of Appeal, Certificate of Inspections, Home Occupation, Certificate of Compliance, Signs, etc. totaled \$213,485.

Total income received by this division was \$1,322,724.

During 2018, 558 plumbing permits were issued to properly licensed persons. Inspections were made on all work for which permits were issued and other inspections were made at the request of the property owner.

Total income received was \$31,712.

During 2018, 390 gas permits were issued for which all necessary inspection and re-inspections were made. Total income received was \$13,228.

During 2018, 687 electrical permits were issued for which all necessary inspection and re-inspections were made. Total income received was \$112,515.

State Building Code:

During 2018, as part of the duties required by the Massachusetts State Building Code, this division inspected 123 public buildings and spaces, (schools, hospitals, restaurants, public halls, day care centers etc.) for compliance with safe egress, emergency lighting and maximum capacity. The Code requires on-site inspections. Mandatory fees collected during 2018 totaled \$5,155. As a means of keeping informed with the State Building

2018 Annual Report

Code and its ongoing changes and amendments, representatives from this division attended several state sponsored workshops during 2018.

Health Department:

The Office of Community Development continued to work very closely with the Health Department in 2018. Many of the public safety issues that are addressed by the Building Inspector also involve the Health Department. The Department also works closely with the Health Department to review plans for new restaurants.

PLANNING DIVISION

Zoning Board of Appeals:

During 2018, the Zoning Board of Appeals heard (52) cases for Special Permits and/or Variances with the following results (some of these cases involved more than one application):

| | |
|-----------------|----|
| TOTAL CASES | 52 |
| Special Permits | 69 |
| Variances | 3 |
| Remand | 1 |
| | |
| DECISIONS | 41 |
| Granted | 47 |
| Denied | 2 |
| Withdrawn | 1 |
| Continued | 8 |

Planning Board:

The Planning Board heard (19) Cases.

| | |
|------------------|----|
| TOTAL CASES | 19 |
| Site Plan Review | 2 |
| Special Permit | 20 |
| Waiver | 3 |
| | |
| DECISIONS | 11 |
| Granted | 15 |
| Withdrawn | 0 |
| Continued | 13 |
| Denied | 0 |

Total application fees for both the Zoning Board of Appeals and Planning Board were \$12,400.

Summary of Activities and Accomplishments:

In 2018 the Office of Community Development began implementing optional online permitting portal for Plumbing, Gas, Electrical, Sheet Metal Permits and Express Building Permits this allows contractors to reduce processing time and 24 hour access for applications and pay for their respective applications online.

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Goals for 2019:

The Office of Community Development hopes to continue with the development of the People GIS software to allow for increased online permitting capabilities.

The Department will continue to study traffic related issues and working with the new Transportation Advisory Committee is looking forward to making recommendations to the Board of Selectmen on Pedestrian, Bicycle, and Traffic related improvements in Belmont.

Respectfully Submitted,

Glenn R. Clancy, P.E., C.B.O.
Director of Community Development

2018 Annual Report

RECREATION DEPARTMENT

Department Head: Jay Marcotte

Assistant Director: Michael Santoro

Frank Sartori, Division Manager

June Howell, Recreation Dept Office Manager

Purpose and Duties:

The mission of the Recreation Department is to enhance the quality of life for people of all ages in the Belmont community by offering a full range of safe, high-quality recreational programs, activities and events. In doing so we strive to be responsive to residents' changing needs and to manage our resources prudently.

Summary of Activities and Accomplishments:

- Over the course of FY18, The Recreation Department coordinated 75 programs for people of all ages. The total number of individuals that participated in these programs was 2220.
- Special events continue to be a successful way to connect with the community. Based on popularity, we expanded some events to multiple dates.
- Improved surface level communication between the community and the department by re-designing the programs brochure, streamlining online public schedules and online registration. Re- Structured website to improve effectiveness.
- Implemented field rental policies and independent contractor agreement.

School Year Programs: The Department offers a wide variety of programming throughout the school year.

Core recreation programs continue to thrive; these include:

- Swimming lessons, both group and private, for children as young as 18 months through adult
- Ice skating lessons, group lessons for children as young as age 3 through adult
- A competitive swim team consisting of 206 swimmers between ages 5-17
- Youth and Adult fitness activities and programs including Karate, Parkour, Pickleball, Soccer, Basketball, Volleyball, Badminton and Zumba, Hockey, Swimming and Ice Skating
- A six week ski/snowboard program for grades 5 and up at Nashoba Valley topped off by a night of snow tubing
- Musical Theatre productions and classes in TV Production, Math and Engineering, Babysitter Training, school vacation sports or leisure programs are offered consistently throughout the school year.



Field Programs: A variety of activities are offered throughout the year at our Town parks

- The Department sponsors an adult slow pitch softball league during the spring and summer. Thirteen teams compete at two levels, games are held at the lighted field at Concord Ave.
- Conley League Tee Ball is played at Payson Park during the spring months teaching children ages 3 and over the fundamentals of baseball.
- Conley League Baseball continues the learning experience for older children through about age 10 who are not yet in Little League or who want to play baseball non-competitively. Good sportsmanship and the basics of baseball are the foundation of this program.
- Parent volunteers are such an important part of the Conley League experience and we are eternally grateful for their enthusiasm and support. Each season starts with a Conley Kick Off, a family picnic, where kids and coaches meet, players get their uniforms, and teammates are introduced and maybe even play a little ball. At the end of the season, tee ball players receive a participation medal which is presented by their coaches at an end of season pizza party.

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- Off leash permits are issued to dog owners on certain parks only, offering an opportunity for socialization and exercise for their pet. This program has also served as an opportunity for neighbors to gather and socialize.
- Soccer programs for children as young as 12 months are offered at Payson Park in the spring, summer and fall and the Belmont Hill School offers space for that program during the winter months.
- Belmont's Youth sports groups utilize Town parks for programs from late March through mid-November offering opportunities for healthy activities. The Department will continue to support these youth leagues which offer the opportunity for physical growth and healthy play.

Summer Programs:

- Full or half day summer sports programs which included activities at the Underwood Pool were well attended and they included tennis, lacrosse, volleyball, basketball and flag football. Children learned to play or to improve their skills at these programs, mostly led by high school coaches.
- The popular KIDS Activity Program which hosts children ages 4-12 ran for seven weeks during the summer. Days are filled with arts and crafts projects, outdoor playtime, creative play and the opportunity for swimming lessons as part of the program. Recreational swimming and activities at the Underwood Pool are a part of that programs daily schedule.
- The Underwood Pool hosted The Torpedoes, a summer swim team, for a second season. Competitive and eager to learn swimmers practiced 4 mornings a week and swam meets against 2 local teams.
- The Underwood Pool schedule dedicated lap swimming time for adults and time for toddlers to splash and play in the shallowest area of the pool.
- Group and private swim lessons were held at the Underwood Pool and were mostly filled to capacity. These lessons are for children as young as 2 years through adults looking to learn to swim or improve their endurance.



Special Needs Programming: Belmont Recreation's S.P.O.R.T. Program (Special Programs Organized for Recreation Time) continues to grow with new area residents joining the program. The program is supported by the Friends of Belmont S.P.O.R.T., a 501-(C)3 organization, made up of parents and community leaders. This year the Town successfully completed an Inter Municipal Agreement with the Town of Watertown in order to support programs financially as well as in other aspects such as physical space for programs or activities. The S.P.O.R.T. program offers activities for children and adults with cognitive or developmental disabilities year round. Participants may choose to compete in Special Olympics events or just be part of a team while remaining non-competitive. Leisure and life skills activities are also an important part of the program, offering a year round schedule of social events.

Special Olympics competitive sports offered include:

- Soccer, Bowling, Bocce, Tennis, Floor Hockey, Power Lifting, Track & Field, Golf, Cycling and Alpine or Nordic Skiing.
- Non-Competitive Leisure activities include:
- Dance, Yoga, Stationary Rowing, TV production class titled Lights, Camera, Action! All of these programs are designed to improve the health and wellness of special needs participants within the community.
- Social events: Almost too many to mention but activities like holiday dances, movie nights, dining out at local restaurants, attending sporting events at the amateur and professional levels. They attended a Boston Bruins game as guests of Bruins player Patrice Bergeron who hosted them in his box. We are grateful to so many local businesses and organizations who contribute to the program through volunteering or sponsorship. Some of these organizations are Star Market, The Belmont

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Lions Club, many area banks, the Belmont Media Studio, the Belmont Police Department. Volunteers are the true heroes who make this program a success and we thank them for their many efforts throughout the year.



Goals for 2018:

The Recreation Department will continue to explore new and different programming and work to improve existing programming. We will continue to develop relationships and partnerships with other town organizations and local businesses when appropriate. We will continue to act on the findings of the Recreation Strategic Plan to develop opportunities for growth.

Respectfully Submitted,

Jay Marcotte
Director of Public Works

2018 Annual Report

DEPARTMENT OF PUBLIC WORKS:

Department Head: Jay Marcotte, MPA

Assistant Director: Michael A. Santoro



Public Works Administration:

Herewith I submit the Department of Public Works (DPW) report for the year ending December 31, 2018 covering the following: Public Works Administration, the Highway Division, Sanitary Sewer and Stormwater Division, the Recreation, Parks and Cemetery Division and the Water Division.

During 2018, Public Works Administration procured and administered 37 contracts for vehicles, supplies and/or services under Chapter 30B; the Uniform Procurement Act and Chapter 30 section 39M. Administrative time was spent working with the Tree Warden, Executive Safety Committee, Massachusetts Water Resources Advisory Board, Arlington – Belmont - Cambridge (ABC) Stormwater Board, Water Advisory Board, Board of Cemetery Commissioners, Shade Tree Committee and the Energy Committee. DPW personnel assisted with the following community projects: Voting, Arbor Day Celebration, Belmont Center Town Day, Holiday Lighting Ceremony in Belmont Center, Cushing Square Fall Festival, Belmont Garden Club Community Planting Program, Belmont Serves Day and assisted with improvements to the Conservation Land at Rock Meadow.

Under the Public Works Capital Program the Cemetery Division was authorized to purchase an Engine Replacement for a 19,000 GVW Dump Truck at a cost of \$15,000.00. The Sewer Capital Program was authorized to purchase a 3 Cubic Yard Trailer Mounted Hot Box for Asphalt Repairs at a cost of \$47,800.00. Finally the Water Division was authorized to purchase a One Ton Pick Pickup Truck at a cost of \$47,100.00.

Personnel:

Mark Mancuso has been appointed to Water Division Manager and is very knowledgeable in this field after working at his former position as the Water Division Operations Manager.

Annual Report of the Highway Division:

Prepared by Michael A. Santoro, Assist. Director of Public Works and Highway Division Manager

Street Maintenance:

The Highway Division maintained, cleaned and signed Belmont's 77.76 miles of public roads. In addition, we cleaned, signed and performed minor maintenance work on 8.28 miles of private ways.

During 2018 many sidewalk locations were repaired by Highway Division personnel totaling 3,348 square feet.

Street signs, regulatory and traffic signs were purchased, prepared, erected and maintained by the Highway Division personnel.

Crosswalks, center and parking lines were repainted by Highway Division personnel during the year. The Highway personnel painted blue and white handicap markings on 81 various designated parking spaces throughout Town. A total of 1,830 gallons of white traffic paint, 430 gallons of yellow traffic, 15 gallons of blue traffic paint and 9,450 pounds of reflective glass beads were used during 2018.

During 2018, Highway personnel responded to 19 overtime snow or ice calls ranging from one inch to twenty two inches. All snow and ice storms were cleared and treated for ice control by DPW personnel. Contractors assisted with snow plowing during eight storms in 2018. The total snowfall for calendar year 2018 was 75 inches. Belmont's 1995 By-Law allowing a Snow Emergency Parking Ban was put into effect four times during 2018. The Highway Division is responsible for providing emergency service response for this program at all times for public safety as well as for the continuity of services. We would like to thank all personnel, Contractors and residents for all efforts getting through New England winters. The Community worked together to make sure safety was the number one concern.

The deterioration of the roads and sidewalks continues to be a major concern. With each passing year additional staff time and funding is required to maintain the public ways. The Pavement Management Program, administered by the Office of Community Development Department, continued to address the serious condition of the roads with limited

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available funding. A coordinated approach working with the Community Development Department and DPW continues to coordinate the replacement and repair of utilities in advance of the road and sidewalk improvements.

Sanitary Sewer Maintenance:

Belmont has three sanitary sewer pumping stations, one located on Stony Brook Road, one on Woodbine Road and Channing Road. The Highway Division routinely maintains these stations on a weekly basis. The Division is responsible for 76 miles of main lines, appurtenances and about 6,700 building services. The Division also maintains and cleans selected main lines throughout the Town as part of a regular maintenance program. This maintenance program has been significantly reduced because of staffing limitations. The Division is responsible for providing emergency service response at all times for this program for public safety and health as well as for continuity of service.



During 2018, 75 individual building connections were televised to determine the condition and priority for repair. As a part of our ongoing maintenance program 25 sanitary sewer lines were repaired. The Highway Division responded to 173 building service pipeline blockages during the year.

The Board of Selectmen voted to increase the metered sewer charge to \$12.91/CCF (hundred cubic feet) with a minimum service charge of \$18.25 per quarterly billing. The “lifeline” rate is at \$9.06/CCF.

Storm Drain Maintenance:

The annual cleaning of approximately 1,984 catch basins was completed during the spring by a private contractor. The Highway Division repaired 33 catch basins. An ongoing program of maintenance and cleaning of main lines was continued during 2018. This maintenance program has been significantly reduced because of staffing limitations. Maintenance and cleaning is also provided for storm drain connections to buildings. The Division is responsible for maintenance of all catch basins, manholes, 54 miles of main lines and the storm water pumping station that was installed on Pleasant Street in 2010. The Division is responsible for providing emergency service response at all times for this program for public safety and health as well as for continuity of service.



Central Fleet Maintenance Facility:

Since 1981 the Highway Division has managed a Central Fleet Maintenance facility at the Highway Yard on C Street. Most Town owned vehicles and equipment are serviced and fueled at this location. Gasoline, diesel fuel, preventive and general maintenance along with extensive equipment repair is available to all Town Departments. The Central Fleet Maintenance Facility staff is available to repair all Town vehicles as needed at all times. Waste motor oil generated from the Town’s fleet as well as oil accepted from residents is collected at this location to be recycled. This facility is the base of operations and provides equipment storage for all Highway Division programs.

Deltas and Grounds Maintenance:

The Highway Division is responsible for 60 separate deltas, islands and grounds including most of the land around Clay Pit Pond. During the spring all areas were cleaned and for the balance of the growing season the property was mowed and maintained. Because of budget constraints, no seasonal staff was authorized to be employed during the growing season to assist with maintenance.

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The Belmont Garden Club has, once again, provided labor and plantings to enhance several public areas throughout the Town. Their generosity and public spirit has helped enormously to beautify the town and is especially appreciated given recent budget and staffing limitations.

Solid Waste Collection and Disposal:

Residential solid waste continues to be collected once per week at each household, with recyclables collected every other week. Russell Disposal was the Contractor for collection of solid waste and collection and disposal of recycling.

Curbside collection consists of weekly residential trash and every other week residential recycling of containers (glass, plastic containers #1-#7, metal), corrugated cardboard, gable, milk, juice and broth containers and mixed paper.

Yard Waste is collected every other week from April to mid-October and during the fall leaf season.

The Town is under separate contract with the Wheelabrator North Andover (WNA) Resource/Recovery Facility in North Andover, MA until 2020 to dispose of its solid waste.



During Calendar 2018, the Town recycled 1813 tons and disposed of 7326 tons of trash from residences and municipal buildings. The Town realized \$1,490 from the sale of recycling bins, \$1,160 from the sale of compost bins along with \$25,250 from the sale of appliance and CRT recycling stickers.

The position of a Recycling Coordinator was filled in 2012. This position has promoted program participation through the development and implementation of educational materials and outreach campaigns. The Recycling Coordinator has initiated recycling by placing public recycling at the Underwood Pool, Skip Vigliolo Skating Rink and the High School Athletic Complex; expanded recycling in classrooms, lunch rooms and cardboard

at the public schools; introduced two recycling days per year at the Town Yard for residents and Saturday cardboard drop-off days during the holidays. The Household Hazardous Waste Program was moved from the Health Department to the DPW in FY16. To date the Recycling Coordinator has secured \$15,000.00 in grant money from the Massachusetts Department of Environmental Protection. This grant helps the town achieve waste reduction goals by maximizing reuse and recycling, which includes educational events, educational materials and outreach.

Transfer Station Operation and Site:

The site continues to be used for solid fill disposal from Public Works and Town operations. Asphalt, concrete, wood chips, tree stumps and logs from operations continue to be stored at this site before being recycled.

For the municipal service, leaves were collected weekly in containers by our solid waste and recycling contractor to be recycled by composting commercially out of Town. The fee of \$500 per vehicle to local landscape contractors for depositing leaves in our compost pile at the Transfer Station site on 1130 Concord Avenue for the fall season generated \$13,500 in revenue. Residents were also allowed to bring leaves to the compost area at no charge. For the last twenty-four years, the Division has windrowed the leaves in an effort to facilitate decomposition. Active marketing enabled a large amount of leaf compost to be transferred out of Town and recycled at no cost to the Town. We continue to actively seek markets for leaf compost so that we will have space for storage of future years' leaves for composting. Unfortunately due to the capping restrictions we can no longer provide adequate disposal at this site.

Working with the Office of Community Development the Town has retained Langdon Environmental to provide an engineering assessment of the former Incinerator Site and ash landfill at 1130 Concord Avenue to comply with The

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Massachusetts Department of Environmental Protection's (DEP) regulations. The initial site assessment and comprehensive site assessment have been completed. We continue to work with the DEP to comply with the regulatory process to cap the ash landfill. Within the next year we expect to determine a post-closure use and complete the assessment and the final cap of the ash landfill meeting DEP regulations.

Annual Report of the Tree Warden:

Prepared by Thomas D. Walsh, Tree Warden



Asplundh Tree Expert Company is serving the first year of a three-year contract for tree care during fiscal year 2018. Thomas D. Walsh also is serving the first year of a three-year term as Tree Warden and his report follows:

For the thirty third consecutive year, the Town of Belmont was recognized as a Tree City USA by the National Arbor Day Foundation.

Arbor Day was celebrated on April 27, 2018 with the planting of a new tree. The ceremony took place at the Winn Brook Elementary School.

During 2018, the Town purchased 127 trees to be planted in various locations. Trees were watered by Highway staff during the growing months. The Town removed 117 dead and dangerous trees during 2018.

The contractor maintained public shade trees predominantly in response to requests from citizens for service. In addition to maintenance work performed on these larger public shade trees, many small, young trees were pruned as part of our pro-active program to assure good form, structure, health and vigor as they develop towards maturity. Storm damaged trees also were routinely repaired to insure the long-term health of the affected trees.

As Tree Warden, I express my appreciation and thanks to the Board of Selectmen, Town Administrator, Director of Public Works, Department and Division Managers, Shade Tree Committee and employees of the Town for their support, cooperation and assistance during the past year.

Annual Report of the Parks and Cemetery Division:

Prepared by Frank Sartori, Recreation, Parks and Cemetery Division Manager

Parks and Facilities provides for the cleaning, maintenance, repair and improvement of the resources for recreational enjoyment. These include; the Skip Vigliorolo Skating Rink, Underwood Pool and adjacent park, Concord Avenue Athletic fields and facilities, Hittinger Street Field and facilities, Town Field, Pequossette Field, Chenery Middle School Field, Grove Street Field, Payson Park Playground and Winn Brook Field. In addition, this group maintains the tennis courts at the Grove Street Field, Pequossette Field, Chenery Middle School Field and Winn Brook Field as well as basketball courts at Town Field, Grove St. Field and Pequossette Field.

The chain link fencing maintenance program has continued to provide safe enclosures for these facilities. We continue to make repairs at Pequossette Park, Grove Street Park, Town Field and the Underwood Park fencing. These repairs have added to the safety and overall appearance of the perimeter fencing of the parks.

Remaining work to the new pool was completed, replacing the oldest Municipal outdoor pool in the United States. This up to date pool includes two separate bath houses and two separate pools. One pool is a splash pool and wading pool in one and the other is a diving and lap pool. There is also a water slide in the wading pool. Such a pool allows us to have more programs for adults and youths. We also have an eating area and areas for sunning. This pool will become a tremendous asset for the Town for many years. The filtering system has been greatly improved and has become more efficient. Irrigation was installed along with more drainage to the grass areas around the pool.

Again in 2018, the athletic fields and facilities had many improvements thanks to the generous donations from many organizations.

- As in the past the Brendan Grant Foundation has generously contributed to many projects for all the baseball and softball programs in town. The Foundation has supplied a new infield mix conditioner for the Varsity

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Baseball Field and Grove Street Park. They have paid to install and remove the outfield fence at the varsity and junior varsity baseball diamonds. The foundation paid to have 2 pitching bullpen areas installed next to the batting cages.

- We are grateful to the Frank E. French Company for once again donating a generous amount of infield mix.
- The Belmont Day School graciously gave their time and energy to paint the retaining wall at the Town Field baseball diamond beautifying this well used park.
- The Belmont Youth Baseball Association has graciously donated each year to the upkeep and preservation of not only the Grove street little league fields, but also the Washington Street U-11 infields and the Concord Avenue multi use softball field. Each year Belmont Youth Baseball place portable sanitary facilities at many of the parks in town for the spring and summer season.
- Fibar was put on all play areas in Town. This allows the surface to be much safer for the children of the Town. This is done every two years with the exception of PQ CPA renovations will take place. PQ CPC play area renovations project began.
- The Grove Street tennis courts were completely rebuilt with new fencing and concrete entrances.
- Thank you to the Boosters and Youth Hockey in advance for donating funds for a new scoreboard.

The many generous contributions add great value to the recreational facilities and are enjoyed by the staff, participants and spectators alike. We thank all of these organizations for their tireless continued financial support at a time of great need and for donating their time to improve and maintain these important facilities. The Parks staff works closely with all of the Town organizations in the care and maintenance of all athletic facilities for the benefit of all.

Annual Report of the Water Division:

Prepared by Mark Mancuso, Water Division Manager

Significant Information and Statistics:

All water consumed in Belmont is supplied by the Massachusetts Water Resources Authority (MWRA) from reservoirs owned and operated by the Massachusetts Division of Conservation and Recreation (DCR). The Town is under contract with the MWRA and is required to pay for all drinking water supplied to the Town.

Safe Drinking Water Act:

During 2018 the water supplied to the Department of Public Works Water Division by the MWRA was in compliance with all Maximum Contaminant Levels (MCL'S) as established by the Safe Drinking Water Act (SDWA). The SDWA defines water quality parameters which are considered safe for human consumption. The SDWA is administered by the U.S. Environmental Protection Agency (USEPA) and enforced by the Massachusetts Department of Environmental Protection (DEP). Water samples are analyzed on a weekly basis for microbiological contamination and on a periodic basis for organic compounds, heavy metals and pesticides. All tests are performed by the MWRA laboratory or a certified laboratory under contract with the MWRA. Reports are on permanent file both at the MWRA and the Water Division Office. The Division has identified all water service pipes which are either all



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or partial lead. A program designed to replace these lead pipes was started in 1992 and will continue in 2018. As of December 31, 2018 there is only one partially lead lined water service line in Belmont.

Water Distribution System:

System Composition

Types of Pipe: Ductile Iron, Cast Iron, Galvanized Iron, Copper, Asbestos Cement
 Size Range: ¾” to 16” diameter
 Number of Hydrants: 817
 Number of Services: 7,745
 Types of Services: Copper, Brass, Cement Lined Iron, High - Density Polyethylene, Galvanized Iron, Wrought Iron, and Cast Iron. Percentage of Services Metered: 100%
 Total Water Main: 488,081 Feet (92.44 miles)

Water Consumption Data:

** Data supplied by the MWRA

Average Water Consumption in Millions of Gallons per Day (MGD) **

| <u>Month</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> |
|-----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| January | 2.060 | 1.968 | 1.817 | 1.838 | 1.796 | 1.629 | 1.823 |
| February | 2.007 | 1.944 | 1.857 | 1.906 | 1.726 | 1.520 | 1.667 |
| March | 1.951 | 1.950 | 1.811 | 1.869 | 1.705 | 1.616 | 1.674 |
| April | 2.105 | 1.996 | 1.817 | 1.843 | 1.758 | 1.642 | 1.698 |
| May | 2.228 | 2.355 | 2.013 | 2.497 | 2.183 | 1.902 | 2.061 |
| June | 2.624 | 2.433 | 2.523 | 2.569 | 2.836 | 2.368 | 2.568 |
| July | 2.845 | 2.743 | 2.620 | 2.712 | 3.155 | 2.424 | 2.720 |
| August | 2.535 | 2.710 | 2.579 | 2.864 | 3.177 | 2.596 | 2.552 |
| September | 2.308 | 2.434 | 2.481 | 2.202 | 2.813 | 2.340 | 2.430 |
| October | 1.904 | 2.098 | 2.005 | 2.201 | 2.057 | 2.085 | 1.909 |
| November | 1.878 | 1.781 | 1.851 | 1.879 | 1.734 | 1.753 | 1.726 |
| <u>December</u> | <u>1.916</u> | <u>1.754</u> | <u>1.820</u> | <u>1.807</u> | <u>1.644</u> | <u>1.693</u> | <u>1.687</u> |
| <u>Average</u> | <u>2.197</u> | <u>2.183</u> | <u>2.101</u> | <u>2.232</u> | <u>2.217</u> | <u>1.967</u> | <u>2.045</u> |

***Average Billed Consumption per person per day. (Includes outdoor use)**

2012 - 84.89 Gallons 2013 - 84.35 Gallons 2014 - 81.19 Gallons
 2015 - 83.88 Gallons 2016 - 91.41 Gallons 2017 - 81.10 Gallons
 2018 - 84.32 Gallons

*** Estimated Population of 24,254**

Total Consumption from MWRA * 2012 - 804,428,000 Gallons * 2013 - 796,694,000 Gallons * 2014 - 766,785,000 Gallons * 2015 - 814,730,000 Gallons * 2016 - 811,468,000 Gallons * 2017 - 728,784,550 Gallons * 2018 - 746,502,000

Water Main Replacement Program: Scope of Work

Payson Road Water Main Replacement Project – 2018

A total of 7,820 linear feet of six inch, eight inch, and ten inch ductile iron water main will be installed along with 69 six, eight, and twelve inch isolation valves and 20 new fire hydrants and the transfer of 131 water services and abandonment of existing water mains and all appurtenant work within the project limits.

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The 2017 Payson Road Water Main Replacement Program began on September 11, 2017. Due to the projects late start only Payson Road (Belmont Street to Oakley Road) and Lawndale Road (Payson Road to Oakley Road) were completed in 2017. The remainder of the project was completed in the 2018 construction season.

The 2018 “Hough” Capital Water Main Replacement Project will consist of the streets listed below. This project will be funded using Capital carryover funds from several previous water main projects.

- Marsh Street
Winter Street to Concord Ave
- Hough Road
Marsh Street to Robinwood Road
- Robinwood Road
Winter Street to Concord Ave
- Woodbine Road
Marsh Street to Address #50
- Clairemont Road
Prospect Street to Rockmont Road
- Clairemont Road
Rockmont Road to Radcliffe Road

Respectfully submitted,

Jay Marcotte, MPA
Director of Public Works

2018 Annual Report

FACILITIES DEPARTMENT:

Department Head: Stephen Dorrance, Director

Purpose and Duties:

The consolidated Facilities Department has the responsibility of providing preventive maintenance, routine maintenance and capital project management for all Town and School buildings totaling over 1 million square feet of conditioned space. Under the supervision of the Director of Facilities, the Manager of Operations oversees all Town and School maintenance staff and custodians for in house repairs and maintenance and all outside contract vendors performing preventative maintenance as well as required repairs. The Administrative Coordinator's responsibilities include all Town Building security settings, employee access badges, budget preparation, payroll processing, accounts payable invoice entry and management of the internal Work Order System.



Building Systems and Maintenance:

450 Concord Ave

- No major work performed other than normal preventive maintenance work.



Town Hall

- Reprimed Architectural Front Railing
- Repaired sprinkler head burst on Conference Room 4
- Replaced carpeting in 3 rooms
- Replaced light fixtures and ceiling tiles
- Replaced HVAC compressor
- Resolved major boiler issue



Homer Municipal Building

- Replaced HVAC Honeywell Actuators
- Replaced HVAC Pumps
- Replaced boiler inducer motor
- Resolved Gallery heat issue for the first time in 7 years
- Rekeyed exterior doors in the Town Hall Complex



2018 Annual Report

Beech Street Center

- Installed Security Lock-down switch
- Repaired outside wall damaged by auto accident
- Repaired damaged window
- Completed interior painting
- Buffed and waxed flooring
- Replaced kitchen drawers
- Replaced thermostats and controllers



Public Works Facility

- Completed Various HVAC improvements
- Replaced gas booster motor
- Repaired /replaced garage doors
- Got gas booster to operate as designed
- Replaced aged windows and doors with energy efficient storefront style



Fire Department Headquarters

- Completed building envelope repair project
- Repaired water damage secondary to envelope issue
- Replaced commercial stove
- Repaired Rooftop Air Conditioning Units



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Fire Department Substation

- Repaired Air Conditioning Units
- Repaired ceiling speakers
- Replaced main heating circulator



Police Headquarters

- Cleaned all HVAC ducts
- Repaired Air Conditioning Units



School Administration Building

- Repaired HVAC Building Maintenance Control System
- Replaced gas valve on boiler system
- Stopped water intrusion around chimney rightside



Belmont High School

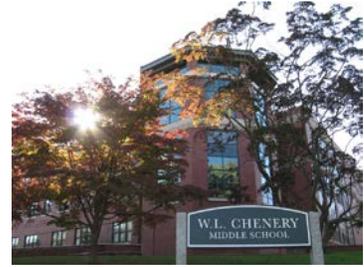
- Purchased & installed removable stairs for Seniors in the Higginbottom Pool
- Installed thresholds on Café Doors
- Completed roof repairs
- Replaced interior doors on Little Theatre
- Rebuilt blower assembly on unit ventilators



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Chenery Middle School

- Assessed and repaired Auditorium Lighting
- Assessed and replaced Auditorium Fire Curtains
- Completed ongoing roof repairs



Mary Lee Burbank Elementary School

- Completed on-time and under budget classroom additions
- Completed landscaping improvements and replaced all walks
- Installed 4 new basketball hoops
- Stripped and waxed floors in Modular Buildings
- Completed boiler replacement project
- Repainted all fire doors



Daniel Butler Elementary School

- Completed boiler replacement project
- Completed Phase V of Building Envelope project
- Completed Cafeteria Painting Project
- Completed Painting of Foyer and Main Lobby
- Stripped and Waxed Floors



Roger Wellington Elementary School

- Completed Door Hardware Gaskets Project
- Completed installation of Acoustic Panels
- Replaced Security Camera
- Stripped and Waxed Floors



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Winn Brook Elementary School

- Replaced custom painted window over Door # 13
- Repaired Chain Link Fence
- Initiated Design work for the Fire Alarm Replacement Project



Belmont Public Library

- Completed Copper Gutter Replacement Project
- Installed ceiling insulation in East / West Wing
- Replaced lighting and ceiling tiles in East / West Wing



White Field House

- Replaced boiler safety valve
- Repaired deteriorated cast iron drain lines



Project Management

- Liaison to the Belmont High School Building Committee
- Liaison to the DPW/BPD Improvements Project Committee
- Managed Wellington Lighting upgrade
- Managed the Fire Station Building Envelope project
- Managed the Burbank Modular Building project

Town Wide

- Hired new Director of Facilities
- Hired new Manager of Facilities Operations
- Eliminated Part-time night cleaners in lieu of Vendor Contract Cleaning
- Continued 2 hour training course for custodial and maintenance personnel resulting in successful completion of course.
- All inspections performed and licenses issued on elevators, sprinkler and fire alarm systems, stove hoods and fire extinguishers.

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- All preventive maintenance work was performed on elevators, HVAC equipment, overhead doors, boiler treatment, lifts and telephone and security software.
- Renewed consolidated bid contracts for Elevators, HVAC maintenance and repairs and On-call plumbing with addition of On-call electrical.
- Bid new contracts for HVAC Controls R&M, Boiler R&M and Contracted Cleaning

Goals for 2019:

- Hire Full Time Facilities Coordinator
- Complete landscaping improvements at the Beech Street Center
- Complete landscaping improvements at the Butler Elementary School
- Complete Building Envelope repairs at the Fire Department Substation
- Complete close out of the Wellington Building Committee
- Install new Fire Alarm systems at Butler and Burbank Elementary Schools

Respectfully Submitted,

Stephen Dorrance
Director of Facilities

2018 Annual Report

COUNCIL ON AGING:

Department Head: Nava Niv-Vogel

Chair: Chao-Qiang Lai

Vice-Chair: Ted Dukas

Board Memebers:

Tomi Olson, Secretary

MaryAnn Scali, Treasurer

Mike Cahalane

Ethel Hamann

Terese Hammerle

Joel Semuels

Judy Singler, Liaison to Springwell

Phyl Solomon

Ellen Sullivan

Purpose and Duties:

The Belmont Council on Aging serves the needs of Belmont's sizable senior citizen population -- over 9,000 Belmont Citizens are age 50 and older. According to the federal census of 2010 nearly 5,500 are age 60 and older, and almost 4,000 are age 65 and older. Using a combination of Town-provided funds, state, federal and foundation grants, user fees, donations from individuals and organizations, and volunteer services, the COA efficiently provides a wide-range of services to seniors. They include transportation, nutrition, health and wellness, social, arts and educational programming, as well as social support for seniors and their families. The COA completed its ninth full calendar year of operations in the new Beech Street Center. As of July 1, 2018 the number of residents served were 2,222. This remains an undercount of the true number of users. For a variety of reasons there are users who do not register. The count of recorded sign- ins for center events across the last fiscal year numbered 53,782.

The range and scope of COA services encompass the following:

- The health and wellness programs include fitness classes such as aerobics, water aerobics (in the summer only) strength and flexibility, tai chi, chair yoga, meditation group, a walking group, line dancing, Zumba, international folk dancing, balance training, balance strengthening, core workout, posture and personal coaching. A Chinese dance group has been meeting regularly and perform at special events at the center. The fitness room program continues to draw a membership of about 250 people. Membership entitles the user to full access of the exercise equipment, specially designed for older bodies, during the COA operating hours. Health education courses and workshops are offered by a variety of healthcare providers on diverse issues pertinent to the health of older adults. In addition, home safety and emergency preparedness trainings are provided by Belmont public safety officials on a regular basis. Direct health services are also provided. They include a weekly blood pressure clinic, monthly podiatry and hearing screenings. The COA provides a medical equipment loan program. This service helps those seniors who are at risk of not being able to live independently at home due to mobility issues. Over this past fiscal year 50 seniors received some needed piece of equipment, and donations of equipment are accepted after proper inspections by COA staff. A variety of programming relates to behavioral and cognitive health, with seminars on issues related to memory disorders or problems such as depression. A monthly Memory Café is provided as a welcoming, non-stigmatizing place for people with dementia and their caregivers. There is an on-going caregiver and bereavement support group as well as a participant led "living alone" group. Thanks to funding from the Friends of the Council on Aging an on-going course to teach people how to de-clutter has been established. Over the summer the group meets as an informal self-help group.

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- Socialization, adult education and the arts programs include the following: the “Bel-Aires” choral group, painting, quilting, knitting round table, duplicate bridge, contract bridge, poker, hand and foot game, two types of mahjong, bingo, backgammon group, scrabble, ping pong, pool, in-house library, computer classes, tutoring in digital camera use, “hot topics” discussion group, book discussion group, movie matinees, concerts, live theatrical performances, local artist exhibits, adult education programming provided by individual expert presenters, various English as Second Language classes, Spanish, French, Italian and Chinese language classes, memoir writing and a travelogue series. The center continues to partner with the Powers Music School to provide quality concerts. There were a few other special and well attended events worth noting. The Friends sponsored 2 fund-raising events that were community building and very well received. They were the Al Natale Swingband Orchestra concert in September and the Fashion Show in May. In June the COA sponsored its first ever Senior Prom that was wildly popular. The annual talent show exceeded expectations this past August, and over 120 people attended. There were a variety of off- site programs. Located at the Belmont Media Center there are two programs involving COA staff and senior participants. The Town’s IT Department provided a computer course at Town Hall. Seniors participated at the Butler School for an inter-generational exchange in the spring. The senior trips program is another type of enrichment program based at the center. Trips organized have included the Boston Symphony Orchestra, out of town performances, nature education oriented outings, local museums, boat outings and overnight trips. Thanks again to funding from the Friends weekend trips are being planned, and the first took place in November. A monthly supper club that was started last year has grown enormously popular. To meet demand there are months that an additional supper club outing is planned. This past year the annual Veterans’ Day Breakfast was special because of the 100th anniversary of Armistice Day and spin off events to commemorate that day. The monthly Veterans’ Coffee Hour continues and is led by the Town’s Veteran’s Office, Mr. Bob Upton.
- It should be noted that all the fore mentioned programs are either fee based, provided at no cost or sponsored either by community businesses or the Local Cultural Council. The COA revolving account is used to collect fees from clients of chosen programs, which are then used to pay instructors or other providers for their services and/or for program supplies. Tracking of revenues and expenses are done by dividing the account into 4 sub-accounts. They are:1) fitness room program 2) supplies and equipment for programs and costs of special events 3) on-going classes and 4) program donations.
- Social work and transportation services remain core services which are vital for the well being of seniors living at home. Social work services include assistance with obtaining fuel subsidies, tax preparation, social, financial resources, social work evaluations, and home visits as well as health insurance counseling and outreach. The social work team provides assistance with obtaining home safety tools such as the Vial for Life and access to subsidies for home safety alert systems. Social work coverage is now available over the summer months. In addition to providing direct casework social work interns assist with special projects. The social work team continues to expand services for residents vulnerable to losing housing due to cluttering and hoarding. The COA coordinates clinical case roundtables with other departments to better address individuals at risk with housing problems through the Town’s Safe and Healthy Housing Planning Group. The group has also identified the need for an additional social worker. The new Town Administrator and this Director had sought funding from state grants that may be available for this purpose.
- Transportation services include rides to medical appointments, adult day health centers, grocery and mall shopping, as well as destinations for activities of daily living such as banking, medication prescription pick ups and visits to friends and relatives living in institutions or at home. Through funding from the Belmont Housing Authority rides are provided from senior housing to the Food Pantry twice a month.
- Nutrition Services are a core service at the center. Lunch is served daily to an average of 50 seniors and another 50 are served Home Delivered Meals. The local Area Agency on Aging, called Springwell bears the cost of most of the program. In addition to the lunch program the COA reaches out to local businesses such as Star Market for food donations that include continental breakfast and refreshments

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for special occasions. Once a month a light dinner is served and is sponsored by different businesses or private groups. Thanks to the Friends of Indians Citizens an Indian dinner is sponsored sporadically throughout the year. For Thanksgiving the COA now organizes special meal for those who are alone at Legal Sea Foods in Cambridge. In the summer the COA manages state subsidized vouchers for eligible residents to use at the Farmers' Market. A breakfast program is being planned, but more research on how to make it cost effective is underway.

- Director Special Activities-the Director coordinates with other Department Heads and appropriate agencies services to vulnerable adults in the community in preparation of or during times of emergency. As a means of insuring that Belmont seniors and COA are kept abreast of all pertinent issues that advance the quality of life for the Town's older population the director of the COA continues to take leadership roles such as that of regional representative for the MCOA, and the Town's Safe and Healthy Housing Planning Group.

Over the years the COA has also taken the lead in providing social services not only to seniors but to residents of all ages. These services include but are not limited to: 1) transportation to disabled adults under age 60 (as space permits); 2) volunteer opportunities and a supportive work environment for unemployed residents and students seeking to gain new work skills; 3) fuel assistance, free tax preparation assistance and health insurance counseling for seniors are utilized by residents of any age in the town (counseling is available to families who are caregivers



of seniors or disabled adults); 4) intergenerational programming is planned throughout the entire calendar year and includes the yearly Ice Cream Social, musical programming and programs designed by the Social Worker to enhance healthy communication across the generations and among families. The fitness room program is open to residents age 50 and older as are many of the fitness and cultural programs. Fostering diversity is an important value at the COA, and programs are designed to be welcoming of linguistic and ethnic minority families. Planning is underway to provide sensitivity and competency training for senior who are LGBTQ. The library and COA partner for certain adult education programming set at the center. The "little free library" on the premises continues to be used by all passers-by. A Books on Wheels program has been functioning for over a year now whereby senior, homebound patrons of the library can borrow books through home delivery provided by the COA's transportation department. The COA is a partner in the Belmont Story Project, which records interviews of Belmont residents across the generations and for the benefit of posterity.

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Staff at the Beech Street Center coordinates bookings for the use of the center after hours. The Recreation Department utilizes the facility the most and for 1) evening and Saturday programs for SPORT as well as summer use of the bocce court 2) extended camp in the summer time 3) child and adult programming on Wednesdays. The Board of Selectmen, the Warrant Committee and other town groups routinely use the



center after hours for hearings and other public events. Some of these meetings are televised for the public since the center was wired to make this possible. Revenue generating rental events and the extended hours of COA operations on Tuesday evenings add to the overall hours the center is used. The rental program generated over \$20,000 in net revenues this past fiscal year. As a result the center is used almost continuously during the day and evening at least 5 days a week. It is used almost every calendar day for some activity.

The following is a list of just select accomplishments over the past year:

- **Completion of Belmont Age Friendly Report and Application.** The grant funded study was completed and presented to Town Meeting last May. There was a second presentation of its results at the Beech Street Center. An application to become a member of the Age-Friendly Community network was completed by year's end.
- **Expanded Programming:** Programming in virtual reality, language classes, art and art therapy, monthly supper clubs and a second decluttering group have expanded. Through a grant the COA started to offer a new 50+ job training program that meets weekly.
- **Transportation Service Improvements and Initiatives.** There are new procedures and protocols in place for vehicle maintenance and safety established by the DOT that are improvements to what had been established and used to date. A new DOT funded vehicle arrived this past June and is a considerable improvement over the former vehicle. Unfortunately, Springwell, COA's partner agency, decided not to use their grant funds towards transportation so funding is no longer available to give seniors rides to medical destinations beyond those of the COA's own transportation service. Compounding the problem is the taxi cab shortage and difficulty seniors have using ride sharing apps like Uber and Lyft. To meet a growing transportation gap the COA has started to educate seniors about how to use phones for these apps and find discounted or free access to eligible seniors. In addition the COA has formed a working group to brainstorm on ways to fill this transportation gap. Through the state's annual formula grant the transportation coordinator took a special course on senior transportation at U. Mass. Boston, that is helping to steer the working group towards solutions.

Goals for the upcoming Year

The COA expects to fulfill the following expectations for the upcoming fiscal year. They are:

- Develop First Stage of Action Plan as Part of the Belmont Age Friendly for Continue to explore all means and advocate for seniors who are having difficulty remaining in their homes due to finances
- Continue to revise, expand and create programming that is relevant to the existing and soon to become senior community

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- Work with other Town departments and agencies to improve economic security for seniors in the town, such as through tax relief measures and housing support
- The tenth anniversary is approaching for the opening of the center. Improvements to the building and grounds are planned.

The COA partners with other agencies to provide services to Belmont seniors. Partners include the Area Agency on Aging called Springwell, U. Mass. Gerontology Institute, the state volunteer service called Serving the Health Needs of the Elderly (SHINE), AARP, Mass. Department of Transportation, Mt. Auburn Hospital Community Health Department, Belmont Media Center, Belmont Housing Authority, Powers Music School, Perkins Center for the Blind, Belmont Human Rights Commission and a variety of other state and private health organizations.

The total sum of the budget appropriation has increased by 2.2% for the upcoming fiscal year. The number of total FTEs is currently 6.8, when grant funding is factored in. Funding for most of the classes and special events are sustained by the participants. Those fees are processed through the department's revolving fund.. None of the programs and services would be possible without the support of volunteers and labor funded by grants and other sources. This past year the COA was able to expand its workforce without paying for a salary. Through a federally funded program called Operation A.B.L.E. a 20 hour a week worker was hired in September to handle lunch reservations, manages the library and performs various administrative tasks for the office. The salary is paid by the program. Partnerships with universities and schools continue to be forged and maintained for the purposes of acquiring various types of skilled internships. For the sixth academic year in a row, Simmons School of Social Work has provided a graduate level intern.

Apart from special grants, funding for additional programs and center needs has been available through non-profits organized to support the COA, private businesses and individuals. The Friends of the Belmont COA, Inc. currently funds scholarships for seniors who otherwise cannot afford center programs, the annual volunteer recognition dinner, support for a web-site www.beechstreetcenter.org and special programming. Their newsletter and web-site serve as vital sources for publicizing the activities of the COA..

The COA is very grateful to the support of the Town to accomplish its mission. A hearty thanks goes to all the volunteers, businesses, agency partners, grant managers and instructors who have made it possible to offer the depth and variety to our programming.

Last, the work of the COA would not be possible without the guidance, wisdom and hard work of the COA Board.

Respectfully submitted,

Nava Niv-Vogel
Director

2018 Annual Report

COUCIL ON AGING

Chair: Chao-Qiang Lai

Vice-Chair: Ted Dukas

Secretary: Tomi Olson

Committee Members:

Mike Cahalane, M.D.

Ethel Hamann

Terese Hammerle

Maryann Scali

Joel Semuels

Judy Singler

Phyl Solomon

Ellen Sullivan

Purpose and Duties:

Advocate for the needs of seniors in the community and serve as an advisory panel for COA policy

Summary of Activities and Accomplishments:

- 1) Advocated for Improved Assistance to senior Tax Payers
- 2) Completed Comparative Study of Best Practices in other COAs
- 3) Revised Mission Statement
- 4) Supported Director's Efforts in Goal of Pursuing Age Friendly Designation for the Town
- 5) Directly Participated in Hiring of New Assistant Director
- 6) Supported Roger Colton's Proposal to Insure That Seniors With Tax Deferrals Automatically Enroll in BLMD Discount Program.
- 7) Continuation of Recurring activities such as: 1). Assisting director in organizing annual Excellence in Intergenerational Programming Award 2) Review Co-sponsorships of Programs with other agencies 3) Provide annual staff appreciation luncheon 4) participate in Warrant Sub-Committee and Board of Selectmen Hearings on the budget

Goals for 2019:

1. Participate in Panel of Newly Formed Age Friendly Advisory Council
2. Make COA Policies Available in Mandarin or Other Major Languages Used at the Center
3. Participate in Working Group on Improving Transportation Services
4. Start Nutrition Programs monthly series by inviting six speakers to discuss nutrition and healthy aging

Respectfully Submitted,

Chao-Qiang Lai
Council on Aging

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RECREATION COMMISSION

Chair: Anthony Ferrante

Vice-Chair: Marsha Semuels

Secretary: Ann Bere

Committee Members:

Mary Bradley

Kimberly Haley Jackson

Anne Helgen

Kathy Jones

David Kane

Purpose and Duties:

We are responsible for establishment and oversight of policies for the use of all playgrounds and recreational facilities not under school control. We are also responsible for helping to establish long-term planning and the continued development of Recreation Department programs. We set fees for recreation department programs and for use of facilities. We partner with, and provide oversight for, permitted programs that use recreation facilities.

Summary of Activities and Accomplishments:

1. Recreation Strategic Plan: worked with the Recreation Department to continue to develop and implement the plan. Activities included establishment of an updated mission statement.
2. A revolving fund for field maintenance was established. Allocation of a portion of field rental fees to the fund was implemented.
3. Participated in the hiring of an Assistant Town Administrator who will work closely with the Commission and Recreation Department.
4. Initiated planning discussions for anticipated loss of facilities including the Higginbottom Pool and significantly reduced access to playing fields during the high school building project.

Goals for 2018:

Work with the Assistant Town Administrator and the Recreation Department to:

- Continue implementation of the Recreation Strategic Plan with a focus on improved coordination with the schools for facilities scheduling and improved revenue generation;
- Identify opportunities for new program development, and for improvement of ongoing programs;
- Explore regionalization of programs such as SPORT in order to offer an improved experience for participants while controlling costs;
- Best maintain ongoing programs during the high school building project.

Respectfully Submitted,

Anthony Ferrante

Recreation Commission

2018 Annual Report

Leadership:

Municipal Light Board:

Chair: Tom Caputo

Vice Chair: Mark Paolillo

Member: Adam Dash

General Manager: Chris Roy

Assistant General Manager: Craig Spinale

Light Board Advisory Committee:

Chair: Steve Klionsky

Vice Chair: Mark McVay

Member: David Beavers

Member: Roy Epstein

Member: Robert Forrester

Member: Travis Franck

Member: Ralph Jones

Purpose and Duties:

Belmont Light has powered the community of Belmont since 1898. The utility strives to provide reliable, safe electricity for Belmont's residents, businesses, and municipal buildings by embracing new technology and providing superior customer service. In addition to supporting the community's power needs, Belmont Light provides other essential services, including:

- Street and area lighting;
- Traffic signal and fire alarm systems maintenance;
- Fiber-optic infrastructure construction and maintenance;
- Water and sewer billing;
- Lighting and other logistical support for community events; and
- General support to other town departments.

Belmont Light is a member of the American Public Power Association, Northeast Public Power Association, The Solar Electric Power Association, Municipal Electric Association of Massachusetts, Energy Council of New England, Belmont Rotary Club, and Watertown-Belmont Chamber of Commerce.

Summary of Activities and Accomplishments:



PHOTO ABOVE:

Belmont Light line crews change out a pole and transformer on Beech Street in May 2018.

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Community Involvement

Belmont Light staff worked closely with the community throughout 2018 to spread awareness about the benefits of public power and safe electricity usage, with an emphasis on bill management and energy conservation. In 2018, Belmont Light participated in and supported:

- Belmont Town Day;
- Meet Belmont;
- Civic and community organizations, including the Belmont Foundation for Education, the Beech Street Senior Center;
- The Belmont Farmers' Market;
- Belmont Drives Electric
- Public presentations and forums; and
- The Annual "Light Up the Town" Tree Lighting Ceremony.

In May 2018, Belmont Light responded to a request from the Belmont Farmers' Market to provide power to its vendors. After discussion and planning, Belmont Light workers installed a metered electric service in the Claflin Municipal Parking Lot that can support the electrical requirements for 4 vendors.

Belmont Light also held its fifth annual Winter Solstice event in December. At the event, residents donated over 75 blankets to Mission of Deeds, a local charity that provides household essentials to residents in need. Belmont Light further encouraged energy conservation through the publication of its annual historic calendar in December.



PHOTO ABOVE:

Belmont Light line crew installs electric service in the Claflin Municipal Parking Lot to provide power to Farmers' Market vendors.



PHOTO TO THE LEFT:

A team from Belmont Light staffs a table on Leonard Street during Town Day in June 2018.

2018 Financials

In 2018, Belmont Light provided a total of 125,598,043 kWh of electricity to 11,651 customer accounts. Electric revenue for the year totaled \$24,445,754. Belmont Light purchased 131,754,046 kWh of power for a total of

2018 Annual Report

\$14,350,494. The amount of \$1,000,000 was transferred from Belmont Light's rate stabilization fund to off-set higher than expected power costs. Belmont's highest system peak demand was 33,332 kWh, which occurred on August 29, 2018. Belmont Light transferred \$650,000 to the Town's General Revenue Fund as a Payment In Lieu of Tax (PILOT).

There were no changes in Belmont Light's base rates during 2018 for residential, commercial, and municipal customers from 2017. Starting on January 1st, however, Belmont Light waived the Purchased Power and Transmission Charge (PPTA). In June 2018, when an Eversource meter reading issue arose, a flat PPTA charge of \$0.002/kWh was set up effective July 1, 2018. It was decided that the PPTA charge, along with the draw on the Rate Stabilization Fund would provide enough funding to get nearly full cost recovery for the year. On December 17, 2018, the Municipal Light Board voted to transfer \$1,000,000 from Belmont Light's rate stabilization fund to offset under-collection of purchased power costs. The under-collected amount of \$711,357 is rolled forwarded to 2019.

In 2018, Belmont Light underwent a Cost of Service Study, which resulted in several restructured rate scenarios designed to fully fund Belmont Light's requirements. After reviewing the proposed scenarios, the Municipal Light Board decided on and approved a new rate structure resulting in an average 2% increase for customers, effective March 1, 2019.

Detailed information on Belmont Light's rates is available at www.belmontlight.com.

Operations

Following the previously completed "cutovers" of the Eversource supply lines to the new Blair Pond substation, the BMLD Engineering and Operations staff focused on installing adequate infrastructure that will allow for the retirement of our existing substations on Concord Avenue, Hettinger Street, and Chenery Middle School. The highlight of this work was the installation of a new electric duct bank which was comprised of 26,000 linear feet of conduit, as well as 9 manholes. The length of the new duct bank spans from the intersection of Baker and Hittinger Street to the intersection of Bright Road and Washington Street and continues on Washington Street, where it connects to existing BMLD infrastructure. The excavating/civil infrastructure work is on schedule to be completed in the Spring of 2019, with the paving of the entire route that was affected by the installation of the new duct bank.

In addition to the installation of the new duct bank itself, BMLD crews have utilized this new, as well as existing infrastructure by installing and splicing a total of approximately 23,000 feet of underground cable and removing a total of 10,500 feet of obsolete underground cable. In addition, approximately 25,000 feet of overhead cable was installed, and 18,000 feet was removed.

Furthermore, field crews have identified and removed 6 underground switches that were detrimental to the overall condition of the grid and Belmont Light's ability to modernize the grid further. In conjunction with this type of work, 7 new switches were installed, as well as 13 distribution transformers of various sizes.

More localized initiatives during 2018 included the service replacement/upgrade to the Belmont Savings Bank in Belmont Center, continuous work on the property of the new "Cushing Village" development in Cushing Square (including the installation of the infrastructure such as conduit, cable, transformers, etc.), design and construction work related to the construction of new retail space near the CVS building on Trapelo Rd., various infrastructure

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upgrades on Anis Rd as well as Flanders Rd. Additionally, preliminary design work and initiatives started pertaining to the service for the new high school, the Belmont Hill School, the police and DPW buildings, as well as various developments including work on Ledgewood Place, Leonard St. and Flanders Rd.

During 2018, the BMLD added a total of 120 new electric meters to its customer base, bringing the total number of electric meters in town to 11,575 as of the end of 2018.

Supply-Side Management & Renewable Energy

Belmont Light purchases electricity from the Independent System Operator-New England (ISO-NE) marketplace and maintains a diversified power supply portfolio that enables Belmont Light to offer its ratepayers stable electricity pricing.

In March, the Municipal Light Board approved an updated Power Supply Policy that commits Belmont Light to provide reliable electric service at the lowest possible cost consistent with the Town's Climate Action Plan, which obligates Belmont to reduce its CO₂ emissions by 80 percent below 2007 levels by 2050. The Power Supply Policy states that, consistent with a modest rate impact, Belmont Light will meet specific minimum renewable energy targets, starting with 16% of electricity sales in 2018 and followed by 2 percent annual increases until reaching an 80% renewable power supply by 2050.

As of this February 2019 writing, it is too early for Belmont Light's 2018 power supply portfolio to be finalized. (Belmont Light's website will be updated with portfolio info in mid-2019.) However, it is expected that the portfolio will have consisted of approximately 33% renewable resources via long-term contracts and the retirement of Renewable Energy Certificates (RECs). This level of renewable resources exceeds the minimum standards set forth by Belmont Light's Power Supply Portfolio and puts Belmont Light on a path to achieve a 100% renewable power supply by 2022—the goal presented by the Belmont Energy Committee's Climate Action Roadmap, which will be submitted to Town Meeting during spring 2019.

Also, in 2018, Belmont Light signed a new long-term, direct wind contract. Granite Wind will join Saddleback Ridge and Spruce Mountain to increase the level of Class I wind generation in Belmont Light's 2019 power supply.

Demand-Side Management & Energy Conservation

2018 another busy year for Belmont Light's demand-side management efforts, with a continued key focus on community-wide strategic electrification.

Strategic Electrification

Belmont Light sustained its support of electric vehicle (EV) adoption through the Belmont Drives Electric (BDE) community campaign and its Smart Charging Program. BDE, a partnership between the Belmont Energy Committee, Sustainable Belmont, resident EV enthusiasts, and Belmont Light, held Ride & Drive events at Chenery Middle School in April and June, where attendees took nearly 90 test drives in electric vehicles and learned about the benefits of driving electric. BDE collaborated with Concord Drives Electric and Concord Municipal Light Department at an event at Walden Pond during National Drive Electric Week in September.

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Due to the BDE team's efforts, Belmont continued its reign as the top EV zip code in Massachusetts for the majority of the year. Over 94 Belmont residents purchased or leased EVs in 2018, bringing the town's overall total to more than 211. In December 2018, 24 new EVs hit the streets of Belmont, double the previous monthly record for the town. This rate of EV adoption will stimulate meaningful benefits for Belmont's emissions reductions, along with Belmont Light's rates, for years to come.

55 households participated in Belmont Light's Smart Charging Program in 2018, charging their vehicles during off-peak hours and/or receiving rebates for selecting "smart" charging equipment. By shifting their EV charging load to overnight and weekend hours, these participants helped other ratepayers save on capacity and transmission costs. The value of the Smart Charging Program is set to continue as New England's energy costs remain expensive and as more and more residents adopt EVs, so Belmont Light will continue to build the program in 2020.

Like EVs, air-source heat pumps are a technology that help Belmont Light and the Town achieve both environmental and cost-savings goals. By replacing fossil-fuel based systems with highly efficient heat pumps, residents and businesses can reduce their carbon footprints by up to 50%, while reducing their energy costs. Belmont Light's Heat Pump Grant Program, originally launched in 2014, encourages the installation of heat pumps through generous incentives. The program funded 28 new heat pumps in 2018 with \$28,700. Belmont Light has a goal to drastically increase the number of heat pumps in town in coming years. To that end, Belmont Light will work in partnership with the Massachusetts Clean Energy Center, Belmont Energy Committee, Sustainable Belmont, and resident volunteers on a town-wide HeatSmart Belmont campaign in 2019. The campaign, to be modeled after previously successful awareness initiatives like Belmont Goes Solar and BDE, will provide group-buying discounts that will reduce costs for participating residents and businesses.

Other program highlights for 2018 include:

- Providing \$10,150 in rebates for 128 residents who participated in the 2018 ENERGY STAR Appliance Rebate Program. The replacement of older appliances with more efficient versions is expected to help program participants generate approximately 19,900 in kWh savings per year.
- Nearly quadrupling the number of free home energy assessment and thermal scans provided to Belmont residents from 39 in 2017 to 148 in 2018. Belmont Light enhanced its Home Energy Assessment Program in mid-2018 by introducing a new method of cloud-based modeling that allows for a more tailored and efficient experience for participating residents. Through the new program, Belmont Light supplied 205 LED light bulbs, which will help achieve about 7,708 kWh savings per year. Belmont Light also started providing energy saving advanced power strips this year.
- Emphasizing strategic, data-driven program decisions via an analytics platform that synthesizes real-time and historic smart meter data.

Looking forward to 2019, Belmont Light plans to unroll new and revamped programming aimed at achieving energy efficiency and climate action goals while reducing system-wide costs. New offerings for commercial customers, including energy audits and lighting incentives, will be unveiled in early 2019. Belmont Light is also developing a demand response platform that will empower residents and business owners to earn rebates when

2018 Annual Report

they connect their smart devices and shift their energy use. Further, Belmont Light hopes to make progress in the areas of energy storage and innovative rate design.

General

Belmont Light staff appreciates continued support from other Belmont town departments. We would also like to thank members of the Municipal Light Board, the Municipal Light Board Advisory Committee, and the Belmont Energy Committee for their expertise, support, and dedication throughout 2018. The Municipal Light Board and the General Manager also extend their gratitude to Belmont Light's staff for their hard work and commitment, which is the foundation of Belmont Light's ability to provide outstanding and reliable electric service year after year.



Belmont Light Staff, October 2018

Respectfully Submitted,

Christopher Roy
General Manager

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Minuteman High School

Minuteman High School Named 2018 National Blue Ribbon School by U.S. Department of Education

Minuteman High School has been named a 2018 National Blue Ribbon School by the U.S. Department of Education. The announcement of all 349 public and private school honorees was made on October 1, 2018 by U.S. Secretary of Education Betsy DeVos.

Minuteman is the sole vocational high school in the State to be accorded this award. Abington High School and Swampscott High School are the other Massachusetts schools that earned this recognition.

According to a U.S. Department of Education press release, National Blue Ribbon Schools earn that designation by excelling in one of two performance categories - either as Exemplary High Performing Schools or Exemplary Achievement Gap Closing Schools, "which are among their state's highest performing schools in closing achievement gaps between a school's student groups and all students over the past five years."

All three National Blue Ribbon Schools from Massachusetts, including Minuteman, were cited for being Exemplary Achievement Gap Closing Schools.

An awards ceremony for all of this year's National Blue Ribbon Schools will be held at the Omni Shoreham in Washington, D.C., on November 7 and 8, 2018.

Minuteman has previously been acknowledged for academic excellence and for significantly closing achievement gaps. Just a few months ago, on April 5, 2018, Minuteman was named a Massachusetts Commendation School by the Massachusetts Department of Elementary and Secondary Education for being outstanding in those two categories. Governor Charles D. Baker presented Dr. Bouquillon with a plaque honoring the school at a State House ceremony.

Minuteman High School Sees Improvements in 2018 MCAS Scores

2018 MCAS results released by the Department of Elementary & Secondary Education showed Minuteman students made marked improvement in their performance on the English Language Arts (ELA) exam. Compared to the year prior (2017), the percentage of Minuteman students who scored "Advanced" increased by 7% and the number of students who scored "Proficient" increased 11%. The number of students who were in the "Needs Improvement" category fell 17% while the number of students in the "Failing" category dropped 1%. This shows a clear positive shift in performance levels across all categories.

On the Mathematics exam, Minuteman students showed a positive shift from the number of students who scored "Advanced" in 2018 (48%) in comparison to the 2017 scores (45%). This population of students showed a positive movement from the "Proficient" category to "Advanced" while the population of students in the "Needs Improvement" and "Failing" category remained the same.

MCAS Biology saw a small decline in the number of "Advanced" students and an equal shift into the "Proficient" category. The population in the "Needs Improvement" category stayed the same and there was a small increase in the number of students who were in the "Failing" category (2%).

On the MCAS Chemistry exam, 74% of Minuteman students scored in the "Advanced" category over 37% compared to 2017. That is an increase of 37%. This was a strong positive trend towards the "Advanced" category with 21% scoring proficient making the "Advanced + Proficient" rating 95%.

Minuteman Building Project Continues To Moves Towards Completion in the Fall of 2019

The Minuteman High School building project has reached another major milestone.

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In ceremonies attended by hundreds of students, dignitaries and Minuteman supporters, Gilbane Building Company used a 185-foot crane to lift the final steel beam into place over what will become the new high schools' s main entrance. Erection of the 24-foot beam – painted white and signed by students, teachers, elected officials, and well-wishers – marked completion of the steel structure of the building. The Topping Off Ceremony is a traditional builders' rite marking the point when the final steel beam is lifted into place at a construction site. A small tree or leafy branch along with an American flag was tied to the beam to represent good luck and to demonstrate patriotism.

Despite some challenging weather over the fall and winter, the Minuteman project remains on schedule and on budget. Students are scheduled to start classes in the new building in the fall of 2019, more than one (1) full year ahead of estimates initially given to the member towns.

Minuteman High Schools awarded \$495,000 State Grant to Expand its Metal Fabrication and Welding Programs

Minuteman High School secured a \$495,000 state grant to update and expand its Metal Fabrication & Joining Technologies (Welding) program. The grant award was announced by governor Charles Baker on June 21 and is one of three successful grant applications that have been submitted by Minuteman which have brought nearly \$1.5 million to Minuteman over the last 2 years.

This grant will be used to modernize and expand the metal Fab and Welding program and allow high school students and adults to train on modern, industry-standard equipment. The funds will be used to purchase Virtual Welding Trainers, Multi-Process Inverters, a Guillotine Shear, Press Brakes, Bending Brakes, a Drill Press, a Punch, and a five-foot Power Roll.

High school and middle school students will use the equipment during the regular school day. "Gap year" students, incumbent workers, and unemployed adult will use the equipment during the evening in programs run by Minuteman and by Wentworth Institute of Technology. Graduate will enhance their technical skills and more easily secure jobs as welders, metal fabricators, and machinists in the region's defense, manufacturing, STEM/medical device, and power-generation industries.

Minuteman Technical Institute Launches New Evening Post-Secondary Programs

Minuteman Technical Institute (MTI) is launched new evening post-secondary programs for adults on October 1, 2018 including Advanced Manufacturing, Culinary, Electrical and Metal Fabrication and Joining (Welding).

Each program is ten-months long, features 700 to 900 hours of instruction, and is aimed at preparing high school graduates taking a gap year as well as adults who are changing careers for these four high-wage, in-demand professions.

This program will run from October 1, 2018 to August 15, 2019.

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MASSACHUSETTS WATER RESOURCE AUTHORITY ADVISORY BOARD

Chair: Jay Marcotte

Vice-Chair: Mark Mancuso

By statute the MWRA Advisory Board is charged with reviewing the Massachusetts Water Resources Authority's proposed Capital Improvement Program (CIP) and proposed Current Expense Budget (CEB). Beginning in 2009, the Advisory Board consolidated its review into one Integrated Comments and Recommendations document.

The Authority's proposed FY19 rate revenue requirement combined increase is 3.91%, consistent with the Advisory Board's "Four No More" mantra, which began in FY14. Last year's review posed the question of what the next goal for rates should be moving forward; this year's review provides our answer.

The two words that recur in our review are "multi-year" and "challenge." Being the cycle where the Authority sets the next capital spending cap from FY19-23, there is a natural focus on the next five years when reviewing the Authority's proposed CIP. The proposed capital spending cap tops \$1.2 billion, up from the current \$800 million cap. This dramatic increase provoked vigorous discussion at several Executive Committee and Advisory Board meetings and resulted in the Advisory Board's recommendation to limit the FY19-23 capital spending cap to \$950 million.

On the Authority's proposed FY19 Current Expense Budget, the Advisory Board recommends a final rate revenue requirement combined increase of 3.07% for FY19 using a series of recommended reductions as well as updated information provided by the MWRA.

The Advisory Board also takes a multi-year approach when reviewing the projected rate increases moving forward. According to current projections, the greatest challenge lies in the next five years. Rates stay just below 4%, but beyond the five-year period there appear to be rate decreases followed by rate increases far lower than those in the next five years. This led the Advisory Board to ask the question: is there a way to "save it forward" or take advantage of the tools available to provide rate relief in the more challenging years from FY19-23 and set the stage for the five years beyond that? Our answer: yes.

Toward this end, the Advisory Board issues a new challenge to the Authority: **"2.4 by '24."**

Essentially, the Advisory Board lays out one pathway to reduce rate increases in FY19-23 below 3.5% and establish flat 2.4% rate increases beginning in FY2024. The Advisory Board emphasizes that there are many different tools that the Authority can use to reduce rates besides those we employ, and further that our "first draft" doesn't change any of the Authority's future assumptions. We demonstrate that meeting this challenge is possible, though there are different ways of achieving the end result.

To answer the question of whether the time is right for this new approach, let's first look at what the MWRA has achieved in recent years. With our support, the MWRA has defeated \$538.2 million through year-end surpluses and raised additional funds from ratepayers for optional debt payments in recent years to strategically manage future rates. MWRA has achieved "virtual full funding" of its pension system well ahead of the 2024 schedule through an aggressive approach including optional payments endorsed by the Advisory Board. Following our recommendation to first address the pension and then turn to the OPEB liability, the MWRA created and began funding another post-employment benefits trust with over \$24.9 million to date. Furthermore, it has managed to accomplish all this without using rate stabilization funds for several years. With such aggressive approaches and subsequent success on these huge and costly undertakings in the past several years, we believe it is time to aggressively pursue rate relief for communities for the challenging years ahead.

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There is no doubt that both recommendations – reducing the capital spending cap by \$250 million (21%) and creating a multi-year strategy to achieve 2.4% rate increases by FY24 – are not easy. They are, indeed, challenges, but the Authority has repeatedly demonstrated its ability to rise to a challenge. Though it took several years of painstaking effort, the MWRA Advisory Board Proposed FY19 Integrated Comments and Recommendations Page 5 Authority changed bond covenants to release over \$100 million in reserves to help manage rates. When challenged to set the current cap at \$800 million or less, the Authority succeeded. When challenged to meet the “Four No More” mantra, the Authority exceeded expectations at the time. We have no doubt they will rise to the occasion again, and we look forward to working with them to meet these challenges.

The above is as presented in the MWRA Advisory Board’s FY2019 Integrated Comments and Recommendations on the MWRA’s Proposed Capital Improvement Program and Current Expense Budget

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BELMONT CONTRIBUTORY RETIREMENT BOARD:

Board Chair: Thomas F. Gibson (Appointed by the members of the Retirement Board)
Board Vice-Chair: Walter Wellman (Elected by Town Employees and Retirees)
Ex-Officio Member: Chitra Subramanian (Town Accountant)
Floyd Carman (Appointed by the Board of Selectmen)
Ross Vona (Elected by Town Employees and Retirees)

Staff:

Robert Soohoo, Executive Director
Ryan Horan, Assistant Director

Purpose and Duties:

The Belmont Retirement Board is the statutory overseer of the operations of the Belmont Retirement System. The Retirement Board is an independent governmental unit that administers the defined benefit pension plan for employees and retirees of the Town of Belmont, the Belmont Light Department and the Belmont Housing Authority, by investing assets and providing benefits in accordance with the provisions of Chapter 32 of the Massachusetts General Laws. The Retirement Board's operations and administration of benefits are subject to the regulatory supervision of the Commonwealth's Public Employee Retirement Administration Commission.

Summary of Activities and Accomplishments:

In 2018, the Retirement Board continued to acclimate to its relocated offices at 90 Concord Avenue. With the generous help of Board Member Walter Wellman, an independent website, www.belmontretirementsystem.com, was established. The website not only provides helpful retirement information to the System's members and beneficiaries, but also publishes vital documents for access by the public.

As of December 31, 2018, the composite market value of the assets of the Belmont Retirement System was \$100,756,056. The 2018 rate of investment return was -3.2%, net of fees.

The bi-annual actuarial valuation of the System as of January 1, 2018 was performed by Segal Consultants. Updated mortality tables were adopted by the Board, and the target rate of investment return was reduced to 7.4%. The System's unfunded liability of \$79,381,625 is scheduled to be funded by June 30, 2029.

Town Meeting voted in June 2018 to increase from \$12,000 to \$13,000 the retirement base upon which the annual maximum cost of living adjustment of 3% can be provided (\$390). This will be effective for qualifying retirees as of July 1, 2019. Town Meeting also voted to increase the minimum statutory payment to three surviving spouses of deceased retirees.

During 2018, the Retirement Board held regular monthly meetings and special meetings when necessary. In addition to monthly investment reviews with the Board's investment consultant, NEPC, the Board conducted annual reviews of every investment manager to ensure that the managers' performance remained consistent with the Retirement Board's investment goals and policies, and to discuss the investment managers' current investment forecast and future strategy. In addition, the Retirement Board met with members of the Board of Selectmen, members of Town Meeting, and the Town Administrator to review and discuss pension funding issues and other matters.

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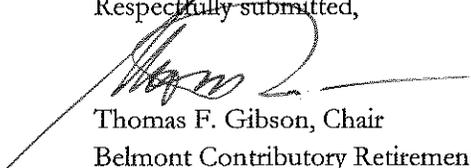
In 2018, Retirement Board members successfully completed required training sessions and filed annual Statement of Financial Interests. On November 27, 2018, the Board and staff presented a two-hour pension education session to the Belmont Police and Belmont Fire Fighters, specific to Belmont's first responders.

Finally, an independent audit of the financial statements of the Belmont Retirement System was successfully completed by the Town of Belmont's auditors, Powers & Sullivan.

Goals for 2019:

The Retirement Board's goal is to continue to modernize the operations of the Belmont Retirement System and to continue to enhance transparency and communication with all stakeholders. The Retirement Board and staff will again present retirement education sessions for employees and retirees.

Respectfully submitted,



Thomas F. Gibson, Chair
Belmont Contributory Retirement Board



**TOWN OF BELMONT
WARRANT FOR 2018 ANNUAL TOWN MEETING
April 30, 2018
COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss.

To any of the Constables of the Town of Belmont in said County:

Greetings:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the Inhabitants of the Town of Belmont, qualified as the law requires to vote in elections and Town Affairs, to meet at the Belmont High School Auditorium on **MONDAY, APRIL 30, 2018, at 7:00 P.M.**, and to notify and warn the Town Meeting Members to meet and act at said time and place on the following Articles:

ARTICLE 1:

REPORTS

To hear the report of the Selectmen and other Town Officers, any Committee heretofore appointed and to act thereon.

This article accepts the reports of Town departments appearing in the Annual Town Report and allows the Board of Selectmen and other Town officers, boards and committees to report orally to the Town Meeting on appropriate matters not otherwise appearing on the Warrant. This article stays "on the table" throughout the Town Meeting to allow Town officials and committees to report at the call of the Moderator.

Majority vote required for passage.

ARTICLE 2:

AUTHORIZATION TO REPRESENT THE TOWN'S LEGAL INTERESTS

To see if the Town will authorize the Selectmen to bring and defend actions for and against the Town, to submit any such claims to arbitration and to enter into settlement on account of the same on behalf of the Town, as and when they deem it for the best interest of the Town to do so, or in any way act thereon.

This is a standard article that authorizes the Board of Selectmen to represent the Town's legal interests and to settle legal claims.

Submitted by the Board of Selectmen

The Board of Selectmen will report on this Article.

Majority vote required for passage.

ARTICLE 3:

AMEND GENERAL BYLAWS: ESTABLISH THE THADDEUS FROST HOUSE HISTORIC DISTRICT

To see if the Town will vote to amend Section 40-315 "Historic District Commission" of the General Bylaws by

A. Inserting a new Paragraph D after the existing Paragraph C, to read as follows:

D. Thaddeus Frost House Historic District. There is established, under the provisions of MGL c. 40C, as amended, an historic district to be known as the "Thaddeus Frost House Historic District," bounded and described as shown on the map entitled "Plan Showing Thaddeus Frost House Historic District, 291 Brighton Street, Belmont, Mass.," dated February 7, 2018, prepared by the Town Engineer, which shall be a part of this Section.

and

B. Relabeling subsequent Paragraphs of Section 40-315 accordingly,

or in any way act thereon.

Comment: This warrant article establishes a new historic district and renumbers the remaining paragraphs.

Submitted by the Historic District Commission

The Board of Selectmen, the Bylaw Review Committee and Historic District Commission will report on this Article.

Majority vote required for passage.

ARTICLE 4:

AMENDING THE GENERAL RESIDENCE ZONING DISTRICT-SUNSET CLAUSE

A. To see if the Town will vote to amend Section 6D.2 of the Zoning By-Law, Time Limitation, by deleting the Section in its entirety and renumbering the remaining Sections as follows:

~~6D.2~~ **Time Limitation**

~~The provisions of this Section shall expire on the earlier of either June 30, 2018, or until such future time that the Belmont Town Meeting enacts superseding regulations for the General Residence Zoning Districts.~~

~~6D.3~~ **6D.2 Use Regulation and Authority**

Submitted by the Planning Board

The Board of Selectmen, Warrant Committee and the Planning Board will report on this Article.

Two-thirds vote required for passage.

ARTICLE 5: AMENDING THE GENERAL RESIDENCE ZONING DISTRICT

B. To see if the Town will vote to amend Section 1.5.4 A. of the Zoning By-Law, Nonconforming Single and Two-Family Residential Structures, by deleting the existing Section in its entirety and replacing it with a new Section 1.5.4 A. as follows:

A. General Residence Zoning Districts

~~In the General Residence Zoning District, as provided in Massachusetts General Law Chapter 40A, Section 6, preexisting non-conforming structures may be extended or altered with a Special Permit by the Planning Board, provided that no such extension or alteration shall be permitted unless there is a finding by the Planning Board that such extension or alteration shall not be substantially more detrimental to the neighborhood than the existing nonconforming structure. Notwithstanding the foregoing, dormers that comply with Section 4.2.2, Linear Requirements, shall be allowed without review by the Planning Board. On lots that do not comply with the minimum area requirements of this Zoning By Law (including the minimum lot area per dwelling unit), preexisting non-conforming single and two-family structures may not be voluntarily demolished and reconstructed except in accordance with a Special Permit issued by the Planning Board under Section 6D of this Zoning By-Law.~~

1) In the General Residence Zoning District, as provided in Massachusetts General Law Chapter 40A, Section 6, preexisting non-conforming structures may be extended or altered with a Special Permit by the Zoning Board of Appeals, provided that no such extension or alteration shall be permitted unless there is a finding by the Zoning Board of Appeals that such extension or alteration shall not be substantially more detrimental to the neighborhood than the existing nonconforming structure. Notwithstanding the foregoing, dormers that comply with Section 4.2.2, Linear Requirements, shall be allowed without review by the Zoning Board of Appeals.

2) If the Building Commissioner determines that such proposed alteration or structural change increases the gross floor area of the nonconforming structure by more than 300 square feet either as:

a) a standalone application, in and of itself, or

b) when combined with the gross floor area added to the structure during the five-year period preceding the date of the pending application,

then the proposed alteration or structural change shall require a Special permit from the Planning Board pursuant to Section 6D of this Zoning By-Law.

3) On lots that do not comply with the minimum area requirements of this Zoning By-Law (including the minimum lot area per dwelling unit), preexisting non-conforming single and two-family structures may not be voluntarily demolished and reconstructed except in accordance with a Special Permit issued by the Planning Board under Section 6D of this Zoning By-Law.

Submitted by the Planning Board

The Board of Selectmen, Warrant Committee and the Planning Board will report on this Article.

Two-thirds vote required for passage.

ARTICLE 6: CITIZEN PETITION-SINGLE PLASTIC CHECK-OUT BAG REDUCTION

To see if the Town will vote to:

Section I Findings and Purpose

Plastic check-out bags have a significant impact on the marine and terrestrial environmental, including but not limited to: 1) harming marine and terrestrial animals through ingestion and entanglement; 2) polluting and degrading the terrestrial and marine environment; 3) clogging storm drainage systems; 4) creating a burden for solid waste disposal and recycling facilities; 5) requiring the use of non-renewable fossil-fuel in their composition. Studies have shown that alternatives "compostable" or "biodegradable" bags require very specific and controlled conditions in order to biodegrade, and have potentially negative environmental effects similar to conventional plastic bags. Such bags should therefore be subject to the same restrictions as conventional plastic check-out bag. The purpose of this Bylaw is to protect the Town's unique natural beauty and irreplaceable natural resources by reducing the number of single-use plastic check-out bags that are distributed in the Town of Belmont and to promote the use of reusable bags.

Section II Definitions

The following words shall, unless the context requires otherwise, have the following meanings:

- a. "Check-out bag" shall mean a bag provided by a store to a customer at the point of sale. Check-out bags shall not include bags, whether plastic or not, in which loose produce or products are placed by the consumer to deliver such items to the point of sale or check out area of the store.
- b. "Department" shall mean the Belmont Health Department.
- c. "Health Agent" shall mean the Health Agent for the Belmont Board of Health or his/her designee.
- d. "Recyclable paper bag" shall mean a paper bag that is 100% recyclable and contains at least 40% post-consumer recycled content, and displays in a visible manner on the outside of the bag (1) the word "recyclable" or a symbol identifying the bag as recyclable and (2) a label identifying the bag as being made from post-consumer and the percentage of post-consumer recycled content in the bag.
- e. "Reusable Check-out bag" shall mean a sewn bag with stitched handles that is specifically designed for multiple reuse and that (1) can carry 25 pounds over a distance of 300 feet; (2) is machine washable or is made of a material that can be cleaned or disinfected more than 125 times; (3) is either (a) made of natural fibers (such as cotton or linen); (b) made durable, non-toxic plastic other than polyethylene or polyvinyl chloride that is generally considered a food-grade material that is more than 4.0 mils thick.
- f. "Retail Establishment" shall mean any business facility that sells good directly to the consumer whether for or not profit, including but not limited to, retail stores, restaurants pharmacies,

convenience and grocery stores, liquor stores, seasonal and temporary business jewelry stores, household goods, professional offices, food banks, farmers market and any other enterprise that offers the sale and display of merchandise.

- g. "Thin-Film, Single-Use Plastic Check-Out Bags" shall mean those bags typically with handles, constructed of high-density polyethylene (HDPE), low density polyethylene (LDPE), linear low density polyethylene (LLDPE), polyvinyl chloride (PVC), polyethylene terephthalate (PET), or polypropylene (other than woven and non-woven polypropylene fabric), if said film is equal to or less than 4.0 mils in thickness.

Section III Regulated Conduct

- a. No Retail Establishment in the Town of Belmont shall provide Thin-Film, Single-Use Plastic Check-Out bag to customers
- b. If a Retail Establishment provides or sells Ceck-Out bags to customers, the bag must be one the following:
 - 1. Recyclable paper bag; or
 - 2. Reusable Check-Out bag

Section IV Exemption:

Thin-film plastic bags typically without handles which are used to contain laundry or dry cleaning, newspapers, produce, meat, bulk foods, wet items, and other similar merchandise are not prohibited under this bylaw.

Section V Penalties and Enforcement

- 1. The Board of Health and its Health Agent shall have the authority to administer and enforce this bylaw.
- 2. For the first violation, the enforcing authority, upon a determination that a violation has occurred, shall issue a written warning notice to the establishment specifying the violation.
- 3. Retail establishment shall have 15 calendar days after the date that a notice of violation is issued to pay the penalty or request a hearing in writing to the Board of Health.
- 4. The following penalties shall apply:
 - 1. First offence; Warning- written warning notice
 - 2. Second offence: A fine of \$50 shall apply for the next violation following the issuance of a written warning notice.
 - 3. Third and subsequent offence: A fine of \$200 shall apply for the third violation and each additional violation of this bylaw.
 - 4. Fines shall be cumulative and each day on which a violation occurs shall constitute a separate offence.

Section VI Effective Date

This bylaw shall take effect six (6) months following approval of the bylaw by the Attorney General or on Nov 1, 2018, whichever is later for Retail Establishments with an indoor floor area equal to or exceeding 30,000 square feet or with at least (2) locations under the same name within the Town of Belmont that total 30,000 square feet more, or those Retail Establishments that have already implemented a similar regulation in any other town in Massachusetts. This ordinance shall take effect nine (9) months after passage or on Feb 1, 2019, whichever is later for any other Retail Establishments less than 30,000

square feet. The Board of Health may exempt a Retail Establishment from the requirements of this section for a period of up to an additional three (3) months upon a finding by the Director that (1) the requirements of this section would cause undue hardship; or (2) a Retail Establishment requires additional time in order to draw down an existing inventory of thin-film, single-use check-out plastic bags. Any retail establishment receiving an exemption shall file with the Board of Health monthly reports or inventory reduction and remaining stocks.

Section VII Regulations

- a. The Board of Health may adopt and amend rules and regulations to effectuate the purposes of this bylaw.

Section VIII Severability

- a. If any provision if this bylaw is declared invalid or unenforceable the other provisions shall not be affected thereby.

This article is submitted in the exact form as provided by the Citizens.

Submitted by Terese Hammerle,
Mark Carthy (1) and
Linda Levin-Scherz (2)

The Board of Selectmen, the Bylaw Review Committee and the petitioners will report on this Article.

Majority vote required for passage.

ARTICLE 7:

PLASTIC BAG GENERAL BYLAW

To see if the Town will vote to amend chapter 60 of the General Bylaws by inserting a new Article 11 as follows:

§ 60-1100 Findings and Purpose

Plastic check-out bags have a significant impact on the marine and terrestrial environmental, including but not limited to: 1) harming marine and terrestrial animals through ingestion and entanglement; 2) polluting and degrading the terrestrial and marine environment; 3) clogging storm drainage systems; 4) creating a burden for solid waste disposal and recycling facilities; 5) requiring the use of non-renewable fossil-fuel in their composition. Studies have shown that alternative "compostable" or "biodegradable" bags require very specific and controlled conditions in order to biodegrade, and have potentially negative environmental effects similar to conventional plastic bags. Such bags should therefore be subject to the same restrictions as conventional plastic check-out bas. The purpose of this Article is to protect the Town's unique natural beauty and irreplaceable natural resources by reducing the number of single-use plastic check-out bags that are distributed in the Town of Belmont and to promote the use of reusable bags.

§60-1105 Definitions

The following words shall, unless the context requires otherwise, have the following meanings:

CHECK-OUT BAG- A bag provided by a store to a customer at the point of sale. Check-out bags shall not include bags, whether plastic or not, in which loose produce or products are placed by the consumer to deliver such items to the point of sale or check out area of the store.

DEPARTMENT - The Belmont Department of Public Works.

NET FLOOR AREA – The actual occupied area not including unoccupied accessory areas such as corridors, stairways, ramps, toilet rooms, mechanical rooms and closets.

RECYCLING COORDINATOR - The Recycling Coordinator for the Belmont Department of Public Works or a designee thereof.

RECYCLABLE PAPER BAG- A paper bag that is 100% recyclable and contains at least 40% post-consumer recycled content, and displays in a visible manner on the outside of the bag (1) the word "recyclable" or a symbol identifying the bag as recyclable and (2) a label identifying the bag as being made from post-consumer and the percentage of post-consumer recycled content in the bag.

REUSABLE CHECK-OUT BAG – A sewn bag with stitched handles that is specifically designed for multiple reuse and that (1) can carry 25 pounds over a distance of 300 feet; (2) is machine washable or is made of a material that can be cleaned or disinfected more than 125 times; (3) is either (a) made of natural fibers (such as cotton or linen); (b) made of durable, non-toxic plastic other than polyethylene or polyvinyl chloride that is generally considered a food-grade material that is more than 4.0 mils thick.

RETAIL ESTABLISHMENT- Any business facility that sells good directly to the consumer whether for or not for profit, including but not limited to, retail stores, restaurants, pharmacies, convenience and grocery stores, liquor stores, seasonal and temporary business jewelry stores, household goods stores, professional offices, food banks, farmers markets and any other enterprise that offers the sale and display of merchandise.

THIN-FILM PLASTIC CHECK-OUT BAGS - Those bags typically with handles, constructed of high-density polyethylene (HDPE), low density polyethylene (LDPE), linear low density polyethylene (LLDPE), polyvinyl chloride (PVC), polyethylene terephthalate (PET), or polypropylene (other than woven and non-woven polypropylene fabric), if said film is equal to or less than 4.0 mils in thickness.

§60-1110 Regulated Conduct

- A. Retail Establishment in the Town of Belmont shall provide Thin-Film, Single-Use Plastic Check-Out bag to customers
- B. If a Retail Establishment provides or sells Check-Out bags to customers, the bag must be one the following:
1. Recyclable paper bag; or
 2. Reusable Check-Out bag

§60-1115 Exemption:

Thin-film plastic bags typically without handles which are used to contain laundry or dry cleaning, newspapers, produce, meat, bulk foods, wet items, and other similar merchandise are not prohibited under this Article.

§60-1120 Penalties and Enforcement

A. The Department of Public Works and its Recycling Coordinator shall have the authority to administer and enforce this Article. As an alternative to any other means of enforcement, the provisions of this Article and any regulations adopted pursuant thereto may be enforced by non-criminal disposition in accordance with the provision of M.G.L. c. 40, §21D.

B. For the first violation, the enforcing authority, upon a determination that a violation has occurred, shall issue a written warning notice to the Retail Establishment specifying the violation.

C. The following penalties shall apply:

1. First offence; Warning- written warning notice
2. Second offence: A penalty of \$50 shall apply for the next violation following the issuance of a written warning notice.
3. Third and subsequent offence: A penalty of \$200 shall apply for the third violation and each additional violation of this Article.
4. Penalties shall be cumulative and each day on which a violation occurs shall constitute a separate offence.

§60-1125 Effective Date

This Article shall take effect six months following satisfaction of the posting and publication requirements set forth in M.G.L. c.40, §32, or on November 1, 2018, whichever is later, for Retail Establishments with net floor area equal to or exceeding 30,000 square feet or with at least two locations under the same name within the Town of Belmont that total 30,000 square feet or more net floor area, or those Retail Establishments that are subject to a similar regulation in any other city or town in Massachusetts. This Article shall take effect nine months following satisfaction of the posting and publication requirements set forth in M.G.L. c.40, §32 or on February 1, 2019, whichever is later, for any other Retail Establishments less than 30,000 square feet net floor area. The Director of the Department of Public Works or a designee thereof may exempt a Retail Establishment from the requirements of this Article for a period of up to an additional three months upon a finding by the Director of Public Works or designee that (1) The requirements of this Article would cause undue hardship; or (2) A Retail Establishment requires additional time in order to draw down an existing inventory of thin-film Plastic Check-Out Bags; provided, however, that any Retail Establishment receiving an exemption shall file with the Department of Public Works monthly reports of inventory reduction and remaining stocks.

§60-1130 Regulations

The Board of Selectmen may adopt and amend rules and regulations to effectuate the purposes of this Article.

§60-1135 Severability

If any provision of this Article shall be found invalid for any reason in a court of competent jurisdiction, such invalidity shall be construed as narrowly as possible, and the balance of the Article shall be deemed to be affected to the minimum extent necessary, so as to secure the purposes thereof, as set forth in §60-1100.

or in any way act thereon.

This article was submitted by the Board of Selectmen, prompted by a Citizen Petition. The substantive difference of this article from the Citizen Petition is that the enforcement authority went from being the Board of Health to the Department of Public Works, Recycling.

Submitted by Board of Selectmen

The Board of Selectmen and the Bylaw Review Committee will report on this Article.

Majority vote required for passage.

ARTICLE 8: ZONING BY-LAW AMENDMENT TO SECTION 9, MARIJUANA ESTABLISHMENT TEMPORARY MORATORIUM

To see if the Town will vote to amend Section 9.3 of the Zoning By-Law, Temporary Moratorium, by deleting the date July 1, 2018, in the second sentence and replacing it with December 31, 2018 as follows:

9.3 Temporary Moratorium

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for "Marijuana Establishments". The moratorium shall be in effect through ~~July 1, 2018~~ December 31, 2018. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of marijuana in the Town, consider the Cannabis Control Commission regulations regarding "Marijuana Establishments" and related uses, and shall consider adopting new Zoning By-Laws to address the impact and operation of Marijuana Establishments and related uses.

Submitted by the Planning Board

The Board of Selectmen and Planning Board will report on this Article.

Two thirds vote required for passage.

ARTICLE 9: MARIJUANA SALES TAX

To determine whether the Town will vote to accept Massachusetts General Laws c. 64N § 3 and impose a local sales tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town to anyone other than a marijuana establishment at a rate of 3 percent of the total sales price received by the marijuana retailer, said sales tax to take effect on the first day of the calendar quarter commencing at least thirty days after such vote of the Town Meeting; or take any other action relative thereto.

Starting on July 1, 2018, the Commonwealth's new Cannabis Control Commission will begin issuing licenses to "marijuana establishments," which will include retail businesses permitted to sell cannabis products to consumers for non-medical use. Chapter 64N of the General Laws, which was adopted at the ballot in 2016 and amended by the Legislature last year, provides for a state excise tax on retail cannabis sales of 10.75%, on top of the 6.25% sales tax applicable to the sale of most other consumer goods. Section 3 of Chapter 64N allows municipalities, by local option, to add an additional 3% sales tax. This additional tax is collected by the Department of Revenue and distributed back to applicable town's general fund, from which it may be

appropriated for any purpose. This article proposes that the Town of Belmont adopt the additional 3% excise tax.

Submitted by the Board of Selectmen

The Board of Selectmen and Warrant Committee will report on this Article.

Majority vote required for passage.

ARTICLE 10:

**FY19 COMMUNITY PRESERVATION COMMITTEE
BUDGET & PROJECTS**

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the FY2019 Community Preservation budget and, pursuant to the recommendations of the Community Preservation Committee, to appropriate from the Community Preservation Fund, or to reserve amounts in the Community Preservation Fund for future appropriations, for the administrative expenses of the Community Preservation Committee for FY2019; for the acquisition, creation and preservation of open space - including land for recreational use; for the acquisition, preservation, rehabilitation and restoration of historic resources; and for the creation, preservation and support of community housing; or in any way act thereon.

| Amount | Project Name | Category | Funding Source |
|---------------|--|-----------------|-----------------------|
| \$103,000 | Belmont Veterans Memorial | HP | Historic Preservation |
| \$5,000 | Payson Park Music Festival Stage | OSR | Open Space Recreation |
| \$180,000 | Town Field Playground Restoration | OSR | Open Space Recreation |
| \$780,087 | Construction of Grove Street Park Intergenerational Walking Path | OSR | Open Space Recreation |
| \$250,000 | Funds Set Aside to Housing Trust | CH | Affordable Housing |
| \$200,000 | McLean Barn Stabilization | HP | Historic Preservation |

This article is a standard article that appropriates funds to support the operations of the Town's Community Preservation Committee and its approved projects. The Community Preservation Fund receives revenues from a 1.5% property tax surcharge to fund the program. The state provides limited matching grant funds to the Town based on the surcharge collections.

Submitted by the Community Preservation Committee

The Board of Selectmen, Community Preservation Committee, Warrant Committee, and Capital Budget Committee will report on this Article.

Majority vote required for passage.

ARTICLE 11: CITIZENS' PETITION - AMEND GENERAL BYLAWS, SECTION 40-200-A TO INCREASE MEMBERSHIP OF THE BOARD OF SELECTMEN FROM THREE TO FIVE MEMBERS

To see if the Town will vote to increase the membership of the Board of Selectmen from three to five members by amending Chapter 40, Section 40-200-A of the Town Bylaws and to authorize this amendment, to petition the General Court for enactment of special legislation substantially as follows:

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. The number of members of the board of selectmen of the Town of Belmont shall be increased to 5. Each selectman shall serve for a three-year term with not more than two three-year terms to run concurrently. Notwithstanding the preceding sentence, at the next annual town election following at least 365 days after the effective date of this act, one additional member shall be elected to an initial two-year term and one additional member shall be elected to a three-year term. Nothing in this act shall affect the terms of those members serving as selectmen on the effective date of this act.

SECTION 2. This act shall take effect upon its passage.
and further to authorize the selectmen to approve amendments to the bill before enactment by the General Court which shall be within the scope of the general public objectives of the petition.

This article is submitted in the exact form as provided by the Citizens.

Submitted by Town Meeting Members
Suzanne Bass (3), Judith Feins (5)
Julie Crockett (5)

The Board of Selectmen and the petitioners will report on this Article.

Majority vote required for passage.

ARTICLE 12: CITIZENS' PETITION - HOME RULE PETITION TO INCREASE THE NUMBER OF MEMBERS OF BOARD OF SELECTMEN FROM THREE TO FIVE

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact legislation to expand the membership of the Board of Selectmen from three to five, substantially in the form below, and further to authorize the selectmen to approve amendments to the bill before enactment by the General Court which shall be within the scope of the general public objectives of the petition, or take any other action relative thereto:

AN ACT INCREASING THE MEMBERSHIP OF THE BOARD OF SELECTMEN IN THE TOWN OF BELMONT.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. The number of members of the board of selectmen of the town of Belmont shall be increased to 5. Each selectman shall serve for a 3-year term with not more than 2 selectmen's

terms to run concurrently. Notwithstanding the preceding sentence, at the next annual town election following at least 65 days after the effective date of this act, 1 additional member shall be elected to an initial 2-year term and 1 additional member shall be elected to a 3-year term. Nothing in this act shall affect the terms of those members serving as selectmen on the effective date of this act.

This article is submitted in the exact form as provided by the Citizens.

Submitted by Town Meeting Member
Suzanne Bass (3)

The Board of Selectmen, the Warrant Committee and the petitioners will report on this Article.

Majority vote required for passage.

ARTICLE 13:

**CITIZEN PETITION - AMEND GENERAL BYLAWS
§30-115 PROCEDURAL RULES**

To see if the Town will vote to amend 30-115 of the General Bylaws:

By striking the portion of § 30-115 F shown below:

All votes, unless otherwise provided by law, shall be taken in the first instance by a "YES" and "NO" voice vote. If the Moderator is in doubt as to the vote or if any Town Meeting Member immediately doubts the vote, the Moderator shall call for a standing vote; provided, however, that any Town Meeting Member may request a roll call vote when doubting the vote or immediately after the result of a standing vote has been announced. Such a request shall be valid only if 35 or more Town Meeting Members concur in the request and it is requested in connection with final action upon any article in the warrant. If a valid request for a roll call vote is made, the Town Clerk shall record the "YES" and "NO" votes forthwith so as to indicate the individual vote of each Town Meeting Member who shall have voted, and such record shall be made available to the public at the office of the Town Clerk and shall be printed in the Town Report.

And replacing it with the following:

§ 30-115 F:

All votes, unless otherwise provided by law, shall be taken in the first instance by a "YES" and "NO" voice vote. If the Moderator declares the vote is not unanimous, and is in connection with final action upon any article in the warrant, then an electronic roll call vote shall take place, and the Town Clerk shall record the "YES" and "NO" votes forthwith so as to indicate the individual vote of each Town Meeting Member who shall have voted, and such record shall be made available to the public at the office of the Town Clerk and shall be printed in the Town Report.

In 2012, Belmont's The Report of Committee on Electronic Voting at Town Meeting endorsed electronic voting to increase efficiency of voting, ensure accuracy of votes and provide accountability of Town Meeting Members to their constituents. Aggregate capture and display of Town Meeting votes does not provide a means by which votes can be verified nor does it provide constituents with data about their representatives' votes. The current bylaws provide an inadequate and time consuming process to rectify these deficits.

Submitted by Mary Bradley (5)

The Board of Selectmen, the Bylaw Review Committee and the petitioners will report on this Article.

Majority vote required for passage.

ARTICLE 14: APPROPRIATION FROM LANDFILL STABILIZATION FUND

To see if the Town will vote to appropriate a sum of money for the purpose of performing improvements to the former incinerator site; said sum to be raised from the Landfill Stabilization Fund, or in any way act thereon.

This article seeks to appropriate funds from the Landfill Stabilization Fund to allow further site analysis, design of the cap, and demolition of the former incinerator building at the former incinerator site.

Submitted by the Board of Selectmen

The Board of Selectmen and Warrant Committee will report on this Article.

Two-thirds vote required for passage

ARTICLE 15: SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to fix the salary and compensation of each and all the elected officers of the Town, appropriate a sum of money for that purpose, determine how the same shall be raised, or in any way act thereon.

| Elected Officials of the Town | Salary |
|--------------------------------------|----------------|
| Town Moderator | \$450 |
| Chair of the Board of Selectmen | \$5,000 |
| Selectmen (2) | \$4,500 (each) |
| Town Clerk | \$99,053 |
| Town Treasurer | \$103,462 |
| Chair of the Board of Assessors | \$3,030 |
| Assessors (2) | \$2,200 (each) |

This is a standard article to comply with the provision in M.G.L. c. 41, § 108 requiring the compensation levels of all elected officers to be fixed at the Annual Town Meeting, and to appropriate the funds necessary for FY19. Please note that Town Meeting establishes and appropriates the compensation of other municipal employees under Article 15.

Submitted by the Board of Selectmen

The Board of Selectmen and Warrant Committee will report on this Article.

Majority vote required for passage.

ARTICLE 16: ENTERPRISE FUNDS FOR WATER AND SEWER AND STORMWATER SERVICES

To see if the Town will vote to appropriate a sum of money from the accounts classified as an "Enterprise Fund", pursuant to Chapter 44, Section 53F½ of the General Laws for water service, and for sewer and stormwater service; or in any way act thereon.

This is a standard article to appropriate funds to support the operations of the Town's water and sewer functions from enterprise funds that receive revenues from user fees. Enterprise funds are entirely self-supporting from user fees and do not receive any funding from property taxes.

Submitted by the Board of Selectmen

The Board of Selectmen and Warrant Committee will report on this Article.

Majority vote required for passage (two-thirds if borrowing).

ARTICLE 17: MASSACHUSETTS WATER RESOURCE AUTHORITY (MWRA) APPROPRIATION PHASE III

To see if the Town will appropriate \$3,852,000 for the purpose of the water main replacement program, under Phase III, from the Massachusetts Water Resources Authority's Loan Program, to determine whether this appropriation shall be raised by borrowing or otherwise, or in any way act thereon.

This is the 3rd Phase of the MWRA Local Water System Assistance Program. The allocation for Belmont is \$3,852,000. Since the inception of the Water Main Replacement Program in 1995, approximately 30 miles of water main has been replaced by larger diameter ductile iron cement lined pipe with a service life expectancy of about 100 years. The Water Main Replacement Program is intended to replace and upgrade 38 miles of water main of a total of 91 miles of pipe.

Submitted by the Board of Selectmen

The Board of Selectmen, Warrant Committee and Capital Budget Committee will report on this Article.

Two-thirds vote required for passage.

ARTICLE 18: VOTE TO FUND REVOLVING FUNDS

To see if the Town will vote, pursuant to Chapter 44, Section 53E½, of the General Laws, to establish expenditure limitations for FY2019 for the revolving funds authorized in § 50-220 of the Town Bylaws; or in any way act thereon.

This is a standard article that appropriates a sum of money. Through the Municipal Modernization Bill Towns were allowed to create bylaws for the revolving funds. This article simply appropriates the amount of money each fund is able to spend. These funds allow the expenditure of user fee receipts for program expenses without further Town meeting appropriation. The motion will specifically include funds and spending limits in each category.

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Submitted by the Board of Selectmen

The Board of Selectmen and Warrant Committee will report on this Article.

Majority vote required for passage.

ARTICLE 19: FY19 BUDGET APPROPRIATION AND AUTHORIZATION TO TRANSFER BALANCES TO FUND THE FY19 BUDGET

To determine what sums of money shall be granted to pay Town expenses for the fiscal year beginning July 1, 2018 and to make the necessary appropriations for the same for the support of schools and for other Town purposes; and to raise, appropriate, transfer money from available funds, and change the purpose of the unexpended balance of prior appropriations to fund the ensuing year's operations, or in any way act thereon.

This is a standard article that appropriates the Town's FY19 budget, commencing on July 1, 2018. The budget consists of several categories of expenditures; each such category, and the transfer of balances from various sources necessary to fund the General Fund Budget, will be presented for a separate vote of Town Meeting. Due to uncertainty regarding the amount of state aid, the budget will be heard at the June sessions of Town Meeting. The Warrant Committee Report contains the budget summary and supporting information and will be distributed to Town Meeting Members in advance of the June sessions.

Submitted by the Board of Selectmen

The Board of Selectmen and Warrant Committee will report on this Article.

Majority vote required for passage.

ARTICLE 20: APPROPRIATION TO OTHER POST EMPLOYMENT BENEFITS (OPEB) STABILIZATION FUND

To see if the Town will vote to appropriate, or transfer from available funds in the Treasury, a sum of money to the Other Post-Employment Benefits ("OPEB") Stabilization Fund; and to determine whether the money shall be provided by the tax levy, by transfer from available funds, by transfer from the Departmental Enterprise Funds, or by any combination of these methods; or in any way act thereon.

This article seeks to appropriate from available free cash or other available funds for future Town liabilities for Other Post-Employment Benefits.

Submitted by the Board of Selectmen

The Board of Selectmen and Warrant Committee will report on this Article.

Majority vote required for passage.

ARTICLE 21: AUTHORIZATION FOR UP-FRONT FUNDS FOR CHAPTER 90 HIGHWAY IMPROVEMENTS

To see if the Town will vote to appropriate from available funds in the Treasury sums of money for the repair, improvement and construction of highways, said money to be used in conjunction with any money which may be allotted by the Commonwealth for the said purposes, authorize the acceptance of such allotment, determine how the money raised and allotted as aforesaid shall be expended under the provisions of Chapter 90 of the General Laws, and acts in amendment thereof and in addition thereto, or in any way act thereon.

This is a standard article that seeks to appropriate "up-front" funds that will be reimbursed from state highway aid, referred to as Chapter 90. This aid is authorized by the Legislature through state transportation bond issues. The estimated apportionment will be reported prior to the June sessions of Town Meeting. These funds, when supplemented with capital budget funds, will be used for the Town's Pavement Management Program to extend the life of our roadway system. In addition, the Town has used Chapter 90 funds to "leverage" substantial state/federal funding to design major road projects (i.e., Trapelo Road).

Submitted by the Board of Selectmen

The Board of Selectmen, Warrant Committee, and Capital Budget Committee will report on this Article.

Majority vote required for passage.

ARTICLE 22:

APPROPRIATION OF CAPITAL EXPENDITURES

To see if the Town will vote to appropriate sums of money to purchase public safety equipment, computer equipment (including consulting work), public works equipment and furnishings and equipment for Town facilities, construct public ways, and for building and facility and public works construction, major maintenance and alterations (including design work); to determine whether these appropriations shall be raised by borrowing or otherwise, or in any way act thereon.

This is a standard article to appropriate funds for capital budget expenditures. While the article is general as to the categories of capital expenditures, the motion will be explicit. The recommendations of the Capital Budget Committee for FY19 capital expenditures will be distributed to Town Meeting Members prior to the June session of Town Meeting.

Submitted by the Board of Selectmen

The Board of Selectmen, Warrant Committee, and Capital Budget Committee will report on this Article.

Majority vote required for passage (two-thirds if borrowing).

ARTICLE 23:

**DEPARTMENT OF PUBLIC WORKS AND
POLICE CAPITAL APPROPRIATION**

To see if the Town will vote to borrow or appropriate a sum of money from available funds for the renovation of the current Police Station and Department of Public Works, including all cost and related expenses, so that the Town Treasurer with the approval of the Board of Selectmen is authorized to borrow said sum of money, under the provisions of Chapter 44, Section 7(1).

The Department of Public Works and Police Station Building Committee was established at the 2017 Fall Town Meeting to develop a short term solution for the Public Works and Police buildings; and to report out at the 2018 Annual Town Meeting.

Submitted by the DPW/Police Building Committee

The Board of Selectmen, Warrant Committee, and the Building Committee will report on this Article.

Two-thirds vote required for passage.

ARTICLE 24: AUTHORIZATION TO ADJUST SPOUSAL BENEFIT FOR SURVIVING SPOUSES OF RETIREES

To see if the Town will vote to accept the provisions of MGL Chapter 32, section 101, third paragraph so as to provide an increase in the annual allowance payable to certain surviving spouses of accidental and ordinary disability retirees from \$6,000 to \$12,000, or in any way act thereon.

This article is inserted in the warrant at the request of the Belmont Contributory Retirement Board. An affirmative vote would increase the benefit to surviving spouses of disabled retirees who retired prior to 1997 and were precluded by law from selecting Option C, the joint and survivor option. There are 3 surviving spouses who would be impacted by acceptance of this local option.

Submitted by the Belmont Contributory Retirement Board

The Board of Selectmen, Warrant Committee, and Retirement Board will report on this Article.

Majority vote required for passage

ARTICLE 25: AUTHORIZATION TO INCREASE COLA BASE BY RETIREMENT BOARD

To see if the Town will vote to approve the decision of the Belmont Contributory Retirement Board pursuant to MGL Chapter 32 section 103(j) to increase the maximum Cost of Living Adjustment base to \$13,000, or in any way act thereon.

This article is inserted in the warrant at the request of the Belmont Retirement Board. By taking favorable action on this article, the Town will accept a local option which increases the base upon which cost of living increases may be granted to Town retirees from the first \$12,000, in effect since 1997, to the first \$13,000 of the retirement allowance. The Retirement Board's actuary estimates that the amortization of this new COLA provision.

Submitted by the Belmont Contributory Retirement Board

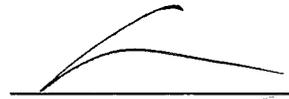
The Board of Selectmen, Warrant Committee, and the Retirement Board will report on this Article.

Majority vote required for passage.

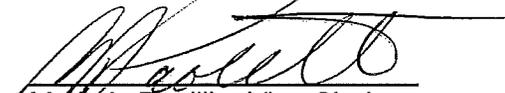


Given under our hands this 9th day of **April, 2018**.

BELMONT - BOARD OF SELECTMEN



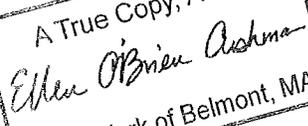
Adam Dash, Chair



Mark A. Paolillo, Vice Chair



Thomas Caputo, Selectman

A True Copy, Attest

Town Clerk of Belmont, MA



**WARRANT FOR 2018 SPECIAL TOWN MEETING
MAY 2, 2018
COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss.

To either of the Constables in said County:

Greetings:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the Inhabitants of the Town of Belmont, qualified as the law requires to vote in elections and Town Affairs, to meet at the Belmont High School Auditorium on **MONDAY, MAY 2, 2018, at 7:30 P.M.**, and to notify and warn the Town Meeting Members to meet and act at said time and place on the following Articles:

ARTICLE 1:

**Amend General Bylaws: Opt-out Regarding
Marijuana Establishments**

To see if the Town will vote to amend the Town's General Bylaw (with the understanding that in accordance with M.G.L. c.94G, § 3(a)(2), such amendment shall not become effective until approved at an election by the voters of the Town) by inserting, into the title of Chapter 60, Article 1, after the word "Tobacco," a comma (",") and the word "Marijuana," and by adding a new Section 60-107 as follows:

§ 60-107 Marijuana Establishments

Consistent with M.G.L. c.94G, § 3(a)(2), all types of marijuana establishments as defined in M.G.L. c.94G, §1, shall be prohibited within the Town of Belmont; provided, however, that a Registered Marijuana Dispensary shall not be deemed to be a marijuana establishment.

Or take any action relative thereto.

Submitted by Pam Eagar (5)

This article is submitted in the exact form as provided by the Citizens.

The Board of Selectmen and the petitioners will report on this Article.

Majority vote required for passage.



Given under our hands this 9th day of April, 2018.

BELMONT - BOARD OF SELECTMEN

Adam Dash, Chair

Mark A. Paolillo, Vice Chair

Thomas Caputo

A True Copy, Attest
Ellen O'Brien Ashma
Town Clerk of Belmont, MA



TOWN OF BELMONT
WARRANT FOR 2018 SPECIAL TOWN MEETING
November 13, 2018
COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To any of the Constables of the Town of Belmont in said County:

Greetings:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the Inhabitants of the Town of Belmont, qualified as the law requires to vote in elections and Town Affairs, to meet at the Belmont High School Auditorium on **TUESDAY NOVEMBER 13, 2018, at 7:00 P.M.**, and to notify and warn the Town Meeting Members to meet and act at said time and place on the following Articles:

ARTICLE 1:

REPORTS

To hear the report of the Selectmen and other Town Officers, any Committee heretofore appointed and to act thereon.

This article allows the Board of Selectmen and other Town officers, boards and committees to report orally to the Town Meeting on appropriate matters not otherwise appearing on the Warrant. This article stays "on the table" throughout the Town Meeting to allow Town officials and committees to report at the call of the Moderator.

Majority vote required for passage.

ARTICLE 2:

APPROPRIATION: BELMONT HIGH SCHOOL CONSTRUCTION PROJECT

To see if the Town will vote to appropriate, borrow or transfer from available funds, the amount of two hundred and ninety five million dollars, to be expended under the direction of the Belmont High School Building Committee for designing, demolishing, renovating, originally equipping, and furnishing the current Belmont High School, located at 221 Concord Avenue in Belmont, relocating and reconstructing the playing fields, and reconstructing the pool and field house, to accommodate grades seven (7) through twelve (12), including constructing an addition, and all costs incidental or related thereto, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant

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2018 Annual Report

2018 Belmont Special Town Meeting Warrant

October 18, 2018

program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) forty and sixty-six one hundredths percent (40.66%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA.

This article is to appropriate the funds needed for the Belmont High School Building project. This will cover design, renovation, demolition, additions, furnishings and equipment and all associated costs to construct a school to accommodate grades seven (7) through twelve (12). This appropriation will also cover the costs of relocating and reconstruction of the playing fields, and renovating the existing pool and field house along with all incidental costs. The article also continues to authorize control of the project and expenditures under the authority the Belmont High School Building Committee.

Submitted by the Board of Selectmen

The Board of Selectmen, School Committee, Warrant Committee, Capital Budget Committee, Permanent Building Committee and High School Building Committee will report on this Article.

Two-thirds vote required for passage.

ARTICLE 3: AMENDMENT TO ZONING BY-LAW: SOUTH PLEASANT OVERLAY DISTRICT

To see if the Town will vote to create a new South Pleasant Street Overlay District as follows:

- A. In Section 1.4, Definitions and Abbreviations, after the definition for 'Accessory Use' insert a new definition for 'Age-Restricted Housing Development' and after the definition for 'Apartment House' insert a new definition for 'Assisted Living Facility' as follows (bolded and underlined):

1.4 Definitions and Abbreviations

Accessory Use - An activity incidental to and located on the same premises as a principal use conducted by the same person or his agent. No use (other than parking) shall be considered "accessory" unless functionally dependent on and occupying less land area than the principal use, except for institutional (religious or educational uses) parking lots used by others, with owner's consent, not conducting business within such institution.

Age-Restricted Housing Development - **A facility intended for persons of age fifty-five (55) or over with the meaning of MGL c.151B, §4 and in accordance therewith one hundred percent (100%) of the dwelling units shall be owned and occupied or rented and occupied by at least one person fifty-five (55) years of age or older per dwelling unit and such development shall be operated and maintained in all other respects in compliance with the requirements of such statutes and regulations promulgated pursuant thereto, and the same are currently in effect and as the same may be amended.**

Apartment House - A dwelling containing no fewer than five dwelling units.

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Assisted Living Facility - Any firm or legal entity, however organized, that meets all of the following criteria:

- (a) **provides room and board;**
- (b) **provides, directly by its employees or through arrangements with another organization that the entity may or may not control or own, personal care services for three or more adults who are not related by consanguinity or affinity to their care provider; and**
- (c) **collects payments or third party reimbursements from or on behalf of residents of the facility to pay for the provision of assistance with the activities of daily living (dressing, washing, eating, walking, etc.), or arranges for the same.**

B. Insert a new Section 6G, 'South Pleasant Street Overlay District', after Section 6F, 'Adult Use Marijuana Establishment Zoning By-Law', as follows:

6G. SOUTH PLEASANT STREET OVERLAY DISTRICT

6G.1 General

6G.1.1 Purpose

In recognition of the unique location, function, and character of land uses in the South Pleasant Street commercial area, the South Pleasant Street Overlay District (SPSOD) is intended to:

- a) encourage revitalization of South Pleasant Street;
- b) promote the redevelopment of under-utilized properties in a coordinated and well-planned manner;
- c) promote mixed-use development, incorporating retail, restaurant, office, and residential uses;
- d) foster the development of a more pedestrian-oriented built environment;
- e) allow the uses and dimensional regulations of the Local Business I (LB-I) in the South Pleasant Street Local Business II (LB-II) area without altering the underlying LB-II zoning that are located wholly or partially within the SPSOD;
- f) provide for the demonstrated needs of the Town by making provisions for housing occupied by elderly persons who otherwise would not have such housing opportunities within the Town; and
- g) provide a type of housing for the elderly that reduces burdens of property maintenance and which reduces demands on municipal services.

6G.1.2 Boundaries of South Pleasant Street Overlay District

The South Pleasant Street Overlay District (SPSOD) boundaries are shown on the South Pleasant Street Overlay District Map and is generally described as the area on South Pleasant Street east of and including the White Street Extension, south of the Lone Tree Hill Conservation Land, and north of the railroad tracks, including those parcels in the underlying Local Business II Zoning District. The SPSOD boundaries shall be shown on the Town of Belmont Zoning District Map.

6G.1.3 Applicability and Authority

The SPSOD shall be considered as overlaying other existing zoning districts. The SPSOD confers additional development options to be employed at the discretion of the property owner(s), subject to the requirements of Design and Site Plan Review in accordance with Section 6G.3. The Planning Board may waive some or all of the dimensional and parking requirements of this Section if, in its determination, such waiver will result in improved design.

The Planning Board is the Special Permit Granting Authority (SPGA) for SPSOD developments requiring a Special Permit. SPSOD development projects will also be eligible for a Special Permit to increase building height and to exceed otherwise applicable square footage limitations.

6G.2 Uses

6G.2.1 Uses Permitted in the South Pleasant Street Overlay District

The uses allowed within the Local Business I District (LB-I), as outlined in Section 3, Use Regulations, shall be allowed within a SPSOD development project.

Uses permitted by Special Permit in the LB-I as outlined in Section 3 shall also require a Special Permit in the SPSOD and shall be subject to the requirements of Sections 7.4.3 and 6G.3:

6G.2.2 Additional Uses Permitted by Special Permit in the SPSOD

a) Age-Restricted Housing Development.

A development that provides independent housing for households including at least one member fifty-five (55) years of age or older, ("Occupant") and may include any one of the following:

1. A spouse, under fifty-five (55) years of age, of an occupant may reside in the occupant's unit;
2. A spouse who survives the occupant;
3. A spouse where the occupant has entered into a long-term care facility;
4. A mentally or physically handicapped child, brother or sister of an occupant or spouse who is dependent upon said occupant or spouse for daily care; or
5. A paid caregiver providing medical or health care to an occupant or spouse.

Assisted or skilled nursing care shall be prohibited.

b) Assisted Living Facility.

An Assisted Living Facility may include associated dining facilities, common rooms, activity and recreation rooms, and offices that provide for the benefit of their residents. Assisted Living Facilities may also provide, without limitation, meals served in a common dining room or delivered to rooms; housekeeping or laundry services; transportation services; emergency response services; assistance with eating, bathing, dressing, toileting, and walking; security; exercise programs; medication reminders; and social and recreational activities.

c) Accessory Uses.

Age-Restricted Housing Developments and Assisted Living Facilities may provide convenience retail and personal services if said uses do not have any exterior signs and do not comprise more than 2,500 square feet. These accessory uses shall not render this development a Mixed-Use Residential Development under Section 6.10, Inclusionary Housing, of the Zoning By-Law, used for calculating the number of required affordable housing units.

6G.2.3 The following are expressly prohibited uses in a SPSOD development project:

- a) Commercial surface parking lot and related facilities;
- b) Banks, credit unions, and similar establishments;
- c) Drive-through establishments; or
- d) Adult entertainment establishments.

6G.2.4 Existing Zoning District

The SPSOD does not in any manner remove or alter the zoning rights permitted by the underlying, existing zoning district.

6G.3 Performance and Design Standards

All development projects proposed within the SPSOD require Design and Site Plan Review by the Planning Board to ensure conformance with the following Performance and Design standards:

6G.3.1 Performance Standards

Dimensional Regulations - the following dimensional regulations, as generally allowed within the LB- I District, (Section 4.2, Schedule of Dimensional Regulations) shall be allowed within a SPSOD development project.

a) Setbacks

1. Front: The maximum front setback shall be five feet for the front and street side façades.

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2. Side: The minimum side setback shall be six feet.
3. Rear: The minimum rear yard setbacks shall be six feet.

The Planning Board may modify all setback requirements if, in its opinion, such waiver will result in improved design.

b) Height of Structures

1. In Feet:

The maximum height of buildings is 28 feet above ambient sidewalk grade.

A building height of up to 40 feet to the highest point of the building may be allowed by Special Permit from the Planning Board, provided that all of the mechanical systems are contained within the building.

2. In Stories:

The maximum height of buildings is two stories.

A building height of up to three stories may be allowed by Special Permit from the Planning Board.

c) Floor Area Ratio (FAR)

The maximum allowed FAR shall be 1.25.

A FAR of 1.5 may be allowed by Special Permit from the Planning Board.

For Special Permits under this Section, the Planning Board shall take into account the criteria provided in Sections 4.4 and 7.4.3 and subject to Section 6G.3

6G.3.2 Parking Requirements

- a) The parking requirements for uses within the SPSOD shall be provided in accordance with Section 5.1 of this Zoning By-Law.

b) Reduction of Parking

The Planning Board may reduce the on-site parking requirements for all uses in a SPSOD development project, based upon a consideration of:

1. Availability of shared parking on another property within 300 feet; however, parking spaces for one use shall not be considered as providing the required spaces for any other use, except when it can be clearly demonstrated that the need for parking occurs at different times. The Planning Board may require a written shared parking agreement to be submitted as part of the Design and Site Plan Review application. The agreement shall address issues such as the times of use, maintenance, striping, and snow plowing of the shared parking area.

- 2. Uses within ½ mile of public transportation may be entitled to a 10% reduction in required parking.
- 3. Other factors supporting the reduction in the number of required parking spaces such as, but not limited to, staggered hours or other opportunities for shared parking among different uses.

c) Bicycle Parking

The following requirements apply to any new developments:

- 1. Residential - at least one bicycle parking or storage space shall be provided per dwelling unit.
- 2. Business - at least two bicycle parking spaces shall be created per business establishment.

For business establishments over 10,000 square feet gross floor area (GFA), one additional bicycle parking space shall be provided for every additional 1,000 square feet GFA.

Assisted Living Facilities and Age-Restricted Housing Developments shall be exempt from the residential bicycle parking requirement, and instead shall provide one bicycle parking space per five vehicular parking spaces.

Any property owner required to have bicycle parking may elect to establish a shared bicycle parking facility with any other property owner in close proximity to each development utilizing the shared parking.

6G.3.3 Design Standards

a) General Guidelines

The Planning Board shall consider the architectural and aesthetic compatibility of the proposed development project with the character of the Town of Belmont, taking into account appropriate scale, massing, and location of buildings on the lot, roof slopes, street façade, exterior building materials, historic significance, and similar factors. The following objectives and criteria shall be considered in reviewing development projects in the SPSOD:

- 1. Appropriateness of the proposed design and materials of proposed buildings;
- 2. Adequacy of the site in terms of the size of the proposed use(s);
- 3. Adequacy of the provision of open space;
- 4. Impact on traffic and pedestrian flow and safety;
- 5. Adequacy of utilities, including sewage disposal, water supply, and storm water drainage;
- 6. Impact of the proposal on the existing mix of structures and businesses in the SPSOD;
- 7. Determination that there will be no significant hazard to vehicles or pedestrians within the site or on adjacent streets or sidewalks;

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8. Adequacy of the arrangement of parking and loading spaces in relation to the proposed uses of the buildings;
9. Appropriateness of the proposed methods of disposal of refuse and other wastes resulting from the uses permitted on the site, including size, location, and landscape screening of dumpsters or other trash receptacles; and
10. Adequacy of landscaping/site improvements.

b) Building Design

The detailed design standards below are intended to promote high quality development. To provide additional guidance, the Planning Board may promulgate more detailed design guidelines.

1. Scale

The size and detailing of buildings shall be pedestrian-oriented and shall be designed to reduce the visual perception of bulk and mass, particularly as viewed from the residential neighborhoods southeasterly of the SPSOD. The façade should have both horizontal and vertical elements to break down the scale and enhance the appearance.

2. External Materials and Appearance

Buildings shall be designed to avoid use of reflective materials such as porcelain enamel, sheet metal, mirrored glass, or plastic.

Predominant wall finishes shall be or have the appearance of wood, brick, or stone. Window openings shall be maximized in order to increase visibility into storefronts and add vibrancy to the commercial area.

3. Architectural Details

Architectural features shall be compatible with other structures in the Town's commercial areas. Distinctive features, finishes, and construction techniques shall be utilized in the design of new buildings or additions.

All mechanical systems shall be contained within the building.

The Planning Board may waive some or all of the dimensional and parking requirements of this Section if the proposed project effectively retains the architectural integrity of buildings contained on the list entitled Belmont's Significant Historic Buildings Subject to Demolition Delay Bylaw as previously reviewed and determined by the Historic District Commission pursuant to the procedures outlined in Section 60-320 of the Town's General Bylaws.

4. Interior Layout for Age-Restricted Housing Developments

Dwelling units in Age-Restricted Housing Developments shall contain no more than two bedrooms. Any separate room in any unit which is not a living room or equipped kitchen and is shown on a plan as being for other than bedroom use but which, because of location, size, or arrangement, could be used or adapted for use as a bedroom shall be considered as a bedroom for purposes of this provision. No attic, loft, or other storage or similarly usable space shall be used as or altered to create bedroom space, nor shall the construction or other aspects facilitate such use or alteration.

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5. Signs and Awnings

The signs and awnings shall be subject to Section 5.2 of this Zoning By-Law.

6. Vehicle and Pedestrian Features

Buildings and site plans should be designed to enhance the pedestrian environment and foster the creation of a walkable built environment along South Pleasant Street. The following vehicle and pedestrian guidelines apply to SPSOD development projects:

- i. Curb cuts shall be allowed only at the discretion of the Planning Board.
- ii. The Planning Board may allow or require pedestrian and vehicular access to existing or future development on abutting properties in order to facilitate pedestrian access and to minimize curb cuts.
- iii. The provision of parking shall take into consideration the extent to which the design maximizes pedestrian flow within the development and maximizes the efficient use of existing and proposed parking facilities.
- iv. Parking lots and driveways shall have landscaped buffer zones separating cars from pedestrians. The Planning Board shall determine an adequate buffer zone for each project.
- v. Where possible, surface parking lots shall not be placed along Pleasant Street and shall be concealed behind buildings and not visible from Pleasant Street.
- vi. Underground parking is strongly encouraged where feasible.

vii. Parking Structures

The following design guidelines shall be considered for projects containing structured parking:

- a. Compatibility with the proposed building(s) and surrounding neighborhood with regard to architecture, size, scale, and intensity and mass;
- b. Promote a pedestrian friendly street presence;
- c. Located to the rear or side of the primary structure such that the primary street frontage holds the principal building which then screens to the extent possible the parking structure;
- d. Access points whenever possible should be on the secondary or side streets, or accessed via a side driveway, versus the primary street frontage;

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- e. All ingress/egress points shall be designed to ensure adequate emergency vehicle access to the parking structure;
- f. Exterior landscaping shall be provided to screen the structure;
- g. Avoid designing entire sides or substantial lengths of the parking structure walls to be open with no fenestration and avoid long runs of openings that do not conform to or replicate window patterns consistent with the primary building;
- h. Architectural articulation shall be on all sides of the parking structure and of materials compatible with the primary building; and
- i. Pedestrian warning devices should be located at all entrances and exits that intersect pedestrian walkways.

7. Lighting

The following lighting requirements shall apply to buildings within a SPSOD development project:

- i. Exterior signs should have lights for visibility at night.
- ii. Landscaped paths and walkways should always be comfortably and safely lit. Consider low-placed lamps, wall sconces, and pedestrian-scale pole-mounted fixtures.
- iii. Awnings and canopies may be illuminated from within to make them glow at night.
- iv. Lighting shall be appropriately screened so as to prevent them from creating glare in the eyes of people on the sidewalks, in buildings, or in cars.
- v. Exterior light fixtures shall be shielded from view or blended into the building's lines. Decorative fixtures may be exposed as a design element.
- vi. Building entries and display windows shall be lit with warm-toned lighting.
- vii. To highlight landscaping, up-light into trees or strings of lights among branches may be required.
- viii. Electrical conduits shall be concealed within the moldings and lines of the building.
- ix. There shall be no flashing signs.

8. Landscaping and Off-Site Improvements

The Applicant may be required to install street furniture and landscaping on public property abutting and within the proximity of the proposed development project to ensure the integrity of design in the SPSOD and to promote the development of a pedestrian-oriented building

environment that enhances connectivity to both the Waverley Square and Belmont Center commercial areas and transit stops. Site improvements, such as window boxes or potted plants, may be installed outside development project storefronts, provided that they do not conflict with Massachusetts Architectural Access Board regulations.

Street furniture includes benches, planters, trash receptacles, lamps, bike racks, and signs. If a front setback is provided, those portions of the front yard not occupied by public amenities shall be landscaped to enhance the streetscape.

The following landscaping and site improvement guidelines apply to the SPSOD:

- i. All site open space (yards, parking lots, setbacks) should be planned carefully, with appropriate plantings or landscaping. Open space shall be appropriately usable and open and may consist of landscaped gardens, plazas, sitting areas, sidewalks or similar features.
- ii. Open spaces may be utilized to break up a block of buildings in order to provide visual relief.
- iii. Street furniture shall be provided for public use.
- iv. Street furniture should be made of solid wood, metal, or recycled plastic lumber to ease maintenance.
- v. Trash receptacles shall be provided at all gathering places and properly maintained.
- vi. Window boxes, gardens, or hanging planters shall be located in appropriate locations.
- vii. Landscaping and plantings shall be maintained so as not to interfere with entry to stores or block visibility of signs.
- viii. Climate requirements, growth potential, and adaptability to the urban environment shall be considered when selecting plant types and species.
- ix. Landscaping shall be installed to screen dumpsters, transformers, air conditioning equipment, and other similar building equipment.

6G.4 Submittal Requirements

Any Applicant seeking Design and Site Plan Review or a Special Permit for a SPSOD development shall submit 10 copies of the application, and an electronic copy (e.g. pdf), in such form as the Planning Board may require which shall include the following:

- a) Development plans bearing the seal of a MA registered professional (architect, landscape architect, civil engineer, or similar professional as appropriate);
- b) Narrative description of the proposed work affecting the exterior of the building or structure, including a description of the materials to be used;

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- c) Site plans and specifications showing total square footage and dimensions of all buildings and site improvements, including:
 - 1. New buildings, additions, adjacent structures;
 - 2. Streets, sidewalks and crosswalks;
 - 3. Existing and proposed open spaces, including, existing and proposed walls, fences, outdoor lighting, street furniture, new paving and ground surface materials;
 - 4. Points of vehicular and pedestrian access/egress;
 - 5. All utilities, easements or service facilities, insofar as they relate to the project; and
 - 6. Proposed site grading, including existing and proposed grades at property lines.
- d) A certified plot plan less than 6 months old;
- e) Architectural Layout Plans at a scale of 1/8" = 1' or appropriate scale. All spaces within the proposal must be properly labeled and all dimensions must be clearly shown;
- f) Site perspective, sections, elevations 1/8" = 1';
- g) Detailed description of the proposed use of the building, including hours of operation, numbers of employees, method and types of deliveries, etc;
- h) Summary of building statistics indicating the number of dwelling units, distinguishing units by number of bedrooms and any special occupancies (affordable, handicapped, etc.), the maximum number of bedrooms, floor area, square footage of each dwelling unit;
- i) A proposed development schedule showing the beginning of construction, the rate of construction and development, including phases, if applicable, and the estimated date of completion;
- j) Detailed plans for disposal of sanitary sewage;
- k) Detailed plans for landscaping;
- l) Parking plan;
- m) Plan for lighting, including the type of fixtures, and the off-site overspill (foot candles) of the lighting;
- n) Signage plans;
- o) The proposed method of storm water removal accompanied by calculations for a 20-year storm event; and
- p) For Age-Restricted Housing Developments, the following are also required:
 - 1. All condominium deeds, trust or other documents that incorporate the applicable age restriction and comply with all federal, state, and local laws. Covenants and deed restrictions shall provide

that the dwelling units shall be occupied by persons fifty-five (55) years of age and older except for guest visiting for short duration not to exceed thirty days in a calendar year.

- 2. The manner in which the Management Organization or Homeowners Association shall certify to the Town when any unit is sold or rented and that the provisions of this Section will be met.

The Planning Board may also require the following prior to acting on the application:

- i. Materials for the proposed buildings;
- ii. An estimate of municipal revenues and costs expected to be generated by the project, including anticipated real estate valuation and public service needs; and

The Planning Board may request additional information necessary in their deliberations relative to the application for the Special Permit.

6G.5 Procedures

6G.5.1 Design and Site Plan Review

Applicants for Design and Site Plan Review under this Section shall pay a review fee in an amount to be determined by the Planning Board to cover the reasonable costs for the employment of any independent consultants to assist in the review of the application. Consultants shall be qualified professionals in the relevant fields of expertise as determined by the Planning Board.

Applications shall follow the procedures below and as specified in Section 7.3.3 of the Zoning By-Law. Where there is a conflict in procedures, those specified below shall prevail. The Planning Board, or its designee, shall review a submitted application for completeness and shall notify the Applicant within thirty days of its submission whether the application is complete or, if not, what items are missing. If the Planning Board fails to so notify the Applicant within such time, the application shall be deemed complete; provided that nothing herein shall be interpreted to limit the ability of the Planning Board to require additional information. The time for holding a public hearing shall not commence until the Planning Board has received a complete application.

An application for Design and Site Plan Review hereunder shall be approved if such application, as affected by such reasonable conditions as the Planning Board may impose, is consistent with the objectives in this Section and all other requirements of the Zoning By-Law. The Planning Board may impose such reasonable conditions as it shall deem appropriate to assure the continuing consistency of the development project with the purposes of Section 6G.

Applications may be denied when:

- a) Applications are incomplete; or
- b) Proposed developments inconsistent with the standards and criteria set forth in Section 6G shall be denied in writing and shall set forth the reasons for denial.

Proposed amendments to approvals under this Section shall follow the procedures set forth for initial applications.

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Notwithstanding any provisions of this Section 6G to the contrary, Design and Site Plan Review shall not be required for alterations or repairs to an existing building in a previously approved SPSOD development project that do not increase the height, bulk, or footprint thereof, that are not being performed to provide for its use for a substantially different purpose and that do not violate the conditions contained within any prior Design and Site Plan Approval applicable to such building.

6G.5.2 Special Permit Application

All applications for Special Permits in the SPSOD shall follow the sections of the Town of Belmont Zoning By-Law that are applicable to the application procedures.

6G.5.3 Additional Special Permit Conditions for Age-Restricted Housing Developments and Assisted Living Facilities

In granting a Special Permit under this Section, the Planning Board may impose such other conditions, safeguards, and limitations on time or use that it determines to be in compliance with the applicable criteria set forth in this Section including, but not limited to the following conditions:

a) Deed Restrictions

All dwellings in the development shall be subject to an age restriction described in a deed/deed rider, restrictive covenant, the deed of the trust, master deed or articles of incorporation, or other document approved by the Planning Board that shall be recorded in the chain of title with the Registry of Deeds or Land Court. The age restriction shall limit the dwelling units to occupancy by seniors, age fifty-five (55) or older; or their spouses of any age; provide for reasonable time-limit guest visitation rights; and may authorize special exceptions that allow persons of all ages to live in the dwelling unit together with a senior resident, if the Planning Board so approves and specifies in its Special Permit. Except in the event of the death of the qualifying occupant of a dwelling unit, or foreclosure or other involuntary transfer of a dwelling unit, a two year exemption shall be allowed to facilitate the transfer of dwelling units to another eligible household. Deed restrictions, including age restrictions, shall run with the land in perpetuity and shall be enforceable by an association of owners or any owner(s) of dwelling units in the Development and by the Town of Belmont.

Furthermore, the continuing observance and enforcement of the age restriction described herein shall be a condition of compliance with the SPSOD. Exceptions to this requirement shall be allowed only in the case where eligible residents are deceased, and there is no surviving eligible residents, and the units are owned and occupied by the deceased eligible residents' surviving spouse.

b) Affordability

Building permits shall not be issued unless and until the Town has received written correspondence from the Department of Housing and Community Development (DHCD) that the affordable dwelling units, required under Section 6.10 of this Zoning By-Law, will be included in DHCD's Subsidized Housing Inventory of low or moderate income housing dwelling units for the purpose of compliance with the provisions of MGL c. 40B, §20-23. The correspondence from DHCD must provide documentation that the low or moderate income dwelling units will be treated as if they were created pursuant to an application for a Comprehensive Permit and qualifying programs thereunder.

c) Local Preference

The Planning Board shall require that Belmont residents be given preference in the purchase or rental of dwelling units within the SPSOD. Such preference shall be for thirty percent of the dwelling units in the development and shall be for at least one year from the issuance of the first Certificate of Occupancy for any residential building or portion thereof.

6G.5.4 Coordination with Other Provisions of By-Law

This Section 6G together with the rest of this By-Law constitutes the zoning regulations for the SPSOD. Where conflicts exist between this Section 6G and the rest of the By-Law, the provisions of this Section shall govern.

;or in any way act thereon.

Submitted by the Planning Board

The Board of Selectmen and the Planning Board will report on this Article.

Two-thirds vote required for passage.

ARTICLE 4:

AMENDMENT TO ZONING BY-LAW:
ADULT USE MARIJUANA
ESTABLISHMENT OVERLAY DISTRICT

To see if the Town will vote to create an Adult Use Marijuana Establishment Overlay District, as follows:

A. In Section 1.4, Definitions and Abbreviations, after the definition for 'Lot Frontage' insert six new definitions as follows (bold and underlined):

Lot Frontage - The boundary of a lot on land coinciding with a street line if there are both rights of access and potential vehicular access across that boundary to a potential building site. Measured continuously along one street line between side lot lines. In the case of corner lots, measured on the street designated by the owner or, failing that, by the Building Inspector as the frontage street, between the side lot line and the midpoint of the corner radius.

Marijuana, Adult Use Establishment (AUME) - Collectively Marijuana Cultivator, Marijuana Independent Testing Laboratory, Marijuana Product Manufacturer, and Marijuana Retailer or any other type of licensed marijuana-related businesses.¹

Marijuana Cultivator - An entity licensed to cultivate, process, and package marijuana, to deliver marijuana to marijuana establishments, and to transfer marijuana to other marijuana establishments, but not to consumers.¹

Marijuana Independent Testing Laboratory - A laboratory that is licensed by the Cannabis Control Commission (Commission) and is: (i) accredited to the most current version of the

¹ These definitions are based on the definitions as provided in MGL c. 94G, §1, and the regulations thereunder, as they may be amended from time to time.

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International Organization for Standardization 17025 by a third-party accrediting body that is signatory of the International Laboratory Accreditation Accrediting Cooperation with a mutual recognition arrangement, or that is otherwise approved by the Commission; (ii) independent financially from any medical marijuana treatment center or any licensee or marijuana establishment for which it conducts a test; and (iii) qualified to test marijuana in compliance with regulations promulgated by the Commission pursuant to MGL c. 94G.¹

Marijuana Product Manufacturer - An entity licensed to obtain, manufacture, process, and package marijuana and marijuana products, to deliver marijuana and marijuana products to marijuana establishments, and to transfer marijuana and marijuana products to other marijuana establishments, but not consumers.¹

Marijuana Products - Products that have been manufactured and contain marijuana or an extract of marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including without limitation edible products, beverages, topical products, ointments, oils, and tinctures.¹

Marijuana Retailer - An entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell, or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.¹

B. In Section 3.3, Schedule of Use Regulations, after 'Registered Marijuana Dispensary' insert the uses 'Marijuana Cultivator', 'Marijuana Independent Testing Laboratory', 'Marijuana Product Manufacturer', and 'Marijuana Retailer' and refer each use to Section 6F, 'Adult Use Marijuana Establishment Overlay District', as follows (bold and underlined):

3.3 Schedule of Use Regulations

| USES | DISTRICTS | | | | | | | |
|--|-----------------|-----------------|-----------------|-----------------|------------------|-----------------|-----------------|-----------------|
| | SR-A,B,C,D | GR | AH | LB I | LB II | LB III | GB | PL |
| <u>BUSINESS</u> | | | | | | | | |
| Registered Marijuana Dispensary (See §6E) | N | N | N | N | SP | N | SP | N |
| <u>Marijuana Cultivator (See §6F)</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> |
| <u>Marijuana Independent Testing Laboratory (See §6F)</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> |
| <u>Marijuana Product Manufacturer (See §6F)</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> |
| <u>Marijuana Retailer (See §6F)</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>SP</u> | <u>N</u> | <u>N</u> | <u>N</u> |

- c. Insert a new Section 6F, 'Adult Use Marijuana Establishment Overlay District', after Section 6E, 'Medical Marijuana Overlay District', as follows:

Section 6F Adult Use Marijuana Establishment Overlay District

6F.1 Purpose

The purpose of the Adult Use Marijuana Establishment Overlay District (AUMEOD) is to provide for the placement of Adult Use Marijuana Establishments (AUME), as they are authorized in accordance with the "Act to Ensure Safe Access to Marijuana", adopted as Chapter 55 of the Acts of 2017. The AUMEs will be in locations suitable to minimize adverse impacts of AUMEs on adjacent properties, residential neighborhoods, historic districts, schools, playgrounds, and other locations where minors congregate by regulating the siting, design, placement, security, and removal of AUMEs.

6F.2 Authority and Establishment

The Planning Board shall be the Special Permit Granting Authority for Adult Use Marijuana Establishment (AUME) Special Permits.

The boundaries of the AUMEOD are shown on the Zoning Map on file with the Town Clerk and include the underlying Local Business II. Within the AUMEOD, all requirements of the underlying districts remain in effect, except where this Section provides an alternative to such requirements. Land within the AUMEOD may be used either for (1) an AUME, in which case the requirements set forth in this Section shall apply; or (2) a use allowed in the underlying zoning district, in which case the requirements of the underlying zoning district shall apply. If the provisions of the AUMEOD are silent on a zoning regulation, the requirements of the underlying zoning district shall apply. If the provisions of the AUMEOD conflict with the requirements of the underlying zoning district, the requirements of the AUMEOD shall control.

6F.3 Use Regulations

- a. Uses under this Section may only be involved in the uses and activities permitted by the definition as limited by state law, and may not include other businesses or services in the same building.
- b. No marijuana shall be smoked, eaten, or otherwise consumed or ingested on the Premises.
- c. The hours of operation shall be set by the Planning Board, but in no event shall a building be open to the public, nor any sale or other distribution of marijuana occur upon the Premises between the hours of 8:00 p.m. and 8:00 a.m.

6F.4 Physical and Locational Requirements

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- a. All aspects of the AUME must take place at a fixed location within a fully enclosed building and shall not be visible from the exterior of the business.
- b. Outside storage of marijuana, related supplies, or educational materials is prohibited.
- c. The proposed use shall not display signage or other marketing materials on the exterior of the building or in any manner visible from the public way that, in the opinion of the Planning Board, may promote or encourage the use of marijuana or other drugs by minors. Symbols and logos used to identify marijuana shall be prohibited in accordance with state law.
- d. AUMEs may not be located within 500 feet of a school, including a public or private elementary or secondary school. The distance under this Section is measured in a straight line from the nearest point of the property line of the protected uses identified in this Section to the nearest point of the building in which the proposed AUME is to be located.

6F.5 Application

In addition to the materials required under Section 7.4.4 of the Zoning By-Law, the application for a Special Permit AUME shall include:

- a. Disclosure Statement – An affidavit(s) signed by the organization’s Chief Executive Officer disclosing all of its designated representatives, including officers and directors, shareholders, partners, members, managers, directors, officers or other similarly-situated individuals and entities and their addresses. If any of the above are entities rather than persons, the Applicant must disclose the identity of all such responsible individual persons.
- b. Evidence that the Applicant has site control and the right to use the site for a facility in the form of a deed or valid purchase and sale agreement, or in the case of a lease, a notarized statement from the property owner or a redacted copy of the lease agreement.
- c. Description of Activities - A narrative providing information about the type and scale of all activities that will take place on the proposed site, including, but not limited to on-site sales, distribution of educational materials, and other programs or activities.
- d. Floor Plans - A detailed floor plan of the proposed AUME that identifies the square footage available and describes the functional areas of the AUME.
- e. Site Plans - Detailed site plans that include the following information:
 - i. Compliance with the requirements for parking and loading spaces, for frontage, yards, and heights and coverage of buildings, and all other provisions of this Zoning By-Law;
 - ii. Convenience and safety of vehicular and pedestrian movement on the site and for the location of driveway openings in relation to street traffic;

- iii. Convenience and safety of vehicular and pedestrian movement off the site, if vehicular and pedestrian traffic off-site can reasonably be expected to be substantially affected by on-site changes;
 - iv. Adequacy as to the arrangement and the number of parking and loading spaces in relation to the proposed use of the building,;
 - v. Design and appearance of proposed buildings, structures, freestanding signs, screening and landscaping; and
 - vi. Adequacy of water supply, surface and subsurface drainage, and exterior lighting of the premises.
- f. Transportation Analysis - A quantitative analysis, prepared by a qualified transportation specialist acceptable to the Planning Board, modeling the expected origin and frequency of customer and employee trips to the site, the expected modes of transportation used by clients and employees, and the frequency and scale of deliveries to and from the site.
- g. Context Map – A map depicting all properties and land uses within a 500-foot radius of the project site, including but not limited to all facilities identified in Section 6F.4 d above.
- h. Building Elevations and Signage – Architectural drawings of all exterior building facades and all proposed signage, specifying materials and colors to be used.
- i. Registration Materials – Copies of registrations and licenses and a copy of a signed Host Agreement with the Town of Belmont, in accordance with MGL c. 94G and subsequent regulations, to the Planning Board prior to the issuance of a Certificate of Occupancy. Required licenses include: the state license from the Cannabis Control Commission (CCC) and the Sales Permit from the Town of Belmont Board of Health.
- j. Disposal Plan – A plan indicating how the unused and/or expired marijuana products will be disposed consistent with applicable state and local regulations.

6F.6 Special Permit Criteria

In granting a Special Permit for an AUME, in addition to the general criteria for issuance of a Special Permit as set forth in Section 7.4.3 of this Zoning By-Law, the Planning Board shall find that the following criteria are met:

- a. The AUME meets all of the permitting requirements of all applicable agencies within the Commonwealth of Massachusetts and the Town of Belmont and will be in compliance with all applicable state and local laws and regulations.
- b. The building and site have been designed to be compatible with other buildings in the area and to mitigate any adverse visual or economic impacts that might result from required security measures and restrictions on visibility into the building's interior.

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- c. The AUME provides a secure vestibule for checking proper identification and provides a secure indoor waiting area and adequate security measures to ensure that no individual participant will pose a direct threat to the health or safety of other individuals, and that the storage of marijuana is adequately secured in enclosed, locked facilities.
- d. The site is designed to provide convenient, safe, and secure access and egress for customers and employees arriving to and leaving from the Premises using all modes of transportation.
- e. Loading, refuse, and service areas are designed to be secure and visually shielded from abutting uses.
- f. Traffic generated by customer trips, employee trips, deliveries to and from the AUME, and parking and queuing, especially during peak periods at the AUME, shall not create a substantial adverse impact on nearby residential uses.

6F.7 Special Permit Conditions on AUMEs

The Planning Board may impose conditions reasonably appropriate to improve site design, traffic flow, public safety, preserve the character of the surrounding area, and otherwise serve the purpose of this Section. In addition to any specific conditions applicable to the applicant's AUME, the Planning Board shall include the following conditions in any Special Permit granted under this Section:

- a. Hours of Operation.
- b. The Special Permit shall lapse within five years of its issuance. If the Special Permit holder wishes to renew the Permit, an application to renew the Special Permit must be submitted at least 120 days prior to the expiration of the Special Permit.
- c. The Special Permit shall be limited to the current applicant and is not transferable and shall lapse if the permit holder ceases operating the AUME.
- d. The Special Permit shall lapse upon the expiration or termination of the applicant's state license from the CCC or Sales Permit from the Town of Belmont's Board of Health.
- e. The permit holder shall provide to the Inspector of Buildings and Chief of the Police Department, the name, telephone number, and electronic mail address of a contact person in the event that such person needs to be contacted after regular business hours to address an urgent issue. Such contact information shall be kept updated by the permit holder.
- f. The designated representatives shall file an annual report (one year from the issuance of a Certificate of Occupancy) with the Office of Community Development providing a copy of all current applicable state licenses for the AUME and to demonstrate continued compliance with the conditions of the Special Permit.

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6F.8 Exemption from AUME Special Permit Requirement

AUMEs that demonstrate that they are protected pursuant to the agricultural exemption under MGL c. 40A, §3 are not required to obtain a Special Permit, but shall apply for Design and Site Plan Approval pursuant to Section 7.3 of the Zoning By-Law.

6F.9 Severability

If any provision of this Section shall be found invalid for any reason, such invalidity shall be construed as narrowly as possible, and the balance of the Section shall be deemed to be amended to the minimum extent necessary, so as to secure the purposes thereof, as set forth in Section 6F.1.

; or in any way act thereon.

Submitted by the Planning Board

The Board of Selectmen and the Planning Board will report on this Article.

Two-thirds vote required for passage.

ARTICLE 5:

**FY19 COMMUNITY PRESERVATION COMMITTEE
OFF-CYCLE PROJECT**

To see if the Town will vote to appropriate from Fiscal Year 2019 Community Preservation Funds "FY19 Budgeted Reserve", the amount of four hundred thousand dollars (\$400,000) for design for Phase 1a of the Community Path, project title "The Alexander Avenue Underpass" submitted by the Board of Selectmen; or in any way act thereon.

This article is an Off Cycle Community Preservation Act request by the Board of Selectmen to begin design work on Phase 1a of the Community Path. Phase 1a of the Community Path is the design and construction of the Alexander Avenue Underpass, under the MBTA rail lines joining Channing Road/Alexander Avenue with the Belmont High School property. This article only funds design of Phase 1a of this project. Phase 1b of the Community Path will be presented at the 2019 Annual Town Meeting, anticipated in the spring of 2019.

Submitted by the Community Preservation Committee

The Board of Selectmen, Community Preservation Committee, Warrant Committee, Community Path Implementation Advisory Committee and Capital Budget Committee will report on this Article.

Majority vote required for passage.

ARTICLE 6:

APPOINT DPW/POLICE BUILDING COMMITTEE

To see if the Town will vote to authorize the Town Moderator to appoint the Department of Public Works and Police Station Building Committee to oversee said designs, and to authorize said Building

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Committee to enter into contracts and take all actions necessary to carry out the design and construction for the Public Works Building and Police Station Building, or in any way act thereon.

The article seeks to authorize the Moderator to reappoint the Department of Public Works Building and Police Department Building Committee to serve in this capacity through the final design and construction of the projects.

Majority vote required for passage.

The Board of Selectmen and Capital Budget Committee will report on the Article.

ARTICLE 7:

**REDUCTION OF SENIOR PROPERTY TAX
DEFERRAL INTEREST RATE**

To see if the Town will vote to reduce the rate of interest that accrues on property taxes deferred by eligible seniors under Chapter 59, Section 5, Clause 41A of the Massachusetts General Laws from eight percent (8%) per year to four and one half percent (4.5%), or in any way act thereon.

This article seeks to reduce the current interest rate for Belmont Residents who are eligible and have or will be granted tax deferrals (under M.G.L. Chapter 59, Section 5, Clause 41A) from the Town of Belmont from 8% simple interest to 4.5% simple interest. The revised interest rate will reduce the cost to seniors who qualify and participate in the deferral program by reducing the annual interest collected on the taxes deferred.

Submitted by the Board of Selectmen and Town Assessors

The Board of Selectmen, Board of Assessors, Warrant Committee, and Town Treasurer will report on this Article.

Majority vote required for passage.

ARTICLE 8:

**CITIZEN PETITION:
ZONING AMENDMENT: MARIJUANA ESTABLISHMENT
TEMPORARY MORATORIUM EXTENSION**

To see if the Town will vote to amend the Zoning By-Laws by amending Section 9.3, "Temporary Moratorium" as follows:

By deleting the words, "The moratorium shall be in effect through December 31, 2018" and replacing with the words "The moratorium shall be in effect through June 30, 2019".

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So that it reads:

9.3 Temporary Moratorium

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for "Marijuana Establishments". The moratorium shall be in effect through June 30, 2019. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of marijuana in the Town, consider the Cannabis Control Commission regulations regarding "Marijuana Establishments" and related uses, and shall consider adopting new Zoning By-Laws to address the impact and operation of Marijuana Establishments and related uses.

Submitted by Portia Thompson (2)

The petitioners will report on this Article.

Two-Thirds vote required for passage.

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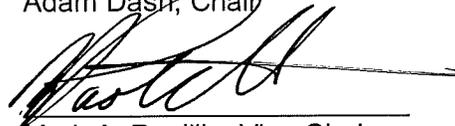


Given under our hands this 18th day of October 2018.

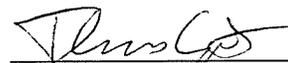
BELMONT - BOARD OF SELECTMEN



Adam Dash, Chair



Mark A. Paolillo, Vice Chair



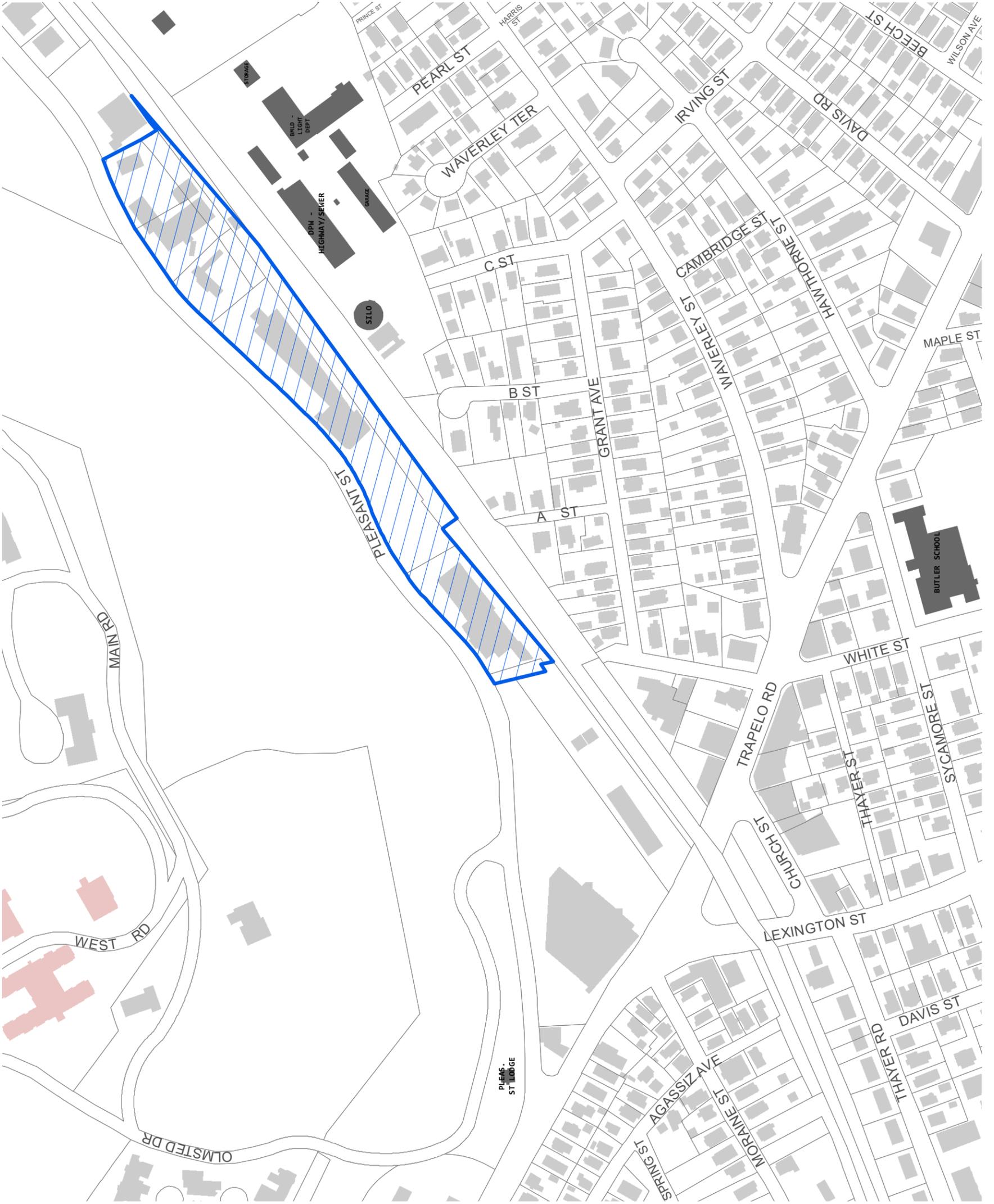
Thomas Caputo, Selectman

A True Copy, Attest

Town Clerk of Belmont, MA

SOUTH PLEASANT STREET OVERLAY DISTRICT (SPSOD)

Date: 10/23/2018



Legend

-  South Pleasant Street Overlay District
-  Town Owned Buildings

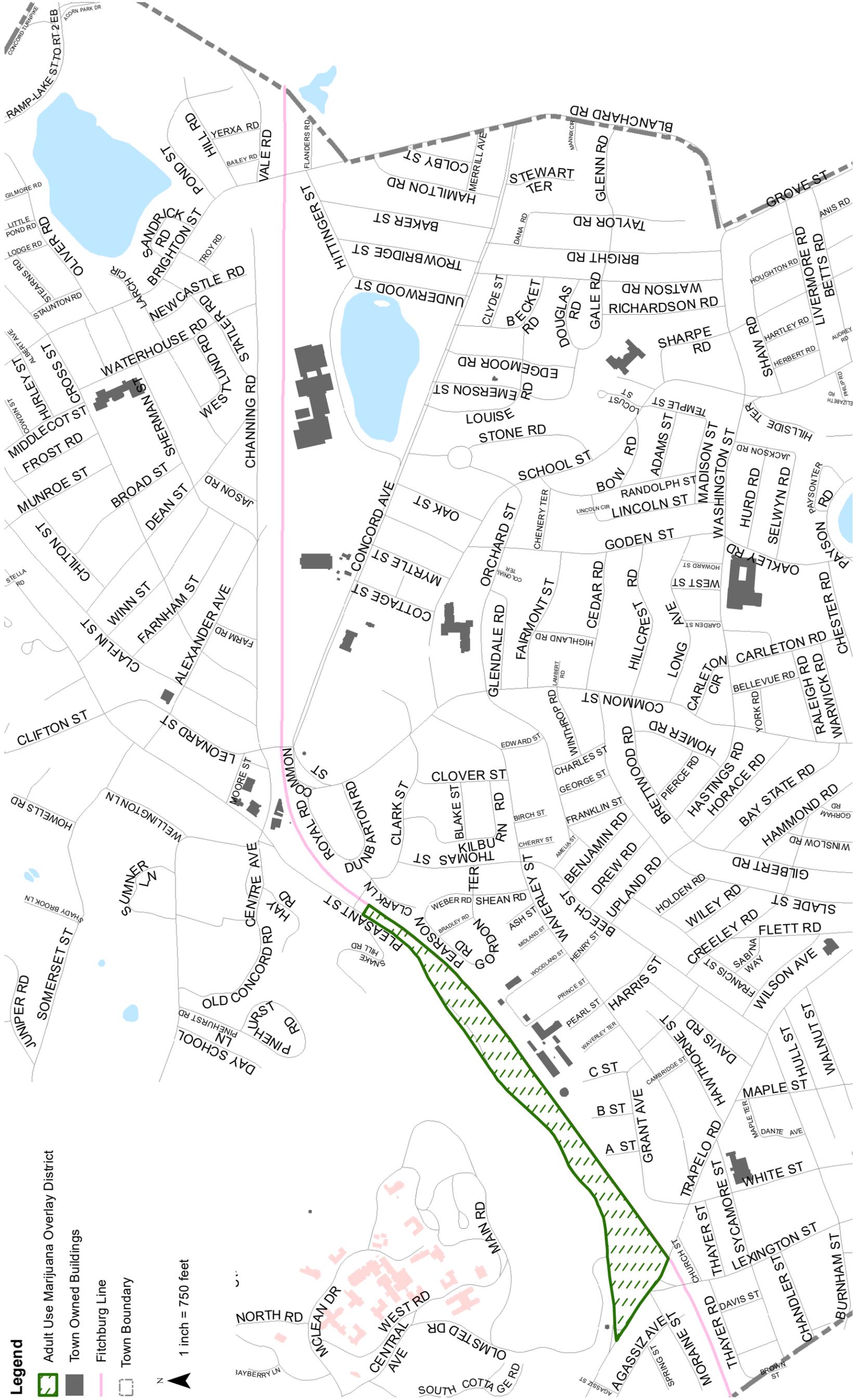
 N

1 inch = 250 feet

ADULT USE MARIJUANA ESTABLISHMENT OVERLAY DISTRICT (AUMEOD)

Date: 10/23/2018

- Legend**
-  Adult Use Marijuana Overlay District
 -  Town Owned Buildings
 -  Fitchburg Line
 -  Town Boundary



Election Summary Report
 ANNUAL TOWN ELECTION
 BELMONT, MA
 April 3, 2018

OFFICIAL RESULTS

Summary For All Precincts, All Counters, All Races

* Elected

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|-------------------|------------|------------|------------|------------|------------|------------|------------|------------|--------|
| Registered Voters | 2153 | 2269 | 2135 | 1925 | 2082 | 2131 | 2150 | 2266 | 17111 |
| Cards Cast | 481 | 307 | 347 | 212 | 344 | 430 | 239 | 460 | 2820 |
| Turnout | 22.34% | 13.53% | 16.25% | 11.01% | 16.52% | 20.18% | 11.12% | 20.30% | 16.48% |

MODERATOR

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 481/2153 | 307/2269 | 347/2135 | 212/1925 | 344/2082 | 430/2131 | 239/2150 | 460/2266 | | |
| Total Votes | 364 | 247 | 259 | 153 | 250 | 341 | 191 | 315 | 2120 | 100.00% |
| Number of Uncast Votes | 117 | 60 | 88 | 59 | 94 | 89 | 48 | 143 | 698 | |

MICHAEL J WIDMER

| | | | | | | | | | | |
|--------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|--------|
| All Write-in Votes | 362 | 247 | 255 | 153 | 249 | 339 | 188 | 310 | 2103 | 99.20% |
| | 2 | 0 | 4 | 0 | 1 | 2 | 3 | 7 | 19 | 0.90% |

BOARD OF SELECTMEN

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 481/2153 | 307/2269 | 347/2135 | 212/1925 | 344/2082 | 430/2131 | 239/2150 | 460/2266 | | |
| Total Votes | 392 | 254 | 268 | 161 | 267 | 343 | 199 | 362 | 2246 | 100.00% |
| Number of Uncast Votes | 89 | 53 | 79 | 50 | 77 | 87 | 40 | 98 | 573 | |

THOMAS CAPUTO

| | | | | | | | | | | |
|--------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|--------|
| All Other Write-in Votes | 384 | 239 | 251 | 154 | 230 | 335 | 192 | 322 | 2107 | 93.81% |
| | 4 | 13 | 16 | 8 | 36 | 0 | 1 | 36 | 114 | 5.08% |
| | 4 | 2 | 1 | 0 | 1 | 8 | 6 | 4 | 26 | 1.16% |

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| BOARD OF ASSESSORS | | | | | | | | | | 4/4/2018 |
|-------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|----------|
| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Times Counted | 481/2153 | 307/2269 | 347/2135 | 212/1925 | 344/2082 | 430/2131 | 239/2150 | 460/2266 | 1891 | 100.00% |
| Total Votes | 314 | 223 | 230 | 140 | 232 | 294 | 173 | 285 | 1891 | 100.00% |
| Number of Uncast Votes | 167 | 84 | 117 | 71 | 112 | 136 | 66 | 173 | 926 | |
| MARTIN B MILLANE | | | | | | | | | | |
| All Write-in Votes | 310 | 223 | 230 | 141 | 231 | 294 | 171 | 285 | 1885 | 99.68% |
| | 4 | 0 | 0 | 0 | 1 | 0 | 2 | 2 | 9 | 0.48% |

| BOARD OF CEMETERY COMMISSIONERS | | | | | | | | | | |
|---------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Times Counted | 481/2153 | 307/2269 | 347/2135 | 212/1925 | 344/2082 | 430/2131 | 239/2150 | 460/2266 | 2142 | 100.00% |
| Total Votes | 352 | 247 | 275 | 156 | 261 | 338 | 187 | 326 | 2142 | 100.00% |
| Number of Uncast Votes | 129 | 60 | 72 | 55 | 83 | 92 | 52 | 134 | 677 | |
| ELLEN O'BRIEN CUSHMAN | | | | | | | | | | |
| All Write-in Votes | 350 | 246 | 275 | 157 | 260 | 338 | 185 | 326 | 2137 | 99.77% |
| | 2 | 1 | 0 | 0 | 1 | 0 | 2 | 3 | 9 | 0.42% |

| BOARD OF HEALTH | | | | | | | | | | |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Times Counted | 481/2153 | 307/2269 | 347/2135 | 212/1925 | 344/2082 | 430/2131 | 239/2150 | 460/2266 | 1928 | 100.00% |
| Total Votes | 325 | 214 | 238 | 141 | 236 | 304 | 181 | 289 | 1928 | 100.00% |
| Number of Uncast Votes | 156 | 93 | 109 | 70 | 108 | 126 | 58 | 169 | 889 | |
| STEPHEN M FIORE | | | | | | | | | | |
| All Write-in Votes | 323 | 213 | 236 | 142 | 234 | 300 | 177 | 287 | 1912 | 99.17% |
| | 2 | 1 | 2 | 0 | 2 | 4 | 4 | 4 | 19 | 0.99% |

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| | 4/4/2018 | | | | | | | | | |
|------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
| HOUSING AUTHORITY | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Times Counted | 481/2153 | 307/2269 | 347/2135 | 212/1925 | 344/2082 | 430/2131 | 239/2150 | 460/2266 | 1830 | 100.00% |
| Total Votes | 301 | 201 | 227 | 139 | 231 | 292 | 168 | 271 | 1830 | 100.00% |
| Number of Uncast Votes | 180 | 106 | 120 | 72 | 113 | 138 | 71 | 189 | 989 | |
| GLORIA E LEIPZIG | | | | | | | | | | |
| All Write-in Votes | 299 | 201 | 226 | 140 | 231 | 291 | 167 | 268 | 1823 | 99.62% |
| | 2 | 0 | 1 | 0 | 0 | 1 | 1 | 3 | 8 | 0.44% |
| LIBRARY TRUSTEES | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Times Counted | 481/2153 | 307/2269 | 347/2135 | 212/1925 | 344/2082 | 430/2131 | 239/2150 | 460/2266 | 3784 | 100.00% |
| Total Votes | 667 | 427 | 466 | 274 | 451 | 604 | 354 | 541 | 3784 | 100.00% |
| Number of Uncast Votes | 295 | 187 | 228 | 148 | 237 | 256 | 124 | 373 | 1848 | |
| ELAINE C ALLIGOOD | | | | | | | | | | |
| All Write-in Votes | 324 | 215 | 239 | 141 | 228 | 305 | 178 | 278 | 1908 | 50.42% |
| CORINNE McCUE OLMSTED | | | | | | | | | | |
| All Write-in Votes | 340 | 212 | 227 | 135 | 223 | 297 | 172 | 266 | 1872 | 49.47% |
| | 3 | 0 | 0 | 0 | 0 | 2 | 4 | 3 | 12 | 0.32% |

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| SCHOOL COMMITTEE - 3 years | | | | | | | | | | 4/4/2018 |
|----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|----------|
| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Times Counted | 481/2153 | 307/2269 | 347/2135 | 212/1925 | 344/2082 | 430/2131 | 239/2150 | 460/2266 | | |
| Total Votes | 827 | 490 | 538 | 356 | 575 | 732 | 410 | 714 | 4642 | 100.00% |
| Number of Uncastr Votes | 135 | 124 | 156 | 68 | 113 | 128 | 68 | 201 | 993 | |
| TARA DONNER | | | | | | | | | | |
| | | | | | | | | | | |
| SUSAN E BURGESS-COX | | | | | | | | | | |
| | | | | | | | | | | |
| JILL SOUZA NORTON | 328 | 140 | 184 | 135 | 241 | 305 | 175 | 261 | 1769 | 38.11% |
| All Write-in Votes | 320 | 216 | 142 | 113 | 134 | 217 | 125 | 254 | 1521 | 32.77% |
| | 177 | 134 | 211 | 104 | 200 | 210 | 110 | 204 | 1350 | 29.08% |
| | 2 | 0 | 1 | 4 | 0 | 0 | 0 | 0 | 7 | 0.15% |

| SCHOOL COMMITTEE - 1 year | | | | | | | | | | |
|---------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Times Counted | 481/2153 | 307/2269 | 347/2135 | 212/1925 | 344/2082 | 430/2131 | 239/2150 | 460/2266 | | |
| Total Votes | 312 | 212 | 237 | 136 | 233 | 311 | 186 | 280 | 1907 | 100.00% |
| Number of Uncastr Votes | 169 | 95 | 110 | 76 | 111 | 119 | 53 | 179 | 912 | |
| LISA B FIORE | | | | | | | | | | |
| | | | | | | | | | | |
| All Write-in Votes | 310 | 212 | 236 | 136 | 232 | 310 | 184 | 278 | 1898 | 99.53% |
| | 2 | 0 | 1 | 0 | 1 | 1 | 2 | 3 | 10 | 0.52% |

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| PRECINCT 1 TOWN MEETING - 3 years | | |
|-----------------------------------|----------|---------|
| | Total | Percent |
| Number of Precincts | 1 | |
| Precincts Reporting | 1 | 100.00% |
| Times Counted | 481/2153 | 22.34% |
| Total Votes | 3239 | 100.00% |
| Number of Uncast Votes | 2533 | |
| | | |
| PETER J DIZIKES | 324 | 10.00% |
| EMMA L THURSTON | 291 | 8.98% |
| JESSICA LEE BENNETT | 280 | 8.64% |
| GAIL M GORMAN | 277 | 8.55% |
| JOHN J WEIS | 274 | 8.46% |
| ANNE MARIE S MAHONEY | 258 | 7.97% |
| JAMES H STATON | 256 | 7.90% |
| HELEN E GOLDING | 241 | 7.44% |
| IAN L TODREAS | 234 | 7.22% |
| MARY T.W. GAVIN | 224 | 6.92% |
| STEPHEN TOMCZYK | 219 | 6.76% |
| LYDIA PHIPPEN OGILBY | 218 | 6.73% |
| JOHN A BORELLI | 136 | 4.20% |
| All Write-in Votes | 7 | 0.22% |

| PRECINCT 1 TOWN MEETING - 2 years | | |
|-----------------------------------|----------|---------|
| | Total | Percent |
| Number of Precincts | 1 | |
| Precincts Reporting | 1 | 100.00% |
| Times Counted | 481/2153 | 22.34% |
| Total Votes | 348 | 100.00% |
| Number of Uncast Votes | 133 | |
| | | |
| HEATHER A BARR | 250 | 71.84% |
| JESSICA OLANS HAUSMAN | 97 | 27.87% |
| All Write-in Votes | 1 | 0.29% |

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| PRECINCT 2 TOWN MEETING - 3 years | | |
|-----------------------------------|----------|---------|
| | Total | Percent |
| Number of Precincts | 1 | |
| Precincts Reporting | 1 | 100.00% |
| Times Counted | 307/2269 | 13.50% |
| Total Votes | 2181 | 100.00% |
| Number of Uncast Votes | 1503 | |
| | | |
| SUSAN E BURGESS-COX | 214 | 9.81% |
| THOMAS CAPUTO | 203 | 9.31% |
| LESLIE J AITKEN | 189 | 8.67% |
| W. SUMNER BROWN | 189 | 8.67% |
| DAVID C HURLEY | 186 | 8.53% |
| JUDITH A McSWAIN | 184 | 8.44% |
| SUZANNE H ROBOTHAM | 182 | 8.34% |
| JAMES F GAMMILL | 179 | 8.21% |
| JOHN J BUCKLEY | 175 | 8.02% |
| MEGHAN A MORIARTY | 175 | 8.02% |
| JOHN P MURPHY | 157 | 7.20% |
| KARNIG G OSTAYAN | 146 | 6.69% |
| All Write-in Votes | 2 | 0.09% |

| PRECINCT 2 TOWN MEETING - 1 year | | |
|----------------------------------|----------|---------|
| | Total | Percent |
| Number of Precincts | 1 | |
| Precincts Reporting | 1 | 100.00% |
| Times Counted | 307/2269 | 13.50% |
| Total Votes | 249 | 100.00% |
| Number of Uncast Votes | 58 | |
| | | |
| LINDA LEVIN-SCHERZ | 125 | 50.20% |
| ELIZABETH S KHAN | 122 | 49.00% |
| All Write-in Votes | 2 | 0.80% |

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| PRECINCT 3 TOWN MEETING - 3 years | | |
|--|--------------|----------------|
| | Total | Percent |
| Number of Precincts | 1 | |
| Precincts Reporting | 1 | 100.00% |
| Times Counted | 347/2135 | 16.30% |
| Total Votes | 2217 | 100.00% |
| Number of Uncast Votes | 1998 | |
| BONNIE L FRIEDMAN | 209 | 9.43% |
| STEPHANIE J CREMENT | 206 | 9.29% |
| JULIET B JENKINS | 204 | 9.20% |
| MARY K KENNEDY | 201 | 9.07% |
| VINCENT P STANTON, JR | 201 | 9.07% |
| ROBERT V KENNEDY | 195 | 8.80% |
| SHAUN A GOHO | 194 | 8.75% |
| MICHELLE A YOUNG | 194 | 8.75% |
| CAROLE WILLIAMS | 192 | 8.66% |
| JOSEPH JOHN BERNARD | 189 | 8.53% |
| ADAM S BELKADI | 65 | |
| RICHARD P HARTLEY | 34 | |
| BRADLEY EARL ABRUZZI | 24 | |
| CORTNEY ELDRIDGE | 24 | |
| JILL SOUZA NORTON | 21 | |
| JEFFREY MICHAEL BRODERICK | 7 | |
| All Other Write-In Votes | 12 | 10.46% |

| PRECINCT 4 TOWN MEETING - 3 years | | |
|--|--------------|----------------|
| | Total | Percent |
| Number of Precincts | 1 | |
| Precincts Reporting | 1 | 100.00% |
| Times Counted | 212/1925 | 11.00% |
| Total Votes | 1374 | 100.00% |
| Number of Uncast Votes | 1170 | |
| SAMI S BAGHDADY | 146 | 10.63% |
| LUCIA E GATES | 137 | 9.97% |
| LINDA DeVITO GHILARDI | 135 | 9.82% |
| DEBRA DEUTSCH | 134 | 9.75% |
| ALON JOSEPH MANELA | 132 | 9.60% |
| HENRY V KAZARIAN | 131 | 9.53% |
| CHARLES L CLARK | 123 | 8.94% |
| DAVID M WEBSTER | 123 | 8.94% |
| JIRAIR M HOVSEPIAN | 117 | 8.50% |
| ELIZABETH B SCHMIDT | 117 | 8.50% |
| GITANJALI REGE | 31 | |
| DANIELL G STEVENS | 30 | |
| MICHAEL L ROHAN | 5 | |
| All Other Write-in Votes | 13 | 5.79% |

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| PRECINCT 5 TOWN MEETING - 3 years | | |
|--|--------------|----------------|
| | Total | Percent |
| Number of Precincts | 1 | |
| Precincts Reporting | 1 | 100.00% |
| Times Counted | 344/2082 | 16.50% |
| Total Votes | 2387 | 100.00% |
| Number of Uncast Votes | 1741 | |
| | | |
| CLAUS C BECKER | 210 | 8.80% |
| CASEY C WILLIAMS | 209 | 8.76% |
| TOMMASINA ANNE OLSON | 202 | 8.46% |
| SUZANNE W BLOORE | 201 | 8.42% |
| ROGER P WRUBEL | 197 | 8.25% |
| MYRON J KASSARABA | 195 | 8.17% |
| RAYMOND J JOHNSON | 192 | 8.04% |
| MATTHEW J SULLIVAN | 181 | 7.58% |
| THAYER DONHAM | 174 | 7.29% |
| DAVID COLEMAN | 172 | 7.21% |
| STEPHAN W CARLINI | 167 | 7.00% |
| HOWARD MARK FINE | 149 | 6.24% |
| PAUL G ALOISIO | 131 | 5.49% |
| All Write-in Votes | 7 | 0.29% |

| PRECINCT 5 TOWN MEETING - 2 years | | |
|--|--------------|----------------|
| | Total | Percent |
| Number of Precincts | 1 | |
| Precincts Reporting | 1 | 100.00% |
| Times Counted | 344/2082 | 16.50% |
| Total Votes | 393 | 100.00% |
| Number of Uncast Votes | 295 | |
| | | |
| JAIME PARKER MURPHY | 202 | 51.40% |
| MICHAEL N RUSSO | 189 | 48.09% |
| All Write-in Votes | 2 | 0.51% |

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| PRECINCT 6 TOWN MEETING - 3 years | | |
|-----------------------------------|----------|---------|
| | Total | Percent |
| Number of Precincts | 1 | |
| Precincts Reporting | 1 | 100.00% |
| Times Counted | 430/2131 | 20.20% |
| Total Votes | 3077 | 100.00% |
| Number of Uncast Votes | 2083 | |
| | | |
| LAURIE A GRAHAM | 291 | 9.46% |
| GAIL S MANN | 272 | 8.84% |
| JUDITH R SINGLER | 259 | 8.42% |
| THEODORE DUKAS | 241 | 7.83% |
| JOHN J BOWE | 235 | 7.64% |
| AARON B PIKCILINGIS | 235 | 7.64% |
| JOEL M SEMUELS | 233 | 7.57% |
| PHILIP K THAYER | 232 | 7.54% |
| JUDITH F FEINLEIB | 230 | 7.47% |
| JAMIE H SHEA | 222 | 7.21% |
| PETER A WHITMER | 217 | 7.05% |
| ROBERT P REARDON | 207 | 6.73% |
| CABELL EAMES | 202 | 6.56% |
| All Write-in Votes | 1 | 0.03% |

| PRECINCT 7 TOWN MEETING - 3 years | | |
|-----------------------------------|----------|---------|
| | Total | Percent |
| Number of Precincts | 1 | |
| Precincts Reporting | 1 | 100.00% |
| Times Counted | 239/2150 | 11.10% |
| Total Votes | 1887 | 100.00% |
| Number of Uncast Votes | 981 | |
| | | |
| ELIZABETH ANN GOSS | 168 | 8.90% |
| LAURA JOYCE HILL | 164 | 8.69% |
| DOVIE YOANA KING | 164 | 8.69% |
| GLENN P WONG | 163 | 8.64% |
| JILL EDEN CLARK | 162 | 8.59% |
| STEPHEN R PINKERTON | 162 | 8.59% |
| ALEXANDRA E VAN GEEL | 162 | 8.59% |
| JOAN A DREVINS | 160 | 8.48% |
| GEOFFREY G LUBIEN | 159 | 8.43% |
| RICHARD A CANDEE | 144 | 7.63% |
| THOMAS DOUGLAS JOHN | 139 | 7.37% |
| GLEN ALEXANDER MOHR | 135 | 7.15% |
| All Write-in Votes | 5 | 0.26% |

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| PRECINCT 8 TOWN MEETING - 3 years | | |
|-----------------------------------|----------|---------|
| | Total | Percent |
| Number of Precincts | 1 | |
| Precincts Reporting | 1 | 100.00% |
| Times Counted | 460/2266 | 20.20% |
| Total Votes | 2943 | 100.00% |
| Number of Uncast Votes | 2574 | |
| | | |
| LAURA S CAPUTO | 261 | 8.87% |
| SHILPA LAWANDE | 237 | 8.05% |
| KATHLEEN M BASKIN | 234 | 7.95% |
| ANTHONY A FERRANTE | 206 | 7.00% |
| PAMELA G EAGAR | 204 | 6.93% |
| DAVID T NUSCHER | 203 | 6.90% |
| ELLEN J SUGARMAN | 201 | 6.83% |
| LYNN PETERSON READ | 200 | 6.80% |
| PATRICK J MURPHY, IV | 200 | 6.76% |
| KEVIN P BROSNAN | 192 | 6.49% |
| SONJA B PLESSET | 190 | 6.46% |
| DONALD H MERCIER | 170 | 5.78% |
| MARK P SMITH | 161 | 5.47% |
| JOSEPH P ROFINO | 156 | 5.30% |
| ANTOINE G HRAIZ | 124 | 4.21% |
| All Write-in Votes | 6 | 0.20% |

Election Summary Report

STATE PRIMARY
 BELMONT, MA
 Summary For All Precincts, All Counters, All Races
 OFFICIAL RESULTS
 9/4/2018

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|--------|
| Registered Voters | 2163 | 2317 | 2156 | 1949 | 2101 | 2161 | 2162 | 2322 | 17331 |
| Total Cards Cast | 729 | 616 | 613 | 502 | 600 | 724 | 599 | 723 | 5106 |
| Democratic Cards Cast | 606 | 446 | 488 | 414 | 471 | 585 | 502 | 540 | 4052 |
| Republican Cards Cast | 123 | 169 | 122 | 85 | 125 | 136 | 97 | 180 | 1037 |
| Libertarian Cards Cast | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Percent | 33.70% | 26.59% | 28.43% | 25.76% | 28.56% | 33.50% | 27.71% | 31.14% | 29.46% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| SENATOR in CONGRESS | | | | | | | | | | |
| DEMOCRATIC | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | |
| Times Counted | 606 | 446 | 488 | 414 | 471 | 585 | 502 | 540 | 4052 | |
| Total Votes | 547 | 390 | 439 | 366 | 428 | 544 | 474 | 448 | 3636 | 100.00% |
| Number of Uncast Votes | 59 | 56 | 49 | 48 | 43 | 41 | 28 | 92 | 416 | |
| ELIZABETH A WARREN | 544 | 386 | 433 | 363 | 425 | 541 | 472 | 442 | 3606 | 99.17% |
| Write-in Votes | 3 | 4 | 6 | 3 | 3 | 3 | 2 | 6 | 30 | 0.83% |

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| GOVERNOR | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|
| DEMOCRATIC | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 606 | 446 | 488 | 414 | 471 | 585 | 502 | 540 | 4052 |
| Total Votes | 530 | 373 | 396 | 362 | 402 | 519 | 479 | 447 | 3508 |
| Number of Uncast Votes | 76 | 73 | 92 | 52 | 69 | 66 | 23 | 93 | 544 |
| JAY M GONZALEZ | 344 | 251 | 241 | 214 | 266 | 314 | 265 | 300 | 2195 |
| BOB MASSIE | 182 | 119 | 150 | 143 | 134 | 200 | 209 | 140 | 1277 |
| Write-in Votes | 4 | 3 | 5 | 5 | 2 | 5 | 5 | 7 | 36 |
| 100.00% | | | | | | | | | |
| DEMOCRATIC | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 606 | 446 | 488 | 414 | 471 | 585 | 502 | 540 | 4052 |
| Total Votes | 517 | 353 | 401 | 356 | 406 | 489 | 445 | 450 | 3417 |
| Number of Uncast Votes | 89 | 93 | 87 | 58 | 65 | 96 | 57 | 90 | 635 |
| QUENTIN PALFREY | 272 | 187 | 214 | 173 | 186 | 251 | 228 | 232 | 1743 |
| JIMMY TINGLE | 244 | 165 | 186 | 183 | 218 | 237 | 217 | 218 | 1668 |
| Write-in Votes | 1 | 1 | 1 | 0 | 2 | 1 | 0 | 0 | 6 |
| 100.00% | | | | | | | | | |
| DEMOCRATIC | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 606 | 446 | 488 | 414 | 471 | 585 | 502 | 540 | 4052 |
| Total Votes | 539 | 392 | 437 | 367 | 428 | 523 | 471 | 458 | 3615 |
| Number of Uncast Votes | 67 | 54 | 51 | 47 | 43 | 62 | 31 | 82 | 437 |
| MAURA HEALEY | 537 | 392 | 435 | 366 | 427 | 523 | 471 | 457 | 3608 |
| Write-in Votes | 2 | 0 | 2 | 1 | 1 | 0 | 0 | 1 | 7 |
| 99.81% | | | | | | | | | |
| 0.19% | | | | | | | | | |

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| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|---------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| SECRETARY of STATE | | | | | | | | | |
| DEMOCRATIC | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 606 | 446 | 488 | 414 | 471 | 585 | 540 | 4052 | 4052 |
| Total Votes | 577 | 422 | 465 | 396 | 446 | 550 | 512 | 3856 | 100.00% |
| Number of Uncast Votes | 29 | 24 | 23 | 18 | 25 | 35 | 28 | 196 | |
| | | | | | | | | | |
| WILLIAM F GALVIN | 339 | 273 | 280 | 252 | 261 | 320 | 256 | 348 | 2329 |
| JOSH ZAKIM | 238 | 147 | 184 | 144 | 185 | 230 | 231 | 164 | 1523 |
| Write-in Votes | 0 | 2 | 1 | 0 | 0 | 0 | 1 | 0 | 4 |
| | | | | | | | | | 0.10% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|---------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| TREASURER | | | | | | | | | |
| DEMOCRATIC | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 606 | 446 | 488 | 414 | 471 | 585 | 502 | 540 | 4052 |
| Total Votes | 451 | 342 | 371 | 327 | 366 | 458 | 417 | 392 | 3124 |
| Number of Uncast Votes | 155 | 104 | 117 | 87 | 105 | 127 | 85 | 148 | 928 |
| | | | | | | | | | 116.00% |
| | | | | | | | | | |
| DEBORAH B GOLDBERG | 449 | 342 | 370 | 327 | 366 | 458 | 416 | 392 | 3120 |
| Write-in Votes | 2 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 4 |
| | | | | | | | | | 99.87% |
| | | | | | | | | | 0.13% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| AUDITOR | | | | | | | | | |
| DEMOCRATIC | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 606 | 446 | 488 | 414 | 471 | 585 | 502 | 540 | 4052 |
| Total Votes | 444 | 327 | 365 | 325 | 361 | 448 | 408 | 381 | 3059 |
| Number of Uncast Votes | 162 | 119 | 123 | 89 | 110 | 137 | 94 | 159 | 993 |
| | | | | | | | | | 100.00% |
| | | | | | | | | | |
| SUZANNE M BUMP | 443 | 327 | 364 | 325 | 359 | 447 | 406 | 381 | 3052 |
| Write-in Votes | 1 | 0 | 1 | 0 | 2 | 1 | 2 | 0 | 7 |
| | | | | | | | | | 99.77% |
| | | | | | | | | | 0.23% |

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| REP in CONGRESS | DEMOCRATIC | | | | | | | | | | | | | |
|--------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|------|---------|---|---|---|
| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 606 | 446 | 488 | 414 | 471 | 585 | 502 | 540 | 4052 | 4052 | 100.00% | | | |
| Total Votes | 507 | 376 | 407 | 350 | 399 | 507 | 453 | 426 | 3425 | 3425 | 100.00% | | | |
| Number of Uncast Votes | 99 | 70 | 81 | 64 | 72 | 78 | 49 | 114 | 627 | 627 | | | | |
| KATHERINE M CLARK | 505 | 375 | 406 | 349 | 397 | 505 | 453 | 424 | 3414 | 3414 | 99.68% | | | |
| Write-in Votes | 2 | 1 | 1 | 1 | 2 | 2 | 0 | 2 | 11 | 11 | 0.32% | | | |

| COUNCILLOR | DEMOCRATIC | | | | | | | | | | |
|------------------------|------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---------|
| | Total | Total | Total | Total | Total | Total | Total | Total | Total | Total | Total |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 606 | 446 | 488 | 414 | 471 | 585 | 502 | 540 | 4052 | 4052 | 100.00% |
| Total Votes | 511 | 362 | 409 | 370 | 401 | 502 | 457 | 435 | 3447 | 3447 | 100.00% |
| Number of Uncast Votes | 95 | 84 | 79 | 44 | 70 | 83 | 45 | 105 | 605 | 605 | |
| M.M. PETITTO DEVANEY | 219 | 187 | 198 | 214 | 211 | 197 | 240 | 207 | 1673 | 1673 | 48.53% |
| NICK CARTER | 292 | 174 | 210 | 156 | 190 | 305 | 217 | 228 | 1772 | 1772 | 51.41% |
| Write-in Votes | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 2 | 2 | 0.06% |

| SEN in GENERAL COURT | DEMOCRATIC | | | | | | | | | | |
|-----------------------------|------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---------|
| | Total | Total | Total | Total | Total | Total | Total | Total | Total | Total | Total |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 606 | 446 | 488 | 414 | 471 | 585 | 502 | 540 | 4052 | 4052 | 100.00% |
| Total Votes | 531 | 382 | 428 | 353 | 405 | 525 | 455 | 444 | 3523 | 3523 | 100.00% |
| Number of Uncast Votes | 75 | 64 | 60 | 61 | 66 | 60 | 47 | 96 | 529 | 529 | |
| WILLIAM BROWNSBERGER | 531 | 380 | 427 | 353 | 405 | 523 | 455 | 443 | 3517 | 3517 | 99.83% |
| Write-in Votes | 0 | 2 | 1 | 0 | 0 | 2 | 0 | 1 | 6 | 6 | 0.17% |

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| REP in GENERAL COURT | DEMOCRATIC | | | | | | | | | | | | | |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|------|---------|---|---|---|
| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 606 | 446 | 488 | 414 | 471 | 585 | 502 | 540 | 4052 | 4052 | 100.00% | | | |
| Total Votes | 479 | 345 | 376 | 331 | 379 | 474 | 426 | 414 | 3224 | 3224 | 100.00% | | | |
| Number of Uncast Votes | 127 | 101 | 112 | 83 | 92 | 111 | 76 | 126 | 828 | 828 | | | | |
| DAVID M ROGERS | 479 | 344 | 375 | 331 | 379 | 473 | 426 | 414 | 3221 | 3221 | 99.91% | | | |
| Write-in Votes | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 3 | 3 | 0.09% | | | |

| DISTRICT ATTORNEY | DEMOCRATIC | | | | | | | | | | |
|------------------------|------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---------|
| | Total | Total | Total | Total | Total | Total | Total | Total | Total | Total | Total |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 606 | 446 | 488 | 414 | 471 | 585 | 502 | 540 | 4052 | 4052 | 100.00% |
| Total Votes | 559 | 412 | 426 | 383 | 426 | 548 | 470 | 496 | 3720 | 3720 | 100.00% |
| Number of Uncast Votes | 47 | 34 | 62 | 31 | 45 | 37 | 32 | 44 | 332 | 332 | |
| MARIAN T RYAN | 380 | 279 | 264 | 244 | 258 | 328 | 267 | 331 | 2351 | 2351 | 63.20% |
| DONINA PATALANO | 179 | 132 | 161 | 139 | 168 | 220 | 203 | 165 | 1367 | 1367 | 36.75% |
| Write-in Votes | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 2 | 2 | 0.05% |

| CLERK of COURTS | DEMOCRATIC | | | | | | | | | | |
|---------------------------|------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---------|
| | Total | Total | Total | Total | Total | Total | Total | Total | Total | Total | Total |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 606 | 446 | 488 | 414 | 471 | 585 | 502 | 540 | 4052 | 4052 | 100.00% |
| Total Votes | 420 | 319 | 351 | 321 | 355 | 433 | 406 | 395 | 3000 | 3000 | 100.00% |
| Number of Uncast Votes | 186 | 127 | 137 | 93 | 116 | 152 | 96 | 145 | 1052 | 1052 | |
| MICHAEL A SULLIVAN | 420 | 319 | 350 | 321 | 355 | 433 | 406 | 395 | 2999 | 2999 | 99.97% |
| Write-in Votes | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 0.03% |

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| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|--------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| REGISTER of DEEDS | | | | | | | | | |
| DEMOCRATIC | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 606 | 446 | 488 | 414 | 471 | 585 | 502 | 540 | 4052 |
| Total Votes | 413 | 310 | 347 | 319 | 354 | 427 | 380 | 380 | 2962 |
| Number of Uncast Votes | 193 | 136 | 141 | 95 | 117 | 158 | 90 | 160 | 1090 |
| | | | | | | | | | 100.00% |
| MARIA C CURTATONE | 411 | 310 | 346 | 319 | 354 | 425 | 410 | 378 | 2953 |
| Write-in Votes | 2 | 0 | 1 | 0 | 0 | 2 | 2 | 2 | 9 |
| | | | | | | | | | 99.70% |
| | | | | | | | | | 0.30% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|-----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| SENATOR in CONGRESS | | | | | | | | | |
| REPUBLICAN | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 123 | 169 | 122 | 85 | 125 | 136 | 97 | 180 | 1037 |
| Total Votes | 114 | 158 | 112 | 80 | 119 | 118 | 94 | 167 | 962 |
| Number of Uncast Votes | 9 | 11 | 10 | 5 | 6 | 18 | 3 | 13 | 75 |
| | | | | | | | | | 100.00% |
| GEOFF DIEHL | 52 | 64 | 60 | 40 | 78 | 64 | 52 | 103 | 513 |
| JOHN KINGSTON | 35 | 46 | 26 | 22 | 21 | 30 | 22 | 41 | 243 |
| BETH JOYCE LINDSTROM | 25 | 47 | 25 | 16 | 19 | 23 | 19 | 23 | 197 |
| Write-in Votes | 2 | 1 | 1 | 2 | 1 | 1 | 1 | 0 | 9 |
| | | | | | | | | | 53.33% |
| | | | | | | | | | 25.26% |
| | | | | | | | | | 20.48% |
| | | | | | | | | | 0.94% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| GOVERNOR | | | | | | | | | |
| REPUBLICAN | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 123 | 169 | 122 | 85 | 125 | 136 | 97 | 180 | 1037 |
| Total Votes | 120 | 163 | 120 | 82 | 122 | 133 | 95 | 170 | 1005 |
| Number of Uncast Votes | 3 | 6 | 2 | 3 | 3 | 3 | 2 | 10 | 32 |
| | | | | | | | | | 100.00% |
| CHARLES D BAKER | 91 | 119 | 83 | 53 | 77 | 109 | 64 | 107 | 703 |
| SCOTT D LIVELY | 29 | 44 | 37 | 29 | 44 | 24 | 31 | 63 | 301 |
| Write-in Votes | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| | | | | | | | | | 69.95% |
| | | | | | | | | | 29.95% |
| | | | | | | | | | 0.10% |

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| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| LIEUTENANT GOVERNOR | | | | | | | | | |
| REPUBLICAN | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 123 | 169 | 122 | 85 | 125 | 136 | 97 | 180 | 1037 |
| Total Votes | 92 | 121 | 79 | 63 | 81 | 100 | 71 | 123 | 730 |
| Number of Uncast Votes | 31 | 48 | 43 | 22 | 44 | 36 | 26 | 57 | 307 |
| | | | | | | | | | 100.00% |
| KARYN E POLITO | | | | | | | | | |
| Write-in Votes | 90 | 121 | 79 | 63 | 79 | 100 | 70 | 122 | 724 |
| | 2 | 0 | 0 | 0 | 2 | 0 | 1 | 1 | 6 |
| | | | | | | | | | 99.18% |
| | | | | | | | | | 0.82% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|-----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| ATTORNEY GENERAL | | | | | | | | | |
| REPUBLICAN | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 123 | 169 | 122 | 85 | 125 | 136 | 97 | 180 | 1037 |
| Total Votes | 77 | 109 | 74 | 65 | 93 | 93 | 71 | 140 | 722 |
| Number of Uncast Votes | 46 | 60 | 48 | 20 | 32 | 43 | 26 | 40 | 315 |
| | | | | | | | | | 100.00% |
| JAMES R McMAHON, III | | | | | | | | | |
| Write-in Votes | 40 | 65 | 48 | 39 | 58 | 54 | 47 | 86 | 437 |
| | 36 | 44 | 26 | 26 | 34 | 39 | 24 | 54 | 283 |
| | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 2 |
| | | | | | | | | | 60.53% |
| | | | | | | | | | 39.20% |
| | | | | | | | | | 0.28% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|---------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| SECRETARY of STATE | | | | | | | | | |
| REPUBLICAN | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 123 | 169 | 122 | 85 | 125 | 136 | 97 | 180 | 1037 |
| Total Votes | 64 | 101 | 68 | 59 | 73 | 79 | 64 | 110 | 618 |
| Number of Uncast Votes | 59 | 68 | 54 | 26 | 52 | 57 | 33 | 70 | 419 |
| | | | | | | | | | 100.00% |
| ANTHONY M AMORE | | | | | | | | | |
| Write-in Votes | 60 | 100 | 68 | 58 | 73 | 78 | 64 | 108 | 609 |
| | 4 | 1 | 0 | 1 | 0 | 1 | 0 | 2 | 9 |
| | | | | | | | | | 98.54% |
| | | | | | | | | | 1.46% |

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| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| REPUBLICAN | | | | | | | | | |
| TREASURER | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 123 | 169 | 122 | 85 | 125 | 136 | 97 | 180 | 1037 |
| Total Votes | 60 | 96 | 58 | 55 | 69 | 79 | 62 | 91 | 570 |
| Number of Uncast Votes | 63 | 73 | 64 | 30 | 56 | 57 | 35 | 89 | 467 |
| | | | | | | | | | 100.00% |
| KEIKO M ORRALL | 60 | 95 | 58 | 55 | 69 | 79 | 62 | 91 | 569 |
| Write-in Votes | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| | | | | | | | | | 99.82% |
| | | | | | | | | | 0.18% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| REPUBLICAN | | | | | | | | | |
| AUDITOR | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 123 | 169 | 122 | 85 | 125 | 136 | 97 | 180 | 1037 |
| Total Votes | 60 | 93 | 61 | 55 | 61 | 74 | 59 | 97 | 560 |
| Number of Uncast Votes | 63 | 76 | 61 | 30 | 64 | 62 | 38 | 83 | 477 |
| | | | | | | | | | 100.00% |
| HELEN BRADY | 59 | 92 | 61 | 55 | 61 | 74 | 59 | 97 | 558 |
| Write-in Votes | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| | | | | | | | | | 99.64% |
| | | | | | | | | | 0.36% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| REPUBLICAN | | | | | | | | | |
| REP in CONGRESS | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 123 | 169 | 122 | 85 | 125 | 136 | 97 | 180 | 1037 |
| Total Votes | 74 | 108 | 68 | 65 | 87 | 87 | 70 | 140 | 699 |
| Number of Uncast Votes | 49 | 61 | 54 | 20 | 38 | 49 | 27 | 40 | 338 |
| | | | | | | | | | 100.00% |
| JOHN HUGO | 45 | 68 | 47 | 38 | 61 | 62 | 51 | 97 | 469 |
| LOUIS KUCHNIR | 28 | 39 | 21 | 25 | 26 | 24 | 19 | 43 | 225 |
| Write-in Votes | 1 | 1 | 0 | 2 | 0 | 1 | 0 | 0 | 5 |
| | | | | | | | | | 67.10% |
| | | | | | | | | | 32.19% |
| | | | | | | | | | 0.72% |

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| COUNCILLOR | REPUBLICAN | | | | | | | | Total |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 123 | 169 | 122 | 85 | 125 | 136 | 97 | 180 | 1037 |
| Total Votes | 0 | 3 | 1 | 0 | 1 | 0 | 1 | 4 | 10 |
| Number of Uncast Votes | 123 | 166 | 121 | 85 | 124 | 136 | 96 | 176 | 1027 |
| AARON H. HUTCHINS | | | | | | | | | |
| Write-in Votes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 3 | 1 | 0 | 1 | 0 | 1 | 4 | 10 |
| | | | | | | | | | 0.00% |
| | | | | | | | | | 100.00% |

| SEN in GENERAL COURT | REPUBLICAN | | | | | | | | Total |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 123 | 169 | 122 | 85 | 125 | 136 | 97 | 180 | 1037 |
| Total Votes | 0 | 11 | 0 | 0 | 2 | 0 | 0 | 2 | 15 |
| Number of Uncast Votes | 123 | 158 | 122 | 85 | 123 | 136 | 97 | 178 | 1022 |
| Write-in Votes | | | | | | | | | |
| | 0 | 11 | 0 | 0 | 2 | 0 | 0 | 2 | 15 |
| | | | | | | | | | 100.00% |
| | | | | | | | | | 100.00% |

| REP in GENERAL COURT | REPUBLICAN | | | | | | | | Total |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 123 | 169 | 122 | 85 | 125 | 136 | 97 | 180 | 1037 |
| Total Votes | 0 | 4 | 0 | 0 | 6 | 0 | 0 | 0 | 10 |
| Number of Uncast Votes | 123 | 165 | 122 | 85 | 119 | 136 | 97 | 180 | 1027 |
| Write-in Votes | | | | | | | | | |
| | 0 | 4 | 0 | 0 | 6 | 0 | 0 | 0 | 10 |
| | | | | | | | | | 100.00% |
| | | | | | | | | | 100.00% |

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| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|--------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| REPUBLICAN | | | | | | | | | |
| DISTRICT ATTORNEY | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 123 | 169 | 122 | 85 | 125 | 136 | 97 | 180 | 1037 |
| Total Votes | 0 | 4 | 0 | 10 | 1 | 4 | 1 | 1 | 21 |
| Number of Uncast Votes | 123 | 165 | 122 | 75 | 124 | 132 | 96 | 179 | 1016 |
| Write-in Votes | 0 | 4 | 0 | 10 | 1 | 4 | 1 | 1 | 21 |
| | | | | | | | | | 100.00% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| REPUBLICAN | | | | | | | | | |
| CLERK of COURTS | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 123 | 169 | 122 | 85 | 125 | 136 | 97 | 180 | 1037 |
| Total Votes | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 2 | 4 |
| Number of Uncast Votes | 123 | 167 | 122 | 85 | 125 | 136 | 97 | 178 | 1033 |
| Write-in Votes | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 2 | 4 |
| | | | | | | | | | 100.00% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|--------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| REPUBLICAN | | | | | | | | | |
| REGISTER of DEEDS | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 123 | 169 | 122 | 85 | 125 | 136 | 97 | 180 | 1037 |
| Total Votes | 0 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| Number of Uncast Votes | 123 | 166 | 122 | 85 | 125 | 136 | 97 | 180 | 1034 |
| Write-in Votes | 0 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| | | | | | | | | | 100.00% |

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| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| LIBERTARIAN | | | | | | | | | |
| SENATOR in CONGRESS | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Total Votes | 0 | 0 | 1 | 2 | 1 | 1 | 0 | 0 | 5 |
| Number of Uncast Votes | 0 | 1 | 2 | 1 | 3 | 2 | 0 | 3 | 12 |
| Write-in Votes | 0 | 0 | 1 | 2 | 1 | 1 | 0 | 0 | 5 |
| | | | | | | | | | 100.00% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| LIBERTARIAN | | | | | | | | | |
| GOVERNOR | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Total Votes | 0 | 1 | 1 | 3 | 1 | 1 | 0 | 0 | 7 |
| Number of Uncast Votes | 0 | 0 | 2 | 0 | 3 | 2 | 0 | 3 | 10 |
| Write-in Votes | 0 | 1 | 1 | 3 | 1 | 1 | 0 | 0 | 7 |
| | | | | | | | | | 100.00% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| LIBERTARIAN | | | | | | | | | |
| LIEUTENANT GOVERNOR | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Total Votes | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 2 |
| Number of Uncast Votes | 0 | 1 | 2 | 2 | 4 | 3 | 0 | 3 | 15 |
| Write-in Votes | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 2 |
| | | | | | | | | | 100.00% |

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| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|-------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|
| LIBERTARIAN | | | | | | | | | |
| ATTORNEY GENERAL | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Total Votes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Number of Uncast Votes | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Write-in Votes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | | 0.00% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|---------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| LIBERTARIAN | | | | | | | | | |
| SECRETARY OF STATE | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Total Votes | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 |
| Number of Uncast Votes | 0 | 1 | 3 | 2 | 4 | 3 | 0 | 3 | 16 |
| Write-in Votes | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 |
| | | | | | | | | | 100.00% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| LIBERTARIAN | | | | | | | | | |
| TREASURER | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Total Votes | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| Number of Uncast Votes | 0 | 1 | 2 | 3 | 4 | 3 | 0 | 3 | 16 |
| Write-in Votes | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| | | | | | | | | | 100.00% |

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| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| LIBERTARIAN | | | | | | | | | |
| AUDITOR | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Total Votes | 0 | 0 | 3 | 0 | 3 | 3 | 0 | 2 | 11 |
| Number of Uncast Votes | 0 | 1 | 0 | 3 | 1 | 0 | 0 | 1 | 6 |
| | | | | | | | | | 100.00% |
| DANIEL FISHMAN | 0 | 0 | 3 | 0 | 3 | 3 | 0 | 2 | 11 |
| Write-in Votes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | | 0.00% |

| | | | | | | | | | |
|------------------------|---|---|---|---|---|---|---|---|---------|
| LIBERTARIAN | | | | | | | | | |
| REP in CONGRESS | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Total Votes | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 2 |
| Number of Uncast Votes | 0 | 1 | 3 | 1 | 4 | 3 | 0 | 3 | 15 |
| | | | | | | | | | 100.00% |
| Write-in Votes | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 2 |
| | | | | | | | | | 100.00% |

| | | | | | | | | | |
|------------------------|---|---|---|---|---|---|---|---|-------|
| LIBERTARIAN | | | | | | | | | |
| COUNCILLOR | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Total Votes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Number of Uncast Votes | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| | | | | | | | | | 0.00% |
| Write-in Votes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | | 0.00% |

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| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|-----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|
| LIBERTARIAN | | | | | | | | | |
| SEN in GENERAL COURT | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Total Votes | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| Number of Uncast Votes | 0 | 1 | 2 | 3 | 4 | 3 | 0 | 3 | 16 |
| Write-in Votes | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| | | | | | | | | | 100.00% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|-----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|
| LIBERTARIAN | | | | | | | | | |
| REP in GENERAL COURT | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Total Votes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Number of Uncast Votes | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Write-in Votes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | | 0.00% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|--------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|
| LIBERTARIAN | | | | | | | | | |
| DISTRICT ATTORNEY | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Total Votes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Number of Uncast Votes | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Write-in Votes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | | 0.00% |

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| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|
| LIBERTARIAN | | | | | | | | | |
| CLERK of COURTS | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Total Votes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Number of Uncast Votes | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Write-in Votes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | | 0.00% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|--------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|
| LIBERTARIAN | | | | | | | | | |
| REGISTER of DEEDS | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Times Counted | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Total Votes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Number of Uncast Votes | 0 | 1 | 3 | 3 | 4 | 3 | 0 | 3 | 17 |
| Write-in Votes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | | 0.00% |

**Election Summary Report
SPECIAL TOWN ELECTION
BELMONT, MA**

**Summary For All Precincts, All Counters, All Races
OFFICIAL RESULTS
9/25/2018**

QUESTION ONE:

Shall the Town vote to amend the Town's General Bylaw by inserting, into the title of Chapter 60, Article 1, after the word "Tobacco," a comma (",") and the word "Marijuana," and by adding a new Section 60-107 as follows:

- A. Consistent with M.G.L. c.94G, §3(a)(2), all types of marijuana establishments, except for marijuana retailers, both as defined in M.G.L. c.94G, §1, shall be prohibited within the Town of Belmont; provided, however, that a Registered Marijuana Dispensary shall not be deemed to be a marijuana establishment.
- B. Consistent with M.G.L. c.94G, § 3(a)(2), the number of Marijuana Retailers in Belmont shall not exceed a number that is equal to 20% of the number of licenses issued within the Town of Belmont for the retail sale of alcoholic beverages not to be drunk on the premises where sold under M.G.L. c. 138, § 15, as implemented in Belmont pursuant to Chapter 16 of the Acts of 2014, as amended by Chapter 147 of the Acts of 2017, and, if that number is not a whole number, it shall be rounded up to the next higher whole number.

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|-------------------|------------|------------|------------|------------|------------|------------|------------|------------|--------|
| Registered Voters | 2159 | 2322 | 2173 | 1962 | 2106 | 2174 | 2161 | 2335 | 17392 |
| Cards Cast | 472 | 413 | 340 | 245 | 355 | 479 | 342 | 526 | 3172 |
| Turnout | 21.86% | 17.79% | 15.65% | 12.49% | 16.86% | 22.03% | 15.83% | 22.53% | 18.24% |

QUESTION ONE

| | Total | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|---------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|---------------|
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Times Counted | 472 | 413 | 413 | 340 | 245 | 479 | 342 | 526 | 526 | 3166 | 100.00% |
| Total Votes | 470 | 413 | 413 | 339 | 245 | 479 | 342 | 525 | 525 | 3166 | 100.00% |
| Times Blank Voted | 2 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 1 | 6 | |
| YES | 319 | 308 | 308 | 212 | 122 | 274 | 205 | 372 | 206 | 2006 | 63.36% |
| NO | 151 | 105 | 127 | 123 | 123 | 205 | 137 | 153 | 153 | 1160 | 36.64% |

**Election Summary Report
STATE ELECTION
BELMONT, MA
Summary For All Precincts, All Counters, All Races
OFFICIAL RESULTS
11/6/2018**

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total |
|-------------------|------------|------------|------------|------------|------------|------------|------------|------------|--------|
| Registered Voters | 2199 | 2358 | 2208 | 2010 | 2133 | 2211 | 2215 | 2403 | 17737 |
| Cards Cast | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1608 | 1788 | 12991 |
| Turnout | 75.26% | 73.54% | 71.47% | 69.45% | 72.76% | 75.98% | 72.60% | 74.41% | 73.24% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|-----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| SENATOR in CONGRESS | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Times Counted | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1608 | 1788 | 12991 | |
| Total Votes | 1627 | 1695 | 1553 | 1378 | 1528 | 1664 | 1588 | 1750 | 12783 | 100.00% |
| Number of Uncast Votes | 28 | 39 | 25 | 18 | 24 | 16 | 20 | 38 | 208 | |
| ELIZABETH A WARREN | 1206 | 1071 | 1134 | 1005 | 1113 | 1257 | 1219 | 1136 | 9141 | 71.51% |
| GEOFF DIEHL | 352 | 535 | 341 | 296 | 366 | 346 | 313 | 524 | 3073 | 24.04% |
| SHIVA AYYADURAI | 64 | 88 | 75 | 75 | 46 | 59 | 53 | 89 | 549 | 4.29% |
| Write-in Votes (all others) | 5 | 1 | 3 | 2 | 3 | 2 | 3 | 1 | 20 | 0.16% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| GOVERNOR & LT. GOVERNOR | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Times Counted | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1608 | 1788 | 12991 | |
| Total Votes | 1609 | 1694 | 1539 | 1365 | 1503 | 1646 | 1562 | 1729 | 12647 | 100.00% |
| Number of Uncast Votes | 46 | 40 | 39 | 31 | 49 | 34 | 46 | 59 | 344 | |
| BAKER and POLITO | 897 | 1129 | 921 | 725 | 817 | 875 | 766 | 1087 | 7217 | 57.06% |
| GONZALEZ and PALFREY | 706 | 561 | 612 | 639 | 685 | 764 | 794 | 638 | 5399 | 42.69% |
| Write-in Votes (all others) | 6 | 4 | 6 | 1 | 1 | 7 | 2 | 4 | 31 | 0.25% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|-----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| ATTORNEY GENERAL | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Times Counted | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1608 | 1788 | 12991 | |
| Total Votes | 1608 | 1682 | 1540 | 1361 | 1518 | 1640 | 1575 | 1730 | 12654 | 100.00% |
| Number of Uncast Votes | 47 | 52 | 38 | 35 | 34 | 40 | 33 | 58 | 337 | |
| MAURA HEALEY | 1328 | 1228 | 1239 | 1095 | 1223 | 1340 | 1314 | 1283 | 10050 | 79.42% |
| JAMES R McMAHON, III | 279 | 453 | 300 | 265 | 295 | 299 | 261 | 446 | 2598 | 20.53% |
| Write-in Votes (all others) | 1 | 1 | 1 | 1 | 0 | 1 | 0 | 1 | 6 | 0.05% |

2018 Annual Report

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| SECRETARY of STATE | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Times Counted | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1788 | 12991 | | |
| Total Votes | 1579 | 1652 | 1516 | 1342 | 1493 | 1601 | 1559 | 1703 | 12445 | 100.00% |
| Number of Uncast Votes | 76 | 82 | 62 | 54 | 59 | 79 | 49 | 85 | 546 | |
| WILLIAM F GALVIN | | | | | | | | | | |
| | 1291 | 1212 | 1182 | 1047 | 1171 | 1284 | 1244 | 1275 | 9706 | 77.99% |
| ANTHONY M AMORE | | | | | | | | | | |
| | 233 | 395 | 272 | 220 | 248 | 250 | 221 | 368 | 2207 | 17.73% |
| JUAN G SANCHEZ, JR | | | | | | | | | | |
| | 54 | 44 | 62 | 75 | 72 | 67 | 92 | 59 | 525 | 4.22% |
| Write-in Votes (all others) | | | | | | | | | | |
| | 1 | 1 | 0 | 0 | 2 | 0 | 2 | 1 | 7 | 0.06% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| TREASURER | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Times Counted | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1608 | 1788 | 12991 | |
| Total Votes | 1543 | 1613 | 1469 | 1315 | 1465 | 1574 | 1534 | 1657 | 12170 | 100.00% |
| Number of Uncast Votes | 112 | 121 | 109 | 81 | 87 | 106 | 74 | 131 | 821 | |
| DEBORAH B GOLDBERG | | | | | | | | | | |
| | 1217 | 1151 | 1124 | 995 | 1121 | 1225 | 1205 | 1174 | 9212 | 75.69% |
| KEIKO M ORRALL | | | | | | | | | | |
| | 280 | 425 | 299 | 256 | 290 | 281 | 263 | 426 | 2520 | 20.71% |
| JAMIE M GUERIN | | | | | | | | | | |
| | 45 | 36 | 46 | 64 | 54 | 67 | 65 | 57 | 434 | 3.57% |
| Write-in Votes (all others) | | | | | | | | | | |
| | 1 | 1 | 0 | 0 | 0 | 1 | 1 | 0 | 4 | 0.03% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| AUDITOR | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Times Counted | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1608 | 1788 | 12991 | |
| Total Votes | 1534 | 1597 | 1466 | 1304 | 1454 | 1566 | 1533 | 1647 | 12101 | 100.00% |
| Number of Uncast Votes | 121 | 137 | 112 | 92 | 98 | 114 | 75 | 141 | 890 | |
| SUZANNE M BUMP | | | | | | | | | | |
| | 1106 | 1010 | 1030 | 909 | 1032 | 1112 | 1133 | 1038 | 8370 | 69.17% |
| HELEN BRADY | | | | | | | | | | |
| | 297 | 479 | 319 | 267 | 312 | 312 | 288 | 490 | 2764 | 22.84% |
| DANIEL FISHERMAN | | | | | | | | | | |
| | 92 | 73 | 75 | 73 | 60 | 72 | 47 | 73 | 565 | 4.67% |
| EDWARD J STAMAS | | | | | | | | | | |
| | 38 | 35 | 42 | 55 | 49 | 68 | 64 | 46 | 397 | 3.28% |
| Write-in Votes (all others) | | | | | | | | | | |
| | 1 | 0 | 0 | 0 | 1 | 2 | 1 | 0 | 5 | 0.04% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| REP in CONGRESS | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Times Counted | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1608 | 1788 | 12991 | |
| Total Votes | 1580 | 1667 | 1529 | 1341 | 1493 | 1633 | 1554 | 1710 | 12507 | 100.00% |
| Number of Uncast Votes | 75 | 67 | 49 | 55 | 59 | 47 | 54 | 78 | 484 | |
| KATHERINE M CLARK | | | | | | | | | | |
| | 1270 | 1188 | 1205 | 1065 | 1170 | 1319 | 1279 | 1233 | 9729 | 77.79% |
| JOHN HUGO | | | | | | | | | | |
| | 308 | 479 | 323 | 276 | 322 | 313 | 274 | 476 | 2771 | 22.16% |
| Write-in Votes (all others) | | | | | | | | | | |
| | 2 | 0 | 1 | 0 | 1 | 1 | 1 | 1 | 7 | 0.06% |

2018 Annual Report

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|-----------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| COUNCILLOR | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Times Counted | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1608 | 1788 | 12991 | |
| Total Votes | 1211 | 1227 | 1178 | 1080 | 1180 | 1221 | 1288 | 1226 | 9611 | 100.00% |
| Number of Uncast Votes | 444 | 507 | 400 | 316 | 372 | 459 | 320 | 562 | 3380 | |
| MARILYN M. PETITTO DEVANEY | | | | | | | | | | |
| Number of Precincts | 1203 | 1199 | 1177 | 1058 | 1164 | 1219 | 1286 | 1224 | 9530 | 99.16% |
| Precincts Reporting | 7 | 0 | 1 | 0 | 0 | 1 | 2 | 2 | 13 | 0.14% |
| Times Counted | 1 | 28 | 0 | 22 | 16 | 1 | 0 | 0 | 68 | 0.71% |
| Total Votes | | | | | | | | | | |
| Number of Uncast Votes | | | | | | | | | | |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|---------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| SENATOR in GENERAL COURT | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Times Counted | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1608 | 1788 | 12991 | |
| Total Votes | 1358 | 1332 | 1318 | 1146 | 1272 | 1394 | 1363 | 1335 | 10518 | 100.00% |
| Number of Uncast Votes | 297 | 402 | 260 | 250 | 280 | 286 | 245 | 453 | 2473 | |
| WILLIAM BROWNSBERGER | | | | | | | | | | |
| Number of Precincts | 1357 | 1292 | 1298 | 1125 | 1259 | 1365 | 1352 | 1314 | 10362 | 98.52% |
| Precincts Reporting | 1 | 40 | 20 | 21 | 13 | 29 | 11 | 21 | 156 | 1.48% |
| Times Counted | | | | | | | | | | |
| Total Votes | | | | | | | | | | |
| Number of Uncast Votes | | | | | | | | | | |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|-----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| REP in GENERAL COURT | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Times Counted | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1608 | 1788 | 12991 | |
| Total Votes | 1310 | 1270 | 1256 | 1116 | 1229 | 1338 | 1340 | 1290 | 10149 | 100.00% |
| Number of Uncast Votes | 345 | 464 | 322 | 280 | 323 | 342 | 268 | 498 | 2842 | |
| DAVID M ROGERS | | | | | | | | | | |
| Number of Precincts | 1303 | 1242 | 1242 | 1101 | 1219 | 1318 | 1325 | 1280 | 10030 | 98.83% |
| Precincts Reporting | 7 | 28 | 14 | 15 | 10 | 20 | 15 | 10 | 119 | 1.17% |
| Times Counted | | | | | | | | | | |
| Total Votes | | | | | | | | | | |
| Number of Uncast Votes | | | | | | | | | | |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|--------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| DISTRICT ATTORNEY | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Times Counted | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1608 | 1788 | 12991 | |
| Total Votes | 1317 | 1305 | 1248 | 1133 | 1240 | 1354 | 1332 | 1344 | 10273 | 100.00% |
| Number of Uncast Votes | 338 | 429 | 330 | 263 | 312 | 326 | 276 | 444 | 2718 | |
| MARIAN T RYAN | | | | | | | | | | |
| Number of Precincts | 1314 | 1279 | 1233 | 1117 | 1232 | 1333 | 1319 | 1335 | 10162 | 98.92% |
| Precincts Reporting | 3 | 26 | 15 | 16 | 8 | 21 | 13 | 9 | 111 | 1.08% |
| Times Counted | | | | | | | | | | |
| Total Votes | | | | | | | | | | |
| Number of Uncast Votes | | | | | | | | | | |

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| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|-----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| CLERK of COURTS | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Times Counted | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1608 | 1788 | 12991 | |
| Total Votes | 1283 | 1258 | 1218 | 1117 | 1230 | 1313 | 1321 | 1303 | 10043 | 100.00% |
| Number of Uncast Votes | 372 | 476 | 360 | 279 | 322 | 367 | 287 | 485 | 2948 | |
| MICHAEL A SULLIVAN | | | | | | | | | | |
| Write-in Votes (all others) | 1280 | 1234 | 1203 | 1103 | 1222 | 1296 | 1310 | 1293 | 9941 | 98.98% |
| | 3 | 24 | 15 | 14 | 8 | 17 | 11 | 10 | 102 | 1.02% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|-----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| REGISTER of DEEDS | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Times Counted | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1608 | 1788 | 12991 | |
| Total Votes | 1248 | 1234 | 1214 | 1091 | 1212 | 1294 | 1315 | 1262 | 9870 | 100.00% |
| Number of Uncast Votes | 407 | 500 | 364 | 305 | 340 | 386 | 293 | 526 | 3121 | |
| MARIA C CURTATONE | | | | | | | | | | |
| Write-in Votes (all others) | 1244 | 1209 | 1199 | 1076 | 1201 | 1275 | 1300 | 1251 | 9755 | 98.83% |
| | 4 | 25 | 15 | 15 | 11 | 19 | 15 | 11 | 115 | 1.17% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| QUESTION 1 | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Times Counted | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1608 | 1788 | 12991 | |
| Total Votes | 1550 | 1650 | 1476 | 1305 | 1467 | 1583 | 1535 | 1707 | 12273 | 100.00% |
| Number of Uncast Votes | 105 | 84 | 102 | 91 | 85 | 97 | 73 | 81 | 718 | |
| NO | | | | | | | | | | |
| | 1158 | 1330 | 1111 | 826 | 993 | 1126 | 1009 | 1308 | 8861 | 72.20% |
| YES | | | | | | | | | | |
| | 392 | 320 | 365 | 479 | 474 | 457 | 526 | 399 | 3412 | 27.80% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| QUESTION 2 | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Times Counted | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1608 | 1788 | 12991 | |
| Total Votes | 1607 | 1690 | 1530 | 1354 | 1515 | 1637 | 1577 | 1723 | 12633 | 100.00% |
| Number of Uncast Votes | 48 | 44 | 48 | 42 | 37 | 43 | 31 | 65 | 358 | |
| YES | | | | | | | | | | |
| | 1257 | 1219 | 1199 | 1072 | 1203 | 1281 | 1299 | 1254 | 9784 | 77.45% |
| NO | | | | | | | | | | |
| | 350 | 471 | 331 | 282 | 312 | 356 | 278 | 469 | 2849 | 22.55% |

2018 Annual Report

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| QUESTION 3 | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Times Counted | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1608 | 1788 | 12991 | |
| Total Votes | 1616 | 1696 | 1540 | 1361 | 1526 | 1648 | 1574 | 1745 | 12706 | 100.00% |
| Number of Uncast Votes | 39 | 38 | 38 | 35 | 26 | 32 | 34 | 43 | 285 | |
| YES | 1315 | 1251 | 1203 | 1056 | 1181 | 1325 | 1268 | 1250 | 9849 | 77.51% |
| NO | 301 | 445 | 337 | 305 | 345 | 323 | 306 | 495 | 2857 | 22.49% |

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Precinct 7 | Precinct 8 | Total | Percent |
|--|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|
| QUESTION 4 | | | | | | | | | | |
| <p>"Shall the Town of Belmont be allowed to exempt from the provisions of Proposition two-and-one-half, so called, the amounts required to pay for the bonds issued in order to pay for costs of designing, demolishing, reconstructing, originally equipping, and furnishing the Belmont High School, located at 221 Concord Avenue in Belmont, relocating and reconstructing the playing fields, and renovating the current pool, field house and portions of the High School that will remain, to accommodate grades seven (7) through twelve (12), including constructing an addition, and all costs incidental or related thereto?"</p> | | | | | | | | | | |
| Number of Precincts | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | |
| Precincts Reporting | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 100.00% |
| Times Counted | 1655 | 1734 | 1578 | 1396 | 1552 | 1680 | 1608 | 1788 | 12991 | |
| Total Votes | 1597 | 1683 | 1519 | 1334 | 1508 | 1630 | 1547 | 1727 | 12545 | 100.00% |
| Number of Uncast Votes | 58 | 51 | 59 | 62 | 44 | 50 | 61 | 61 | 446 | |
| YES | 1278 | 1254 | 1167 | 970 | 1148 | 1293 | 1179 | 1285 | 9574 | 76.32% |
| NO | 319 | 429 | 352 | 364 | 360 | 337 | 368 | 442 | 2971 | 23.68% |

2018 Annual Report

TOWN OF BELMONT, MASSACHUSETTS

***REPORT ON EXAMINATION OF
BASIC FINANCIAL STATEMENTS***

YEAR ENDED JUNE 30, 2018

2018 Annual Report

TOWN OF BELMONT, MASSACHUSETTS

REPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTS

JUNE 30, 2018

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Independent Auditor's Report

To the Honorable Board of Selectmen
Town of Belmont, Massachusetts

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Belmont, Massachusetts, as of and for the year ended June 30, 2018 (except for the Belmont Contributory Retirement System which is as of and for the year ended December 31, 2017), and the related notes to the financial statements, which collectively comprise the Town of Belmont, Massachusetts' basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Belmont Municipal Light Plant as of December 31, 2017, which represent 55.7%, 33.7%, and 61.47%, respectively, of the assets, net position, and revenues of the business-type activities. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the business-type activities of the Belmont Municipal Light Plant, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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Opinions

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Belmont, Massachusetts, as of June 30, 2018 (except for the Belmont Contributory Retirement System and Municipal Light Plant which are as of and for the year ended December 31, 2017), and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We and other auditors have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 22, 2019, on our consideration of the Town of Belmont, Massachusetts' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Belmont, Massachusetts' internal control over financial reporting and compliance.

Powers + Sullivan, LLC

January 22, 2019

Management's Discussion and Analysis

2018 Annual Report

Management's Discussion and Analysis

As management of the Town of Belmont, we offer readers of the Town's basic financial statements this narrative overview and analysis of the financial activities of the Town for the year ended June 30, 2018.

The Town provides general government services for the territory within its boundaries, including police and fire protection, public education, water and sewer maintenance, trash disposal, electricity transmission and parks and recreational facilities.

Financial Summary

- The Town's assets exceeded its liabilities at the close of 2018 by \$37.7 million.
- The Town's total net position increased by \$28.8 million.
- At the end of year 2018, the unassigned fund balance for the general fund was \$18.7 million or 16.3% of general fund expenditures.
- At year end, the balance in the Town's Internal Service Fund totaled \$4.0 million, a decrease of \$1.3 million from the prior year due to higher than expected claim payments.
- This is the fourth year of the Town recording the liability associated with GASB Statement # 68, *Accounting and Financial Reporting for Pensions*. At year end, the pension liability totaled \$72.3 million. Please see Note 12 in the financial statements for further details.
- GASB Statement # 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* (OPEB), was implemented this year. Beginning net position of the governmental activities, the business-type activities and the enterprise funds has been revised to reflect the implementation of GASB Statement #75. The implementation of this standard required the calculation of the OPEB liability to be revised due to the use of different methods and assumptions as previously required by GASB Statement #45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*". Based on the 2017 OPEB valuation, the largest changes were in plan assumptions, which decreased the liability by \$40.4 million; and in plan amendments, which decreased the liability by an additional \$18.7 million. Accordingly, the Town's net position as of June 30, 2017, has been revised to reflect these changes. (Please see pages 66 and 72 in Notes 13 and 17 respectfully for further details regarding the OPEB liability and the revised balances).

Overview of the Financial Statements

Our discussion and analysis of the Town is intended to serve as an introduction to the Town of Belmont's basic financial statements. The Town's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This analysis also contains other required supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the Town's finances, in a manner similar to private-sector business.

The *statement of net position* presents information on all of the Town's assets and deferred outflows and liabilities and deferred inflows, with the difference between them reported as *net position*. Over time, increases or

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decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future periods (e.g., uncollected taxes and earned but unused sick and vacation time).

Both of the government-wide statement of activities distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Town include general government, public safety, education, public works, human services, culture and recreation, community preservation and interest. The business-type activities of the Town include the water, sewer and light plant.

The government-wide financial statements include not only the Town of Belmont itself (known as the *primary government*), but also a legally separate public employee retirement system for which the Town of Belmont is financially accountable. Financial information for this *component unit* is reported separately within the fiduciary fund statements.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. The focus of the Town of Belmont's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town of Belmont's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

The Town has implemented GASB #54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The implementation of this standard changed the fund balance components to nonspendable, restricted, committed, assigned and unassigned. Additionally, under the new standard, the Town's general stabilization fund is reported within the general fund as unassigned while the Ash Landfill stabilization fund and the Special Education stabilization fund are reported within the general fund as committed.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund, the Wellington School construction fund and the community preservation fund, which are the Town's major governmental funds. Data from the other nonmajor governmental funds are combined into a single, aggregated presentation.

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The Town of Belmont adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund as Required Supplementary Information fund to demonstrate compliance with this budget.

Proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses enterprise funds to account for its water and sewer systems and light plant activities.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water and sewer systems, the light plant activities and the internal service fund all of which are considered to be major funds of the Town.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Town's own programs.

Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into four classifications: a pension trust fund, an other postemployment benefit trust, private purpose trust funds, and agency funds. Private purpose trust funds are used to account for trust arrangements that benefit individuals, private organizations, or other governments. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Town's agency fund accounts for primarily police off-duty details and school student activity funds.

The Town is the trustee, or fiduciary, for its employees' pension plan and other postemployment benefit plan. The Town's fiduciary activities are reported in a separate statement of fiduciary net position and a statement of changes in fiduciary net position. These activities are excluded from the Town's government-wide financial statements because the Town cannot use these assets to finance its operations.

Notes to the basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the progress in funding its obligation to provide postemployment benefits to its employees.

Government-wide Financial Analysis

Governmental Activities

The Town is able to report positive balances in two out of three categories of net position. As noted below, liabilities and deferred inflows exceeded assets and deferred outflows by \$16.0 million at the close of the most recent year.

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| | 2018 | 2017 (As Revised) |
|--|---------------------|------------------------|
| Assets: | | |
| Current assets..... \$ | 75,424,996 | \$ 67,520,263 |
| Capital assets, net of accumulated depreciation..... | 148,388,898 | 145,645,779 |
| Total assets..... | 223,813,894 | 213,166,042 |
| Deferred outflows of resources..... | 7,154,294 | 7,391,183 |
| Liabilities: | | |
| Current liabilities (excluding debt)..... | 5,393,447 | 3,839,701 |
| Noncurrent liabilities (excluding debt)..... | 162,463,718 | 213,739,751 |
| Current debt..... | 3,413,988 | 3,172,780 |
| Noncurrent debt..... | 35,385,209 | 36,066,972 |
| Total liabilities..... | 206,656,362 | 256,819,204 |
| Deferred inflows of resources..... | 40,347,754 | 3,661,710 |
| Net position: | | |
| Net investment in capital assets..... | 117,729,638 | 115,212,913 |
| Restricted..... | 10,484,549 | 7,196,811 |
| Unrestricted..... | (144,250,115) | (162,333,413) |
| Total net position..... \$ | (16,035,928) | \$ (39,923,689) |

A significant portion of the Town's net position, \$117.7 million, reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the Town's investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Beginning net position of the governmental activities has been revised to reflect the implementation of GASB Statement #75. The implementation of this standard required the beginning net position to be revised due to the use of different methods and assumptions as previously required by GASB Statement #45. Accordingly, previously reported net position of \$1.4 million has been revised and totals a deficit balance of \$39.9 million (see note 17).

An additional portion of the Town's net position, \$10.5 million, represents resources that are subject to external restrictions on how they may be used. The remaining deficit balance of unrestricted net position of \$144.3 million is due to the recognition of the Other Postemployment Benefits liability in the amount of \$90.7 million and the Net Pension liability in the amount of \$62.4 million.

The governmental activities net position increased by \$23.5 million in the current year. The increase was primarily due to the recognition of an \$18.5 million net decrease in the Town's other postemployment liability and related deferred inflows/outflows due to changes in assumptions and plan provisions, the receipt of \$1.1 million of capital grants related to community preservation, Chapter 90 and MSBA reimbursements for school projects, a \$1.0 million surplus in the Community Preservation Fund, the timing of the expenditure of grant funds versus the actual receipt of the grant proceeds, and the Town's ability to fund capital additions (approximately \$3.2 million)

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from current year revenues. These increases were offset by a net increase of \$685 thousand related to the net pension liability and its associated deferred inflows and outflows.

Key elements of the change in net position are as follows:

| | 2018 | 2017 (As Revised) |
|---|------------------------|------------------------|
| Program Revenues: | | |
| Charges for services..... | \$ 8,849,037 | \$ 7,695,202 |
| Operating grants and contributions..... | 22,541,916 | 21,459,469 |
| Capital grants and contributions..... | 1,101,503 | 1,236,604 |
| General Revenues: | | |
| Real estate and personal property taxes, net of tax refunds payable..... | 87,347,268 | 85,316,394 |
| Tax and other liens..... | 765,454 | 55,060 |
| Motor vehicle and other excise taxes..... | 3,805,072 | 3,687,640 |
| Community preservation tax..... | 1,169,732 | 1,105,107 |
| Penalties and interest on taxes..... | 345,150 | 213,158 |
| Grants and contributions not restricted to specific programs..... | 2,608,676 | 2,520,910 |
| Unrestricted investment income..... | 3,327,702 | 1,039,028 |
| Gain (loss) on sale of capital assets..... | - | 999,877 |
| Total revenues..... | 131,861,510 | 125,328,449 |
| Expenses: | | |
| General government..... | 7,357,180 | 10,488,648 |
| Public safety..... | 14,375,445 | 24,811,843 |
| Education..... | 65,218,557 | 77,006,696 |
| Public works..... | 15,106,311 | 12,674,331 |
| Health and human services..... | 1,299,050 | 1,652,610 |
| Culture and recreation..... | 4,038,719 | 4,221,071 |
| Interest..... | 1,390,962 | 1,486,672 |
| Total expenses..... | 108,786,224 | 132,341,871 |
| Excess (Deficiency) before transfers..... | 23,075,286 | (7,013,422) |
| Transfers..... | 812,475 | 949,000 |
| Change in net position..... | 23,887,761 | (6,064,422) |
| Net position, beginning of year (as revised)..... | (39,923,689) | (33,859,267) |
| Net position, end of year..... | \$ (16,035,928) | \$ (39,923,689) |

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Business-type activities

Combined business-type activities net position increased by \$4.9 million in the current year. The following table identifies key elements of the enterprise operations:

| | 2018 | 2017 (As Revised) |
|--|--------------------|----------------------|
| Assets: | | |
| Current assets..... \$ | 38,428,085 | \$ 69,286,806 |
| Noncurrent assets (excluding capital)..... | 13,370,771 | 12,581,915 |
| Capital assets, net of accumulated depreciation..... | 63,881,750 | 60,835,150 |
| Total assets..... | 115,680,606 | 142,703,871 |
| Deferred outflows of resources..... | 1,979,617 | 1,611,194 |
| Liabilities: | | |
| Current liabilities (excluding debt)..... | 2,643,060 | 7,737,556 |
| Noncurrent liabilities (excluding debt)..... | 16,787,710 | 17,351,313 |
| Current debt..... | 2,619,620 | 30,092,879 |
| Noncurrent debt..... | 36,884,847 | 36,829,469 |
| Total liabilities..... | 58,935,237 | 92,011,217 |
| Deferred inflows of resources..... | 4,974,944 | 3,472,365 |
| Net position: | | |
| Net investment in capital assets..... | 39,687,652 | 41,034,753 |
| Restricted..... | 8,567,511 | 8,125,599 |
| Unrestricted..... | 5,494,879 | (328,869) |
| Total net position..... \$ | 53,750,042 | \$ 48,831,483 |
| | 2018 | 2017 (As Revised) |
| Program Revenues: | | |
| Charges for services..... \$ | 40,728,595 | \$ 39,621,181 |
| Operating grants and contributions..... | 15,000 | 333,436 |
| General Revenues: | | |
| Unrestricted investment income..... | 295,229 | 227,622 |
| Total revenues..... | 41,038,824 | 40,182,239 |
| Expenses: | | |
| Water..... | 5,215,454 | 5,589,848 |
| Sewer..... | 7,652,133 | 7,753,949 |
| Municipal Light..... | 22,440,203 | 21,519,515 |
| Total expenses..... | 35,307,790 | 34,863,312 |
| Excess (Deficiency) before transfers..... | 5,731,034 | 5,318,927 |
| Transfers..... | (812,475) | (949,000) |
| Change in net position..... | 4,918,559 | 4,369,927 |
| Net position, beginning of year (as revised)..... | 48,831,483 | 44,461,556 |
| Net position, end of year..... \$ | 53,750,042 | \$ 48,831,483 |

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Beginning net position of the business-type activities has been revised to reflect the implementation of GASB Statement #75. The implementation of this standard required the beginning net position to be revised due to the use of different methods and assumptions as previously required by GASB Statement #45. Accordingly, previously reported net position of \$48.7 million has been revised and totals \$48.8 million (see note 17).

Financial Analysis of the Town's Governmental Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the Town's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Town's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$57.6 million comprised of \$25.6 million in the general fund, \$641 thousand in the Wellington School construction fund, \$4.1 million in the Community Preservation fund, and \$27.2 million in the nonmajor governmental funds. Overall fund balance increased by \$5.1 million in year 2018. This was primarily due to a budgetary surplus in the general fund, a surplus of \$1 million in the Community Preservation Fund, and the timing of the expenditure of grant funds versus the actual receipt of grant proceeds and activity of the Community Preservation Fund.

The general fund is the chief operating fund. At the end of the current year, the unassigned fund balance of the general fund was \$18.7 million, while the total fund balance was \$25.6 million. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 16.3% of general fund budgetary expenditures, while total fund balance represents 22.3% of that same amount. During 2018, the fund balance of the general fund increased by \$816 thousand. The change was primarily due to better than expected collections along with the Town's ability to control operating costs offset by the use of available funds to finance capital expenditures.

The Wellington School construction fund is used to account for the activities related to the construction of the new school building. During 2018, the Town spent \$200 thousand on the project. At June 30, 2018, the fund has a balance of \$641 thousand. The project is essentially complete and punch list items are being addressed.

The community preservation fund had a fund balance at June 30, 2018, of \$4.1 million, which is made up of \$2 million committed for future projects and \$2.1 million available for future appropriation. These funds are attributable to the Town's acceptance of the Community Preservation Act, which allows the Town to impose up to a 3% surcharge on property taxes, although currently the Town only charges 1.5%, and to receive matching state grant funds for specified uses related to the acquisition, creation, preservation and support of open space, historic resources, land for recreational use and community housing. The fund increased by \$1.0 million during 2018 due to the receipt of both state grants and the tax surcharges, offset by \$330 thousand of project related expenditures.

Financial Analysis of Proprietary Funds

The Water, Sewer and Light funds maintained positive results of operations and demonstrated the ability to recover all costs from rates.

The net position of the water fund increased \$1.5 million in the current year. The increase is due to principal payments on long-term debt exceeding depreciation by \$364 thousand and a decrease in the other postemployment liability of \$835 thousand.

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The net position of the sewer fund increased \$1.3 million in the current year. The increase is due to principal payments exceeding depreciation by \$112 thousand and the ability to fund current year capital additions with current revenues of \$440 thousand, as well as a decrease in overall operating costs.

The light department experienced an overall increase of \$2.2 million in net position. The increase is related to a decrease in overall operating costs, along with an increase in the sale of electricity.

The internal service fund had an ending fund balance of \$4.0 million, which represents a decrease of \$1.3 million over the prior year. Claim payments exceeded contributions by \$1.4 million and the fund earned \$107 thousand in investment earnings.

General Fund Budgetary Highlights

There was a net increase of \$1.4 million between the original and final adopted budgets. This increase primarily relates to free cash appropriations for a transfer to the general stabilization fund and transfers to various capital projects funds for capital related projects.

Capital Asset and Debt Administration

Capital Asset Administration

The Town of Belmont's investment in capital assets for its governmental and business type activities as of June 30, 2018, amounted to \$212.3 million (net of depreciation). This investment in capital assets includes land, construction in progress, land improvements, buildings, machinery and equipment, vehicles, and infrastructure assets. The Town's major capital projects relate to the Underwood Pool Construction, the purchase of public safety vehicles, paving, Belmont Center project, Wellington School project, and various other infrastructure projects.

In conjunction with the operating budget, the Town annually prepares a capital budget for the upcoming year and a five-year Capital Improvement Plan (CIP) that is used as a guide for future capital expenditures.

The Town annually budgets over \$2 million per year from current-year appropriations for capital projects.

The Belmont High School project for \$295,159,189, was approved by the Belmont Voters as a Debt Exclusion Vote on November 6, 2018. Subsequently, Town Meeting authorized the exclusion by a vote on November 13, 2018. The Board of Selectmen approved the financing on January 7, 2019.

The total cost of the project is \$295,159,189. On May 4, 2016, at a Special Town Meeting, \$1,750,000 was appropriated for design and demolition work. The Special Town Meeting on November 13, 2018, approved the project and appropriation for \$293,409,189, in addition to the \$1,750,000. On January 11, 2019, the Board of Selectmen approved financing for \$212,764,911 which was net of the prior appropriation of \$1,750,000 and the August 29, 2018, approved Massachusetts School Business Authority's grant of \$80,644,278.

Debt Administration

Outstanding governmental bonded long-term debt, as of June 30, 2018, totaled \$37.1 million of which \$23.6 million relates to various School construction projects and purchases, \$6.7 million of refunding bonds, \$1.6 million relates to the senior center project, \$830 thousand relates to the purchase of fire vehicles, \$570 thousand relates to Harris Field repairs, \$2.2 million relates to the Underwood Pool construction, \$1.0 million relates to Town center

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construction, leaving a balance of \$600 thousand for other CIP projects. The enterprise funds have \$5.4 million in water debt and \$9.4 million in sewer debt, all of which are fully supported by the rates.

The Town issued \$2.4 million of long term debt in relation to the modular classroom project and \$2.5 million in new water debt.

The Town has an “Aaa” rating from Moody’s for general obligation debt.

Light Department

The Light Department also has \$23.1 million of long-term debt outstanding.

Please refer to notes 4, 7, and 8 for further discussion of the major capital and debt activity.

Economic Factors and Next Year’s Budget

A statewide tax limitation statute known as “Proposition 2-1/2” limits the property tax levy to an amount equal to 2-1/2% of the value of all taxable property in the Town. A secondary limitation is that no levy in a year may exceed the preceding year’s allowable tax levy by more than 2-1/2%, plus taxes levied on certain property newly added to the tax rolls. Certain Proposition 2-1/2 taxing limitations can be overridden by Town-wide referendum vote. The Town has taken advantage of this override capability to increase operating budgets and so-called “debt exclusions” that are not subject to the Proposition 2-1/2 limitations.

The Town collects 99% of its property tax billings in the year billed. Property taxes billed were \$89.7 million in 2018, which was a \$4 million increase from the prior year. \$2 million of this increase is the product of the certified new growth of the Town. Within this levy approximately \$3.6 million of previous debt exclusions were paid off.

The Town continues to experience growth in residential renovation and development. In year 2018, 935 building permits were issued, resulting in \$804,000 in permit fees and realizing \$54.2 million in taxable value. This activity has produced new growth tax revenue, which is exempt from the limitation imposed by Proposition 2 ½. For year 2018, the Town realized \$2 million in new taxes from this source.

The unemployment rate for Belmont as of October 2018 was 2.9% compared to the state figure of 3.5% and the nationwide figure of 3.7%.

Requests for Information

This financial report is designed to provide a general overview of the Town of Belmont’s finances for all those with an interest in the government’s finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Department, Town Hall, 19 Moore Street, Belmont, MA 02478.

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Basic Financial Statements

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STATEMENT OF NET POSITION

JUNE 30, 2018

| | <i>Primary Government</i> | | |
|--|----------------------------|-----------------------------|---------------|
| | Governmental Activities | Business-type Activities | Total |
| ASSETS | | | |
| CURRENT: | | | |
| Cash and cash equivalents..... | \$ 50,035,663 | \$ 29,120,283 | \$ 79,155,946 |
| Investments..... | 20,946,796 | - | 20,946,796 |
| Receivables, net of allowance for uncollectibles: | | | |
| Real estate and personal property taxes..... | 1,033,333 | - | 1,033,333 |
| Real estate tax deferrals..... | - | - | - |
| Tax liens..... | 1,377,812 | 70,998 | 1,448,810 |
| Motor vehicle and other excise taxes..... | 205,975 | - | 205,975 |
| User charges..... | - | 6,978,127 | 6,978,127 |
| Departmental and other..... | 452,641 | - | 452,641 |
| Intergovernmental..... | 1,086,128 | - | 1,086,128 |
| Community preservation state share..... | 150,000 | - | 150,000 |
| Inventory..... | 136,648 | 547,183 | 683,831 |
| Other assets..... | - | 27,938 | 27,938 |
| Purchased power advanced deposits..... | - | 1,683,556 | 1,683,556 |
| Total current assets..... | 75,424,996 | 38,428,085 | 113,853,081 |
| NONCURRENT: | | | |
| Restricted cash and cash equivalents..... | - | 13,370,771 | 13,370,771 |
| Capital assets, nondepreciable..... | 17,290,220 | 4,318,327 | 21,608,547 |
| Capital assets, net of accumulated depreciation..... | 131,098,678 | 59,563,423 | 190,662,101 |
| Total noncurrent assets..... | 148,388,898 | 77,252,521 | 225,641,419 |
| TOTAL ASSETS..... | 223,813,894 | 115,680,606 | 339,494,500 |
| DEFERRED OUTFLOWS OF RESOURCES | | | |
| Deferred outflows for refunding debt..... | 145,923 | - | 145,923 |
| Deferred outflows related to pensions..... | 7,008,371 | 1,979,617 | 8,987,988 |
| TOTAL DEFERRED OUTFLOWS OF RESOURCES..... | 7,154,294 | 1,979,617 | 9,133,911 |
| LIABILITIES | | | |
| CURRENT: | | | |
| Warrants payable..... | 2,642,400 | 2,004,976 | 4,647,376 |
| Health claims payable..... | 1,700,000 | - | 1,700,000 |
| Tax refunds payable..... | 245,404 | - | 245,404 |
| Accrued interest..... | 517,531 | 85,046 | 602,577 |
| Other liabilities..... | 131,082 | - | 131,082 |
| Customer deposits..... | - | 535,922 | 535,922 |
| Landfill closure..... | 79,000 | - | 79,000 |
| Compensated absences..... | 78,030 | 17,116 | 95,146 |
| Bonds payable..... | 3,413,988 | 2,619,620 | 6,033,608 |
| Total current liabilities..... | 8,807,435 | 5,262,680 | 14,070,115 |
| NONCURRENT: | | | |
| Landfill closure..... | 7,829,000 | - | 7,829,000 |
| Compensated absences..... | 1,482,569 | 325,201 | 1,807,770 |
| Net pension liability..... | 62,446,673 | 9,838,924 | 72,285,597 |
| Other postemployment benefits..... | 90,705,476 | 6,623,585 | 97,329,061 |
| Bonds payable..... | 35,385,209 | 36,884,847 | 72,270,056 |
| Total noncurrent liabilities..... | 197,848,927 | 53,672,557 | 251,521,484 |
| TOTAL LIABILITIES..... | 206,656,362 | 58,935,237 | 265,591,599 |
| DEFERRED INFLOWS OF RESOURCES | | | |
| Taxes paid in advance..... | 4,813,740 | - | 4,813,740 |
| Contribution in aid of construction, net of amortization..... | - | 696,187 | 696,187 |
| Rate stabilization reserve..... | - | 3,038,620 | 3,038,620 |
| Deferred inflows related to pensions..... | 3,908,929 | 509,862 | 4,418,791 |
| Deferred inflows related to other postemployment benefits..... | 31,625,085 | 730,275 | 32,355,360 |
| TOTAL DEFERRED INFLOWS OF RESOURCES..... | 40,347,754 | 4,974,944 | 45,322,698 |
| NET POSITION | | | |
| Net investment in capital assets..... | 117,729,638 | 39,687,652 | 157,417,290 |
| Restricted for: | | | |
| Depreciation..... | - | 8,567,511 | 8,567,511 |
| Permanent funds: | | | |
| Expendable..... | 3,545,021 | - | 3,545,021 |
| Nonexpendable..... | 3,285,642 | - | 3,285,642 |
| Other purposes..... | 3,653,886 | - | 3,653,886 |
| Unrestricted..... | (144,250,115) | 5,494,879 | (138,755,236) |
| TOTAL NET POSITION..... | \$ (16,035,928) | \$ 53,750,042 | \$ 37,714,114 |

See notes to basic financial statements.

2018 Annual Report

STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30, 2018

| Functions/Programs | Program Revenues | | | | Net (Expense) Revenue |
|--|-----------------------|-------------------------|--|--|--------------------------|
| | Expenses | Charges for Services | Operating Grants and Contributions | Capital Grants and Contributions | |
| Primary Government: | | | | | |
| <i>Governmental Activities:</i> | | | | | |
| General government..... | \$ 7,357,180 | \$ 1,225,235 | \$ 249,452 | \$ 794 | \$ (5,881,699) |
| Public safety..... | 14,375,445 | 1,147,233 | 119,901 | - | (13,108,311) |
| Education..... | 65,218,557 | 4,174,625 | 21,752,052 | 399,974 | (38,891,906) |
| Public works..... | 15,106,311 | 1,525,085 | 74,244 | 542,443 | (12,964,539) |
| Health and human services..... | 1,299,050 | 178,491 | 218,532 | - | (902,027) |
| Culture and recreation..... | 4,038,719 | 598,368 | 127,735 | - | (3,312,616) |
| Community preservation..... | - | - | - | 158,292 | 158,292 |
| Interest..... | 1,390,962 | - | - | - | (1,390,962) |
| Total Governmental Activities..... | 108,786,224 | 8,849,037 | 22,541,916 | 1,101,503 | (76,293,768) |
| <i>Business-Type Activities:</i> | | | | | |
| Water..... | 5,215,454 | 6,712,530 | - | - | 1,497,076 |
| Sewer..... | 7,652,133 | 9,045,100 | - | - | 1,392,967 |
| Municipal Light..... | 22,440,203 | 24,970,965 | 15,000 | - | 2,545,762 |
| Total Business-Type Activities..... | 35,307,790 | 40,728,595 | 15,000 | - | 5,435,805 |
| Total Primary Government..... | \$ 144,094,014 | \$ 49,577,632 | \$ 22,556,916 | \$ 1,101,503 | \$ (70,857,963) |

See notes to basic financial statements.

(Continued)

2018 Annual Report

STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30, 2018

| | Primary Government | | |
|---|----------------------------|-----------------------------|-------------------|
| | Governmental Activities | Business-Type Activities | Total |
| Changes in net position: | | | |
| Net (expense) revenue from previous page..... \$ | (76,293,768) | 5,435,805 | (70,857,963) |
| <i>General revenues:</i> | | | |
| Real estate and personal property taxes, net of tax refunds payable..... | 87,347,268 | - | 87,347,268 |
| Tax and other liens..... | 765,454 | - | 765,454 |
| Motor vehicle and other excise taxes..... | 3,805,072 | - | 3,805,072 |
| Community preservation tax..... | 1,169,732 | - | 1,169,732 |
| Penalties and interest on taxes..... | 345,150 | - | 345,150 |
| Grants and contributions not restricted to specific programs..... | 2,608,676 | - | 2,608,676 |
| Unrestricted investment income..... | 3,327,702 | 295,229 | 3,622,931 |
| <i>Transfers, net</i> | 812,475 | (812,475) | - |
| Total general revenues and transfers..... | 100,181,529 | (517,246) | 99,664,283 |
| Change in net position..... | 23,887,761 | 4,918,559 | 28,806,320 |
| <i>Net position:</i> | | | |
| Beginning of year (as revised)..... | (39,923,689) | 48,831,483 | 8,907,794 |
| End of year..... \$ | (16,035,928) | 53,750,042 | 37,714,114 |

See notes to basic financial statements.

(Concluded)

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GOVERNMENTAL FUNDS BALANCE SHEET

JUNE 30, 2018

| | General | Wellington School Construction Fund | Community Preservation Fund | Nonmajor Governmental Funds | Total Governmental Funds |
|---|----------------------|--|-----------------------------------|-----------------------------------|--------------------------------|
| ASSETS | | | | | |
| Cash and cash equivalents..... | \$ 24,973,504 | \$ 699,753 | \$ 1,229,347 | \$ 17,406,399 | \$ 44,309,003 |
| Investments..... | 6,835,859 | - | 3,031,825 | 11,079,112 | 20,946,796 |
| Receivables, net of uncollectibles: | | | | | |
| Real estate and personal property taxes..... | 1,028,158 | - | 5,175 | - | 1,033,333 |
| Tax liens..... | 1,377,812 | - | - | - | 1,377,812 |
| Motor vehicle and other excise taxes..... | 205,975 | - | - | - | 205,975 |
| Departmental and other..... | 433,516 | - | - | 19,125 | 452,641 |
| Intergovernmental..... | - | - | - | 1,086,128 | 1,086,128 |
| Community preservation state share..... | - | - | 150,000 | - | 150,000 |
| TOTAL ASSETS..... | \$ 34,854,824 | \$ 699,753 | \$ 4,416,347 | \$ 29,590,764 | \$ 69,561,688 |
| LIABILITIES | | | | | |
| Warrants payable..... | \$ 1,263,937 | \$ 58,663 | \$ 64,903 | \$ 1,254,897 | \$ 2,642,400 |
| Tax refunds payable..... | 245,404 | - | - | - | 245,404 |
| Other liabilities..... | 131,082 | - | - | - | 131,082 |
| TOTAL LIABILITIES..... | 1,640,423 | 58,663 | 64,903 | 1,254,897 | 3,018,886 |
| DEFERRED INFLOWS OF RESOURCES | | | | | |
| Taxes paid in advance..... | 4,746,465 | - | 67,275 | - | 4,813,740 |
| Unavailable revenue..... | 2,854,059 | - | 155,176 | 1,104,258 | 4,113,493 |
| TOTAL DEFERRED INFLOWS OF RESOURCES..... | 7,600,524 | - | 222,451 | 1,104,258 | 8,927,233 |
| FUND BALANCES | | | | | |
| Nonspendable..... | - | - | - | 3,285,642 | 3,285,642 |
| Restricted..... | - | 641,090 | 4,128,993 | 23,945,967 | 28,716,050 |
| Committed..... | 3,529,598 | - | - | - | 3,529,598 |
| Assigned..... | 3,423,780 | - | - | - | 3,423,780 |
| Unassigned..... | 18,660,499 | - | - | - | 18,660,499 |
| TOTAL FUND BALANCES..... | 25,613,877 | 641,090 | 4,128,993 | 27,231,609 | 57,615,569 |
| TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES..... | \$ 34,854,824 | \$ 699,753 | \$ 4,416,347 | \$ 29,590,764 | \$ 69,561,688 |

See notes to basic financial statements.

2018 Annual Report

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TOTAL FUND BALANCES TO THE STATEMENT OF NET POSITION

JUNE 30, 2018

| | | |
|---|--------------|------------------------|
| Total governmental fund balances..... | | \$ 57,615,569 |
| Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds..... | | 148,388,898 |
| Accounts receivable are not available to pay for current-period expenditures and, therefore, are unavailable in the funds..... | | 4,113,493 |
| The statement of net position includes certain deferred inflows of resources and deferred outflows of resources that will be amortized over future periods. In governmental funds, these amounts are not deferred..... | | (28,525,643) |
| The assets and liabilities of the internal service funds are included in the governmental activities in the statement of net position..... | | 4,026,660 |
| In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due..... | | (517,531) |
| Inventory is capitalized in the Statement of Activities..... | | 136,648 |
| Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds: | | |
| Bonds payable..... | (38,799,197) | |
| Net pension liability..... | (62,446,673) | |
| Other postemployment benefits..... | (90,705,476) | |
| Landfill closure..... | (7,908,000) | |
| Compensated absences..... | (1,560,599) | |
| Net effect of reporting long-term liabilities..... | | <u>(201,419,945)</u> |
| In the statement of activities, deferred losses are reported for refundings of debt, which are amortized over the shorter of the remaining life of the refunding bonds or refunded bonds. In governmental funds, defeasances of debt are expensed when the refunding bonds are issued..... | | <u>145,923</u> |
| Net position of governmental activities..... | | <u>\$ (16,035,928)</u> |

See notes to basic financial statements.

2018 Annual Report

GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

YEAR ENDED JUNE 30, 2018

| | General | Wellington School Construction Fund | Community Preservation Fund | Nonmajor Governmental Funds | Total Governmental Funds |
|---|----------------------|--|-----------------------------------|-----------------------------------|--------------------------------|
| REVENUES: | | | | | |
| Real estate and personal property taxes, net of tax refunds..... | \$ 87,789,302 | \$ - | \$ - | \$ - | \$ 87,789,302 |
| Tax liens..... | 411,019 | - | - | - | 411,019 |
| Motor vehicle and other excise taxes..... | 3,776,555 | - | - | - | 3,776,555 |
| Charges for services..... | 2,524,479 | - | - | - | 2,524,479 |
| Penalties and interest on taxes..... | 345,150 | - | - | - | 345,150 |
| Licenses and permits..... | 1,562,711 | - | - | - | 1,562,711 |
| Fines and forfeitures..... | 238,726 | - | - | - | 238,726 |
| Intergovernmental - Teachers Retirement..... | 9,961,660 | - | - | - | 9,961,660 |
| Intergovernmental - other..... | 10,297,166 | - | - | 5,536,354 | 15,833,520 |
| Departmental and other..... | - | - | - | 4,627,505 | 4,627,505 |
| Community preservation taxes..... | - | - | 1,145,293 | - | 1,145,293 |
| Community preservation state match..... | - | - | 189,960 | - | 189,960 |
| Contributions and donations..... | - | - | - | 311,174 | 311,174 |
| Investment income..... | 532,051 | - | 29,207 | 2,659,068 | 3,220,326 |
| Miscellaneous..... | - | - | - | 3,746 | 3,746 |
| TOTAL REVENUES..... | 117,438,819 | - | 1,364,460 | 13,137,847 | 131,941,126 |
| EXPENDITURES: | | | | | |
| Current: | | | | | |
| General government..... | 3,840,028 | - | 127,304 | 520,632 | 4,487,964 |
| Public safety..... | 13,890,015 | - | - | 1,833,301 | 15,723,316 |
| Education..... | 54,006,423 | 199,974 | 3,500 | 9,809,939 | 64,019,836 |
| Public works..... | 13,054,254 | - | - | 2,740,753 | 15,795,007 |
| Health and human services..... | 923,842 | - | - | 170,953 | 1,094,795 |
| Culture and recreation..... | 3,114,340 | - | 198,495 | 159,955 | 3,472,790 |
| Pension benefits..... | 7,345,620 | - | - | 4,240 | 7,349,860 |
| Pension benefits - Teachers Retirement..... | 9,961,660 | - | - | - | 9,961,660 |
| Employee benefits..... | 2,229,910 | - | - | - | 2,229,910 |
| State and county charges..... | 1,782,753 | - | - | - | 1,782,753 |
| Debt service: | | | | | |
| Principal..... | 3,043,135 | - | - | - | 3,043,135 |
| Interest..... | 1,457,752 | - | - | - | 1,457,752 |
| TOTAL EXPENDITURES..... | 114,649,732 | 199,974 | 329,299 | 15,239,773 | 130,418,778 |
| EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES..... | 2,789,087 | (199,974) | 1,035,161 | (2,101,926) | 1,522,348 |
| OTHER FINANCING SOURCES (USES): | | | | | |
| Issuance of bonds..... | - | - | - | 2,426,000 | 2,426,000 |
| Premium from issuance of bonds..... | - | - | - | 306,227 | 306,227 |
| Transfers in..... | 1,245,797 | - | - | 3,218,600 | 4,464,397 |
| Transfers out..... | (3,218,600) | - | - | (433,322) | (3,651,922) |
| TOTAL OTHER FINANCING SOURCES (USES).... | (1,972,803) | - | - | 5,517,505 | 3,544,702 |
| NET CHANGE IN FUND BALANCES..... | 816,284 | (199,974) | 1,035,161 | 3,415,579 | 5,067,050 |
| FUND BALANCES AT BEGINNING OF YEAR..... | 24,797,593 | 841,064 | 3,093,832 | 23,816,030 | 52,548,519 |
| FUND BALANCES AT END OF YEAR..... | \$ 25,613,877 | \$ 641,090 | \$ 4,128,993 | \$ 27,231,609 | \$ 57,615,569 |

See notes to basic financial statements.

2018 Annual Report

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30, 2018

| | | |
|--|--------------------|----------------------|
| Net change in fund balances - total governmental funds..... | | \$ 5,067,050 |
| <p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p> | | |
| Capital outlay..... | 6,851,741 | |
| Depreciation expense..... | <u>(4,556,718)</u> | |
| Net effect of reporting capital assets..... | | 2,295,023 |
| <p>Governmental funds report inventories as expenditures. However in the Statement of Activities the cost of those assets is capitalized and expensed when depleted.....</p> | | |
| | | (34,292) |
| <p>Revenues in the Statement of Activities that do not provide current financial resources are unavailable in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable differ between the two statements. This amount represents the net change in unavailable revenue.....</p> | | |
| | | 319,941 |
| <p>The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are unavailable and amortized in the Statement of Activities.</p> | | |
| Issuance of bonds..... | (2,426,000) | |
| Premium from issuance of bonds..... | (306,227) | |
| Net amortization of premium from issuance of bonds..... | 129,647 | |
| Net change in deferred charge on refunding..... | (55,793) | |
| Debt service principal payments..... | <u>3,043,135</u> | |
| Net effect of reporting long-term debt..... | | 384,762 |
| <p>Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.</p> | | |
| Net change in compensated absences accrual..... | (27,838) | |
| Net change in accrued interest on long-term debt..... | (7,064) | |
| Net change in deferred outflow/(inflow) of resources related to pensions..... | (2,497,789) | |
| Net change in net pension liability..... | 1,812,968 | |
| Net change in deferred outflow/(inflow) of resources related to other postemployment benefits... | (31,625,085) | |
| Net change in other postemployment benefits liability..... | 50,080,512 | |
| Net change in landfill closure..... | <u>(597,000)</u> | |
| Net effect of recording long-term liabilities..... | | 17,138,704 |
| <p>The net activity of internal service funds is reported with Governmental Activities.....</p> | | |
| | | <u>(1,283,427)</u> |
| Change in net position of governmental activities..... | | <u>\$ 23,887,761</u> |

See notes to basic financial statements.

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PROPRIETARY FUNDS STATEMENT OF NET POSITION

JUNE 30, 2018

| | Business-type Activities - Enterprise Funds | | | | Governmental Activities - Internal Service Fund |
|--|---|-----------------------------|--|-----------------------------|--|
| | Water | Sewer | Electric Light December 31, 2017 | Total | |
| ASSETS | | | | | |
| CURRENT: | | | | | |
| Cash and cash equivalents..... | \$ 6,345,723 | \$ 5,157,627 | \$ 17,616,933 | \$ 29,120,283 | \$ 5,726,660 |
| Receivables, net of allowance for uncollectibles: | | | | | |
| Liens - user charges..... | 29,798 | 41,200 | - | 70,998 | - |
| User charges..... | 2,255,745 | 3,049,803 | 1,672,579 | 6,978,127 | - |
| Inventory..... | 149,166 | 11,963 | 386,054 | 547,183 | - |
| Other assets..... | - | - | 27,938 | 27,938 | - |
| Purchased power advanced deposits..... | - | - | 1,683,556 | 1,683,556 | - |
| Total current assets..... | <u>8,780,432</u> | <u>8,260,593</u> | <u>21,387,060</u> | <u>38,428,085</u> | <u>5,726,660</u> |
| NONCURRENT: | | | | | |
| Restricted cash and cash equivalents..... | - | - | 13,370,771 | 13,370,771 | - |
| Capital assets, non depreciable..... | 42,242 | - | 4,276,085 | 4,318,327 | - |
| Capital assets, net of accumulated depreciation..... | <u>16,930,220</u> | <u>23,203,046</u> | <u>19,430,157</u> | <u>59,563,423</u> | <u>-</u> |
| Total noncurrent assets..... | <u>16,972,462</u> | <u>23,203,046</u> | <u>37,077,013</u> | <u>77,252,521</u> | <u>-</u> |
| TOTAL ASSETS..... | <u>25,752,894</u> | <u>31,463,639</u> | <u>58,464,073</u> | <u>115,680,606</u> | <u>5,726,660</u> |
| DEFERRED OUTFLOWS OF RESOURCES | | | | | |
| Deferred outflows related to pensions..... | <u>343,078</u> | <u>134,760</u> | <u>1,501,779</u> | <u>1,979,617</u> | <u>-</u> |
| LIABILITIES | | | | | |
| CURRENT: | | | | | |
| Warrants payable..... | 398,413 | 19,041 | 1,587,522 | 2,004,976 | - |
| Accrued interest..... | - | 85,046 | - | 85,046 | - |
| Customer deposits..... | - | - | 535,922 | 535,922 | - |
| Claims and judgments..... | - | - | - | - | 1,700,000 |
| Compensated absences..... | 2,613 | 3,780 | 10,723 | 17,116 | - |
| Bonds payable..... | <u>797,863</u> | <u>641,819</u> | <u>1,179,938</u> | <u>2,619,620</u> | <u>-</u> |
| Total current liabilities..... | <u>1,198,889</u> | <u>749,686</u> | <u>3,314,105</u> | <u>5,262,680</u> | <u>1,700,000</u> |
| NONCURRENT: | | | | | |
| Compensated absences..... | 49,643 | 71,828 | 203,730 | 325,201 | - |
| Net pension liability..... | 2,120,060 | 1,252,546 | 6,466,318 | 9,838,924 | - |
| Other postemployment benefits..... | 991,041 | 1,103,496 | 4,529,048 | 6,623,585 | - |
| Bonds payable..... | <u>4,758,732</u> | <u>8,737,603</u> | <u>23,388,512</u> | <u>36,884,847</u> | <u>-</u> |
| Total noncurrent liabilities..... | <u>7,919,476</u> | <u>11,165,473</u> | <u>34,587,608</u> | <u>53,672,557</u> | <u>-</u> |
| TOTAL LIABILITIES..... | <u>9,118,365</u> | <u>11,915,159</u> | <u>37,901,713</u> | <u>58,935,237</u> | <u>1,700,000</u> |
| DEFERRED INFLOWS OF RESOURCES | | | | | |
| Contribution in aid of construction, net of amortization..... | - | - | 696,187 | 696,187 | - |
| Rate stabilization reserve..... | - | - | 3,038,620 | 3,038,620 | - |
| Deferred inflows related to pensions..... | 171,375 | 98,580 | 239,907 | 509,862 | - |
| Deferred inflows related to other postemployment benefits..... | <u>345,533</u> | <u>384,742</u> | <u>-</u> | <u>730,275</u> | <u>-</u> |
| TOTAL DEFERRED INFLOWS OF RESOURCES..... | <u>516,908</u> | <u>483,322</u> | <u>3,974,714</u> | <u>4,974,944</u> | <u>-</u> |
| NET POSITION | | | | | |
| Net investment in capital assets..... | 12,364,427 | 14,655,541 | 12,667,684 | 39,687,652 | - |
| Restricted for: | | | | | |
| Depreciation..... | - | - | 8,567,511 | 8,567,511 | - |
| Unrestricted..... | <u>4,096,272</u> | <u>4,544,377</u> | <u>(3,145,770)</u> | <u>5,494,879</u> | <u>4,026,660</u> |
| TOTAL NET POSITION..... | <u>\$ 16,460,699</u> | <u>\$ 19,199,918</u> | <u>\$ 18,089,425</u> | <u>\$ 53,750,042</u> | <u>\$ 4,026,660</u> |

See notes to basic financial statements.

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PROPRIETARY FUNDS STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

YEAR ENDED JUNE 30, 2018

| | Business-type Activities - Enterprise Funds | | | | Governmental Activities - Internal Service Fund |
|---|---|----------------------|--|----------------------|--|
| | Water | Sewer | Electric Light December 31, 2017 | Total | |
| OPERATING REVENUES: | | | | | |
| Employee contributions..... | \$ - | \$ - | \$ - | \$ - | \$ 3,545,552 |
| Employer contributions..... | - | - | - | - | 11,458,300 |
| Charges for services..... | 6,712,530 | 9,045,426 | 24,415,957 | 40,173,913 | - |
| Other..... | - | - | 555,008 | 555,008 | 580,516 |
| TOTAL OPERATING REVENUES | 6,712,530 | 9,045,426 | 24,970,965 | 40,728,921 | 15,584,368 |
| OPERATING EXPENSES: | | | | | |
| Cost of services and administration..... | 4,861,176 | 6,913,421 | 20,603,895 | 32,378,492 | - |
| Depreciation..... | 332,015 | 524,622 | 1,228,053 | 2,084,690 | - |
| Employee benefits..... | - | - | - | - | 16,975,171 |
| TOTAL OPERATING EXPENSES | 5,193,191 | 7,438,043 | 21,831,948 | 34,463,182 | 16,975,171 |
| OPERATING INCOME (LOSS) | 1,519,339 | 1,607,383 | 3,139,017 | 6,265,739 | (1,390,803) |
| NONOPERATING REVENUES (EXPENSES): | | | | | |
| Investment income..... | 27,763 | 10,699 | 256,441 | 294,903 | 107,376 |
| Interest expense..... | (22,263) | (214,090) | (608,255) | (844,608) | - |
| Intergovernmental - other..... | - | - | 15,000 | 15,000 | - |
| TOTAL NONOPERATING REVENUES (EXPENSES), NET | 5,500 | (203,391) | (336,814) | (534,705) | 107,376 |
| INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS | 1,524,839 | 1,403,992 | 2,802,203 | 5,731,034 | (1,283,427) |
| TRANSFERS: | | | | | |
| Transfers in..... | 144,000 | - | - | 144,000 | - |
| Transfers out..... | (170,150) | (136,325) | (650,000) | (956,475) | - |
| TOTAL TRANSFERS | (26,150) | (136,325) | (650,000) | (812,475) | - |
| CHANGE IN NET POSITION | 1,498,689 | 1,267,667 | 2,152,203 | 4,918,559 | (1,283,427) |
| NET POSITION AT BEGINNING OF YEAR (as revised) | 14,962,010 | 17,932,251 | 15,937,222 | 48,831,483 | 5,310,087 |
| NET POSITION AT END OF YEAR | \$ 16,460,699 | \$ 19,199,918 | \$ 18,089,425 | \$ 53,750,042 | \$ 4,026,660 |

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PROPRIETARY FUNDS STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2018

| | Business-type Activities - Enterprise Funds | | | | Governmental Activities - Internal Service Fund |
|--|---|---------------------|--|----------------------|--|
| | Water | Sewer | Electric Light December 31, 2017 | Total | |
| CASH FLOWS FROM OPERATING ACTIVITIES: | | | | | |
| Receipts from customers and users..... | \$ 6,692,178 | \$ 9,084,980 | \$ 25,504,663 | \$ 41,281,821 | \$ 3,545,552 |
| Receipts from interfund services provided..... | - | - | - | - | 12,038,816 |
| Payments to vendors..... | (5,037,331) | (7,480,767) | (16,678,146) | (29,196,244) | - |
| Payments to employees..... | 325,945 | 394,505 | (3,147,743) | (2,427,293) | - |
| Payments for benefits..... | - | - | (1,798,556) | (1,798,556) | - |
| Payment in lieu of taxes..... | - | - | (650,000) | (650,000) | - |
| Payments for interfund services used..... | - | - | - | - | (16,975,171) |
| NET CASH FROM OPERATING ACTIVITIES..... | 1,980,792 | 1,998,718 | 3,230,218 | 7,209,728 | (1,390,803) |
| CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES: | | | | | |
| Transfers in..... | 144,000 | - | - | 144,000 | - |
| Transfers out..... | (170,150) | (136,325) | - | (306,475) | - |
| Grant Income..... | - | - | 17,146 | 17,146 | - |
| Grant Expense..... | - | - | (2,146) | (2,146) | - |
| NET CASH FROM NONCAPITAL FINANCING ACTIVITIES..... | (26,150) | (136,325) | 15,000 | (147,475) | - |
| CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES: | | | | | |
| Proceeds from the issuance of bonds..... | 2,531,000 | - | - | 2,531,000 | - |
| Premium from the issuance of bonds..... | 144,000 | - | - | 144,000 | - |
| Acquisition and construction of capital assets..... | (1,642,658) | (439,869) | (7,122,080) | (9,204,607) | - |
| Principal payments on bonds and notes..... | (696,357) | (636,434) | (28,645,000) | (29,977,791) | - |
| Contribution in aid of construction..... | - | - | 287,870 | 287,870 | - |
| Interest expense..... | (22,264) | (219,869) | (835,082) | (1,077,215) | - |
| Proceeds from sale of capital assets..... | - | - | 1,249,891 | 1,249,891 | - |
| NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES..... | 313,721 | (1,296,172) | (35,064,401) | (36,046,852) | - |
| CASH FLOWS FROM INVESTING ACTIVITIES: | | | | | |
| Investment income..... | 27,763 | 10,699 | 70,774 | 109,236 | 107,376 |
| NET CHANGE IN CASH AND CASH EQUIVALENTS..... | 2,296,126 | 576,920 | (31,748,409) | (28,875,363) | (1,283,427) |
| CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR..... | 4,049,597 | 4,580,707 | 62,736,113 | 71,366,417 | 7,010,087 |
| CASH AND CASH EQUIVALENTS AT END OF YEAR..... | \$ 6,345,723 | \$ 5,157,627 | \$ 30,987,704 | \$ 42,491,054 | \$ 5,726,660 |
| RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH | | | | | |
| FROM OPERATING ACTIVITIES: | | | | | |
| Operating income (loss)..... | \$ 1,519,339 | \$ 1,607,383 | \$ 3,139,017 | \$ 6,265,739 | \$ (1,390,803) |
| Adjustments to reconcile operating income to net cash from operating activities: | | | | | |
| Depreciation..... | 332,015 | 524,622 | 1,236,273 | 2,092,910 | - |
| Deferred (outflows)/inflows related to pensions..... | (116,961) | 82,620 | (313,951) | (348,292) | - |
| Deferred (outflows)/inflows related to other postemployment benefits..... | 345,533 | 384,742 | - | 730,275 | - |
| Deferred (outflows)/inflows related to rate stabilization reserve..... | - | - | 315,697 | 315,697 | - |
| Amortization of contribution in aid of construction..... | - | - | (8,220) | (8,220) | - |
| Allowance for doubtful accounts..... | - | - | 17,299 | 17,299 | - |
| Liens - user charges..... | 11,117 | 27,788 | - | 38,905 | - |
| User charges..... | (31,469) | 11,766 | 182,422 | 162,719 | - |
| Payment in lieu of taxes..... | - | - | (650,000) | (650,000) | - |
| Inventory..... | (15,218) | - | - | (15,218) | - |
| Other assets..... | - | - | (53,170) | (53,170) | - |
| Purchased power advanced deposits..... | - | - | (8,964) | (8,964) | - |
| Warrants payable..... | 365,693 | 19,043 | (349,481) | 35,255 | - |
| Accrued expenses..... | - | - | (679,108) | (679,108) | - |
| Customer deposits..... | - | - | 18,280 | 18,280 | - |
| Prepaid expenses..... | - | - | 36,165 | 36,165 | - |
| Compensated absences..... | (19,588) | 9,763 | - | (9,825) | - |
| Net pension liability..... | 137,506 | (59,744) | (145,453) | (67,691) | - |
| Other postemployment benefits..... | (547,175) | (609,265) | 493,412 | (663,028) | - |
| Total adjustments..... | 461,453 | 391,335 | 91,201 | 943,989 | - |
| NET CASH FROM OPERATING ACTIVITIES..... | \$ 1,980,792 | \$ 1,998,718 | \$ 3,230,218 | \$ 7,209,728 | \$ (1,390,803) |

See notes to basic financial statements.

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FIDUCIARY FUNDS STATEMENT OF FIDUCIARY NET POSITION

JUNE 30, 2018

| | Pension and Other Postemployment Benefit Trust Funds | Private Purpose Trust Funds | Agency Funds |
|---|---|-----------------------------------|-----------------|
| ASSETS | | | |
| Cash and cash equivalents..... | \$ 2,544,309 | \$ 351,634 | \$ 257,246 |
| Investments: | | | |
| Other investments..... | 105,866,481 | 517,487 | - |
| Receivables, net of allowance for uncollectibles: | | | |
| Departmental and other..... | - | - | 162,303 |
| Intergovernmental..... | 4,094,011 | - | - |
| Interest and dividends..... | 1,437 | - | - |
| TOTAL ASSETS | 112,506,238 | 869,121 | 419,549 |
| LIABILITIES | | | |
| Warrants payable..... | 46,851 | - | - |
| Liabilities due depositors..... | - | - | 257,246 |
| Deferred revenue..... | - | - | 162,303 |
| TOTAL LIABILITIES | 46,851 | - | 419,549 |
| NET POSITION | | | |
| Restricted for pensions..... | 108,963,549 | - | - |
| Restricted for other postemployment benefits..... | 3,495,838 | - | - |
| Held in trust for other purposes..... | - | 869,121 | - |
| TOTAL NET POSITION | \$ 112,459,387 | \$ 869,121 | \$ - |

See notes to basic financial statements.

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FIDUCIARY FUNDS STATEMENT OF CHANGES IN FIDUCIARY NET POSITION

YEAR ENDED JUNE 30, 2018

| | Pension and Other Postemployment Benefit Trust Funds | Private Purpose Trust Funds |
|--|---|-----------------------------------|
| ADDITIONS: | | |
| Contributions: | | |
| Employer contributions..... | \$ 9,399,417 | \$ - |
| Employer contributions for other postemployment benefit payments.... | 3,856,996 | - |
| Member contributions..... | 2,665,509 | - |
| Retirement benefits - transfers from other systems..... | 564,697 | - |
| Private donations..... | - | 53,555 |
| Intergovernmental..... | 48,858 | - |
| | 16,535,477 | 53,555 |
| Net investment income: | | |
| Investment income..... | 2,110,899 | 37,341 |
| Net change in fair value of investments..... | 11,612,149 | - |
| Less: investment expense..... | (512,441) | - |
| | 13,210,607 | 37,341 |
| Net investment income (loss)..... | 13,210,607 | 37,341 |
| | 29,746,084 | 90,896 |
| DEDUCTIONS: | | |
| Administration..... | 323,187 | - |
| Retirement benefits - transfers to other systems..... | 613,555 | - |
| Retirement benefits - 3(8)c transfer to other systems..... | 435,716 | - |
| Retirement benefits and refunds..... | 10,920,929 | - |
| Other postemployment benefit payments..... | 3,856,996 | - |
| Educational scholarships..... | - | 72,900 |
| | 16,150,383 | 72,900 |
| TOTAL DEDUCTIONS..... | 16,150,383 | 72,900 |
| NET INCREASE (DECREASE) IN NET POSITION..... | 13,595,701 | 17,996 |
| NET POSITION AT BEGINNING OF YEAR..... | 98,863,686 | 851,125 |
| NET POSITION AT END OF YEAR..... | \$ 112,459,387 | \$ 869,121 |

See notes to basic financial statements.

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NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Belmont, Massachusetts have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant Town accounting policies are described herein.

A. Reporting Entity

The Town of Belmont, Massachusetts (Town) is a municipal corporation that is governed by a Town-wide elected three member Board of Selectmen with staggered three year terms. The Selectmen have the general direction and management of the property and affairs of the Town in all matters not otherwise provided by Federal, State, or local laws and regulations. They are assisted by a Town Administrator who has responsibility for general supervision over certain general government operating departments and provides coordination with other Town-wide elected positions (e.g. including, but not limited to the Town Clerk, the Treasurer, the Board of Assessors, and the School Committee) and all other Officials, Boards, Commissions, and Committees. A principal duty of the Administrator and Town Administration is Town-wide coordination of the Town's annual fiscal budget. The legislative body of the Town is a representative Town Meeting which consists of 288 precinct elected members with staggered three year terms in addition to certain ex-officio members. The Town Meeting assembles annually to legislate policy and budgets for the local government.

For financial reporting purposes, the Town has included reporting on Government Activities (i.e. general government), Business-type Activities (i.e. Water, Sewer, and Light services), and Fiduciary Activities (i.e. Trusteeships for the Pension and Other Postemployment Benefits funds, which are restricted to their intended purposes). The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the Town (the primary government) and its component units. One entity has been included as a component unit in the reporting entity, because of the significance of its operational and/or financial relationship.

Component Unit Presented as a Fiduciary Fund – The following component unit is presented as a fiduciary fund of the primary government due to the nature and significance of relationship between the Town and the component unit.

In the Fiduciary Funds:

- (1) The Belmont Contributory Retirement System (System) was established to provide retirement benefits to Town employees and the Belmont Housing Authority employees and their beneficiaries. The System is governed by a five-member board comprised of the Town Accountant (ex-officio), two members elected by the System's participants, one member appointed by the Board of Selectmen and one member appointed by the Board members. The System is presented using the accrual basis of accounting and is reported as a pension trust fund in the fiduciary fund financial statements.

Availability of Financial Information for Component Units

The System issues a publicly available audited financial report in accordance with guidelines established by the Commonwealth of Massachusetts' (Commonwealth) Public Employee Retirement Administration Commission (PERAC). That report may be obtained by contacting the System located at Town Hall, 455 Concord Ave, Belmont, MA 02478.

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B. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements (i.e., statement of net position and the statement of changes in net position) report information on all of the non-fiduciary activities of the primary government and its component units.

Governmental activities, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Non-major funds are aggregated and displayed in a single column.

Major Fund Criteria

Major funds must be reported if the following criteria are met:

- If the total assets and deferred outflows, liabilities and deferred inflows, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets and deferred outflows, liabilities and deferred inflows, etc.) for all funds of that category or type (total governmental or total enterprise funds), *and*
- If the total assets and deferred outflows, liabilities and deferred inflows, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Internal service funds and fiduciary funds are reported by fund type.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment.

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Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues. For the most part, the effect of interfund activity has been removed from the government-wide financial statements. However, the effect of interfund services provided and used between functions is not eliminated as the elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

Fund Financial Statements

Governmental fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Real estate and personal property tax revenues are considered available if they are collected within 60 days after year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The following major governmental funds are reported:

The *general fund* is the *primary* operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The *Wellington School construction fund* accounts for activity related to the construction of the new Wellington School.

The *community preservation fund* is used to account for funds held for uses restricted by law for community preservation purposes. These funds are attributable to the Town's acceptance of the Community Preservation Act, which allows the Town to impose up to a 3% surcharge, (currently Town only charges 1.5%), on property taxes and to receive matching state grant funds for specified uses related to the acquisition, creation, preservation and support of open space, historic resources, land for recreational use and community housing.

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The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The *special revenue fund* is used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than permanent funds or capital projects.

The *capital projects fund* is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets of the governmental funds.

The *permanent fund* is used to account for and report financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

Proprietary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The following major proprietary funds are reported:

The *water enterprise fund* is used to account for the water activities.

The *sewer enterprise fund* is used to account for the sewer activities.

The *light enterprise fund* is used to account for the Town's electric light department activities.

The *internal service fund* is used to account for the financing of services provided by one department to other departments or governmental units. This fund is used to account for risk financing activities related to the self-insured employee health program.

Fiduciary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity by the Town for others that cannot be used to support the governmental programs.

The following fiduciary fund types are reported:

The *pension trust fund* is used to account for the activities of the System, which accumulates resources to provide pension benefits to eligible retirees and their beneficiaries.

The *other postemployment benefit trust fund* is a fund established under special legislation to accumulate resources to provide funding for future OPEB (other postemployment benefits) liabilities.

The *private-purpose trust fund* is used to account for trust arrangements that exclusively benefit individuals, private organizations, or other governments. Some of these trusts have donor restrictions and trustee policies that do not allow the endowment portion and any unrealized appreciation to be spent. The donor restrictions and trustee policies only allows the trustees to authorize spending of the realized investment earnings. The Town's educational scholarship trusts are accounted for in this fund.

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The *agency fund* is used to account for assets held in a purely custodial capacity by the Town.

D. Cash and Investments

Government-Wide and Fund Financial Statements

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

E. Fair Value Measurements

The Town reports required types of financial instruments in accordance with the fair value standards. These standards require an entity to maximize the use of observable inputs (such as quoted prices in active markets) and minimize the use of unobservable inputs (such as appraisals or valuation techniques) to determine fair value. Fair value standards also require the government to classify these financial instruments into a three-level hierarchy, based on the priority of inputs to the valuation technique or in accordance with net asset value practical expedient rules, which allow for either Level 2 or Level 3 depending on lock up and notice periods associated with the underlying funds.

Instruments measured and reported at fair value are classified and disclosed in one of the following categories:

Level 1 – Quoted prices are available in active markets for identical instruments as of the reporting date. Instruments, which are generally included in this category, include actively traded equity and debt securities, U.S. government obligations, and mutual funds with quoted market prices in active markets.

Level 2 – Pricing inputs are other than quoted in active markets, which are either directly or indirectly observable as of the reporting date, and fair value is determined through the use of models or other valuation methodologies. Certain fixed income securities, primarily corporate bonds, are classified as Level 2 because fair values are estimated using pricing models, matrix pricing, or discounted cash flows.

Level 3 – Pricing inputs are unobservable for the instrument and include situations where there is little, if any, market activity for the instrument. The inputs into the determination of fair value require significant management judgment or estimation.

In some instances the inputs used to measure fair value may fall into different levels of the fair value hierarchy and is based on the lowest level of input that is significant to the fair value measurement.

Market price is affected by a number of factors, including the type of instrument and the characteristics specific to the instrument. Instruments with readily available active quoted prices generally will have a higher degree of market price observability and a lesser degree of judgment used in measuring fair value. It is reasonably possible that change in values of these instruments will occur in the near term and that such changes could materially affect amounts reported in these financial statements. For more information on the fair value of the Town's financial instruments, see Note 2 for further details.

F. Accounts Receivable

Government-Wide and Fund Financial Statements

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and the proprietary funds and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

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Real Estate, Personal Property Taxes and Tax Liens

Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1st, November 1st, February 1st and May 1st and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the year of the levy.

Real estate tax liens are processed during the year on delinquent properties and are recorded as receivables in the year they are processed.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

Motor Vehicle Excise

Motor vehicle excise taxes are assessed annually for each vehicle registered in the Town and are recorded as receivables in the year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

Water and Sewer

User fees are levied quarterly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Water and Sewer liens are processed every year and included as a lien on the property owner's tax bill. Water and Sewer charges and liens are recorded as receivables in the year of the levy.

Since the receivables are secured via the lien process they are considered 100% collectible and therefore do not report an allowance for uncollectibles.

Departmental and Other

Departmental and other receivables are recorded as receivables in the year accrued. The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

Intergovernmental

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

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G. Inventories

Government-Wide and Fund Financial Statements

Inventories are recorded as expenditures at the time of purchase in the fund financial statements. Such inventories are capitalized in the government-wide financial statements and carried at cost. Inventories of the Light Fund are carried at average cost.

H. Capital Assets

Government-Wide and Proprietary Fund Financial Statements

Capital assets, which include land, construction in progress, land improvements, buildings, machinery and equipment, vehicles and infrastructure (e.g., roads, water mains, sewer mains, and similar items), are reported in the applicable governmental or business-type activity column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets, donated works of art, historical treasures and similar assets, and capital assets received in service concession arrangements are recorded at acquisition value. Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets.

All purchases and construction costs in excess of \$25,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

| <u>Capital Asset Type</u> | <u>Estimated Useful Life (in years)</u> |
|------------------------------|---|
| Land improvements..... | 20 |
| Buildings..... | 40-50 |
| Machinery and equipment..... | 5-20 |
| Vehicles..... | 5-15 |
| Infrastructure..... | 15-100 |

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

The fixed assets of the municipal light enterprise fund are capitalized upon purchase and depreciated at a rate of 5% of the cost of plant in service at the beginning of the calendar year, exclusive of land and land rights. The municipal light enterprise fund charges maintenance to expense when incurred. Replacements and betterments are charged to fixed assets.

Governmental Fund Financial Statements

Capital asset costs are recorded as expenditures in the acquiring fund in the year of the purchase.

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I. Deferred Outflows/Inflows of Resources

Government-Wide Financial Statements (Net Position)

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/ expenditure) until then. The Town reported a deferred loss on refunding and deferred outflows related to pensions as deferred outflows of resources.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The Town reported advanced collections, deferred inflows related to pensions, contribution in aid of construction in the light plant, and the light plant rate stabilization reserve as deferred inflows of resources.

Governmental Fund Financial Statements

In addition to liabilities, the governmental funds balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents assets that have been recorded in the governmental fund financial statements but the revenue is not available and so will not be recognized as an inflow of resources (revenue) until it becomes available. The Town has recorded unavailable revenue as deferred inflows of resources in the governmental funds balance sheet.

J. Unavailable Revenue

Unavailable revenue at the governmental fund financial statement level represents billed receivables that do not meet the availability criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Unavailable revenue is recognized as revenue in the conversion to the entity-wide (full accrual) financial statements.

K. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

Government-Wide Financial Statements

Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net position. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net position as "internal balances".

Fund Financial Statements

Transactions of a buyer/seller nature between and within funds are not eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

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L. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.

Government-Wide Financial Statements

Transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net position. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net".

Fund Financial Statements

Transfers between and within funds are not eliminated from the individual fund statements and are reported as transfers in and transfers out.

M. Net Position and Fund Equity

Government-Wide Financial Statements (Net position)

Net position reported as "net investment in capital assets" includes capital assets, net of accumulated depreciation, less the principal balance of outstanding debt used to acquire capital assets. Unspent proceeds of capital related debt are not considered to be capital assets. Outstanding debt related to future reimbursements from the state's school building program is not considered to be capital related debt.

Net position is reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

Net position has been "restricted for" the following:

"Permanent funds – expendable" represents the amount of realized and unrealized investment earnings of donor restricted trusts. The donor restrictions and trustee policies only allows the trustees to approve spending of the realized investment earnings that support governmental programs.

"Permanent funds – nonexpendable" represents the endowment portion of donor restricted trusts that support governmental programs.

"Other purposes" represents restrictions placed on assets from outside parties.

Sometimes the Town will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Town's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

Fund Financial Statements (Fund Balances)

Governmental fund balances are classified as nonspendable, restricted, committed, assigned, or unassigned based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

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The governmental fund balance classifications are as follows:

“Nonspendable” fund balance includes amounts that cannot be spent because they are either not in spendable form or they are legally or contractually required to be maintained intact.

“Restricted” fund balance includes amounts subject to constraints placed on the use of resources that are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or that are imposed by law through constitutional provisions or enabling legislation.

“Committed” fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision-making authority. Town meeting is the highest level of decision making authority for the government that can, by adoption of an ordinance prior to the end of the year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

“Assigned” fund balance includes amounts that are constrained by the Town’s intent to be used for specific purposes, but are neither restricted nor committed. The Board of Selectmen has by resolution authorized the Town Accountant to assign fund balance. The Board may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year’s budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment.

“Unassigned” fund balance includes the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund.

Sometimes the Town will fund outlays for a particular purpose from different components of fund balance. In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balances in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. When different components of fund balance can be used for the same purpose, it is the Town’s policy to consider restricted fund balance to have been depleted first, followed by committed fund balance, and assigned fund balance. Unassigned fund balance is applied last.

N. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of both the Belmont Contributory Retirement System and the Massachusetts Teachers Retirement System and additions to/deductions from the Systems fiduciary net position have been determined on the same basis as they are reported by the Systems. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

O. Long-term debt

Government-Wide and Proprietary Fund Financial Statements

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net position. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

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Governmental Fund Financial Statements

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

P. Investment Income

Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

Investment income from proprietary funds, trust funds, and internal service funds is retained within the respective fund.

Q. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

Government-Wide and Proprietary Fund Financial Statements

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred. Sick leave though accrued is expensed as incurred. There is no obligation to pay for sick time upon termination of employment.

Governmental Fund Financial Statements

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities upon maturity of the liability.

R. Use of Estimates

Government-Wide and Fund Financial Statements

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the year. Actual results could vary from estimates that were used.

S. Total Column

Government-Wide Financial Statements

The total column presented on the government-wide financial statements represents consolidated financial information.

Fund Financial Statements

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

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NOTE 2 - CASH AND INVESTMENTS

A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and Cash Equivalents". The deposits and investments of the trust funds are held separately from those of other funds.

Statutes authorize the investment in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (Pool). The Treasurer may also invest trust funds in securities, other than mortgages or collateral loans, which are legal for the investment of funds of savings banks under the laws of the Commonwealth.

The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

Custodial Credit Risk - Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town does not have a formal policy for custodial credit risk, however the Treasurer reviews the Veribank ratings and overall performance of each financial institution prior to doing business with the institution. At year-end, the carrying amount of deposits totaled \$82,242,261 and the bank balance totaled \$83,562,067. Of the bank balance, \$2,239,056 was covered by Federal Depository Insurance, \$45,470,478 was covered by the Depositors Insurance Fund, \$4,275,933 was collateralized, and \$31,576,600 was exposed to custodial credit risk because it was uninsured and uncollateralized.

At December 31, 2017, the carrying amount of the Retirement System's deposits totaled \$2,525,101 and the bank balance totaled \$2,576,965. All of the bank balance was covered by Federal Depository Insurance.

Investments

Following are the investments of the Town as of June 30, 2018, and the Retirement System as of December 31, 2017.

Town's Investments:

| <u>Investment Type</u> | <u>Fair value</u> | <u>Maturities</u> | | <u>Quality Rating</u> |
|---|-------------------|---------------------|------------------|-----------------------|
| | | <u>Under 1 Year</u> | <u>1-5 Years</u> | |
| <u>Debt securities:</u> | | | | |
| U.S. treasury bonds..... | \$ 102,710 | \$ - | \$ 102,710 | AAA |
| Government sponsored enterprises..... | 7,255,694 | 4,869,271 | 2,386,423 | AA+ |
| Corporate bonds..... | 1,354,751 | 693,896 | 660,855 | AAA/AA-/A+/A/A-/BBB |
| Total debt securities..... | 8,713,155 | \$ 5,563,167 | \$ 3,149,988 | |
| <u>Other investments:</u> | | | | |
| Equity securities..... | 8,945,505 | | | |
| Negotiable Certificates of Deposit..... | 7,282,253 | | | |
| MMDT - Cash portfolio..... | 10,912,544 | | | |
| Total investments..... | \$ 35,853,457 | | | |

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Retirement System’s Investments:

| <u>Investment Type</u> | <u>Fair value</u> | <u>Maturities</u> | | <u>Quality Rating</u> |
|-------------------------------------|-----------------------|----------------------|---------------------|-----------------------|
| | | <u>1-5 Years</u> | <u>6-10 Years</u> | |
| <u>Debt securities:</u> | | | | |
| Scout Core Plus Bond Fund..... | \$ 9,702,521 | \$ - | \$ 9,702,521 | AA |
| Loomis Sayles Multisector..... | <u>10,447,768</u> | <u>10,447,768</u> | <u>-</u> | BB |
| Total debt securities..... | 20,150,289 | <u>\$ 10,447,768</u> | <u>\$ 9,702,521</u> | |
| <u>Other investments:</u> | | | | |
| Equity securities..... | 5,865,244 | | | |
| Equity mutual funds..... | 24,981,927 | | | |
| Real estate investment trust..... | 4,690,666 | | | |
| PRIT Hedge Fund Account..... | 8,174,424 | | | |
| PRIT Alternative..... | 12,941,934 | | | |
| PRIT Real Estate Fund..... | 4,939,589 | | | |
| PRIT International Equity Fund..... | 11,958,036 | | | |
| PRIT Emerging Markets..... | 6,195,996 | | | |
| PRIT Fund..... | <u>2,491,746</u> | | | |
| Total investments..... | <u>\$ 102,389,851</u> | | | |

* Duration of underlying holdings in Scout Core Plus Bond Fund is 5.2 years and the Loomis Sayles Multisector is 3.2 years

Custodial Credit Risk – Investments

For an investment, this is the risk that, in the event of a failure by the counterparty, the Town will not be able to recover the value of its investments or collateral security that are in possession of an outside party. Investments in external investment pools and in open-end mutual funds are not exposed to custodial credit risks because their existence is not evidenced by securities that exist in physical or book entry form. Of the Town’s investments in U.S. Treasury Notes, corporate bonds, asset backed securities, and equity securities, as detailed on the previous page the Town has a custodial credit risk exposure of \$17,658,660 because the related securities are uninsured, unregistered and held by the counterparty.

The Town’s investment policy states that before conducting any business with a brokerage house that the Town must obtain a copy of their latest audited financial statement, proof of National Association of Security Dealers certification, and proof of credit worthiness, which the Town defines as at least five years in operation and minimum capital of \$10 million.

The Retirement System has custodial credit risk exposure of \$5,865,244 because the related equity securities are uninsured, unregistered and held by the counterparty.

The Retirement System limits its custodial credit risk by utilizing an institutional custodial bank, currently State Street Bank, to custody all separately held securities which are registered under a nominee name that is specific to the Retirement System. Assets held in commingled fund accounts are also held in a similar fashion, with individual fund securities held in the fund’s name at their custodian bank. A small percentage of the Retirement System’s assets (typically less than 5%) may be held from time to time in commingled cash equivalent vehicles where the assets are subject to counterparty risk.

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Interest Rate Risk

The Town's investment policy states that safety of principal is the foremost objective, followed by liquidity and then yield. Investments shall be made to achieve the best rate of return, taking into account safety and liquidity constraints, as well as, legal requirements while not explicitly limiting the maturities of allowable investments.

The Retirement System's fixed income assets are held in professionally managed, institutional commingled funds. The Retirement System limits its effective exposure to interest rate risk by benchmarking its commingled fixed income investment accounts to an intermediate duration benchmark (LB Aggregate) with a duration of 4-5 years. Further, the Retirement System's current fixed income investments are diversified by sector (corporate, government, asset-backed, mortgage, non-US dollar) to provide additional protection in various interest rate environments.

The Town participates in MMDT, which maintains a cash portfolio and a short-term bond fund with combined average maturities of approximately 2 months.

The System participates in PRIT. The effective weighted duration rate for PRIT investments ranged from 0.15 to 16.31 years.

Credit Risk

The Town's investment policy seeks to lessen the credit risk associated with certain types of investments through diversification and prudent selection of investments in line with MGL CH 44 Sec. 55B.

The Retirement System has a policy that states no more than 20% of the fixed income assets may be invested in below investment grade securities (rated BBB by Standard & Poor's) and the average duration of the fixed income portfolio cannot be more than 20% higher than the market as measured by Lehman Aggregate Index.

Concentration of Credit Risk

The Town places a limit of 10% on the amount the Town may invest in any one issuer. The Town does not have more than 10% of its investments with any one issuer as of June 30, 2018.

For the Retirement System, no fixed income security, except issues of the U. S. Government, can comprise more than 5% of the Retirement Systems assets, measured at market; and no individual portfolio can hold more than 5% of its assets in securities of any single entity, except issues of the U. S. Government. Further, no equity security can comprise more than 5% of the equity portfolio measured at book value. The Retirement System does have investments in individual commingled mutual funds and trusts that represent more than 5% of the Retirement System's assets, but in each case these investments are in institutional commingled funds that are invested in diversified portfolios of between 50 and 200 individual securities.

Foreign Currency Risk

The Retirement System's exposure to foreign currency risk is attributable to its investments in individual commingled mutual funds and trusts that are invested in diversified (by country and security) portfolios on international stocks and bonds that are denominated in foreign currencies. The Retirement System's combined policy target allocation to all non-US securities is currently 20% of the Retirement System's total assets (12% international equities and 8% international bonds).

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Fair Market Value of Investments

The Town holds investments that are measured at fair value on a recurring basis. Because investing is not a core part of the Town's mission, the Town determines that the disclosures related to these investments only need to be disaggregated by major type. The Town chooses a tabular format for disclosing the levels within the fair value hierarchy.

The Town categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The Town has the following recurring fair value measurements as of June 30, 2018:

| Investment Type | June 30, 2018 | Fair Value Measurements Using | | |
|--|----------------------|--|---|--|
| | | Quoted Prices in Active Markets for Identical Assets (Level 1) | Significant Other Observable Inputs (Level 2) | Significant Unobservable Inputs (Level 3) |
| Investments measured at fair value: | | | | |
| <u>Debt securities:</u> | | | | |
| U.S. treasury bonds..... | \$ 102,710 | \$ 102,710 | \$ - | \$ - |
| Government sponsored enterprises..... | 7,255,694 | 7,255,694 | - | - |
| Corporate bonds..... | 1,354,751 | - | 1,354,751 | - |
| Total debt securities..... | <u>8,713,155</u> | <u>7,358,404</u> | <u>1,354,751</u> | <u>-</u> |
| <u>Other investments:</u> | | | | |
| Equity securities..... | 8,945,505 | 8,945,505 | - | - |
| Negotiable Certificates of Deposit..... | 7,282,253 | 7,282,253 | - | - |
| Total other investments..... | <u>16,227,758</u> | <u>16,227,758</u> | <u>-</u> | <u>-</u> |
| Total investments measured at fair value..... | <u>24,940,913</u> | <u>\$ 23,586,162</u> | <u>\$ 1,354,751</u> | <u>\$ -</u> |
| Investments measured at amortized cost: | | | | |
| MMDT - Cash portfolio..... | <u>10,912,544</u> | | | |
| Total investments..... | <u>\$ 35,853,457</u> | | | |

U.S. government treasuries and government sponsored enterprises, equity securities, negotiable certificates of deposit, equity mutual funds, and money market mutual funds classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Corporate bonds classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

MMDT investments are valued at amortized cost. Under the amortized cost method, an investment is valued initially at its cost and adjusted for the amount of interest income accrued each day over the term of the investment to account for any difference between the initial cost and the amount payable at its maturity.

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If amortized cost is determined not to approximate fair value, the value of the portfolio securities will be determined under procedures established by the Advisor.

Retirement System

The retiree pension defined benefit plan holds significant amounts of investments that are measured at fair value on a recurring basis. Because investing is a key part of the plan's activities, the plan shows greater disaggregation in its disclosures. The plan chooses a tabular format for disclosing the levels within the fair value hierarchy.

The System categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles.

The System has the following recurring fair value measurements as of December 31, 2017:

| Investment Type | Fair Value Measurements Using | | |
|--|--|---|--|
| | Quoted Prices in Active Markets for Identical Assets (Level 1) | Significant Other Observable Inputs (Level 2) | Significant Unobservable Inputs (Level 3) |
| Investments measured at fair value: | | | |
| <u>Debt securities:</u> | | | |
| Scout Core Plus Bond Fund..... | \$ 9,702,521 | \$ 9,702,521 | \$ - |
| Loomis Sayles Multisector..... | 10,447,768 | 10,447,768 | - |
| Total debt securities..... | 20,150,289 | 20,150,289 | - |
| <u>Other investments:</u> | | | |
| Equity securities..... | 5,865,244 | 5,865,244 | - |
| Equity mutual funds..... | 24,981,927 | 24,981,927 | - |
| Real estate investment trust..... | 4,690,666 | - | 4,690,666 |
| Total other investments..... | 35,537,837 | 30,847,171 | 4,690,666 |
| Total investments measured at fair value..... | 55,688,126 | \$ 50,997,460 | \$ 4,690,666 |
| Investments measured at net asset value: | | | |
| Pension Reserve Investment Trust (PRIT)..... | 46,701,725 | | |
| Total investments..... | \$ 102,389,851 | | |

Equity mutual funds and equity securities classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Debt mutual funds classified in level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices. Real estate investments in level 3 are valued using either a discounted cash flow or market comparable companies technique.

PRIT Investments are valued using the net asset value method. This investment pool was established by the Treasurer of the Commonwealth of Massachusetts, who serves as Trustee. PRIT is administered by the Pension Reserves Investment Management Board (PRIM). The fair values of the positions in each investment Pool are the same as the value of each Pool's shares. The System does not have the ability to control any of the investment decisions relative to its funds in PRIT.

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NOTE 3 – RECEIVABLES

At June 30, 2018, receivables for the individual major and nonmajor governmental funds, including the applicable allowances for uncollectible accounts, are as follows:

| | Gross Amount | Allowance for Uncollectibles | Net Amount |
|---|------------------|------------------------------------|---------------------|
| <u>Receivables:</u> | | | |
| Real estate and personal property taxes..... \$ | 1,034,994 | \$ (1,661) | \$ 1,033,333 |
| Tax liens..... | 1,377,812 | - | 1,377,812 |
| Motor vehicle and other excise taxes..... | 469,779 | (263,804) | 205,975 |
| Departmental and other..... | 709,022 | (256,381) | 452,641 |
| Intergovernmental..... | 1,086,128 | - | 1,086,128 |
| Community preservation state share..... | 150,000 | - | 150,000 |
| Total..... \$ | <u>4,827,735</u> | <u>\$ (521,846)</u> | <u>\$ 4,305,889</u> |

At June 30, 2018, receivables for the enterprise funds consist of the following:

| | Gross Amount | Allowance for Uncollectibles | Net Amount |
|------------------------------------|------------------|------------------------------------|---------------------|
| <u>Receivables:</u> | | | |
| Water liens - user charges..... \$ | 29,798 | \$ - | \$ 29,798 |
| Water user charges..... | 2,255,745 | - | 2,255,745 |
| Sewer liens - user charges..... | 41,200 | - | 41,200 |
| Sewer user charges..... | 3,049,803 | - | 3,049,803 |
| Electric light user charges..... | 1,672,579 | - | 1,672,579 |
| Total..... \$ | <u>7,049,125</u> | <u>\$ -</u> | <u>\$ 7,049,125</u> |

Governmental funds report unavailable revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current year, the various components of unavailable revenue reported in the governmental funds were as follows:

| | General Fund | Other Governmental Funds | Total |
|---|------------------|--------------------------------|---------------------|
| <u>Receivables:</u> | | | |
| Real estate and personal property taxes..... \$ | 836,756 | \$ 174,301 | \$ 1,011,057 |
| Tax liens..... | 1,377,812 | - | 1,377,812 |
| Motor vehicle and other excise taxes..... | 205,975 | - | 205,975 |
| Departmental and other..... | 433,516 | - | 433,516 |
| Intergovernmental..... | - | 1,085,133 | 1,085,133 |
| Total..... \$ | <u>2,854,059</u> | <u>\$ 1,259,434</u> | <u>\$ 4,113,493</u> |

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NOTE 4 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2018, was as follows:

| | Beginning Balance | Increases | Decreases | Ending Balance |
|--|----------------------|--------------|--------------|-------------------|
| Governmental Activities: | | | | |
| <u>Capital assets not being depreciated:</u> | | | | |
| Land..... | \$ 16,221,456 | \$ - | \$ - | \$ 16,221,456 |
| Construction in progress..... | 708,162 | 958,456 | (597,854) | 1,068,764 |
| Total capital assets not being depreciated.... | 16,929,618 | 958,456 | (597,854) | 17,290,220 |
| <u>Capital assets being depreciated:</u> | | | | |
| Land improvements..... | 11,671,096 | 555,816 | - | 12,226,912 |
| Buildings..... | 132,824,717 | 2,655,454 | - | 135,480,171 |
| Machinery and equipment..... | 17,086,402 | 552,776 | - | 17,639,178 |
| Vehicles..... | 6,903,544 | 597,642 | (264,801) | 7,236,385 |
| Infrastructure..... | 44,269,255 | 2,394,252 | - | 46,663,507 |
| Total capital assets being depreciated..... | 212,755,014 | 6,755,940 | (264,801) | 219,246,153 |
| <u>Less accumulated depreciation for:</u> | | | | |
| Land improvements..... | (3,624,379) | (509,560) | - | (4,133,939) |
| Buildings..... | (48,797,874) | (1,956,315) | - | (50,754,189) |
| Machinery and equipment..... | (13,750,326) | (943,694) | - | (14,694,020) |
| Vehicles..... | (4,952,985) | (351,630) | 264,801 | (5,039,814) |
| Infrastructure..... | (12,465,193) | (1,060,320) | - | (13,525,513) |
| Total accumulated depreciation..... | (83,590,757) | (4,821,519) | 264,801 | (88,147,475) |
| Total capital assets being depreciated, net..... | 129,164,257 | 1,934,421 | - | 131,098,678 |
| Total governmental activities capital assets, net..... | \$ 146,093,875 | \$ 2,892,877 | \$ (597,854) | \$ 148,388,898 |

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Notes to Basic Financial Statements

Year Ended June 30, 2018

| | Beginning Balance | Increases | Decreases | Ending Balance |
|--|----------------------|--------------|-------------|-------------------|
| Water: | | | | |
| <u>Capital assets not being depreciated:</u> | | | | |
| Land..... | \$ 3,138 | \$ - | \$ - | \$ 3,138 |
| Construction in progress..... | 25,360 | 39,104 | (25,360) | 39,104 |
| Total capital assets not being depreciated..... | 28,498 | 39,104 | (25,360) | 42,242 |
| <u>Capital assets being depreciated:</u> | | | | |
| Land improvements..... | 7,822 | - | - | 7,822 |
| Buildings..... | 519,034 | - | - | 519,034 |
| Machinery and equipment..... | 769,625 | - | - | 769,625 |
| Vehicles..... | 1,024,371 | 34,543 | (51,097) | 1,007,817 |
| Infrastructure..... | 34,568,322 | 1,594,371 | - | 36,162,693 |
| Total capital assets being depreciated..... | 36,889,174 | 1,628,914 | (51,097) | 38,466,991 |
| <u>Less accumulated depreciation for:</u> | | | | |
| Land improvements..... | (7,822) | - | - | (7,822) |
| Buildings..... | (193,000) | (7,701) | - | (200,701) |
| Machinery and equipment..... | (675,792) | (36,645) | - | (712,437) |
| Vehicles..... | (888,603) | (30,292) | 51,097 | (867,798) |
| Infrastructure..... | (19,490,636) | (257,377) | - | (19,748,013) |
| Total accumulated depreciation..... | (21,255,853) | (332,015) | 51,097 | (21,536,771) |
| Total capital assets being depreciated, net..... | 15,633,321 | 1,296,899 | - | 16,930,220 |
| Total water activities capital assets, net..... | \$ 15,661,819 | \$ 1,336,003 | \$ (25,360) | \$ 16,972,462 |
| | | | | |
| | Beginning Balance | Increases | Decreases | Ending Balance |
| Sewer: | | | | |
| <u>Capital assets being depreciated:</u> | | | | |
| Machinery and equipment..... | \$ 1,568,676 | \$ 203,226 | \$ - | \$ 1,771,902 |
| Vehicles..... | 705,191 | - | (28,555) | 676,636 |
| Infrastructure..... | 27,036,423 | 236,643 | - | 27,273,066 |
| Total capital assets being depreciated..... | 29,310,290 | 439,869 | (28,555) | 29,721,604 |
| <u>Less accumulated depreciation for:</u> | | | | |
| Machinery and equipment..... | (276,217) | (76,074) | - | (352,291) |
| Vehicles..... | (1,329,450) | (84,359) | 28,555 | (1,385,254) |
| Infrastructure..... | (4,416,824) | (364,189) | - | (4,781,013) |
| Total accumulated depreciation..... | (6,022,491) | (524,622) | 28,555 | (6,518,558) |
| Total capital assets being depreciated, net..... | 23,287,799 | (84,753) | - | 23,203,046 |
| Total sewer activities capital assets, net..... | \$ 23,287,799 | \$ (84,753) | \$ - | \$ 23,203,046 |

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Notes to Basic Financial Statements

Year Ended June 30, 2018

| | Beginning Balance | Increases | Decreases | Ending Balance |
|---|----------------------|--------------|--------------|-------------------|
| Municipal Light: | | | | |
| <u>Capital assets not being depreciated:</u> | | | | |
| Land..... | \$ 1,586,597 | \$ - | \$ - | \$ 1,586,597 |
| Construction in progress..... | 1,384,518 | 1,490,869 | (185,899) | 2,689,488 |
| Total capital assets not being depreciated..... | 2,971,115 | 1,490,869 | (185,899) | 4,276,085 |
| <u>Capital assets being depreciated:</u> | | | | |
| Distribution Plant..... | 32,059,588 | 1,543,810 | (137,443) | 33,465,955 |
| General Plant..... | 9,149,513 | 208,193 | (20,121) | 9,337,585 |
| Total capital assets being depreciated..... | 41,209,101 | 1,752,003 | (157,564) | 42,803,540 |
| <u>Less accumulated depreciation for:</u> | | | | |
| Distribution Plant..... | (15,269,788) | (961,779) | 137,443 | (16,094,124) |
| General Plant..... | (7,024,896) | (274,484) | 20,121 | (7,279,259) |
| Total accumulated depreciation..... | (22,294,684) | (1,236,263) | 157,564 | (23,373,383) |
| Total capital assets being depreciated, net..... | 18,914,417 | 515,740 | - | 19,430,157 |
| Total municipal light activities capital assets, net..... | \$ 21,885,532 | \$ 2,006,609 | \$ (185,899) | \$ 23,706,242 |

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:

| | |
|---|--------------|
| General government..... | \$ 701,220 |
| Public safety..... | 817,034 |
| Education..... | 1,676,917 |
| Public works..... | 980,572 |
| Health and human services..... | 25,247 |
| Culture and recreation..... | 327,546 |
| Total depreciation expense - governmental activities..... | \$ 4,528,536 |

Business-Type Activities:

| | |
|--|--------------|
| Water..... | \$ 332,015 |
| Sewer..... | 524,622 |
| Municipal Light..... | 1,236,263 |
| Total depreciation expense - business-type activities..... | \$ 2,092,900 |

NOTE 5 – CAPITAL LEASES

The Town did not enter into any new leases in the current year.

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NOTE 6 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

Interfund transfers for the year ended June 30, 2018, are summarized as follows:

| | Transfers In: | | | |
|----------------------------------|-----------------|-----------------------------------|-----------------------------|------------------|
| Transfers Out: | General fund | Nonmajor governmental funds | Water Enterprise fund | Total |
| General fund..... | \$ - | \$ 3,218,600 | \$ - | \$ 3,218,600 (1) |
| Nonmajor governmental funds..... | 289,322 | - | 144,000 | 433,322 (2) |
| Water Enterprise fund..... | 170,150 | - | - | 170,150 (3) |
| Sewer Enterprise fund..... | 136,325 | - | - | 136,325 (3) |
| Light Enterprise fund..... | 650,000 | - | - | 650,000 (4) |
| Total..... | \$ 1,245,797 | \$ 3,218,600 | \$ 144,000 | \$ 4,608,397 |

- (1) Transfers represent amounts voted to fund various capital projects.
- (2) Transfers represent amounts voted from receipts reserved for appropriation to fund the operating budget and water debt projects.
- (3) Transfers represent the reimbursement of indirect costs from the Water and Sewer enterprise funds.
- (4) Transfers represent amounts voted for a payment in lieu of taxes from the Light enterprise fund.

NOTE 7 – SHORT-TERM FINANCING

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund and enterprise funds.

The Town and the Municipal Light Plant did not have any notes outstanding as of June 30, 2018.

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NOTE 8 - LONG-TERM DEBT

Under the provisions of Chapter 44, Section 10, Municipal Law authorizes indebtedness up to a limit of 5% of the equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, debt may be authorized in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

Details related to the outstanding indebtedness at June 30, 2018, and the debt service requirements follow.

Bonds Payable Schedule – Governmental Funds

| Project | Maturities Through | Original Loan Amount | Interest Rate (%) | Outstanding at June 30, 2018 |
|--|-----------------------|----------------------------|-------------------------|------------------------------------|
| Septic Loan 97-2002..... | 2019 | \$ 60,160 | 0.00 | \$ 6,265 |
| Senior Center..... | 2026 | 3,310,000 | 5.00 | 1,555,000 |
| Roger Wellington Elementary School..... | 2035 | 26,700,000 | 2.00-3.00 | 20,675,000 |
| 2012 Debt Refunding..... | 2023 | 9,956,000 | 3.00-5.00 | 5,400,000 |
| School Dept Vehicle..... | 2020 | 30,000 | 3.00-4.00 | 10,000 |
| Ladder Truck..... | 2024 | 890,000 | 3.00-5.00 | 530,000 |
| Fire Engine..... | 2024 | 500,000 | 3.00-5.00 | 300,000 |
| Harris Field Repairs..... | 2024 | 960,000 | 3.00-5.00 | 570,000 |
| Town Center..... | 2025 | 1,450,000 | 3.00 | 1,015,000 |
| Underwood Pool..... | 2030 | 2,790,000 | 2.00-3.00 | 2,220,000 |
| Fire Station..... | 2026 | 979,900 | 2.00-3.00 | 774,900 |
| Land..... | 2025 | 350,150 | 3.00 | 270,000 |
| Public Safety Radio Equipment..... | 2026 | 1,086,000 | 4.00-2.00 | 860,000 |
| School Fire Alarm Equipment..... | 2021 | 800,000 | 4.00-2.25 | 480,000 |
| Modular Classrooms..... | 2028 | 2,426,000 | 3.00-5.00 | <u>2,426,000</u> |
| Total Bonds Payable..... | | | | 37,092,165 |
| Add: Unamortized premium on bonds..... | | | | <u>1,707,032</u> |
| Total Governmental Bonds Payable, net..... | | | | <u><u>\$ 38,799,197</u></u> |

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Debt service requirements for principal and interest for governmental bonds payable in future years are as follows:

| <u>Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|---------------|-------------------|----------------------|----------------------|
| 2019..... \$ | 3,233,134 | \$ 1,422,179 | \$ 4,655,313 |
| 2020..... | 3,268,131 | 1,302,255 | 4,570,386 |
| 2021..... | 3,290,000 | 1,170,837 | 4,460,837 |
| 2022..... | 3,180,000 | 1,046,860 | 4,226,860 |
| 2023..... | 3,225,000 | 928,198 | 4,153,198 |
| 2024..... | 2,745,000 | 807,073 | 3,552,073 |
| 2025..... | 2,110,000 | 706,073 | 2,816,073 |
| 2026..... | 1,984,900 | 625,723 | 2,610,623 |
| 2027..... | 1,660,000 | 556,950 | 2,216,950 |
| 2028..... | 1,721,000 | 490,476 | 2,211,476 |
| 2029..... | 1,475,000 | 421,450 | 1,896,450 |
| 2030..... | 1,530,000 | 365,226 | 1,895,226 |
| 2031..... | 1,400,000 | 306,800 | 1,706,800 |
| 2032..... | 1,465,000 | 250,800 | 1,715,800 |
| 2033..... | 1,530,000 | 192,200 | 1,722,200 |
| 2034..... | 1,600,000 | 131,000 | 1,731,000 |
| 2035..... | 1,675,000 | 67,000 | 1,742,000 |
| Total..... \$ | <u>37,092,165</u> | <u>\$ 10,791,100</u> | <u>\$ 47,883,265</u> |

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Notes to Basic Financial Statements

Year Ended June 30, 2018

Bonds Payable Schedule – Enterprise Funds

| Project | Maturities Through | Original Loan Amount | Interest Rate (%) | Outstanding at June 30, 2018 |
|--|-----------------------|----------------------------|-------------------------|------------------------------------|
| MWRA Water..... | 2019 | 872,000 | 0% | \$ 87,200 |
| MWRA Water..... | 2020 | 988,785 | 0% | 197,759 |
| MWRA Water..... | 2021 | 988,785 | 0% | 296,636 |
| MWRA Water..... | 2022 | 1,000,000 | 0% | 400,000 |
| MWRA Water..... | 2023 | 500,000 | 0% | 250,000 |
| MWRA Water..... | 2024 | 500,000 | 0% | 300,000 |
| General Obligation Bonds of 2015..... | 2034 | 482,000 | 2.75% - 4.00% | 380,000 |
| General Obligation Bonds of 2016..... | 2035 | 269,602 | 2.00% - 3.25% | 220,000 |
| MWRA Water..... | 2025 | 500,000 | 0% | 350,000 |
| MWRA Water..... | 2026 | 500,000 | 0% | 400,000 |
| General Obligation Bonds of 2018..... | 2038 | 2,054,000 | 3.00-5.00% | 2,054,000 |
| MWRA Water..... | 2027 | 477,000 | 0% | <u>477,000</u> |
| Add: Unamortized premium on bonds..... | | | | <u>144,000</u> |
| Total Water..... | | | | <u>5,556,595</u> |
| MCWT Sewer..... | 2031 | 7,226,667 | 2.00 | 5,018,617 |
| MCWT Sewer..... | 2033 | 1,579,600 | 2.00 | 1,245,926 |
| 2016 Debt Refunding..... | 2027 | 1,259,950 | 2.0-3.0 | 1,100,100 |
| MCWT Sewer..... | 2035 | 2,300,000 | 2.00 | <u>2,014,779</u> |
| Total Sewer..... | | | | <u>9,379,422</u> |
| Light Plant Construction..... | 2032 | \$ 14,000,000 | 2.75-5.00 | 12,260,000 |
| Light Plant Construction..... | 2034 | 12,100,000 | 2.75-5.00 | 10,800,000 |
| Add: Unamortized premium on bonds..... | | | | <u>1,508,450</u> |
| Total Light..... | | | | <u>24,568,450</u> |
| Total Enterprise Bonds Payable, net..... | | | | <u>\$ 39,504,467</u> |

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Debt service requirements for principal and interest for enterprise fund bonds payable in future years are as follows:

| <u>Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|-------------------|-----------------------------|----------------------------|-----------------------------|
| 2019..... | \$ 2,504,477 | \$ 1,147,431 | \$ 3,651,908 |
| 2020..... | 2,462,879 | 1,082,733 | 3,545,612 |
| 2021..... | 2,424,821 | 1,015,600 | 3,440,421 |
| 2022..... | 2,381,986 | 946,356 | 3,328,342 |
| 2023..... | 2,333,260 | 862,930 | 3,196,190 |
| 2024..... | 2,344,767 | 804,118 | 3,148,885 |
| 2025..... | 2,356,515 | 720,583 | 3,077,098 |
| 2026..... | 2,378,604 | 645,011 | 3,023,615 |
| 2027..... | 2,365,744 | 583,039 | 2,948,783 |
| 2028..... | 2,327,235 | 509,730 | 2,836,965 |
| 2029..... | 2,343,288 | 437,845 | 2,781,133 |
| 2030..... | 2,401,303 | 361,475 | 2,762,778 |
| 2031..... | 2,469,591 | 275,895 | 2,745,486 |
| 2032..... | 2,110,331 | 193,996 | 2,304,327 |
| 2033..... | 2,185,229 | 121,534 | 2,306,763 |
| 2034..... | 1,072,005 | 88,415 | 1,160,420 |
| 2035..... | 1,089,982 | 49,351 | 1,139,333 |
| 2036..... | 100,000 | 9,625 | 109,625 |
| 2037..... | 100,000 | 6,500 | 106,500 |
| 2038..... | 100,000 | 3,250 | 103,250 |
| Total..... | \$ <u>37,852,017</u> | \$ <u>9,865,417</u> | \$ <u>47,717,434</u> |

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit.

At June 30, 2018, the Town had the following authorized and unissued debt:

| <u>Purpose</u> | <u>Amount</u> |
|---|-----------------------------|
| Wellington School..... | \$ 1,602,092 |
| Water Main..... | 844,398 |
| Burbank Modular..... | 306,227 |
| MWRA Phase III..... | 3,852,000 |
| DPW & Police Department Renovations.... | <u>7,400,000</u> |
| Total..... | \$ <u>14,004,717</u> |

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Changes in Long-Term Liabilities

During the year ended June 30, 2018, the following changes occurred in long-term liabilities:

| | Beginning Balance | Bonds and Notes Issued | Bonds and Notes Redeemed | Other Increases | Other Decreases | Ending Balance | Due Within One Year |
|--|----------------------|------------------------------|--------------------------------|--------------------|---------------------|--------------------|------------------------|
| Governmental Activities: | | | | | | | |
| Long-term bonds payable..... | \$ 37,709,299 | \$ 2,426,000 | \$ (3,043,134) | \$ - | \$ - | \$ 37,092,165 | \$ 3,233,134 |
| Add: Unamortized premium on bonds.. | 1,530,452 | - | - | 306,227 | (129,647) | 1,707,032 | 180,854 |
| Total bonds payable..... | 39,239,751 | 2,426,000 | (3,043,134) | 306,227 | (129,647) | 38,799,197 | 3,413,988 |
| Landfill closure..... | 7,311,000 | - | - | 670,000 | (73,000) | 7,908,000 | 79,000 |
| Compensated absences..... | 1,532,760 | - | - | 104,478 | (76,639) | 1,560,599 | 78,030 |
| Net pension liability..... | 64,259,641 | - | - | 1,098,199 | (2,911,167) | 62,446,673 | - |
| Other postemployment benefits..... | 140,785,988 | - | - | - | (50,080,512) | 90,705,476 | - |
| Total governmental activity long-term liabilities..... | \$ 253,129,140 | \$ 2,426,000 | \$ (3,043,134) | \$ 2,178,904 | \$ (53,270,965) | \$ 201,419,945 | \$ 3,571,018 |
| Business-Type Activities: | | | | | | | |
| Long-term bonds payable..... | \$ 37,698,808 | \$ 2,531,000 | \$ (2,377,791) | \$ - | \$ - | \$ 37,852,017 | \$ 2,504,477 |
| Add: Unamortized premium on bonds.. | 1,608,389 | - | - | 144,000 | (99,939) | 1,652,450 | 115,143 |
| Total bonds payable..... | 39,307,197 | 2,531,000 | (2,377,791) | 144,000 | (99,939) | 39,504,467 | 2,619,620 |
| Compensated absences..... | 360,132 | - | - | 191 | (18,006) | 342,317 | 17,116 |
| Net pension liability..... | 9,906,615 | - | - | 342,717 | (410,408) | 9,838,924 | - |
| Other postemployment benefits..... | 7,653,508 | - | - | 126,517 | (1,156,440) | 6,623,585 | - |
| Total business-type activity long-term liabilities..... | \$ 57,227,452 | \$ 2,531,000 | \$ (2,377,791) | \$ 613,425 | \$ (1,684,793) | \$ 56,309,293 | \$ 2,636,736 |

The long-term liabilities will be liquidated in the future by the general fund and enterprise funds.

NOTE 9 – GOVERNMENTAL FUND BALANCE CLASSIFICATIONS

The Town classifies fund balance according to constraints imposed on the uses of those resources.

GASB 54 provides for two major types of fund balances, which are nonspendable and spendable. Nonspendable fund balances are balances that cannot be spent because they are not expected to be converted to cash or they are legally or contractually required to remain intact. Examples of this classification are prepaid items, inventories, and principal (corpus) of an endowment fund. The Town has reported principal portions of endowment funds as nonspendable.

Massachusetts General Law Ch.40 §5B allows for the establishment of Stabilization funds for one or more different purposes. The creation of a fund requires a two-thirds vote of the legislative body and must clearly define the purpose of the fund. Any change to the purpose of the fund along with any additions to or appropriations from the fund requires a two-thirds vote of the legislative body.

At year end, the balance of the General Stabilization Fund is \$3,974,844 and is reported as unassigned fund balance within the general fund; the balance of the Ash Landfill Stabilization Fund is \$3,526,357 and the balance of the Special Education Stabilization Fund is \$3,241, both of these are reported as committed fund balance within the general fund.

In addition to the Nonspendable fund balance, GASB 54 has provided a hierarchy of Spendable fund balances, based on a hierarchy of spending constraints.

- **Restricted:** fund balances that are constrained by external parties, constitutional provisions, or enabling legislation.

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- **Committed:** fund balances that contain self-imposed constraints of the government from its highest level of decision making authority.
- **Assigned:** fund balances that contain self-imposed constraints of the government to be used for a particular purpose.
- **Unassigned:** fund balance of the general fund that is not constrained for any particular purpose

The Town has classified its fund balances with the following hierarchy:

| | General | Wellington School Construction Fund | Community Preservation Fund | Nonmajor Governmental Funds | Total Governmental Funds |
|--|---------------|--|-----------------------------------|-----------------------------------|--------------------------------|
| Fund Balances: | | | | | |
| Nonspendable: | | | | | |
| Permanent fund principal..... | \$ - | \$ - | \$ - | \$ 3,285,642 | \$ 3,285,642 |
| Restricted for: | | | | | |
| Wellington School Construction Fund..... | - | 641,090 | - | - | 641,090 |
| Community Preservation Fund..... | - | - | 4,128,993 | - | 4,128,993 |
| Nonmajor governmental funds..... | - | - | - | 23,945,967 | 23,945,967 |
| Committed to: | | | | | |
| Articles and continuing appropriations: | | | | | |
| Ash Landfill Stabilization Fund..... | 3,526,357 | - | - | - | 3,526,357 |
| Special Education Stabilization Fund..... | 3,241 | - | - | - | 3,241 |
| Assigned to: | | | | | |
| Encumbrances: | | | | | |
| General government..... | 165,796 | - | - | - | 165,796 |
| Public safety..... | 63,630 | - | - | - | 63,630 |
| Education..... | 311,076 | - | - | - | 311,076 |
| Public works..... | 274,251 | - | - | - | 274,251 |
| Health and human services..... | 2,274 | - | - | - | 2,274 |
| Culture and recreation..... | 3,834 | - | - | - | 3,834 |
| Employee benefits..... | 491,610 | - | - | - | 491,610 |
| Free Cash used for 2019 Appropriations..... | 1,613,913 | - | - | - | 1,613,913 |
| Release of overlay for 2019 Budget..... | 235,000 | - | - | - | 235,000 |
| Free cash used to offset 2019 property tax debt exclusion..... | 17,602 | - | - | - | 17,602 |
| Free cash used to offset future property tax debt exclusion principal and interest..... | 126,206 | - | - | - | 126,206 |
| Free Cash used for 2019 OPEB contribution..... | 118,588 | - | - | - | 118,588 |
| Unassigned..... | 18,660,499 | - | - | - | 18,660,499 |
| Total Fund Balances..... | \$ 25,613,877 | \$ 641,090 | \$ 4,128,993 | \$ 27,231,609 | \$ 57,615,569 |

NOTE 10 – LANDFILL CLOSURE

State and federal laws and regulations require the Town to close its old landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site after closure. The Town operated a solid waste landfill that ceased operations in 1973. The Town has reflected \$7.9 million as the estimate of the landfill closure liability at June 30, 2018. This amount is based on estimates of what it would cost to perform all future closure and post closure care in year 2018.

Actual costs may be higher due to inflation, changes in technology, or changes in regulations. Town meeting has voted a special purpose stabilization fund for this liability, which had a balance of \$3.5 million at year end.

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NOTE 11 – RISK FINANCING

The Town is self-insured for its health insurance activities. The health insurance activities are accounted for in the internal service fund where revenues are recorded when earned and expenses are recorded when the liability is incurred.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNR). The result of the process to estimate the claims liability is not an exact amount as it depends on many factors. Accordingly, claims are reevaluated periodically to consider the effects of inflation, recent claims settlement trends, and other economic and social factors.

Health Insurance

The Town estimates Incurred But Not Reported (IBNR) claims based on an approximate two month claims paid average. The Town purchases individual stop loss insurance for claims in excess of the \$100,000 coverage provided by the Town. At June 30, 2018, the amount of the liability for health insurance claims totaled \$1,700,000.

Changes in the reported liability since July 1, 2016, are as follows:

| | Balance at Beginning of Year | | Current Year Claims and Changes in Estimate | | Claims Payments | | Balance at Year-End |
|-----------|------------------------------------|----|--|----|--------------------|----|------------------------|
| 2017..... | \$ 1,650,000 | \$ | 15,873,689 | \$ | (15,823,689) | \$ | 1,700,000 |
| 2018..... | 1,700,000 | | 16,975,171 | | (16,975,171) | | 1,700,000 |

Insurance

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

Workers' Compensation

The Town participates in a premium based workers' compensation insurance plan for its employees, except for police officers and firefighters for which the Town is self-insured. The Town's liability related to incurred but not reported claims for police officers and/or firefighters workers compensation is not material at June 30, 2018, and is therefore not reported.

General Liability

The Town is self-insured for its general liability insurance. MGL Chapter 258 limits the liability to a maximum of \$100,000 per claim in all matters except actions relating to federal/civil rights, eminent domain, and breach of contract.

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NOTE 12 - PENSION PLAN

The Town and the Belmont Municipal Light Plant report their figures on different year ends and as a result, there will always be a variance between the figures reported in the footnotes and the required supplementary information to the actual amount reported in the financial statements.

Plan Descriptions

The Town is a member of the Belmont Contributory Retirement System (BCRS), a cost-sharing multiple-employer defined benefit pension plan covering eligible employees of the 2 member units. The BCRS is administered by five board members (Board) on behalf of all current employees and retirees except for current teachers and retired teachers. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. The BCRS is a component unit and is reported as a pension trust fund in the fiduciary fund financial statements.

The Town is a member of the Massachusetts Teachers' Retirement System (MTRS), a cost-sharing multi-employer defined benefit plan. MTRS is managed by the Commonwealth of Massachusetts (Commonwealth) on behalf of municipal teachers and municipal teacher retirees. The Commonwealth is a nonemployer contributor and is responsible for 100% of the contributions and future benefit requirements of the MTRS. The MTRS covers certified teachers in cities (except Boston), towns, regional school districts, charter schools, educational collaboratives and Quincy College. The MTRS is part of the Commonwealth's reporting entity and the audited financial report may be obtained by visiting <http://www.mass.gov/osc/publications-and-reports/financial-reports/>.

Special Funding Situation

The Commonwealth is a nonemployer contributor and is required by statute to make 100% of all actuarially determined employer contributions on behalf of the Town to the MTRS. Therefore, the Town is considered to be in a special funding situation as defined by GASB Statement No. 68, *Accounting and Financial Reporting for Pensions* and the Commonwealth is a nonemployer contributor in MTRS. Since the Town does not contribute directly to MTRS, there is no net pension liability to recognize. The total of the Commonwealth provided contributions have been allocated based on each employer's covered payroll to the total covered payroll of employers in MTRS as of the measurement date of June 30, 2017. The Town's portion of the collective pension expense, contributed by the Commonwealth, of \$9,961,660 is reported in the general fund as intergovernmental revenue and pension benefits in the current fiscal year. The portion of the Commonwealth's collective net pension liability associated with the Town is \$95,442,966 as of the measurement date.

Benefits Provided

Both Systems provide retirement, disability, survivor and death benefits to plan members and beneficiaries. Massachusetts Contributory Retirement System benefits are, with certain minor exceptions, uniform from system to system. The Systems provide retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. For persons who became members on or after April 2, 2012, average salary is the average annual rate of regular compensation received during the five consecutive years that produce the highest average, or, if greater, during the last five years (whether or not consecutive) preceding retirement. Benefit payments are based upon a member's age, length of creditable service, level of compensation, and group classification. Members become vested after ten years of creditable service.

Employees who resign from service and who are not eligible to receive a retirement allowance or are under the age of 55 are entitled to request a refund of their accumulated total deductions. Survivor benefits are extended to eligible beneficiaries of members whose death occurs prior to or following retirement.

Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth and are deposited into the

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pension fund. Cost-of-living adjustments granted after 1997 must be approved by the Board and are borne by the System.

At December 31, 2017, the BCRS membership consists of the following:

| | |
|--|-------|
| Active members..... | 460 |
| Inactive members..... | 230 |
| Retirees and beneficiaries currently receiving benefits..... | 348 |
| Total..... | 1,038 |

Contributions

Chapter 32 of the MGL governs the contributions of plan members and member units. Active plan members are required to contribute at rates ranging from 5% to 9% of gross regular compensation with an additional 2% contribution required for compensation exceeding \$30,000. The percentage rate is keyed to the date upon which an employee's membership commences. The member units are required to pay into the System a legislatively mandated actuarial determined contribution that, when combined with plan member contributions, is expected to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. The total member units' contribution for the year ended December 31, 2017, was \$9,014,711, 34.15% of covered payroll, actuarially determined as an amount that, when combined with plan member contributions, is expected to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. The Town's proportionate share of the required contribution was \$8,009,452.

Pension Liabilities

The components of the net pension liability of the participating member units at June 30, 2018, were as follows:

| | | |
|--|----|---------------|
| Total pension liability..... | \$ | 183,043,747 |
| Total pension plan's fiduciary net position..... | | (108,963,549) |
| Total net pension liability..... | \$ | 74,080,198 |
| The pension plan's fiduciary net position as | | |
| a percentage of the total pension liability..... | | 59.53% |

At June 30, 2018, the Town reported a liability of \$72.3 million for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2017, and December 31, 2016, for the Electric Light Plant. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of January 1, 2017. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating members. At December 31, 2017 (inclusive of the Electric Light Plant), the Town's proportion was 98.27%, which changed from its proportion measured at December 31, 2016, of 98.28%.

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Pension Expense

For the year ended June 30, 2018, the Town recognized pension expense of \$8,737,694. At June 30, 2018, the Town and the Electric Light Plant reported net deferred outflows/(inflows) of resources related to pensions of \$3,307,325 and \$1,261,872, respectfully.

The balances of deferred outflows and inflows at June 30, 2018 for the Town, excluding the municipal light plant are as follows:

| <u>Deferred Category</u> | Deferred Outflows of Resources | Deferred Inflows of Resources | Total |
|---|--------------------------------------|-------------------------------------|---------------------|
| Differences between expected and actual experience..... | \$ 1,978,056 | \$ (820,560) | \$ 1,157,496 |
| Difference between projected and actual earnings..... | - | (2,237,097) | (2,237,097) |
| Changes in assumptions..... | 4,711,835 | - | 4,711,835 |
| Changes in proportion and proportionate share of contributions..... | <u>796,318</u> | <u>(1,121,227)</u> | <u>(324,909)</u> |
| Total deferred outflows/(inflows) of resources..... | <u>\$ 7,486,209</u> | <u>\$ (4,178,884)</u> | <u>\$ 3,307,325</u> |

The balances of deferred outflows and inflows at June 30, 2018 for the municipal light plant are as follows:

| <u>Deferred Category</u> | Deferred Outflows of Resources | Deferred Inflows of Resources | Total |
|---|--------------------------------------|-------------------------------------|---------------------|
| Differences between expected and actual experience..... | \$ - | \$ (118,934) | \$ (118,934) |
| Difference between projected and actual earnings..... | 306,687 | - | 306,687 |
| Changes in assumptions..... | 344,294 | - | 344,294 |
| Changes in proportion and proportionate share of contributions..... | 1,937 | (120,973) | (119,036) |
| Contributions made subsequent to the measurement date..... | <u>848,861</u> | <u>-</u> | <u>848,861</u> |
| Total deferred outflows/(inflows) of resources..... | <u>\$ 1,501,779</u> | <u>\$ (239,907)</u> | <u>\$ 1,261,872</u> |

The deferred outflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:

| | |
|-----------|---------------------|
| 2019..... | \$ 2,014,825 |
| 2020..... | 1,859,577 |
| 2021..... | (40,093) |
| 2022..... | <u>(113,973)</u> |
| | <u>\$ 3,720,336</u> |

The remaining balance of net deferred inflows/outflows of the Light Plant of \$848,861 will be an adjustment to the Net Pension Liability in their calendar year 2018 financial statements.

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Actuarial Assumptions - The total pension liability in the January 1, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods in the measurement that was updated to December 31, 2017:

| | |
|------------------------------------|---|
| Valuation date..... | January 1, 2018 |
| Actuarial cost method..... | Individual Entry Age Normal Cost Method. |
| Amortization method..... | Level payments on the 2002 ERI liability, payments increasing 4.5% per year for the 2003 ERI liability, and remaining liability amortized so that total payment increases by 6.97% in fiscal 2018 and fiscal 2019 and 4.45% thereafter. |
| Remaining amortization period..... | As of January 1, 2018, 7 years for the 2003 ERI liability and 11 years for the remaining unfunded liability. |
| Asset valuation method..... | Market value of assets as reported in the System's Annual Statement less unrecognized return in each of the last five years. Unrecognized return is equal to the difference between the actual market value return and the expected market value return and is recognized at 20% per year over a five-year period, further adjusted, if necessary, to be within 20% of the market value. |
| Investment rate of return..... | 7.40%, net of pension plan investment expense, including inflation. |
| Discount rate..... | 7.40% |
| Inflation rate..... | 3.00% per year |
| Projected salary increases..... | Groups 1/2: 3.75% to 6% based on service. Group 4: 4.25% - 7% based on service. |
| Cost of living adjustments..... | 3% of first \$12,000 |
| Mortality rates..... | <p><i>Pre-Retirement:</i> RP-2014 Blue Collar Employee Mortality Table set forward one year for females and projected generationally with Scale MP-2017.</p> <p><i>Healthy Retiree:</i> RP-2014 Blue Collar Employee Annuitant Table set forward one year for females and projected generationally with Scale MP-2017.</p> <p><i>Disabled Retiree:</i> RP-2014 Blue Collar Employee Annuitant Table set forward one year and projected generationally with Scale MP-2017.</p> |

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Investment policy

The pension plan's policy in regard to the allocation of invested assets is established and may be amended by the Board. Plan assets are managed on a total return basis with a long-term objective of achieving and maintaining a fully funded status for the benefits provided through the pension plan.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of January 1, 2018, are summarized in the following table:

| Asset Class | Long-Term Expected Asset Allocation | Long-Term Expected Real Rate of Return |
|--|--|---|
| Domestic equity..... | 28.00% | 6.15% |
| International developed markets equity.... | 10.00% | 7.11% |
| International emerging markets equity..... | 5.00% | 9.41% |
| Core fixed income..... | 10.00% | 1.68% |
| High-yield fixed income..... | 11.00% | 4.13% |
| Real estate..... | 12.00% | 4.90% |
| Commodities..... | 10.00% | 4.71% |
| Hedge fund, GTAA, Risk parity..... | 7.00% | 3.94% |
| Private equity..... | 7.00% | 10.28% |
| | | |
| Total..... | 100.00% | |

Rate of return

For the year ended December 31, 2017, the annual money-weighted rate of return on pension plan investments, net of pension plan investment expense, was 14.50%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Discount rate

The discount rate used to measure the total pension liability was 7.40%. The projection of cash flows used to determine the discount rate assumed plan member contributions will be made at the current contribution rate and that contributions will be made at rates equal to the actuarially determined contribution rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

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Sensitivity of the net pension liability to changes in the discount rate

The following presents the net pension liability, calculated using the discount rate of 7.40%, as well as what the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.40%) or 1-percentage-point higher (8.40%) than the current rate:

| | December 31, 2017 Measurement Date | | |
|---|------------------------------------|--------------------------------|------------------------|
| | 1% Decrease (6.40%) | Current Discount (7.40%) | 1% Increase (8.40%) |
| The Town's proportionate share of the net pension liability..... | \$ 83,409,215 | \$ 65,819,279 | \$ 51,037,975 |
| The Municipal Light Plant's proportionate share of the net pension liability..... | \$ 8,032,670 | \$ 6,466,318 | \$ 5,138,757 |

Change of Assumptions

- The investment return assumption was lowered from 7.50% to 7.40%.
- The mortality assumption for non-disabled participants was updated from the RP-2000 Employee and Healthy Annuitant Mortality Tables projected generationally from 2009 with Scale BB2D to the RP-2014 Blue Collar Employee and Healthy Annuitant Mortality Tables set forward one year for female participants projected generationally with Scale MP-2017.
- The mortality assumption for disabled participants was updated from the RP-2000 Healthy Annuitant Mortality Table projected generationally from 2015 with Scale BB2D to the RP-2014 Blue Collar Healthy Annuitant Mortality Table set forward one year projected generationally with Scale MP-2017.

Changes in Plan Provisions

- As permitted by Section 63 of Chapter 139 of the Acts of 2012, the Board has increased the Section 101 annual allowance from \$6,000 to \$12,000 as of July 1, 2018.
- As permitted by Section 19 of Chapter 188 of the Acts of 2010, the Cost of Living Adjustment base was increased from \$12,000 to \$13,000 as of July 1, 2019.
- As permitted by Section 30 of Chapter 176 of the Acts of 2011, the Board has adopted an increase to the Section 12 minimum annual allowance from \$3,000 to \$6,000.

NOTE 13 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

For 2018, the Postemployment Benefits Other than Pensions disclosures include amounts related to GASB #74 for the OPEB Plan, GASB #75 for the Town's implementation, and GASB #45 for the Electric Light Business-type activity. Since the Municipal Electric Light Plant has a December 31, year end, they are not required to implement GASB #75 until calendar year 2018. The GASB #74 information is for disclosure only. The GASB #75 liability detailed on page 65 and the GASB #45 liability for the Light Plant on page 69, combined equal the total OPEB liability reported of \$97,329,061, on page 15 in the Statement of Net Position.

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Plan Description – The Town of Belmont administers a single-employer defined benefit healthcare plan (“the Plan”). The Plan provides lifetime healthcare and life insurance for eligible retirees and their spouses through the Town’s group health and life insurance plans, which cover both active and retired members. Chapter 32B of the MGL assigns authority to establish and amend benefit provisions of the plan. Benefit provisions are negotiated between the Town and the unions representing Town employees and are renegotiated each bargaining period. The Retiree Health Plan does not issue a publicly available financial report.

Funding Policy – Contribution requirements are also negotiated between the Town and union representatives. The required contribution is based on a pay-as-you-go financing requirement. Retired plan members and beneficiaries currently receiving benefits are required to contribute 20% of the costs of benefits for the HMO and 50% of cost of benefits for the PPO plans if they are not participating in the Medicare Plan. Medicare eligible retirees and their spouses contribute 50% of the cost of the Medicare Enhance Supplement plan and the First Seniority. For year 2018, the Town contributed \$4.4 million to the plan.

During 2018, the Town pre-funded future OPEB liabilities totaling approximately \$384,706 by contributing funds to the Other Postemployment Benefit Fund in excess of the pay-as-you-go required contribution. These funds are reported within the Fiduciary Funds financial statements. As of June 30, 2018, the balance of this fund totaled \$3.5 million.

The annual money-weighted rate of return on OPEB plan investments was 0.17%. The money-weighted rate of return expresses investment performance, net of OPEB plan investment expense, adjusted for the changing amounts actually invested.

GASB Statement #74 – OPEB Plan Financial Reporting

Measurement Date

GASB #74 requires the net OPEB liability to be measured as of the OPEB Plan’s most recent fiscal year-end. Accordingly, the net OPEB liability was measured as of June 30, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2017.

Plan Membership – The following table represents the Plan’s membership:

| | |
|--|---------------------|
| <u>Town</u> | |
| Active members..... | 565 |
| Inactive members currently receiving benefits..... | <u>643</u> |
| Total..... | <u><u>1,208</u></u> |
| <u>Belmont Light Department</u> | |
| Active members..... | 24 |
| Inactive members currently receiving benefits..... | <u>23</u> |
| Total..... | <u><u>47</u></u> |

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Components of OPEB Liability – The following table represents the components of the Town’s OPEB liability as of June 30, 2018:

| | | |
|--|--------|------------------------------|
| Total OPEB liability..... | \$ | 99,959,345 |
| Less: OPEB plan's fiduciary net position..... | | <u>(3,237,895)</u> |
| Net OPEB liability..... | \$ | <u><u>96,721,450</u></u> |
| The OPEB plan's fiduciary net position as a percentage of the total OPEB liability..... | | |
| | | 3.24% |

The following table represents the components of the Light Plant’s OPEB liability as of December 31, 2016:

| | | |
|--|--------|-----------------------------|
| Total OPEB liability..... | \$ | 4,138,924 |
| Less: OPEB plan's fiduciary net position..... | | <u>(241,352)</u> |
| Net OPEB liability..... | \$ | <u><u>3,897,572</u></u> |
| The OPEB plan's fiduciary net position as a percentage of the total OPEB liability..... | | |
| | | 5.83% |

Significant Actuarial Methods and Assumptions – The Plan’s total OPEB liability in the July 1, 2017, actuarial valuation was determined using the following actuarial methods and assumptions, applied to all periods including the measurement date that was updated to June 30, 2018 to be in accordance with GASB #74:

| | |
|--------------------------------|--|
| Valuation date..... | June 30, 2017 |
| Actuarial cost method..... | Entry Age Normal, Level percentage of payroll |
| Investment rate of return..... | 6.50% |
| Discount rate..... | 5.96% as of June 30, 2018 and 5.90% as of June 30, 2017 |
| Inflation rate..... | 3.00% |
| Projected salary increases.... | Groups 1/2: 6% decreasing over 9 years to an ultimate of 4.5% per year. Group 4: 7% decreasing over 8 years to an ultimate of 4.25%. |
| Health care trend rates..... | Non-Medicare (Medical): 7.0% decreasing by 0.5% each year to an ultimate level Medicare (Medicare Only): 4.5% Prescription Drug: 9.0% decreasing by 0.5% each year to an ultimate level of 4.5% per year. Medicare Advantage: 7.5% decreasing by 0.5% each year to an ultimate level of 4.5% per year. Administration: 3.0% Contributions: 7.5% decreasing by 0.5% each year to an ultimate level of 4.5% per year. |

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| | |
|----------------------|---|
| Mortality rates..... | Pre-Retirement (Non-Teachers): RP-2000 Employee Mortality Table projected generationally from 2009 with Scale BB2D Healthy (Non-Teachers): RP-2000 Healthy Annuitant Mortality Table projected generationally from 2009 with Scale BB2D Disabled (Non-Teachers): RP-2000 Health Annuitant Mortality Table projected generationally from 2015 with Scale BB2D Pre-Retirement (Teachers): RP-2014 White Collar Employee Mortality Table projected generationally with Scale MP-2016 Healthy (Teachers): RP-2014 White Collar Healthy Annuitant Mortality Table projected generationally with Scale MP-2016 Disabled (Teachers): RP-2014 Healthy Annuitant Mortality Table set forward 4 years projected generationally with Scale BB2D from 2014 |
|----------------------|---|

Investment policy

The OPEB plan’s assets are managed on a total return basis with a long-term objective of achieving and maintaining a fully funded status for the benefits provided through the OPEB plan. The long-term real rate of return on OPEB investments was determined using the Town’s investment policy. The Town’s policy is to fund contributions of \$250,000 per year to the OPEB Trust through 2029 and to redirect the amount paid to the Retirement System (approximately \$12 million) toward the unfunded liability beginning in 2030 when the Retirement System is fully funded.

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Best estimates of geometric real rates of return for each major asset class included in the OPEB plan’s target asset allocation as of June 30, 2018 are summarized in the following table:

| Asset Class | Long-Term Expected Asset Allocation | Long-Term Expected Real Rate of Return |
|------------------------|--|---|
| Domestic equity..... | 60.00% | 6.15% |
| Core fixed income..... | 40.00% | 1.68% |
| Total..... | 100.00% | |

Discount Rate – The discount rate used to measure the total OPEB liability was 6.5% as of June 30, 2017 for the Town and 5.9% for the Municipal Light Plant. The projection of cash flows used to determine the discount rate assumed that contributions will be made in accordance with the Plan’s funding policy. Based on those assumptions, the OPEB plan’s fiduciary net position was projected to be available to make all projected benefit payments to current plan members. Therefore the long-term expected rate of return on the OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

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Sensitivity of the net OPEB liability to changes in the discount rate – The following tables presents the Plan’s net OPEB liability, calculated using the discount rate of 6.5%, as well as what the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.5%) or 1-percentage-point higher (7.5%) than the current rate.

| | 1% Decrease (5.50%) | Current Discount Rate (6.50%) | 1% Increase (7.50%) |
|-------------------------|------------------------|-------------------------------------|------------------------|
| Town | | | |
| Net OPEB liability..... | \$ <u>109,994,207</u> | \$ <u>96,721,450</u> | \$ <u>85,777,003</u> |
| Municipal Light Plant | | | |
| Net OPEB liability..... | \$ <u>4,414,372</u> | \$ <u>3,897,572</u> | \$ <u>3,468,247</u> |

Sensitivity of the net OPEB liability to changes in the healthcare trend – The following table presents the net other postemployment benefit liability, calculated the healthcare trend rate if it was 1-percentage-point lower or 1-percentage-point higher than the current rate.

| | 1% Decrease | Current Trend | 1% Increase |
|-------------------------|----------------------|----------------------|-----------------------|
| Town | | | |
| Net OPEB liability..... | \$ <u>83,436,488</u> | \$ <u>96,721,450</u> | \$ <u>114,400,038</u> |
| Light | | | |
| Net OPEB liability..... | \$ <u>3,416,353</u> | \$ <u>3,897,572</u> | \$ <u>4,488,662</u> |

Changes of Assumptions – None.

Changes in Plan Provisions – None.

GASB Statement #75 – OPEB Employer Financial Reporting

Summary of Significant Accounting Policies

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the Plan and additions to/deductions from the Plan’s fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, the Plan recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments and participating interest-earning investment contracts (repurchase agreements) that have a maturity at the time of purchase of one year or less, which are reported at cost.

Measurement Date

GASB Statement #75 requires the net OPEB liability to be measured as of a date no earlier than the end of the employer’s prior fiscal year and no later than the end of the employer’s current fiscal year, consistently applied

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from period to period. Accordingly, the net OPEB liability was measured as of June 30, 2017, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2016.

Plan Membership

Plan membership measured under GASB 75 is the same as under GASB 74.

Components of OPEB liability – The following table represents the components of the Town’s OPEB liability as of June 30, 2017:

| | |
|--|--------------------------|
| Total OPEB liability..... | \$ 95,663,918 |
| Less: OPEB plan's fiduciary net position..... | <u>(2,863,905)</u> |
| Net OPEB liability..... | <u>\$ 92,800,013</u> |
| The OPEB plan's fiduciary net position as a percentage of the total OPEB liability..... | 2.99% |

Investment Policy

Best estimates of geometric real rates of return for each major asset class included in the OPEB plan’s target asset allocation as of June 30, 2017 are summarized in the following table:

| Asset Class | Long-Term Expected Asset Allocation | Long-Term Expected Real Rate of Return |
|------------------------|--|---|
| Domestic equity..... | 60.00% | 6.44% |
| Core fixed income..... | <u>40.00%</u> | 2.02% |
| Total..... | <u><u>100.00%</u></u> | |

Significant Actuarial Methods and Assumptions – The Plan’s total OPEB liability as of June 30, 2017 was measured by an actuarial valuation as of June 30, 2017 using the following assumptions, applied to all periods included in the measurement, unless otherwise specified to be in accordance with GASB #75:

| | |
|---------------------------------|--|
| Valuation date..... | June 30, 2017 |
| Actuarial cost method..... | Entry Age Normal, Level percentage of payroll |
| Investment rate of return..... | 6.50% |
| Discount rate..... | 5.90% as of June 30, 2017 and 5.73% as of June 30, 2016 |
| Inflation rate..... | 3.00% |
| Projected salary increases..... | Groups 1/2: 6% decreasing over 9 years to an ultimate of 3.75% per year. Group 4: 7% decreasing over 8 years to an ultimate of 4.25%. Teachers: 7.50% decreasing over 20 years to an ultimate level of 4.00% |

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| | |
|------------------------------|---|
| Health care trend rates..... | <p>Non-Medicare (Medical): 7.0% decreasing by 0.5% each year to an ultimate level of 4.5% per year.</p> <p>Medicare (Medicare Only): 4.5%</p> <p>Prescription Drug: 9.0% decreasing by 0.5% each year to an ultimate level of 4.5% per year.</p> <p>Medicare Advantage: 7.5% decreasing by 0.5% each year to an ultimate level of 4.5% per year.</p> <p>Administration: 3.0%</p> <p>Contributions: 7.5% decreasing by 0.5% each year to an ultimate level of 4.5% per year.</p> |
| Mortality rates..... | <p>Pre-Retirement (Non-Teachers): RP-2000 Employee Mortality Table projected generationally from 2009 with Scale BB2D</p> <p>Healthy (Non-Teachers): RP-2000 Healthy Annuitant Mortality Table projected generationally from 2009 with Scale BB2D</p> <p>Disabled (Non-Teachers): RP-2000 Health Annuitant Mortality Table projected generationally from 2015 with Scale BB2D</p> <p>Pre-Retirement (Teachers): RP-2014 White Collar Employee Mortality Table projected generationally with Scale MP-2016</p> <p>Healthy (Teachers): RP-2014 White Collar Healthy Annuitant Mortality Table projected generationally with Scale MP-2016</p> <p>Disable (Teachers): RP-2014 Healthy Annuitant Mortality Table set forward 4 years projected generationally with Scale BB2D from 2014</p> |

Changes in the Net OPEB Liability

| | Increase (Decrease) | | |
|--|--------------------------------|--|------------------------------------|
| | Total OPEB Liability (a) | Plan Fiduciary Net Position (b) | Net OPEB Liability (a) - (b) |
| Balances at June 30, 2016..... | \$ 146,398,735 | \$ 2,361,770 | \$ 144,036,965 |
| Changes for the year: | | | |
| Service cost..... | 3,783,584 | - | 3,783,584 |
| Interest..... | 8,496,483 | - | 8,496,483 |
| Plan amendments..... | (18,722,360) | - | (18,722,360) |
| Contributions - employer..... | - | 4,186,243 | (4,186,243) |
| Net investment income..... | - | 172,888 | (172,888) |
| Changes in assumptions and other inputs..... | (40,435,528) | - | (40,435,528) |
| Benefit payments..... | (3,856,996) | (3,856,996) | - |
| Net change..... | (50,734,817) | 502,135 | (51,236,952) |
| Balances at June 30, 2017..... | \$ 95,663,918 | \$ 2,863,905 | \$ 92,800,013 |

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Sensitivity of the Net OPEB Liability to Changes in the Discount Rate – The following table presents the net other postemployment benefit liability, calculated using the discount rate of 5.9%, as well as what the net other postemployment benefit liability would be if it were calculated using a discount rate that is 1-percentage-point lower (4.9%) or 1-percentage-point higher (6.9%) than the current discount rate. *OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB*:

| | 1% Decrease (4.90%) | Current Discount Rate (5.90%) | 1% Increase (6.90%) |
|--|------------------------|-------------------------------------|------------------------|
| Net OPEB liability as of June 30, 2017..... \$ | 105,626,327 | \$ 92,800,013 | \$ 82,228,130 |

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates – The following table presents the net other postemployment benefit liability, calculated using the current healthcare trend rate if it were calculated using a healthcare trend rate that is 1-percentage-point lower or 1-percentage-point higher:

| | 1% Decrease | Current Trend | 1% Increase |
|--|-------------|---------------|----------------|
| Net OPEB liability as of June 30, 2017..... \$ | 80,722,844 | \$ 92,800,013 | \$ 107,888,705 |

For the year ended June 30, 2018, the Town recognized a negative OPEB expense of \$14,695,349, due principally to the positive impact of changes in assumptions and plan provisions. At June 30, 2018, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

| Deferred Category | Deferred Outflows of Resources | Deferred Inflows of Resources | Total |
|--|--------------------------------------|-------------------------------------|-----------------|
| Difference between projected and actual earnings..... \$ | - | \$ (6,938) | \$ (6,938) |
| Changes in assumptions..... | - | (32,348,422) | (32,348,422) |
| Total deferred outflows/(inflows) of resources..... \$ | - | \$ (32,355,360) | \$ (32,355,360) |

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Measurement date year ended June 30:

| | |
|-----------|-----------------|
| 2019..... | \$ (8,088,840) |
| 2020..... | (8,088,840) |
| 2021..... | (8,088,840) |
| 2022..... | (8,088,840) |
| | \$ (32,355,360) |

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Changes of Assumptions

- The discount rate was increased from 5.73% to 5.90%.
- The per capita health costs were updated to reflect current experience.
- The per capita health cost trend assumptions were revised to reflect current experience and future expectations.
- The salary assumption for all employees and the mortality assumptions for Teachers was changed to match the assumption used in the Belmont Contributory Retirement System Actuarial Valuation as of January 1, 2016.
- The excise tax on high cost health plans beginning in 2020 was updated.
- The Medicare enrollment assumption for retirees under age 65 and actives hired prior to 1986 was changed from 95% to 90% based on recent experience.
- The enrollment assumption was changed from 90% of active employees to 125% of covered active employees.

Changes in Plan Provisions

- Effective January 1, 2018, prescription drug coverage for retirees enrolled in the Medicare Enhance plan is now provided through Aetna as a standalone PDP on a fully-insured basis.

GASB Statement #45 – Municipal Light Plant OPEB Liability

Plan Description

The Plant participates in the town sponsored single employer defined benefit health plan. The Plant provides certain health care and life insurance benefits for eligible retirees, spouses and dependents. Chapter 32B of the MGL assigns authority to establish and amend benefit provisions of the plan.

As of July 1, 2016, Belmont Light’s membership consisted of:

| | |
|---|-----------|
| Active members..... | 31 |
| Inactive employees or beneficiaries currently receiving benefits..... | <u>22</u> |
| Total..... | <u>53</u> |

Funding Policy

Belmont Municipal Light Plant recognizes the costs of providing these benefits, in accordance with governmental accounting standards, on a full refunding basis, by expensing the annual insurance premiums charged to the Light Plant by the Town, which aggregated approximately \$493,911 and \$475,172 for the year ended December 31, 2017 and 2016, respectively. The cost of providing these benefits for retirees is about 50% of the premium. Retired plan members and beneficiaries currently receiving benefits are required to contribute 20% for HMO and 50% for PPO plans (that are not participating in Medicare plans) and 50% for the Medicare Enhanced Supplement and the First Seniority Plans of the cost of benefits provided depending on the plan they choose. A surviving spouse may continue coverage for lifetime by paying 50% of the medical plan premium rate. Retirees are required to pay \$28 annually for a \$2,000 life insurance benefit, if elected.

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Annual OPEB Cost and Net OPEB Obligation

The Plant's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

The components of the Plant's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the Plant's net OPEB obligation are summarized in the following table:

| | | |
|--|----|-----------|
| Normal cost..... | \$ | 284,600 |
| Amortization of unfunded actuarial accrued liability..... | | 443,878 |
| Interest..... | | 30,960 |
| Annual required contribution..... | | 759,438 |
| Interest on net OPEB obligation..... | | 172,201 |
| Adjustment to annual required contribution..... | | (248,729) |
| Expected benefit payments..... | | (189,498) |
| | | |
| Increase in net OPEB obligation..... | | 493,412 |
| | | |
| Contributions to Trust Fund..... | | (16,158) |
| | | |
| Net OPEB obligation - Beginning of Year..... | | 4,051,794 |
| | | |
| Net OPEB obligation - End of Year..... | \$ | 4,529,048 |

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for 2017 and the two preceding years is as follows:

| Year Ended | Annual OPEB Costs | Percentage of OPEB Cost Contributed | Net OPEB Obligation |
|------------|----------------------|---|------------------------|
| 2015 | \$ 621,171 | 32% | \$ 3,569,045 |
| 2016 | \$ 759,438 | 27% | \$ 4,051,791 |
| 2017 | \$ 759,438 | 27% | \$ 4,529,048 |

Funded Status and Funding Progress

As of July 1, 2016, the most recent actuarial valuation date, the actuarial accrued liability for benefits was \$8.0 million. At December 31, 2017, the Plant had assets of \$267,000 for this obligation.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revisions as actual results are compared with past expectations and new estimates are made about the future.

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Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the department and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefits costs between the employer and the plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

As of July 1, 2016 actuarial valuation, the projected unit credit cost method was used. The actuarial assumptions included a 4.25% investment rate of return and an annual healthcare cost trend rate of 8% initially, reduced by decrements to an ultimate rate of 5% after 7 years. The health care cost trend rate differs between the master medical and other healthcare plans. The actuarial value of assets was determined using the market value of investments. Belmont Light's unfunded actuarial liability is being amortized assuming a 30 year level dollar basis.

NOTE 14 – FINANCIAL STATEMENTS FOR INDIVIDUAL PENSION AND OTHER POSTEMPLOYMENT BENEFITS TRUST FUNDS

GAAP requires that all Pension and Other Postemployment Trust Funds be combined and presented in one column in the Fiduciary Funds financial statements and that the individual financial statements for each trust fund plan are reported in the notes to the financial statements. Provided below are the individual financial statements for the pension and OPEB plans that are included in the Fiduciary Funds as Pension and Other Postemployment Benefit Trust Funds.

| | Pension Trust Fund (as of December 31, 2017) | Other Postemployment Benefit Trust Fund | Total Pension and Other Postemployment Benefit Trust Funds |
|---|---|--|--|
| ASSETS | | | |
| Cash and cash equivalents..... | \$ 2,525,101 | \$ 19,208 | \$ 2,544,309 |
| Investments: | | | |
| Other investments..... | 102,389,851 | 3,476,630 | 105,866,481 |
| Receivables, net of allowance for uncollectibles: | | | |
| Intergovernmental..... | 4,094,011 | - | 4,094,011 |
| Interest and dividends..... | 1,437 | - | 1,437 |
| TOTAL ASSETS..... | 109,010,400 | 3,495,838 | 112,506,238 |
| LIABILITIES | | | |
| Warrants payable..... | 46,851 | - | 46,851 |
| NET POSITION | | | |
| Restricted for pensions..... | 108,963,549 | - | 108,963,549 |
| Restricted for other postemployment benefits..... | - | 3,495,838 | 3,495,838 |
| TOTAL NET POSITION..... | \$ 108,963,549 | \$ 3,495,838 | \$ 112,459,387 |

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| | Pension Trust Fund (as of December 31, 2017) | Other Postemployment Benefit Trust Fund | Total Pension and Other Postemployment Benefit Trust Funds |
|---|---|--|--|
| ADDITIONS: | | | |
| Contributions: | | | |
| Employer contributions..... | \$ 9,014,711 | \$ 384,706 | \$ 9,399,417 |
| Employer contributions for other postemployment benefit payments..... | - | 3,856,996 | 3,856,996 |
| Member contributions..... | 2,665,509 | - | 2,665,509 |
| Transfers from other systems..... | 564,697 | - | 564,697 |
| Intergovernmental..... | 48,858 | - | 48,858 |
| Total contributions..... | 12,293,775 | 4,241,702 | 16,535,477 |
| Net investment income: | | | |
| Investment income..... | 2,110,899 | - | 2,110,899 |
| Net change in fair value of investments..... | 11,606,276 | 5,873 | 11,612,149 |
| Less: investment expense..... | (512,441) | - | (512,441) |
| Net investment income (loss)..... | 13,204,734 | 5,873 | 13,210,607 |
| TOTAL ADDITIONS..... | 25,498,509 | 4,247,575 | 29,746,084 |
| DEDUCTIONS: | | | |
| Administration..... | 323,187 | - | 323,187 |
| Transfers to other systems..... | 613,555 | - | 613,555 |
| 3(8)c transfer to other systems..... | 435,716 | - | 435,716 |
| Retirement benefits and refunds..... | 10,920,929 | - | 10,920,929 |
| Other postemployment benefit payments..... | - | 3,856,996 | 3,856,996 |
| TOTAL DEDUCTIONS..... | 12,293,387 | 3,856,996 | 16,150,383 |
| NET INCREASE (DECREASE) IN NET POSITION..... | 13,205,122 | 390,579 | 13,595,701 |
| NET POSITION AT BEGINNING OF YEAR..... | 95,758,427 | 3,105,259 | 98,863,686 |
| NET POSITION AT END OF YEAR..... | \$ 108,963,549 | \$ 3,495,838 | \$ 112,459,387 |

NOTE 15 - COMMITMENTS

The Town has entered into, or is planning to enter into contracts totaling approximately \$14.0 million related to water infrastructure upgrades, Burbank Modular classrooms and for construction of the Wellington School.

NOTE 16 - CONTINGENCIES

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Title 2 *U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is expected such amounts, if any, to be immaterial.

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2018, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2018.

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NOTE 17 – REVISION OF NET POSITION PREVIOUSLY REPORTED

Beginning net position of governmental activities, business-type activities and each applicable enterprise fund has been revised to reflect the implementation of GASB Statement #75. The revised balances are summarized in the following table:

| | <u>06/30/2017 Previously Reported Balances</u> | <u>Implementation of GASB #75</u> | <u>06/30/2017 Revised Balances</u> |
|--|--|---------------------------------------|--|
| Government-Wide Financial Statements | | | |
| Governmental activities..... | \$ 1,404,348 | \$ (41,328,037) | \$ (39,923,689) |
| Business-type activities..... | <u>48,656,114</u> | <u>175,369</u> | <u>48,831,483</u> |
| Total..... | <u>\$ 50,060,462</u> | <u>\$ (41,152,668)</u> | <u>\$ 8,907,794</u> |
| Business-type Activities - Enterprise Funds | | | |
| Water Enterprise fund..... | \$ 14,673,861 | \$ 288,149 | \$ 14,962,010 |
| Sewer Enterprise fund..... | 18,045,031 | (112,780) | 17,932,251 |
| Light Enterprise fund..... | <u>15,937,222</u> | <u>-</u> | <u>15,937,222</u> |
| Total..... | <u>\$ 48,656,114</u> | <u>\$ 175,369</u> | <u>\$ 48,831,483</u> |

* Municipal Light Plant will implement GASB #75 during calendar 2018.

NOTE 18 – SUBSEQUENT EVENTS

Management has evaluated subsequent events through January 22, 2019, which is the date the financial statements were available to be issued.

The Belmont High School project for \$295,159,189, was approved by the Belmont Voters as a Debt Exclusion Vote on November 6, 2018. Subsequently, Town Meeting authorized the exclusion by a vote on November 13, 2018. The Board of Selectmen approved the financing on January 7, 2019.

The total cost of the project is \$295,159,189. On May 4, 2016, at a Special Town Meeting, \$1,750,000 was appropriated for design and demolition work. The Special Town Meeting on November 13, 2018, approved the project and appropriation for \$293,409,189, in addition to the \$1,750,000. On January 11, 2019, the Board of Selectmen approved financing for \$212,764,911 which was net of the prior appropriation of \$1,750,000 and the August 29, 2018, approved Massachusetts School Business Authority's grant of \$80,644,278.

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NOTE 19 – FUTURE IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

During 2018, the following GASB pronouncements were implemented:

- GASB Statement #75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. The basic financial statements, related notes and required supplementary information were updated to be in compliance with this pronouncement.
- GASB Statement #81, *Irrevocable Split-Interest Agreements*. This pronouncement did not impact the basic financial statements.
- GASB Statement #85, *Omnibus 2017*. This pronouncement did not impact the basic financial statements.
- GASB Statement #86, *Certain Debt Extinguishment Issues*. This pronouncement did not impact the basic financial statements.

The following GASB pronouncements will be implemented in the future:

- The GASB issued Statement #83, *Certain Asset Retirement Obligations*, which is required to be implemented in 2019.
- The GASB issued Statement #84, *Fiduciary Activities*, which is required to be implemented in 2019.
- The GASB issued Statement #87, *Leases*, which is required to be implemented in 2021.
- The GASB issued Statement #88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*, which is required to be implemented in 2019.
- The GASB issued Statement #89, *Accounting for Interest Cost Incurred before the End of a Construction Period*, which is required to be implemented in 2021.
- The GASB issued Statement #90, *Majority Equity Interests – an amendment of GASB Statements #14 and #61*, which is required to be implemented in 2020.

Management is currently assessing the impact the implementation of these pronouncements will have on the basic financial statements.

Required Supplementary Information

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GENERAL FUND SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

YEAR ENDED JUNE 30, 2018

| | Budgeted Amounts | | | |
|---|------------------------------------|----------------------|----------------------|---------------------|
| | Amounts | Current Year | | |
| | Carried Forward From Prior Year | Initial Budget | Original Budget | Final Budget |
| REVENUES: | | | | |
| Real estate and personal property taxes, net of tax refunds..... | \$ - | \$ 87,748,445 | \$ 87,748,445 | \$ 87,742,868 |
| Tax liens..... | - | - | - | - |
| Motor vehicle and other excise taxes..... | - | 3,550,000 | 3,550,000 | 3,550,000 |
| Charges for services..... | - | 2,345,000 | 2,345,000 | 2,345,000 |
| Penalties and interest on taxes..... | - | 230,000 | 230,000 | 230,000 |
| Licenses and permits..... | - | 1,106,000 | 1,106,000 | 1,106,000 |
| Fines and forfeitures..... | - | 185,000 | 185,000 | 185,000 |
| Intergovernmental..... | - | 10,101,241 | 10,101,241 | 10,101,082 |
| Investment income..... | - | 192,000 | 192,000 | 192,000 |
| TOTAL REVENUES..... | - | 105,457,686 | 105,457,686 | 105,451,950 |
| EXPENDITURES: | | | | |
| Current: | | | | |
| General government..... | 164,007 | 5,304,237 | 5,468,244 | 5,749,124 |
| Public safety..... | 63,604 | 14,321,520 | 14,385,124 | 14,432,147 |
| Education..... | 205,648 | 53,879,669 | 54,085,317 | 54,334,854 |
| Public works..... | 450,053 | 12,408,188 | 12,858,241 | 13,315,395 |
| Human services..... | 1,504 | 988,148 | 989,652 | 994,250 |
| Culture and recreation..... | 99,106 | 3,237,424 | 3,336,530 | 3,262,074 |
| Pension benefits..... | - | 7,345,623 | 7,345,623 | 7,345,623 |
| Employee benefits..... | 1,071,000 | 2,292,525 | 3,363,525 | 2,774,025 |
| State and county charges..... | - | 1,769,460 | 1,769,460 | 1,769,460 |
| Debt service: | | | | |
| Principal..... | - | 3,043,134 | 3,043,134 | 3,043,134 |
| Interest..... | 52,500 | 1,471,629 | 1,524,129 | 1,513,629 |
| TOTAL EXPENDITURES..... | 2,107,422 | 106,061,557 | 108,168,979 | 108,533,715 |
| EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES..... | (2,107,422) | (603,871) | (2,711,293) | (3,081,765) |
| OTHER FINANCING SOURCES (USES): | | | | |
| Transfers in..... | - | 1,245,797 | 1,245,797 | 1,245,797 |
| Transfers out..... | - | (3,218,600) | (3,218,600) | (4,218,600) |
| TOTAL OTHER FINANCING SOURCES (USES)..... | - | (1,972,803) | (1,972,803) | (2,972,803) |
| NET CHANGE IN FUND BALANCE..... | (2,107,422) | (2,576,674) | (4,684,096) | (6,054,568) |
| BUDGETARY FUND BALANCE, Beginning of year..... | - | 15,253,224 | 15,253,224 | 15,253,224 |
| BUDGETARY FUND BALANCE, End of year..... | \$ (2,107,422) | \$ 12,676,550 | \$ 10,569,128 | \$ 9,198,656 |

See notes to required supplementary information.

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| Actual Budgetary Amounts | Amounts Carried Forward To Next Year | Variance to Final Budget |
|--------------------------------|--|--------------------------------|
| \$ 87,894,887 | \$ - | \$ 152,019 |
| 411,019 | - | 411,019 |
| 3,776,555 | - | 226,555 |
| 2,524,479 | - | 179,479 |
| 345,150 | - | 115,150 |
| 1,562,711 | - | 456,711 |
| 238,726 | - | 53,726 |
| 10,297,166 | - | 196,084 |
| <u>466,473</u> | <u>-</u> | <u>274,473</u> |
| <u>107,517,166</u> | <u>-</u> | <u>2,065,216</u> |
| 3,840,028 | 165,796 | 1,743,300 |
| 13,890,015 | 63,630 | 478,502 |
| 54,006,422 | 311,076 | 17,356 |
| 13,054,254 | 274,251 | (13,110) |
| 923,842 | 2,274 | 68,134 |
| 3,114,340 | 3,834 | 143,900 |
| 7,345,620 | - | 3 |
| 2,229,910 | 491,610 | 52,505 |
| 1,782,753 | - | (13,293) |
| 3,043,134 | - | - |
| <u>1,457,753</u> | <u>-</u> | <u>55,876</u> |
| <u>104,688,071</u> | <u>1,312,471</u> | <u>2,533,173</u> |
| <u>2,829,095</u> | <u>(1,312,471)</u> | <u>4,598,389</u> |
| 1,245,797 | - | - |
| <u>(4,218,600)</u> | <u>-</u> | <u>-</u> |
| <u>(2,972,803)</u> | <u>-</u> | <u>-</u> |
| (143,708) | (1,312,471) | 4,598,389 |
| <u>15,253,224</u> | <u>-</u> | <u>-</u> |
| <u>\$ 15,109,516</u> | <u>\$ (1,312,471)</u> | <u>\$ 4,598,389</u> |

Pension Plan Schedules Retirement System

The Pension Plan's Schedule of Changes in the Net Pension Liability presents multi-year trend information on the net pension liability and related ratios.

The Pension Plan's Schedule of Contributions presents multi-year trend information on the required and actual contributions to the pension plan and related ratios.

The Pension Plan's Schedule of Investment Return presents multi-year trend information on the money-weighted investment return on retirement assets, net of investment expense.

These schedules are intended to present information for ten years. Until a ten year trend is compiled, information is presented for those years for which information is available.

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SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY AND RELATED RATIOS BELMONT CONTRIBUTORY RETIREMENT SYSTEM

| | December 31, 2014 | December 31, 2015 | December 31, 2016 | December 31, 2017 |
|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| Total pension liability: | | | | |
| Service cost..... | \$ 3,290,948 | \$ 3,422,586 | \$ 3,677,753 | \$ 3,793,768 |
| Interest..... | 11,576,179 | 11,975,171 | 12,311,049 | 12,689,446 |
| Changes in benefit terms..... | - | - | - | 770,006 |
| Differences between expected and actual experience..... | - | (2,308,867) | - | 2,782,900 |
| Changes in assumptions..... | - | 6,683,815 | - | 3,287,108 |
| Benefit payments..... | (9,665,616) | (10,035,365) | (10,762,409) | (11,356,645) |
| Net change in total pension liability..... | 5,201,511 | 9,737,340 | 5,226,393 | 11,966,583 |
| Total pension liability - beginning..... | 150,911,920 | 156,113,431 | 165,850,771 | 171,077,164 |
| Total pension liability - ending (a)..... | \$ <u>156,113,431</u> | \$ <u>165,850,771</u> | \$ <u>171,077,164</u> | \$ <u>183,043,747</u> |
| Plan fiduciary net position: | | | | |
| Employer contributions..... | \$ 7,364,523 | \$ 7,877,960 | \$ 8,432,117 | \$ 9,014,711 |
| Member contributions..... | 2,378,296 | 2,460,974 | 2,582,816 | 2,665,509 |
| Net investment income (loss)..... | 5,521,768 | 934,243 | 7,021,503 | 13,204,734 |
| Administrative expenses..... | (182,627) | (154,097) | (321,612) | (323,187) |
| Retirement benefits and refunds..... | (9,665,616) | (10,035,365) | (10,762,409) | (11,356,645) |
| Net increase (decrease) in fiduciary net position..... | 5,416,344 | 1,083,715 | 6,952,415 | 13,205,122 |
| Fiduciary net position - beginning of year..... | 82,305,953 | 87,722,297 | 88,806,012 | 95,758,427 |
| Fiduciary net position - end of year (b)..... | \$ <u>87,722,297</u> | \$ <u>88,806,012</u> | \$ <u>95,758,427</u> | \$ <u>108,963,549</u> |
| Net pension liability - ending (a)-(b)..... | \$ <u>68,391,134</u> | \$ <u>77,044,759</u> | \$ <u>75,318,737</u> | \$ <u>74,080,198</u> |
| Plan fiduciary net position as a percentage of the total pension liability..... | 56.19% | 53.55% | 55.97% | 59.53% |
| Covered payroll..... | \$ 25,142,886 | \$ 25,031,508 | \$ 26,016,467 | \$ 26,395,332 |
| Net pension liability as a percentage of covered payroll..... | 272.01% | 307.79% | 289.50% | 280.66% |

Note: this schedule is intended to present information for 10 years.

Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

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SCHEDULE OF CONTRIBUTIONS BELMONT CONTRIBUTORY RETIREMENT SYSTEM

| <u>Year</u> | <u>Actuarially determined contribution</u> | <u>Contributions in relation to the actuarially determined contribution</u> | <u>Contribution deficiency (excess)</u> | <u>Covered- payroll</u> | <u>Contributions as a percentage of covered- payroll</u> |
|------------------------|--|---|---|-----------------------------|--|
| December 31, 2017..... | \$ 9,014,711 | \$ (9,014,711) | - | \$ 26,395,332 | 34.15% |
| December 31, 2016..... | 8,427,189 | (8,432,117) | (4,928) | 26,016,467 | 32.41% |
| December 31, 2015..... | 7,877,960 | (7,877,960) | - | 25,031,508 | 31.47% |
| December 31, 2014..... | 7,364,523 | (7,364,523) | - | 25,142,886 | 29.29% |

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

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SCHEDULE OF INVESTMENT RETURNS **BELMONT CONTRIBUTORY RETIREMENT SYSTEM**

| <u>Year</u> | <u>Annual money-weighted rate of return, net of investment expense</u> |
|------------------------|--|
| December 31, 2017..... | 14.50% |
| December 31, 2016..... | 8.89% |
| December 31, 2015..... | 1.32% |
| December 31, 2014..... | 6.69% |

Note: this schedule is intended to present information for 10 years. Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

Pension Plan Schedules Town & Electric Light Plant

The Schedule of the Town's Proportionate Share of the Net Pension Liability presents multi-year trend information on the Town's net pension liability and related ratios.

The Schedule of the Electric Light Plant's Proportionate Share of the Net Pension Liability presents multi-year on the Light's net pension liability and related ratios.

The Schedule of Town's Contributions presents multi-year trend information on the Town's required and actual contributions to the pension plan and related ratios.

The Schedule of the Special Funding Amounts of the Net Pension Liability for the Massachusetts Teachers Contributory Retirement System presents multi-year trend information on the liability and expense assumed by the Commonwealth of Massachusetts on behalf of the Town along with related ratios.

These schedules are intended to present information for ten years. Until a ten year trend is compiled, information is presented for those years for which information is available.

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SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY BELMONT CONTRIBUTORY RETIREMENT SYSTEM

| <u>Year</u> | <u>Proportion of the net pension liability (asset)</u> | <u>Proportionate share of the net pension liability (asset)</u> | <u>Covered- payroll</u> | <u>Net pension liability as a percentage of covered- payroll</u> | <u>Plan fiduciary net position as a percentage of the total pension liability</u> |
|------------------------|--|---|-----------------------------|--|---|
| December 31, 2017..... | 88.85% | \$ 65,819,280 | \$ 23,359,304 | 281.77% | 59.53% |
| December 31, 2016..... | 89.70% | 67,554,485 | 23,154,141 | 291.76% | 55.97% |
| December 31, 2015..... | 89.68% | 69,090,194 | 23,496,527 | 294.04% | 53.55% |
| December 31, 2014..... | 89.19% | 61,000,401 | 22,592,814 | 270.00% | 56.19% |

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

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**SCHEDULE OF THE ELECTRIC LIGHT DEPARTMENT'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY
BELMONT CONTRIBUTORY RETIREMENT SYSTEM**

| <u>Year</u> | <u>Proportion of the net pension liability (asset)</u> | <u>Proportionate share of the net pension liability (asset)</u> | <u>Covered- employee payroll</u> | <u>Net pension liability as a percentage of covered- employee payroll</u> | <u>Plan fiduciary net position as a percentage of the total pension liability</u> |
|------------------------|--|---|--------------------------------------|---|---|
| December 31, 2016..... | 8.59% | 6,466,318 | 2,485,260 | 260.19% | 55.97% |
| December 31, 2015..... | 8.58% | 6,611,771 | 2,384,359 | 277.30% | 55.97% |
| December 31, 2014..... | 8.87% | 6,236,954 | 2,193,362 | 284.36% | 53.55% |

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

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SCHEDULE OF THE TOWN'S CONTRIBUTIONS BELMONT CONTRIBUTORY RETIREMENT SYSTEM

| <u>Year</u> | <u>Actuarially determined contribution</u> | <u>Contributions in relation to the actuarially determined contribution</u> | <u>Contribution deficiency (excess)</u> | <u>Covered- employee payroll</u> | <u>Contributions as a percentage of covered- employee payroll</u> |
|------------------------|--|---|---|--------------------------------------|---|
| December 31, 2017..... | \$ 8,009,452 | \$ (8,009,452) | \$ - | \$ 23,359,304 | 34.29% |
| December 31, 2016..... | 7,558,470 | (7,563,398) | (4,928) | 23,154,141 | 32.67% |
| December 31, 2015..... | 7,740,657 | (7,740,657) | - | 23,496,527 | 32.94% |
| December 31, 2014..... | 7,222,270 | (7,222,270) | - | 22,592,814 | 31.97% |

Note: this schedule is intended to present information for 10 years.

Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

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SCHEDULE OF THE SPECIAL FUNDING AMOUNTS OF THE NET PENSION LIABILITY MASSACHUSETTS TEACHERS' RETIREMENT SYSTEM

The Commonwealth of Massachusetts is a nonemployer contributor and is required by statute to make all actuarially determined employer contributions on behalf of the member employers which creates a special funding situation. Therefore, there is no net pension liability to recognize. This schedule discloses the Commonwealth's 100% share of the associated collective net pension liability; the portion of the collective pension expense as both a revenue and pension expense recognized; and the Plan's fiduciary net position as a percentage of the total liability.

| Year | Commonwealth's 100% Share of the Associated Net Pension Liability | Expense and Revenue Recognized for the Commonwealth's Support | Plan Fiduciary Net Position as a Percentage of the Total Liability |
|-----------|--|---|---|
| 2018..... | \$ 95,442,966 | \$ 9,961,660 | 54.25% |
| 2017..... | 91,342,059 | 9,317,489 | 52.73% |
| 2016..... | 82,041,160 | 6,654,268 | 55.38% |
| 2015..... | 64,046,291 | 4,449,603 | 61.64% |

Note: this schedule is intended to present information for 10 years.

Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

Other Postemployment Benefit Plan Schedules –Town and Electric Light Plant

The Schedule of Changes in the Town's Net Other Postemployment Benefit Liability and Related Ratios presents multi-year trend information on changes in the Plan's total OPEB liability, changes in the Plan's net position, and ending net OPEB liability. It also demonstrates the Plan's net position as a percentage of the total liability and the Plan's net other postemployment benefit liability as a percentage of covered employee payroll.

The Schedule of Changes in the Electric Light's Net Other Postemployment Benefit Liability and Related Ratios presents multi-year trend information on changes in the Plan's total OPEB liability, changes in the Plan's net position, and ending net OPEB liability. It also demonstrates the Plan's net position as a percentage of the total liability and the Plan's net other postemployment benefit liability as a percentage of covered employee payroll.

The Schedule of the Town's Contributions presents multi-year trend information on the Town's actual contributions to the other postemployment benefit plan and related ratios.

The Schedule of the Electric Light's Contributions presents multi-year trend information on the Electric Light's actual contributions to the other postemployment benefit plan and related ratios.

The Schedule of Investment Return presents multi-year trend information on the money-weighted investment return on the Plan's other postemployment assets, net of investment expense.

The Schedule of the Electric Light's Funding progress compares, over time, the actuarial accrued liability for benefits with the actuarial value of accumulated plan assets.

The Schedule of the Electric Light's Employer Contributions presents multi-year trend information for required and actual contributions relating to the plan.

The Schedule of the Electric Light's Actuarial Methods and Assumptions presents factors that significantly affect the identification trends in the amounts reported.

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SCHEDULE OF CHANGES IN THE TOWN'S NET OPEB LIABILITY AND RELATED RATIOS OTHER POSTEMPLOYMENT BENEFIT PLAN

| | June 30, 2017 | June 30, 2018 |
|---|----------------------|----------------------|
| Total OPEB Liability | | |
| Service Cost..... | \$ 3,783,584 | \$ 3,396,620 |
| Interest..... | 8,496,483 | 5,725,306 |
| Changes of assumptions..... | (40,435,528) | (724,799) |
| Plan amendments..... | (18,722,360) | - |
| Benefit payments..... | <u>(3,856,996)</u> | <u>(4,101,700)</u> |
| Net change in total OPEB liability..... | (50,734,817) | 4,295,427 |
| Total OPEB liability - beginning..... | <u>146,398,735</u> | <u>95,663,918</u> |
| Total OPEB liability - ending (a)..... | <u>\$ 95,663,918</u> | <u>\$ 99,959,345</u> |
| Plan fiduciary net position | | |
| Employer contributions..... | \$ 4,186,243 | \$ 4,470,248 |
| Net investment income..... | 172,888 | 5,442 |
| Benefit payments..... | <u>(3,856,996)</u> | <u>(4,101,700)</u> |
| Net change in plan fiduciary net position..... | 502,135 | 373,990 |
| Plan fiduciary net position - beginning of year..... | <u>2,361,770</u> | <u>2,863,905</u> |
| Plan fiduciary net position - end of year (b)..... | <u>\$ 2,863,905</u> | <u>\$ 3,237,895</u> |
| Net OPEB liability - ending (a)-(b)..... | <u>\$ 92,800,013</u> | <u>\$ 96,721,450</u> |
| Plan fiduciary net position as a percentage of the total OPEB liability..... | 2.99% | 3.24% |
| Covered-employee payroll..... | \$ 52,007,743 | \$ 72,768,539 |
| Net OPEB liability as a percentage of covered-employee payroll..... | 178.43% | 132.92% |

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

2018 Annual Report

SCHEDULE OF CHANGES IN THE ELECTRIC LIGHT'S NET OPEB LIABILITY AND RELATED RATIOS OTHER POSTEMPLOYMENT BENEFIT PLAN

| | December 31, 2017 |
|---|----------------------------|
| Total OPEB Liability | |
| Service Cost..... | \$ 154,575 |
| Interest..... | 367,791 |
| Changes of assumptions..... | (1,742,425) |
| Plan amendments..... | (809,061) |
| Benefit payments..... | <u>(189,498)</u> |
| Net change in total OPEB liability..... | (2,218,618) |
| Total OPEB liability - beginning..... | <u>6,357,542</u> |
| Total OPEB liability - ending (a)..... | <u>\$ 4,138,924</u> |
| Plan fiduciary net position | |
| Employer contributions..... | \$ 203,933 |
| Net investment income..... | 14,570 |
| Benefit payments..... | <u>(189,498)</u> |
| Net change in plan fiduciary net position..... | 29,005 |
| Plan fiduciary net position - beginning of year..... | <u>212,347</u> |
| Plan fiduciary net position - end of year (b)..... | <u>\$ 241,352</u> |
| Net OPEB liability - ending (a)-(b)..... | <u>\$ 3,897,572</u> |
| Plan fiduciary net position as a percentage of the total OPEB liability..... | 5.83% |
| Covered-employee payroll..... | \$ 3,147,743 |
| Net OPEB liability as a percentage of covered-employee payroll..... | 123.82% |

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

2018 Annual Report

SCHEDULE OF THE TOWN'S CONTRIBUTIONS OTHER POSTEMPLOYMENT BENEFIT PLAN

| <u>Year</u> | <u>Actuarially determined contribution</u> | <u>Contributions in relation to the actuarially determined contribution</u> | <u>Contribution deficiency (excess)</u> | <u>Covered- employee payroll</u> | <u>Contributions as a percentage of covered- employee payroll</u> |
|--------------------|--|---|---|--------------------------------------|---|
| June 30, 2018..... | \$ 8,029,300 | \$ (4,470,248) | \$ 3,559,052 | \$ 72,768,539 | 6.14% |
| June 30, 2017..... | 18,361,449 | (4,186,243) | 14,175,206 | 52,007,743 | 8.05% |

Note: this schedule is intended to present information for 10 years.

Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

2018 Annual Report

SCHEDULE OF THE ELECTRIC LIGHT'S CONTRIBUTIONS OTHER POSTEMPLOYMENT BENEFIT PLAN

| <u>Year</u> | <u>Actuarially determined contribution</u> | <u>Contributions in relation to the actuarially determined contribution</u> | <u>Contribution deficiency (excess)</u> | <u>Covered- employee payroll</u> | <u>Contributions as a percentage of covered- employee payroll</u> |
|------------------------|--|---|---|--------------------------------------|---|
| December 31, 2017..... | \$ 759,438 | \$ (203,933) | \$ 555,505 | \$ 3,147,743 | 6.48% |
| December 31, 2016..... | \$ 759,438 | \$ (203,933) | \$ 555,505 | \$ 2,737,637 | 7.45% |

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

2018 Annual Report

SCHEDULE OF INVESTMENT RETURNS OTHER POSTEMPLOYMENT BENEFIT PLAN

| <u>Year</u> | <u>Annual money-weighted rate of return, net of investment expense</u> |
|------------------------|--|
| Town: | |
| June 30, 2018..... | 0.17% |
| June 30, 2017..... | 6.50% |
| Light: | |
| December 31, 2017..... | 4.67% |

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those
years for which information is available.

See notes to required supplementary information.

2018 Annual Report

BELMONT MUNICIPAL LIGHT PLANT Schedule of Funding Progress

| Actuarial Valuation Date | For the Year Ending | Actuarial Value of Assets (A) | Actuarial Accrued Liability (AAL) Projected Unit Credit (B) | Unfunded AAL (UAAL) (B-A) | Funded Ratio (A/B) | Covered Payroll (C) | UAAL as a percentage of Covered Payroll ((B-A)/C) |
|--------------------------------|------------------------|--|--|------------------------------------|--------------------------|---------------------------|---|
| 7/1/2016 | 12/31/2017 | \$ 267,023 | \$ 7,975,777 | \$ 7,708,754 | 3.35% | \$ 3,147,743 | 244.90% |
| 7/1/2016 | 12/31/2016 | 226,073 | 7,975,777 | 7,749,704 | 2.83% | 2,965,006 | 261.37% |
| 7/1/2014 | 12/31/2015 | 201,758 | 7,393,170 | 7,191,412 | 2.73% | 2,735,987 | 262.85% |

Schedule of Employer Contributions

| Year Ended | Annual Required Contribution | Actual Contributions Made | Percentage Contributed |
|---------------|------------------------------------|---------------------------------|---------------------------|
| 12/31/2017 | \$ 759,438 | \$ 203,933 | 27% |
| 12/31/2016 | 759,438 | 203,933 | 27% |
| 12/31/2015 | 621,171 | 198,775 | 32% |
| 12/31/2014 | 621,171 | 192,563 | 31% |
| 12/31/2013 | 761,754 | 205,674 | 27% |
| 12/31/2012 | 761,754 | 190,439 | 25% |

See notes to required supplementary information.

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BELMONT MUNICIPAL LIGHT PLANT OTHER POSTEMPLOYMENT BENEFIT PLAN ACTUARIAL METHODS AND ASSUMPTIONS

YEAR ENDED JUNE 30, 2018

Actuarial Methods:

| | |
|------------------------------------|--|
| Valuation date..... | July 1, 2016 |
| Actuarial cost method..... | Entry Age Normal - Level Percentage of Payroll |
| Amortization method..... | 30 years from July 1, 2018 |
| Remaining amortization period..... | 20 years |

Actuarial Assumptions:

| | |
|---------------------------------|---|
| Discount rate..... | 4.25% |
| Projected salary increases..... | 3.25% |
| Healthcare cost trend rate..... | Initially 8%, reduced by decrements of 0.5% per year over 7 years; ultimate rate of 5% |

Plan membership:

| | |
|---|------------------|
| Current retirees and beneficiaries..... | 22 |
| Current active members..... | <u>31</u> |
| Total..... | <u><u>53</u></u> |

See notes to required supplementary information.

2018 Annual Report

NOTE A - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

Municipal Law requires the adoption of a balanced budget that is approved by the Board of Selectmen (the "Board"). The Board presents an annual budget to the representative Town meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. The representative town meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between voted functions subsequent to the approval of the annual budget, requires a vote at a special Town meeting.

The majority of appropriations are non-continuing which lapse at the end of each year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior year be carried forward and made available for spending in the current year. These carry forwards are included as part of the subsequent year's original budget.

Generally, expenditures may not exceed the legal level of spending (salaries, expenses and capital) authorized for an appropriation account. However, the payment of debt service is statutorily required, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by two-thirds majority vote of the Town meeting.

An annual budget is adopted for the general fund in conformity with the guidelines described above. The original year 2018 approved budget authorized approximately \$111.4 million in appropriations and other amounts to be raised. Town meeting authorized an additional \$1.4 million increase in appropriations.

The Town Accountant's office has the responsibility to ensure that budgetary control is maintained. Budgetary control is exercised through the accounting system.

B. Budgetary - GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the year ended June 30, 2018, is presented below:

| | | |
|--|----|--------------------|
| Net change in fund balance - budgetary basis..... | \$ | (143,708) |
| <u>Perspective differences:</u> | | |
| Activity of the stabilization fund recorded in the general fund for GAAP..... | | 1,065,578 |
| <u>Basis of accounting differences:</u> | | |
| Net change in recording tax refunds payable..... | | (135,405) |
| Net change in recording 60 day receipts..... | | 29,819 |
| Recognition of revenue for on-behalf payments..... | | 9,961,660 |
| Recognition of expenditures for on-behalf payments..... | | <u>(9,961,660)</u> |
| Net change in fund balance - GAAP basis..... | \$ | <u>816,284</u> |

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NOTE B – PENSION PLAN

Pension Plan Schedules – Retirement System

A. Schedule of Changes in the Net Pension Liability and Related Ratios

The Schedule of Changes in the Net Pension Liability and Related Ratios includes the detailed changes in the systems total pension liability, changes in the systems net position, and the ending net pension liability. It also demonstrates the plan's net position as a percentage of the total pension liability and the net pension liability as a percentage of covered payroll.

B. Schedule of Contributions

Governmental employers are required to pay an annual appropriation as established by PERAC. The total appropriation includes the amounts to pay the pension portion of each member's retirement allowance, an amount to amortize the actuarially determined unfunded liability to zero in accordance with the system's funding schedule, and additional appropriations in accordance with adopted early retirement incentive programs. The total appropriations are payable on July 1 and January 1. Employers may choose to pay the entire appropriation in July at a discounted rate. Accordingly, actual employer contributions may be less than the "total appropriation". The pension fund appropriations are allocated amongst employers based on covered payroll.

C. Schedule of Investment Return

The money weighted rate of return is calculated as the internal rate of return on pension plan investments, net of pension plan investment expense. A money weighted rate of return expresses investment performance, net of pension plan investment expense, adjusted for the changing amounts actually invested. Inputs to the money weighted rate of return calculation are determined monthly.

Pension Plan Schedules - Town

A. Schedules of the Town's and Electric Light's Proportionate Share of the Net Pension Liability

The Schedules of the Town's and Electric Light's Proportionate Share of the Net Pension Liability details the allocated percentage of the net pension liability (asset), the proportionate share of the net pension liability, and the covered employee payroll. It also demonstrates the net position as a percentage of the pension liability and the net pension liability as a percentage of covered payroll.

B. Schedules of Town's and Electric Light's Contributions

Governmental employers are required to pay an annual appropriation as established by PERAC. The appropriation includes the amounts to pay the pension portion of each member's retirement allowance, an amount to amortize the actuarially determined unfunded liability to zero in accordance with the system's funding schedule, and additional appropriations in accordance with adopted early retirement incentive programs. The appropriations are payable on July 1 and January 1. The Town may choose to pay the entire appropriation in July at a discounted rate. Accordingly, actual contributions may be less than the "total appropriation". The pension fund appropriation is allocated to the Town and Electric Light Department based on covered payroll.

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C. Schedule of the Special Funding Amounts of the Net Pension Liabilities

The Commonwealth of Massachusetts is a nonemployer contributor and is required by statute to make all actuarially determined employer contributions on behalf of the member employers which creates a special funding situation. Since the Town does not contribute directly to MTRS, there is no net pension liability to recognize. This schedule discloses the Commonwealth's 100% share of the collective net pension liability that is associated with the Town; the portion of the collective pension expense as both revenue and pension expense recognized by the Town; and the Plan's fiduciary net position as a percentage of the total liability.

D. Changes in Assumptions:

- The investment return assumption was lowered from 7.50% to 7.40%.
- The mortality assumption for non-disabled participants was updated from the RP-2000 Employee and Healthy Annuitant Mortality Tables projected generationally from 2009 with Scale BB2D to the RP-2014 Blue Collar Employee and Healthy Annuitant Mortality Tables set forward one year for female participants projected generationally with Scale MP-2017.
- The mortality assumption for disabled participants was updated from the RP-2000 Healthy Annuitant Mortality Table projected generationally from 2015 with Scale BB2D to the RP-2014 Blue Collar Healthy Annuitant Mortality Table set forward one year projected generationally with Scale MP-2017.

E. Changes in Plan Provisions:

- As permitted by Section 63 of Chapter 139 of the Acts of 2012, the Board has increased the Section 101 annual allowance from \$6,000 to \$12,000 as of July 1, 2018.
- As permitted by Section 19 of Chapter 188 of the Acts of 2010, the Cost of Living Adjustment base was increased from \$12,000 to \$13,000 as of July 1, 2019.
- As permitted by Section 30 of Chapter 176 of the Acts of 2011, the Board has adopted an increase to the Section 12 minimum annual allowance from \$3,000 to \$6,000

NOTE C – OTHER POSTEMPLOYMENT BENEFITS

The Town administers a single-employer defined benefit healthcare plan ("The Retiree Health Plan"). The plan provides lifetime healthcare and life insurance for eligible retirees and their spouses through the Town's group health and life insurance plans, which cover both active and retired members.

The Other Postemployment Benefit Plan

Schedule of Changes in the Town's Net Other Postemployment Benefit Liability and Related Ratios

The Schedule of Changes in the Town's Net Other Postemployment Benefit Liability and Related Ratios presents multi-year trend information on changes in the Plan's total OPEB liability, changes in the Plan's net position, and ending net OPEB liability. It also demonstrates the Plan's net position as a percentage of the total liability and the Plan's net other postemployment benefit liability as a percentage of covered employee payroll.

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Schedule of Changes in the Electric Light's Net Other Postemployment Benefit Liability and Related Ratios

The Schedule of Changes in the Electric Light's Net Other Postemployment Benefit Liability and Related Ratios presents multi-year trend information on changes in the Plan's total OPEB liability, changes in the Plan's net position, and ending net OPEB liability. It also demonstrates the Plan's net position as a percentage of the total liability and the Plan's net other postemployment benefit liability as a percentage of covered employee payroll.

Schedule of the Town's Contributions

The Schedule of the Town's Contributions includes the Town's annual required contribution to the Plan, along with the contribution made in relation to the actuarially determined contribution and the covered employee payroll. The Town is not required to fully fund this contribution. It also demonstrates the contributions as a percentage of covered payroll.

Schedule of the Electric Light's Contributions

The Schedule of the Electric Light's Contributions includes the Light's annual required contribution to the Plan, along with the contribution made in relation to the actuarially determined contribution and the covered employee payroll. The Light Plant is not required to fully fund this contribution. It also demonstrates the contributions as a percentage of covered payroll.

| | |
|--------------------------------|--|
| Valuation date..... | June 30, 2017 |
| Actuarial cost method..... | Entry Age Normal, Level percentage of payroll |
| Investment rate of return..... | 6.50% |
| Discount rate..... | 5.96% as of June 30, 2018 and 5.90% as of June 30, 2017 |
| Inflation rate..... | 3.00% |
| Projected salary increases.... | Groups 1/2: 6% decreasing over 9 years to an ultimate of 4.5% per year. Group 4: 7% decreasing over 8 years to an ultimate of 4.25%. |
| Health care trend rates..... | Non-Medicare (Medical): 7.0% decreasing by 0.5% each year to an ultimate level Medicare (Medicare Only): 4.5% Prescription Drug: 9.0% decreasing by 0.5% each year to an ultimate level of 4.5% per year. Medicare Advantage: 7.5% decreasing by 0.5% each year to an ultimate level of 4.5% per year. Administration: 3.0% Contributions: 7.5% decreasing by 0.5% each year to an ultimate level of 4.5% per year. |

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Mortality rates..... Pre-Retirement (Non-Teachers): RP-2000 Employee Mortality Table projected generationally from 2009 with Scale BB2D

Healthy (Non-Teachers): RP-2000 Healthy Annuitant Mortality Table projected generationally from 2009 with Scale BB2D

Disabled (Non-Teachers): RP-2000 Health Annuitant Mortality Table projected generationally from 2015 with Scale BB2D

Pre-Retirement (Teachers): RP-2014 White Collar Employee Mortality Table projected generationally with Scale MP-2016

Healthy (Teachers): RP-2014 White Collar Healthy Annuitant Mortality Table projected generationally with Scale MP-2016

Disabled (Teachers): RP-2014 Healthy Annuitant Mortality Table set forward 4 years projected generationally with Scale BB2D from 2014

Schedule of Investment Return

The Schedule of Investment Return includes the money-weighted investment return on the Plan's other postemployment assets, net of investment expense.

Changes of Assumptions

None.

Changes in Plan Provisions

None.

Schedule of the Electric Light's Funding Progress

The Schedule of Funding Progress presents multi-year trend information which compares, over time, the actuarial accrued liability for benefits with the actuarial value of accumulated plan assets.

Schedule of the Electric Light's Employer Contributions

The Schedule of the Electric Light's Employer Contributions includes the Electric Lights' annual required contribution to the Plan, along with the contribution made in relation to the actuarially determined contribution.

Schedule of the Electric Light's Actuarial Methods and Assumptions

The Schedule of Actuarial Methods and Assumptions presents factors that significantly affect the identification of trends in the amounts reported.

**BELMONT, MASSACHUSETTS
ANNUAL TOWN MEETING
APRIL 30, 2018**

CERTIFICATION OF VOTES

ARTICLE 1:

REPORTS

MOVED: That the reports of the Selectmen and other Town Officers, departments and committees for the year 2018 be accepted.

The Motion was adopted unanimously at the Annual Town Meeting held April 30, 2018 at the Belmont High School Auditorium.

ARTICLE 2: AUTHORIZATION TO REPRESENT THE TOWN'S LEGAL INTERESTS

MOVED: That the Board of Selectmen be, and it hereby is, authorized to bring and defend actions for and against the Town, to submit any such claims to arbitration and to enter into settlement on account of the same in behalf of the Town, as and when they deem it for the best interest of the Town to do so; said power shall be vested solely in the Board of Selectmen.

The Motion was adopted unanimously at the Annual Town Meeting held April 30, 2018 at the Belmont High School Auditorium.

ARTICLE 3:

**AMEND GENERAL BYLAWS:
ESTABLISH THADDEUS FROST HOUSE HISTORIC DISTRICT**

MOVED: That the Town vote to amend the General Bylaws pertaining to Section 40-315, 'Historic District Commission', as set forth under Article 3 of the Warrant for this Town Meeting.

The Motion was adopted by more than two-thirds majority utilizing electronic voting, Yes 237, No 15, at Annual Town Meeting held April 30, 2018 at the Belmont High School Auditorium.

ARTICLE 4:

**AMEND ZONING BYLAWS:
GENERAL RESIDENCE ZONING DISTRICT, SUNSET CLAUSE**

MOVED: That the Town vote to amend the Zoning By-Law pertaining to Sections 6D.2, "Time Limitation", as set forth under Article 4 of the Warrant for this Town Meeting.

The Motion was adopted by more than two-thirds majority utilizing electronic voting Yes 238, No 16, at the Annual Town Meeting held April 30, 2018 at the Belmont High School Auditorium.

ARTICLE 5:

**AMEND ZONING BYLAW:
GENERAL RESIDENCE ZONING DISTRICT**

**BELMONT, MASSACHUSETTS
ANNUAL TOWN MEETING
APRIL 30, 2018**

CERTIFICATION OF VOTES

MOVED: That the Town vote to amend the Zoning By-Law pertaining to Sections, "Nonconforming Single and Two-Family Residential Structures", as set forth under Article 5 of the Warrant for this Town Meeting.

The Motion was adopted by more than two-thirds majority utilizing electronic voting Yes 242, No 9 t the Annual Town Meeting held April 30, 2018 at the Belmont High School Auditorium.

**ARTICLE 6: CITIZEN PETITION: SINGLE USE
PLASTIC CHECK-OUT BAGS**

MOVED: That Article 6 be dismissed.

The Motion to dismiss was approved unanimously at the Annual Town Meeting held April 30, 2018 at the Belmont High School Auditorium.

ARTICLE 7: AMENDS GENERAL BYLAWS: PLASTIC BAGS

MOVED: That the Town vote to amend Chapter 60 of the General Bylaws by inserting a new Section 11, "Plastic Bags," as set forth in the document, "Substitute Motion for Article 7, Amend General Bylaws: Plastic Bags, as offered by the Bylaw Review Committee" that has been distributed to all Town Meeting Members.

The Motion was adopted utilizing electronic voting, Yes 228, No 32 , at the Annual Town Meeting held April 30, 2018 at the Belmont High School Auditorium.

**Substitute Motion for Article 7, Amend General Bylaws: Plastic Bags,
as Offered by the Bylaw Review Committee**

ARTICLE 7: PLASTIC BAG GENERAL BYLAW

To see if the Town will vote to amend chapter 60 of the General Bylaws by inserting a new Article 11 as follows:

§ 60-1100 Findings and Purpose

Plastic check-out bags have a significant impact on the marine and terrestrial environmental, including but not limited to: 1) harming marine and terrestrial animals through ingestion and entanglement; 2) polluting and degrading the terrestrial and marine environment; 3) clogging storm drainage systems; 4) creating a burden for solid waste disposal and recycling facilities; 5) requiring the use of non-renewable fossil-fuel in their composition. Studies have shown that

**BELMONT, MASSACHUSETTS
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CERTIFICATION OF VOTES

alternative “compostable” or “biodegradable” bags require very specific and controlled conditions in order to biodegrade, and have potentially negative environmental effects similar to conventional plastic bags. Such bags should therefore be subject to the same restrictions as conventional plastic check-out bags. The purpose of this Article is to protect the Town’s unique natural beauty and irreplaceable natural resources by reducing the number of single-use plastic check-out bags that are distributed in the Town of Belmont and to promote the use of reusable bags.

§60-1105 Definitions

The following words shall, unless the context requires otherwise, have the following meanings:

CHECK-OUT BAG - A bag provided by a store to a customer at the point of sale. Check-out bags shall not include bags, whether plastic or not, in which loose produce or products are placed by the consumer to deliver such items to the point of sale or check out area of the store.

DEPARTMENT - The Belmont Department of Public Works.

NET FLOOR AREA – The actual occupied area not including unoccupied accessory areas such as corridors, stairways, ramps, toilet rooms, mechanical rooms, and closets.

RECYCLING COORDINATOR - The Recycling Coordinator for the Belmont Department of Public Works or a designee thereof.

RECYCLABLE PAPER BAG- A paper bag that is 100% recyclable and contains at least 40% post-consumer recycled content, and displays in a visible manner on the outside of the bag (1) the word “recyclable” or a symbol identifying the bag as recyclable and (2) a label identifying the bag as being made from post-consumer and the percentage of post-consumer recycled content in the bag.

REUSABLE CHECK-OUT BAG – A sewn bag with stitched handles that is specifically designed for multiple reuse and that (1) can carry 25 pounds over a distance of 300 feet; (2) is machine washable or is made of a material that can be cleaned or disinfected more than 125 times; (3) is either (a) made of natural fibers (such as cotton or linen) or (b) made of durable, non-toxic plastic (other than polyethylene or polyvinyl chloride) that is generally considered a food-grade material and that is more than 4.0 mils thick.

RETAIL ESTABLISHMENT- Any business facility that sells good directly to the consumer whether for or not for profit, including but not limited to, retail stores, restaurants, pharmacies, convenience and grocery stores, liquor stores, seasonal and temporary

**BELMONT, MASSACHUSETTS
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CERTIFICATION OF VOTES

business jewelry stores, household goods stores, professional offices, food banks, farmers markets and any other enterprise that offers the sale and display of merchandise.

THIN-FILM PLASTIC CHECK-OUT BAGS - Those bags typically with handles, constructed of high-density polyethylene (HDPE), low density polyethylene (LDPE), linear low density polyethylene (LLDPE), polyvinyl chloride (PVC), polyethylene terephthalate (PET), or polypropylene (other than woven and non-woven polypropylene fabric), if said film is equal to or less than 4.0 mils in thickness.

§60-1110 Regulated Conduct

- A. No Retail Establishment in the Town of Belmont shall provide Thin-Film Plastic Check-Out Bags to customers
- B. If a Retail Establishment provides or sells Check-Out Bags to customers, the bag must be one the following:
 - 1. Recyclable Paper Bag; or
 - 2. Reusable Check-Out Bag

§60-1115 Exemption:

Thin-film plastic bags with or without handles that are used to contain laundry or dry cleaning, newspapers, produce, meat, bulk foods, wet items, and other similar merchandise are not prohibited under this Article.

§60-1120 Penalties and Enforcement

- A. The Department of Public Works and its Recycling Coordinator shall have the authority to administer and enforce this Article. As an alternative to any other means of enforcement, the provisions of this Article and any regulations adopted pursuant thereto may be enforced by non-criminal disposition in accordance with the provision of M.G.L. c. 40, §21D.
- B. For the first violation, the enforcing authority, upon a determination that a violation has occurred, shall issue a written warning notice to the Retail Establishment specifying the violation.
- C. The following penalties shall apply:
 - 1. First offense: Warning - written warning notice.
 - 2. Second offense: A penalty of \$50 shall apply for the next violation following the issuance of a written warning notice.

**BELMONT, MASSACHUSETTS
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3. Third and subsequent offense: A penalty of \$200 shall apply for the third violation and each additional violation of this Article.
4. Penalties shall be cumulative and each day on which a violation occurs shall constitute a separate offence.

§60-1125 Effective Date

This Article shall take effect six months following satisfaction of the posting and publication requirements set forth in M.G.L. c.40, §32, or on November 1, 2018, whichever is later, for Retail Establishments with net floor area equal to or exceeding 30,000 square feet or with at least two locations under the same name within the Town of Belmont that total 30,000 square feet or more net floor area, or those Retail Establishments that are subject to a similar regulation in any other city or town in Massachusetts. This Article shall take effect nine months following satisfaction of the posting and publication requirements set forth in M.G.L. c.40, §32 or on February 1, 2019, whichever is later, for any other Retail Establishments less than 30,000 square feet net floor area. The Director of the Department of Public Works or a designee thereof may exempt a Retail Establishment from the requirements of this Article for a period of up to an additional three months upon a finding by the Director of Public Works or designee that

(1) the requirements of this Article would cause undue hardship; or (2) a Retail Establishment requires additional time in order to draw down an existing inventory of Thin-Film Plastic Check-Out Bags; provided, however, that any Retail Establishment receiving an exemption shall file with the Department of Public Works monthly reports of inventory reduction and remaining stocks.

§60-1130 Regulations

The Board of Selectmen may adopt and amend rules and regulations to effectuate the purposes of this Article.

§60-1135 Severability

If any provision of this Article shall be found invalid for any reason in a court of competent jurisdiction, such invalidity shall be construed as narrowly as possible, and the balance of the Article shall be deemed to be affected to the minimum extent necessary, so as to secure the purposes thereof, as set forth in §60-1100.

**BELMONT, MASSACHUSETTS
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CERTIFICATION OF VOTES

**ARTICLE 8: AMEND ZONING BYLAW: MARIJUANA ESTABLISHMENTS
EXTEND TEMPORARY MORATORIUM**

MOVED: That the Town vote to amend Section 9.3 of the Zoning By-Law, 'Marijuana Establishment Temporary Moratorium', as set forth under Article 8 of the Warrant for this Town Meeting.

The Motion was adopted by more than two-thirds majority utilizing electronic voting, Yes 190, No 52, at the Annual Town Meeting held April 30, 2018 at the Belmont High School Auditorium.

ARTICLE 9: MARIJUANA SALES TAX

MOVED: That the Town vote to accept the provisions of M.G.L. c. 64N, § 3, authorizing a 3% local sales tax on the sale or transfer of marijuana or marijuana products.

The Motion was adopted using electronic voting, Yes 231, No 7 at the Annual Town Meeting held April 30, 2018 at the Belmont High School Auditorium.

**ARTICLE 10: FY19 COMMUNITY PRESERVATION COMMITTEE
BUDGET AND PROJECTS**

MOVED: That the Town reserve for appropriation the following amounts from FY2019 estimated receipts of \$1,300,000 as recommended by the Community Preservation Committee:

1. \$130,000 for acquisition, creation and preservation of open space and for recreational use;
2. \$130,000 for acquisition, preservation, rehabilitation and restoration of historic resources;
3. \$130,000 for the creation, preservation and support of community housing;
4. \$855,000 to the budgeted reserve; and
5. \$55,000 to be appropriated for the Administrative Expenses and all other necessary proper expenses of the Community Preservation Committee for FY19

The Motion was adopted unanimously at the Annual Town Meeting held May 2, 2018 at the Belmont High School Auditorium.

MOVED: a) That \$103,000 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the Belmont Veterans Memorial.

The Motion was adopted at the Annual Town Meeting held May 2, 2018 at the Belmont High School Auditorium.

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MOVED: **b)** That \$5,000 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the architectural drawings for the Music bandstand at Payson Park.

The Motion was adopted at the Annual Town Meeting held May 2, 2018 at the Belmont High School Auditorium.

MOVED: **c)** That \$25,000 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for design documents and bid specifications for the Town Field playground.

The Motion was adopted at the Annual Town Meeting held May 2, 2018 at the Belmont High School Auditorium.

MOVED: **d)** That \$780,087 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the construction of Grove Street Park Intergenerational Walking Path.

The Motion was adopted at the Annual Town Meeting held May 2, 2018 at the Belmont High School Auditorium.

MOVED: **e)** That \$250,000 be appropriated from the Fund Balance Reserved for Affordable Housing to fund eligible commitments by the Belmont Housing Trust that would increase housing units where new housing is being built, provide incentives to developers to develop affordable housing units, or fund pre-development work to determine if sites are suitable for community housing development.

The Motion was adopted at the Annual Town Meeting held May 7, 2018 at the Belmont High School Auditorium.

MOVED: **f)** That \$175,000 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund to stabilize the McLean Barn.

The Motion was adopted utilizing electronic voting, Yes 181 No 59, at the Annual Town Meeting held May 7, 2018 at the Belmont High School Auditorium.

ARTICLE 11:

**CITIZEN PETITION: AMEND GENERAL BYLAWS TO
INCREASE MEMBERSHIP OF BOARD OF
SELECTMEN FROM THREE TO FIVE**

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MOVED: That Article 11 be dismissed.

The Motion was dismissed unanimously at the Annual Town Meeting held May 7, 2018 at the Belmont High School Auditorium.

**ARTICLE 12: CITIZEN PEITION: HOME RULE PETITION TO
INCREASE THE NUMBER OF MEMBERS OF BOARD OF
SELECTMEN FROM THREEÉ TO FIVE**

MOVED: That the Town authorize the Board of Selectmen to petition the General Court to enact legislation to expand the membership of the Board of Selectmen from three to five, substantially as follows, and further to authorize the selectmen to approve amendments to the bill before enactment by the General Court which shall be within the scope of the general public objectives of the petition:

**AN ACT INCREASING THE MEMBERSHIP OF THE BOARD OF SELECTMEN IN THE
TOWN OF BELMONT.**

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. The number of members of the board of selectmen of the town of Belmont shall be increased to 5. Each selectman shall serve for a 3-year term with not more than 2 selectmen's terms to run concurrently. Notwithstanding the preceding sentence, at the next annual town election following at least 65 days after the effective date of this act, 1 additional member shall be elected to an initial 2-year term and 1 additional member shall be elected to a 3-year term. Nothing in this act shall affect the terms of those members serving as selectmen on the effective date of this act.

The Motion was defeated using electronic voting, Yes 59 No 171, at the Annual Town Meeting held May 7, 2018 at the Belmont High School Auditorium.

The Motion was then defeated by roll call, using electronic voting, Yes 55 No 170, at the Annual Town Meeting held May 7, 2018 at the Belmont High School Auditorium.

**ARTICLE 13: CITIZEN PETITION: AMEND GENERAL BYLAWS
30-115 PROCEDURAL RULES**

MOVED: That Article 13 be dismissed.

The Motion was dismissed by majority voice vote at the Annual Town Meeting held May 7, 2018 at the Belmont High School Auditorium.

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transfer of \$767,335 from Sewer Retained Earnings and \$8,559,545 from Sewer and Stormwater Revenues.

The Motion was adopted unanimously at the Annual Town Meeting held May 30, 2018 at the Belmont High School Auditorium.

**ARTICLE 17: MASSACHUSETTS WATER RESOURCE AUTHORITY (MWRA)
APPROPRIATION PHASE III**

MOVED: That the Town appropriates \$3,852,000 to pay costs of the water main replacement program, under Phase III, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount pursuant to M.G.L. c. 44, §8(5), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. All or any portion of this borrowing may be undertaken through the Massachusetts Water Resources Authority's Loan Program ("MWRA"). The Treasurer and the Selectmen are authorized to execute and deliver any and all documents and agreements than may be required by the MWRA in connection with any borrowing through the MWRA. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, § 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

The Motion was adopted unanimously at the Annual Town Meeting held May 30, 2018 at the Belmont High School Auditorium.

ARTICLE 18: AUTHORIZATION FOR REVOLVING FUNDS

MOVED: That the Town authorize or reauthorize revolving accounts for Fiscal Year 2019 pursuant to Chapter 44, Section 53E½ and authorized in § 50-220 of the Towns General bylaws as printed in [the motion under] Article 18 of the Warrant for this Annual Town Meeting.

The Motion was adopted unanimously at the Annual Town Meeting held May 30, 2018 at the Belmont High School Auditorium.

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**ARTICLE 19: FISCAL YEAR 2019 BUDGET APPROPRIATION AND
TRANSFER BALANCES TO FUND THE FY19 BUDGET**

MOVED: A) That under General Government, \$4,789,622 be raised and appropriated.

The Motion was adopted unanimously at the Annual Town Meeting held June 4, 2018 at the Belmont High School Auditorium.

MOVED: B) That under Employee Benefits, \$7,878,788 be raised and appropriated for Retirement expenses.

The Motion was adopted unanimously at the Annual Town Meeting held June 4, 2018 at the Belmont High School Auditorium.

MOVED: C) That under Employee Benefits, \$3,329,096 be raised and appropriated for Other Reserves, including Health Insurance, Insurance and Salary Reserve.

The Motion was adopted unanimously at the Annual Town Meeting held June 4, 2018 at the Belmont High School Auditorium.

MOVED: D) That under Public Safety \$14,518,286 be raised and appropriated.

The Motion was adopted unanimously at the Annual Town Meeting held June 4, 2018 at the Belmont High School Auditorium.

MOVED: E) That under Belmont Public Schools \$56,985,592 be raised and appropriated.

The Motion was adopted unanimously at the Annual Town Meeting held June 4, 2018 at the Belmont High School Auditorium.

MOVED: F) That under Minuteman Regional School \$846,771 be raised and appropriated.

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The Motion was adopted unanimously at the Annual Town Meeting held June 4, 2018 at the Belmont High School Auditorium.

MOVED: **G)** That under Public Services \$13,909,431 be raised and appropriated.

The Motion was adopted unanimously at the Annual Town Meeting held June 4, 2018 at the Belmont High School Auditorium.

MOVED: **H)** That under Human Services, \$3,333,401 be raised and appropriated.

The Motion was adopted unanimously at the Annual Town Meeting held June 4, 2018 at the Belmont High School Auditorium.

MOVED: **I)** That under Debt and Interest on Debt \$4,737,401 be raised and appropriated.

The Motion was adopted unanimously at the Annual Town Meeting held June 4, 2018 at the Belmont High School Auditorium.

MOVED: That \$4,412,877 be transferred from the following available funds to meet a portion of the FY2019 operating budget expenses in such sums as listed below:

- | | |
|----------------|--|
| a) \$235,000 | from fund balance in Abatement and Exemption Surplus Account |
| b) \$650,000 | from Belmont Municipal Light Department to offset the tax rate |
| c) \$1,613,913 | from Unreserved Fund Balance (Free Cash) |
| d) \$90,000 | from Parking Meters Receipts |
| e) \$173,553 | from Water Revenue for indirect costs |
| f) \$139,052 | from Sewer Revenue for indirect costs |
| g) \$125,000 | from Capital Endowment Fund for various capital expenditures |
| h) \$28,416 | from Capital Projects Fund for various capital expenditures |
| i) \$17,602 | from Bond Premium Amortization |
| j) \$1,340,341 | from General Stabilization |

The Motion was adopted unanimously at the Annual Town Meeting held June 4, 2018 at the Belmont High School Auditorium.

MOVED: That the entire revenue derived from the sale of electricity to private customers, municipal departments, including the cost of street lighting and from jobbing during the twelve months beginning January 1, 2018, be allocated and appropriated for the operating expenses of the Municipal Light Department including out-of-state travel, all said appropriations and payments to be expended

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under the direction of the Municipal Light Board and that the Town Accountant is hereby authorized to make such transfers on the books of the Town.

The Motion was adopted unanimously at the Annual Town Meeting held June 4, 2018 at the Belmont High School Auditorium.

**ARTICLE 20: OTHER POST EMPLOYMENT BENEFITS
(OPEB) STABILIZATION FUND**

MOVED: That the Town appropriate and transfer \$472,092 from the General Fund (Free Cash), and to appropriate and transfer a total of \$99,645 from the Water Enterprise Fund, the Sewer Enterprise Fund and the Light Enterprise Fund to the Other Post Employee Benefits ("OPEB") Stabilization Fund for the purpose of funding Other Post Employment Benefits, as follows:

| | | |
|-------|-------|-----------|
| Town | 82.6% | \$472,092 |
| Light | 3.6 | 20,645 |
| Sewer | 7.3 | 42,000 |
| Water | 6.5 | 37,000 |
| Total | 100% | \$571,737 |

The Motion was adopted unanimously at the Annual Town Meeting held June 4, 2018 at the Belmont High School Auditorium.

**ARTICLE 21: AUTHORIZATION FOR UP-FRONT FUNDS FOR
CHAPTER 90 HIGHWAY IMPROVEMENTS**

MOVED: That the Town be authorized to construct, reconstruct, resurface or repair all or portions of various Town Ways and to authorize the expenditure of \$542,443 as may be received from the Commonwealth of Massachusetts through the Massachusetts Department of Transportation for the fiscal year commencing July 1, 2018 and expended under the provisions of Chapter 90 of the Massachusetts General Laws.

The Motion was adopted unanimously at the Annual Town Meeting held May 30, 2018 at the Belmont High School Auditorium.

ARTICLE 22: APPROPRIATION OF CAPITAL EXPENDITURES

MOVED: A) That \$1,404,181 be raised and appropriated and \$600,000 be transferred from Free Cash Reserves for the purchase of Public Safety Equipment, Site Improvements, Public Works Equipment, Equipment for Town Facilities, and

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consulting services in connection therewith, to construct public ways, and for Building and Facility and Public Works Construction; and for Major Maintenance and Alterations (including design work) as follows, said sum to be expended under the direction of the Board of Selectmen.

The Motion was adopted unanimously by electronic vote Yes 208 No 0, at the Annual Town Meeting held May 30, 2018 at the Belmont High School Auditorium.

MOVED: B) That \$1,898,300 be appropriated for road paving projects, said sum to be raised and expended under the direction of the Board of Selectmen.

The Motion was adopted unanimously at the Annual Town Meeting held April 30, 2018 at the Belmont High School Auditorium.

**ARTICLE 23: DEPARTMENT OF PUBLIC WORKS AND POLICE
CAPITAL APPROPRIATION**

MOVED: That the Town vote to transfer \$590,000 from the Kendall Stabilization fund and appropriate \$7,400,000 to pay the costs of renovating the current Police Station and DPW facilities, including the payment of all other incidental costs and related expenses, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow said sum of money, under the provisions of Chapter 44, Section 7(1), or any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

The Motion was adopted by more than two-thirds majority using electronic voting Yes 219 No 2, at the Annual Town Meeting held May 30, 2018 at the Belmont High School Auditorium.

**ARTICLE 24: AUTHORIZATION TO ADJUST SPOUSAL BENEFIT FOR
SURVIVING SPOUSES OF RETIREES**

MOVED: That the Town will vote to accept the provisions of MGL Chapter 32, section 101, third paragraph so as to provide an increase in the annual allowance payable to certain surviving spouses of accidental and ordinary disability retirees from \$6,000 to \$12,000.

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The Motion was adopted by electronic vote Yes 191 No 24, at the Annual Town Meeting held June 4, 2018 at the Belmont High School Auditorium.

ARTICLE 25:

**AUTHORIZATION TO INCREASE COLA BASE BY
RETIREMENT BOARD**

MOVED: That the Town will vote to approve the decision of the Belmont Contributory Retirement Board pursuant to MGL Chapter 32 section 103(j) to increase the maximum Cost of Living Adjustment base to \$13,000.

The Motion was adopted by electronic vote, Yes 134 No 83 at the Annual Town Meeting held June 4, 2018 at the Belmont High School Auditorium.

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ARTICLE 1: Amend General Bylaws: Opt-out Regarding Marijuana Establishments

MOVED: That the Town vote to amend the General Bylaws pertaining to Section 60, 'Public Health, Safety, Welfare and Environmental Protection, as set forth under Article 1 of the Warrant for this Town Meeting.

The Motion as twice amended, was adopted by roll call vote utilizing electronic voting devices, by the vote Yes 134, No 103 at the Special Town Meeting held May 2, 2018 at the Belmont High School Auditorium.

**Amendment #1 by Emma Thurston Town Meeting Member Precinct 1,
as approved by Bylaw Review Committee**

MOVED: That Article 1 be amended by inserting, into the proposed Section 60-107 after the words "all types of marijuana establishments," the words "except for marijuana retailers, both"

so that the section reads as follows:

§60-107 Marijuana Establishments
Consistent with M.G.L. c.94G, §3(a)(2), all types of marijuana establishments, **except for marijuana retailers, both** as defined in M.G.L. c.94G, §1, shall be prohibited within the Town of Belmont; provided, however, that a Registered Marijuana Dispensary shall not be deemed to be a marijuana establishment.

The Motion was adopted by electronic vote Yes 162, No 80 at the Special Town Meeting held May 2, 2018 at the Belmont High School Auditorium.

**Amendment # 7 by Emma Thurston Town Meeting Member Precinct 1,
as approved by Bylaw Review Committee**

Moved: That Article 1 be further amended by adding a new paragraph B of §60-107 as follows:

B. Consistent with M.G.L. c.94G, § 3(a)(2), the number of Marijuana Retailers in Belmont shall not exceed a number that is equal to 20% of the number of licenses issued within the Town of Belmont for the retail sale of alcoholic

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beverages not to be drunk on the premises where sold under M.G.L. c. 138, § 15, as implemented in Belmont pursuant to Chapter 16 of the Acts of 2014, as amended by Chapter 147 of the Acts of 2017, and, if that number is not a whole number, it shall be rounded up to the next higher whole number.

The Motion was adopted by electronic vote Yes 209, No 40 at the Special Town Meeting held May 2, 2018 at the Belmont High School Auditorium.

MOVED: That the Town vote to amend the General Bylaws pertaining to Section 60, Public Health, Safety, Welfare and Environmental Protection:

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ARTICLE 1:

REPORTS

MOVED: That the reports of the Selectmen and other Town Officers, departments and committees for the year 2018 be accepted. (Majority vote)

The Motion was adopted unanimously by voice vote at the Special Town Meeting held November 13, 2018 at the Belmont High School Auditorium.

ARTICLE 2: APPROPRIATION: BELMONT HIGH SCHOOL CONSTRUCTION PROJECT

MOVED: That the Town appropriate the amount of two hundred and ninety three million four hundred nine thousand, one hundred eighty-nine (\$293,409,189) Dollars, in addition to the \$1,750,000 previously appropriated under Article 2 of the May 4, 2016 Special Town Meeting, for the purpose of paying costs of designing, demolishing, originally equipping, and furnishing the Belmont High School, located at 221 Concord Avenue in Belmont, relocating and reconstructing the playing fields, and renovating the current pool and field house, to accommodate grades seven (7) through twelve (12), including constructing an addition, and all costs incidental or related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, and for which the Town may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the Belmont High School Building Committee. To meet this appropriation the Treasurer with the approval of the Board of Selectmen, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that Town may receive from the MSBA for the Project shall not exceed the lesser of (1) forty and sixty sixth one hundred percent (40.66%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with

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Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

The Motion was adopted by more than two-thirds majority roll call vote utilizing electronic voting devices, by the vote Yes 227, No 14 at the Special Town Meeting held November 13, 2018 at the Belmont High School Auditorium.

**ARTICLE 3: AMENDMENT TO ZONING BY-LAW:
SOUTH PLEASANT STREET OVERLAY DISTRICT**

MOVED: That the Town vote to amend the Zoning By-Law by inserting a new Section 6G, 'South Pleasant Street Overlay District', as set forth in the November 7, 2018 document titled, "Revised Main Motion Under Article 3, Proposed South Pleasant Street Overlay District" as corrected and distributed by the Town Clerk to each Town Meeting Member prior to this Town Meeting.

The Motion as amended, was adopted utilizing electronic voting devices, by the vote Yes 201, No 12 at the Special Town Meeting held November 14, 2018 at the Belmont High School Auditorium.

**DISTRIBUTED TO ALL TOWN MEETING MEMBERS NOVEMBER 7, 2018,
AS CORRECTED AND DISTRIBUTED NOVEMBER 14, 2018**

**2018 SPECIAL TOWN MEETING
REVISED MAIN MOTION UNDER ARTICLE 3**

PROPOSED SOUTH PLEASANT STREET OVERLAY DISTRICT

MOVED: That the Town vote to amend the Zoning By-Law by inserting a new Section 6G "South Pleasant Street Overlay District" and adding corresponding definitions to Section 1.4, as follows:

1. In Section 1.4, Definitions and Abbreviations, after the definition for 'Accessory Use' insert a new definition for 'Age-Restricted Housing Development' and after the definition for 'Apartment House' insert a new definition for 'Assisted Living Facility' as follows:

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1.4 Definitions and Abbreviations

Accessory Use - An activity incidental to and located on the same premises as a principal use conducted by the same person or his agent. No use (other than parking) shall be considered "accessory" unless functionally dependent on and occupying less land area than the principal use, except for institutional (religious or educational uses) parking lots used by others, with owner's consent, not conducting business within such institution.

Age-Restricted Housing Development - **A facility intended for persons of age 55 or over within the meaning of MGL c.151B, §4, and in accordance therewith each of the dwelling units shall be owned and occupied or rented and occupied by at least one person 55 years of age or older per dwelling unit and such development shall be operated and maintained in all other respects in compliance with the requirements of such statutes and regulations promulgated pursuant thereto, and the same are currently in effect and as the same may be amended.**

Apartment House - A dwelling containing no fewer than five dwelling units.

Assisted Living Facility - **Any firm or legal entity, however organized, that meets all of the following criteria:**

- a) **Provides room and board;**
- b) **Provides, directly by its employees or through arrangements with another organization that the entity may or may not control or own, personal care services for three or more adults who are not related by consanguinity or affinity to their care provider; and**
- c) **Collects payments or third-party reimbursements from or on behalf of residents of the facility to pay for the provision of assistance with the activities of daily living (dressing, washing, eating, walking, etc.), or arranges for the same.**

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2. Insert a new Section 6G, 'South Pleasant Street Overlay District', after Section 6F, 'Adult Use Marijuana Establishment Zoning By-Law', as follows:

6G. SOUTH PLEASANT STREET OVERLAY DISTRICT

6G.1 General

6G.1.1 Purpose

In recognition of the unique location, function, and character of land uses in the South Pleasant Street commercial area, the South Pleasant Street Overlay District (SPSOD) is intended to:

- a) encourage revitalization of South Pleasant Street;
- b) promote the redevelopment of under-utilized properties in a coordinated and well-planned manner;
- c) promote mixed-use development, incorporating retail, restaurant, office, and residential uses;
- d) foster the development of a more pedestrian-oriented built environment;
- e) allow the uses and dimensional regulations of the Local Business I (LB-I) in the South Pleasant Street Local Business II (LB-II) area without altering the underlying LB-II zoning that are located wholly or partially within the SPSOD;
- f) provide for the demonstrated needs of the Town by making provisions for housing to be occupied by elderly persons who otherwise would not have such housing opportunities within the Town; and
- g) provide a type of housing for the elderly that reduces burdens of property maintenance and which reduces demands on municipal services.

6G.1.2 Boundaries of South Pleasant Street Overlay District

The South Pleasant Street Overlay District (SPSOD) boundaries are shown on the South Pleasant Street Overlay District Map and is generally described as the area on South Pleasant

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Street east of and including the White Street Extension, south of the Lone Tree Hill Conservation Land, and north of the railroad tracks, including those parcels in the underlying Local Business II Zoning District. The SPSOD boundaries shall be shown on the Town of Belmont Zoning District Map.

6G.1.3 **Applicability and Authority**

The SPSOD shall be considered as overlaying other existing zoning districts. The SPSOD confers additional development options to be employed at the discretion of the property owner(s), subject to the requirements of Design and Site Plan Review in accordance with Section 6G.3. The Planning Board may waive some or all of the dimensional and parking requirements of this Section if, in its determination, such waiver will result in improved design.

The Planning Board is the Special Permit Granting Authority (SPGA) for SPSOD developments requiring a Special Permit. SPSOD development projects will also be eligible for a Special Permit to increase building height and to exceed otherwise applicable square footage limitations.

6G.2 **Uses**

6G.2.1 **Uses Permitted in the South Pleasant Street Overlay District**

The uses allowed within the Local Business I District (LB-I), as outlined in Section 3, Use Regulations, shall be allowed within a SPSOD development project.

Uses permitted by Special Permit in the LB-I as outlined in Section 3 shall also require a Special Permit in the SPSOD and shall be subject to the requirements of Sections 7.4.3 and 6G.3:

6G.2.2 **Additional Uses Permitted by Special Permit in the SPSOD**

a) **Age-Restricted Housing Development.**

A development that provides independent housing for households including at least one member 55 years of age or older ("Occupant") and may include any one of the following:

1. A spouse, under 55 years of age, of an Occupant may reside in the Occupant's unit;

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2. A spouse who survives the Occupant;
3. A spouse where the Occupant has moved out of the unit and into a long-term care facility;
4. A child, brother or sister of an occupant or spouse who has a mental or physical disability and is dependent upon said occupant or spouse for daily care.
5. A mentally or physically handicapped child, brother, or sister of an Occupant or spouse who is dependent upon said Occupant or spouse for daily care; or
6. A paid caregiver providing medical or health care to an Occupant or spouse.

b) Assisted Living Facility.

An Assisted Living Facility may include associated dining facilities, common rooms, activity and recreation rooms, and offices that provide for the benefit of their residents. Assisted Living Facilities may also provide, without limitation, meals served in a common dining room or delivered to rooms; housekeeping or laundry services; transportation services; emergency response services; assistance with eating, bathing, dressing, toileting, and walking; security; exercise programs; medication reminders; and social and recreational activities.

c) Accessory Uses.

Age-Restricted Housing Developments and Assisted Living Facilities may provide convenience retail and personal services if said uses do not have any exterior signs and do not comprise more than 2,500 square feet. These accessory uses shall not render this development a Mixed-Use Residential Development under Section 6.10, Inclusionary Housing, of this Zoning By-Law, used for calculating the number of required affordable housing units.

6G.2.3 The following are expressly prohibited uses in a SPSOD development project:

- a) Commercial surface parking lot and related facilities;
- b) Banks, credit unions, and similar establishments;

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- c) Drive-through establishments; or
- d) Adult entertainment establishments.

6G.2.4 Existing Zoning District

The SPSOD does not in any manner remove or alter the zoning rights permitted by the underlying, existing zoning district.

6G.3 Performance and Design Standards

All development projects proposed within the SPSOD require Design and Site Plan Review by the Planning Board to ensure conformance with the following Performance and Design standards:

6G.3.1 Performance Standards

Dimensional Regulations - the following dimensional regulations, as generally allowed within the LB- I District, (Section 4.2, Schedule of Dimensional Regulations) shall be allowed within a SPSOD development project.

a) Setbacks

1. Front: The maximum front setback shall be five feet for the front and street side façades.
2. Side: The minimum side setback shall be six feet.
3. Rear: The minimum rear yard setbacks shall be six feet.

The Planning Board may modify all setback requirements if, in its opinion, such waiver will result in improved design.

b) Height of Structures

1. In Feet:

The maximum height of buildings is 28 feet above ambient sidewalk grade.

A building height of up to 40 feet to the highest point of the building may be allowed by Special Permit from the Planning Board, provided that all of the mechanical systems are contained within the building.

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2. In Stories:

The maximum height of buildings is two stories.

A building height of up to three stories may be allowed by Special Permit from the Planning Board.

c) Floor Area Ratio (FAR)

The maximum allowed FAR shall be 1.25.

A FAR of 1.5 may be allowed by Special Permit from the Planning Board.

For Special Permits under this Section, the Planning Board shall take into account the criteria provided in Sections 4.4 and 7.4.3 and subject to Section 6G.3

6G.3.2 Parking Requirements

a) The parking requirements for uses within the SPSOD shall be provided in accordance with Section 5.1 of this Zoning By-Law.

b) Reduction of Parking

The Planning Board may reduce the on-site parking requirements for all uses in a SPSOD development project, based upon a consideration of:

1. Availability of shared parking on another property within 300 feet; however, parking spaces for one use shall not be considered as providing the required spaces for any other use, except when it can be clearly demonstrated that the need for parking occurs at different times. The Planning Board may require a written shared parking agreement to be submitted as part of the Design and Site Plan Review application. The agreement shall address issues such as the times of use, maintenance, striping, and snow plowing of the shared parking area.
2. Uses within ½ mile of public transportation may be entitled to a 10% reduction in required parking.
3. Other factors supporting the reduction in the number of required parking spaces such as, but not limited to, staggered hours or other opportunities for shared parking among different uses.

c) Bicycle Parking

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The following requirements apply to any new developments:

1. Residential - at least one bicycle parking or storage space shall be provided per dwelling unit.
2. Business - at least two bicycle parking spaces shall be created per business establishment.

For business establishments over 10,000 square feet gross floor area (GFA), one additional bicycle parking space shall be provided for every additional 1,000 square feet GFA.

Assisted Living Facilities and Age-Restricted Housing Developments shall be exempt from the residential bicycle parking requirement, and instead shall provide one bicycle parking space per five vehicular parking spaces.

Any property owner required to have bicycle parking may elect to establish a shared bicycle parking facility with any other property owner in close proximity to each development utilizing the shared parking.

6G.3.3 Design Standards

a) General Guidelines

The Planning Board shall consider the architectural and aesthetic compatibility of the proposed development project with the character of the Town of Belmont, taking into account appropriate scale, massing, and location of buildings on the lot, roof slopes, street façade, exterior building materials, historic significance, and similar factors. The following objectives and criteria shall be considered in reviewing development projects in the SPSOD:

1. Appropriateness of the proposed design and materials of proposed buildings;
2. Adequacy of the site in terms of the size of the proposed use(s);
3. Adequacy of the provision of open space;
4. Impact on traffic and pedestrian flow and safety;
5. Adequacy of utilities, including sewage disposal, water supply, and storm water drainage;

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6. Impact of the proposal on the existing mix of structures and businesses in the SPSOD;
7. Determination that there will be no significant hazard to vehicles or pedestrians within the site or on adjacent streets or sidewalks;
8. Adequacy of the arrangement of parking and loading spaces in relation to the proposed uses of the buildings;
9. Appropriateness of the proposed methods of disposal of refuse and other wastes resulting from the uses permitted on the site, including size, location, and landscape screening of dumpsters or other trash receptacles; and
10. Adequacy of landscaping/site improvements.

b) Building Design

The detailed design standards below are intended to promote high quality development. To provide additional guidance, the Planning Board may promulgate more detailed design guidelines.

1. Scale

The size and detailing of buildings shall be pedestrian-oriented and shall be designed to reduce the visual perception of bulk and mass, particularly as viewed from the residential neighborhoods southeasterly of the SPSOD. The façade should have both horizontal and vertical elements to break down the scale and enhance the appearance.

2. External Materials and Appearance

Buildings shall be designed to avoid use of reflective materials such as porcelain enamel, sheet metal, mirrored glass, or plastic.

Predominant wall finishes shall be or have the appearance of wood, brick, or stone. Window openings shall be maximized in order to increase visibility into storefronts and add vibrancy to the commercial area.

3. Architectural Details

Architectural features shall be compatible with other structures in the Town's commercial areas. Distinctive features, finishes, and construction techniques shall be utilized in the design of new buildings or additions.

All mechanical systems shall be contained within the building.

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The Planning Board may waive some or all of the dimensional and parking requirements of this Section if the proposed project effectively retains the architectural integrity of buildings contained on the list entitled Belmont's Significant Historic Buildings Subject to Demolition Delay Bylaw as previously reviewed and determined by the Historic District Commission pursuant to the procedures outlined in Section 60-320 of the Town's General Bylaws.

4. Interior Layout for Age-Restricted Housing Developments

Dwelling units in Age-Restricted Housing Developments shall contain no more than two bedrooms. Any separate room in any unit which is not a living room or equipped kitchen and is shown on a plan as being for other than bedroom use but which, because of location, size, or arrangement, could be used or adapted for use as a bedroom shall be considered as a bedroom for purposes of this provision. No attic, loft, or other storage or similarly usable space shall be used as or altered to create bedroom space, nor shall the construction or other aspects facilitate such use or alteration.

5. Signs and Awnings

The signs and awnings shall be subject to Section 5.2 of this Zoning By-Law.

6. Vehicle and Pedestrian Features

Buildings and site plans should be designed to enhance the pedestrian environment and foster the creation of a walkable built environment along South Pleasant Street. The following vehicle and pedestrian guidelines apply to SPSOD development projects:

- i. Curb cuts shall be allowed only at the discretion of the Planning Board.
- ii. The Planning Board may allow or require pedestrian and vehicular access to existing or future development on abutting properties in order to facilitate pedestrian access and to minimize curb cuts.
- iii. The provision of parking shall take into consideration the extent to which the design maximizes pedestrian flow within the development and maximizes the efficient use of existing and proposed parking facilities.
- iv. Parking lots and driveways shall have landscaped buffer zones separating cars from pedestrians. The Planning Board shall determine an adequate buffer zone for each project.

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- v. Where possible, surface parking lots shall not be placed along Pleasant Street and shall be concealed behind buildings and not visible from Pleasant Street.
- vi. Underground parking is strongly encouraged where feasible.
- vii. Parking Structures.

The following design guidelines shall be considered for projects containing structured parking:

- a. Compatibility with the proposed building(s) and surrounding neighborhood with regard to architecture, size, scale, and intensity and mass;
- b. Promote a pedestrian-friendly street presence;
- c. Located to the rear or side of the primary structure such that the primary street frontage holds the principal building which then screens to the extent possible the parking structure;
- d. Access points whenever possible should be on the secondary or side streets, or accessed via a side driveway, versus the primary street frontage;
- e. All ingress/egress points shall be designed to ensure adequate emergency vehicle access to the parking structure;
- f. Exterior landscaping shall be provided to screen the structure;
- g. Avoid designing entire sides or substantial lengths of the parking structure walls to be open with no fenestration and avoid long runs of openings that do not conform to or replicate window patterns consistent with the primary building;
- h. Architectural articulation shall be on all sides of the parking structure and of materials compatible with the primary building; and

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- i. Pedestrian warning devices should be located at all entrances and exits that intersect pedestrian walkways.

7. Lighting

The following lighting requirements shall apply to buildings within a SPSOD development project:

- i. Exterior signs should have lights for visibility at night.
- ii. Landscaped paths and walkways should always be comfortably and safely lit. Consider low-placed lamps, wall sconces, and pedestrian-scale pole-mounted fixtures.
- iii. Awnings and canopies may be illuminated from within to make them glow at night.
- iv. Lighting shall be appropriately screened so as to prevent them from creating glare in the eyes of people on the sidewalks, in buildings, or in cars.
- v. Exterior light fixtures shall be shielded from view or blended into the building's lines. Decorative fixtures may be exposed as a design element.
- vi. Building entries and display windows shall be lit with warm-toned lighting.
- vii. To highlight landscaping, up-light into trees or strings of lights among branches may be required.
- viii. Electrical conduits shall be concealed within the moldings and lines of the building.
- ix. There shall be no flashing signs.

8. Landscaping and Off-Site Improvements

The Applicant may be required to install street furniture and landscaping on public property abutting and within the proximity of the proposed development project to ensure the integrity of design in the SPSOD and to promote the development of a pedestrian-oriented building environment that enhances connectivity to both the Waverley Square and Belmont Center commercial areas and transit stops. Site improvements, such as

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window boxes or potted plants, may be installed outside development project storefronts, provided that they do not conflict with Massachusetts Architectural Access Board regulations.

Street furniture includes benches, planters, trash receptacles, lamps, bike racks, and signs. If a front setback is provided, those portions of the front yard not occupied by public amenities shall be landscaped to enhance the streetscape.

The following landscaping and site improvement guidelines apply to the SPSOD:

- i. All site open space (yards, parking lots, setbacks) should be planned carefully, with appropriate plantings or landscaping. Open space shall be appropriately usable and open and may consist of landscaped gardens, plazas, sitting areas, sidewalks or similar features.
- ii. Open spaces may be utilized to break up a block of buildings in order to provide visual relief.
- iii. Street furniture shall be provided for public use.
- iv. Street furniture should be made of solid wood, metal, or recycled plastic lumber to ease maintenance.
- v. Trash receptacles shall be provided at all gathering places and properly maintained.
- vi. Window boxes, gardens, or hanging planters shall be located in appropriate locations.
- vii. Landscaping and plantings shall be maintained so as not to interfere with entry to stores or block visibility of signs.
- viii. Climate requirements, growth potential, and adaptability to the urban environment shall be considered when selecting plant types and species.

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- ix. Landscaping shall be installed to screen dumpsters, transformers, air conditioning equipment, and other similar building equipment.

6G.4 Submittal Requirements

Any Applicant seeking Design and Site Plan Review or a Special Permit for a SPSOD development shall submit 10 copies of the application, and an electronic copy (e.g. pdf), in such form as the Planning Board may require which shall include the following:

- a) Development plans bearing the seal of a Massachusetts registered professional (architect, landscape architect, civil engineer, or similar professional as appropriate);
- b) Narrative description of the proposed work affecting the exterior of the building or structure, including a description of the materials to be used;
- c) Site plans and specifications showing total square footage and dimensions of all buildings and site improvements, including:
 - 1. New buildings, additions, adjacent structures;
 - 2. Streets, sidewalks and crosswalks;
 - 3. Existing and proposed open spaces, including, existing and proposed walls, fences, outdoor lighting, street furniture, new paving and ground surface materials;
 - 4. Points of vehicular and pedestrian access/egress;
 - 5. All utilities, easements or service facilities, insofar as they relate to the project; and
 - 6. Proposed site grading, including existing and proposed grades at property lines.
- d) A certified plot plan less than 6 months old;
- e) Architectural Layout Plans at a scale of $1/8" = 1'$ or appropriate scale. All spaces within the proposal must be properly labeled and all dimensions must be clearly shown;
- f) Site perspective, sections, elevations $1/8" = 1'$;
- g) Detailed description of the proposed use of the building, including hours of operation, numbers of employees, method and types of deliveries, etc;

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- h) Summary of building statistics indicating the number of dwelling units, distinguishing units by number of bedrooms and any special occupancies (affordable, handicapped, etc.), the maximum number of bedrooms, floor area, square footage of each dwelling unit;
- i) A proposed development schedule showing the beginning of construction, the rate of construction and development, including phases, if applicable, and the estimated date of completion;
- j) Detailed plans for disposal of sanitary sewage;
- k) Detailed plans for landscaping;
- l) Parking plan;
- m) Plan for lighting, including the type of fixtures, and the off-site overspill (foot candles) of the lighting;
- n) Signage plans;
- o) The proposed method of storm water removal accompanied by calculations for a 20-year storm event; and
- p) For Age-Restricted Housing Developments, the following are also required:
 - 1. All condominium deeds, trust or other documents that incorporate the applicable age restriction and comply with all federal, state, and local laws. Covenants and deed restrictions shall provide that the dwelling units shall be occupied by persons 55 years of age and older except for guest visiting for short duration not to exceed thirty days in a calendar year.
 - 2. The manner in which the Management Organization or Homeowners Association shall certify to the Town when any unit is sold or rented and that the provisions of this Section 6.G will be met.

The Planning Board may also require the following prior to acting on the application:

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- i. Materials for the proposed buildings;
- ii. An estimate of municipal revenues and costs expected to be generated by the project, including anticipated real estate valuation and public service needs; and

The Planning Board may request additional information necessary in their deliberations relative to the application for the Special Permit.

6G.5 Procedures

6G.5.1 Design and Site Plan Review

Applicants for Design and Site Plan Review under this Section 6.G shall pay a review fee in an amount to be determined by the Planning Board to cover the reasonable costs for the employment of any independent consultants to assist in the review of the application. Consultants shall be qualified professionals in the relevant fields of expertise as determined by the Planning Board.

Applications shall follow the procedures below and as specified in Section 7.3.3 of this Zoning By-Law. Where there is a conflict in procedures, those specified below shall prevail. The Planning Board, or its designee, shall review a submitted application for completeness and shall notify the Applicant within thirty days of its submission whether the application is complete or, if not, what items are missing. If the Planning Board fails to so notify the Applicant within such time, the application shall be deemed complete; provided that nothing herein shall be interpreted to limit the ability of the Planning Board to require additional information. The time for holding a public hearing shall not commence until the Planning Board has received a complete application.

An application for Design and Site Plan Review hereunder shall be approved if such application, as affected by such reasonable conditions as the Planning Board may impose, is consistent with the objectives in this Section and all other requirements of this Zoning By-Law. The Planning Board may impose such reasonable conditions as it shall deem appropriate to assure the continuing consistency of the development project with the purposes of Section 6G.

Applications may be denied when:

- a) Applications are incomplete; or
- b) Proposed developments inconsistent with the standards and criteria set forth in Section 6G shall be denied in writing and shall set forth the reasons for denial.

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Proposed amendments to approvals under this Section shall follow the procedures set forth for initial applications.

Notwithstanding any provisions of this Section 6G to the contrary, Design and Site Plan Review shall not be required for alterations or repairs to an existing building in a previously approved SPSOD development project that do not increase the height, bulk, or footprint thereof, that are not being performed to provide for its use for a substantially different purpose, and that do not violate the conditions contained within any prior Design and Site Plan Approval applicable to such building.

6G.5.2 Special Permit Application

All applications for Special Permits in the SPSOD shall follow the sections of the Town of Belmont Zoning By-Law that are applicable to the application procedures.

6G.5.3 Additional Special Permit Conditions for Age-Restricted Housing Developments and Assisted Living Facilities

In granting a Special Permit under this Section, the Planning Board may impose such other conditions, safeguards, and limitations on time or use that it determines to be in compliance with the applicable criteria set forth in this Section including, but not limited to the following conditions:

a) Deed Restrictions

All dwellings in the development shall be subject to an age restriction described in a deed/deed rider, restrictive covenant, the deed of the trust, master deed or articles of incorporation, or other document approved by the Planning Board that shall be recorded in the chain of title with the Registry of Deeds or Land Court. The age restriction shall limit the dwelling units to occupancy by seniors, age 55 or older; or their spouses of any age; provide for reasonable time-limit guest visitation rights; and may authorize special exceptions that allow persons of all ages to live in the dwelling unit together with a senior resident, if the Planning Board so approves and specifies in its Special Permit. Except in the event of the death of the qualifying occupant of a dwelling unit, or foreclosure or other involuntary transfer of a dwelling unit, a two-year exemption shall be allowed to facilitate the transfer of dwelling units to another eligible household. Deed restrictions, including age restrictions, shall run with the land in perpetuity and shall be enforceable by an association of owners or any owner(s) of dwelling units in the Development and by the Town of Belmont.

Furthermore, the continuing observance and enforcement of the age restriction described herein shall be a condition of compliance with the SPSOD. Exceptions to this requirement shall be

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allowed only in the case where eligible residents are deceased, and there is no surviving eligible residents, and the units are owned and occupied by the deceased eligible residents' surviving spouse.

b) Affordability

Building permits shall not be issued unless and until the Town has received written correspondence from the Department of Housing and Community Development (DHCD) that the affordable dwelling units, required under Section 6.10 of this Zoning By-Law, will be included in DHCD's Subsidized Housing Inventory of low- or moderate-income housing dwelling units for the purpose of compliance with the provisions of MGL c. 40B, §20-23. The correspondence from DHCD must provide documentation that the low- or moderate-income dwelling units will be treated as if they were created pursuant to an application for a Comprehensive Permit and qualifying programs thereunder.

c) Local Preference

The Planning Board shall require that Belmont residents be given preference in the purchase or rental of dwelling units within the SPSOD. Such preference shall be for thirty percent of the dwelling units in the development and shall be for at least one year from the issuance of the first Certificate of Occupancy for any residential building or portion thereof.

6G.5.4 Coordination with Other Provisions of By-Law

This Section 6G together with the rest of this By-Law constitutes the zoning regulations for the SPSOD. Where conflicts exist between this Section 6G and the rest of this By-Law, the provisions of this Section shall govern.

AMENDMENT BY BRIAN SAPER, TOWN MEETING MEMBER PRECINCT 6

MOVED: To Amend 6G.3.3 b) 8. vii.

By adding at the end: “, or sight lines for drivers exiting or crossing sidewalks.”

The Motion was adopted unanimously by voice vote at the Special Town Meeting held November 14, 2018 at the Belmont High School Auditorium.

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**ARTICLE 4: AMENDMENT TO ZONING BY-LAW:
ADULT USE MARIJUANA ESTABLISHMENT OVERLAY DISTRICT**

MOVED: That the Town vote to amend the Zoning By-Law by inserting a new Section 6F, 'Adult Use Marijuana Establishment Overlay District', as set forth as set forth in the November 7, 2018 document titled, "Revised Main Motion Under Article 4, Proposed Adult Use Marijuana Establishment Zoning B-Law" as distributed by the Town Clerk to each Town Meeting Member prior to this Town Meeting..

The Motion as amended, was adopted utilizing electronic voting devices, by the vote Yes 207, No 14 at the Special Town Meeting held November 14, 2018 at the Belmont High School Auditorium.

DISTRIBUTED TO ALL TOWN MEETING MEMBERS NOVEMBER 7, 2018,

2018 SPECIAL TOWN MEETING

REVISED MAIN MOTION UNDER ARTICLE 4

PROPOSED ADULT USE MARIJUANA ESTABLISHMENT ZONING BY-LAW

MOVED: That the Town vote to amend the Zoning By-Law by inserting a new Section 6F "Adult Use Marijuana Establishment Overlay District" and adding corresponding definitions to Section 1.4, as follows:

3. In Section 1.4, Definitions and Abbreviations, after the definition for 'Lot Frontage' insert six new definitions as follows:

Lot Frontage - The boundary of a lot on land coinciding with a street line if there are both rights of access and potential vehicular access across that boundary to a potential building site. Measured continuously along one street line between side lot lines. In the case of corner lots, measured on the street designated by the owner or, failing that, by the Building Inspector as the frontage street, between the side lot line and the midpoint of the corner radius.

Marijuana, Adult Use Establishment (AUME) - Collectively Marijuana Cultivator, Marijuana Independent Testing Laboratory, Marijuana Product Manufacturer, and Marijuana Retailer or any other type of licensed marijuana-related businesses.¹

¹ These definitions are based on the definitions as provided in MGL c. 94G, §1, and the regulations thereunder, as they may be amended from time to time.

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Marijuana Cultivator - An entity licensed to cultivate, process, and package marijuana, to deliver marijuana to marijuana establishments, and to transfer marijuana to other marijuana establishments, but not to consumers.¹

Marijuana Independent Testing Laboratory - A laboratory that is licensed by the Cannabis Control Commission (Commission) and is: (i) accredited to the most current version of the International Organization for Standardization 17025 by a third-party accrediting body that is signatory of the International Laboratory Accreditation Accrediting Cooperation with a mutual recognition arrangement, or that is otherwise approved by the Commission; (ii) independent financially from any medical marijuana treatment center or any licensee or marijuana establishment for which it conducts a test; and (iii) qualified to test marijuana in compliance with regulations promulgated by the Commission pursuant to MGL c. 94G.¹

Marijuana Product Manufacturer - An entity licensed to obtain, manufacture, process, and package marijuana and marijuana products, to deliver marijuana and marijuana products to marijuana establishments, and to transfer marijuana and marijuana products to other marijuana establishments, but not consumers.¹

Marijuana Products - Products that have been manufactured and contain marijuana or an extract of marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including without limitation edible products, beverages, topical products, ointments, oils, and tinctures.¹

Marijuana Retailer - An entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell, or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.¹

4. In Section 3.3, Schedule of Use Regulations, after 'Registered Marijuana Dispensary' insert the uses 'Marijuana Cultivator,' 'Marijuana Independent Testing Laboratory,' 'Marijuana Product Manufacturer,' and 'Marijuana Retailer' and refer each use to Section 6F, 'Adult Use Marijuana Establishment Overlay District,' as follows:

3.3 Schedule of Use Regulations

| USES | DISTRICTS | | | | | | | |
|---------------------------------|----------------|----|----|---------|----------|-----------|----|----|
| | SR- A,B,C,D | GR | AH | LB I | LB II | LB III | GB | PL |
| <u>BUSINESS</u> | | | | | | | | |
| Registered Marijuana Dispensary | N | N | N | N | SP | N | SP | N |

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3.3 Schedule of Use Regulations

| USES | DISTRICTS | | | | | | | |
|---|----------------|----------|----------|----------|-----------|-----------|----------|----------|
| | SR- A,B,C,D | GR | AH | LB I | LB II | LB III | GB | PL |
| (See §6E) | | | | | | | | |
| <u>Marijuana Cultivator (See §6F)</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> |
| <u>Marijuana Independent Testing Laboratory (See §6F)</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> |
| <u>Marijuana Product Manufacturer (See §6F)</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> |
| <u>Marijuana Retailer (See §6F)</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>SP</u> | <u>N</u> | <u>N</u> | <u>N</u> |

5. Insert a new Section 6F, 'Adult Use Marijuana Establishment Overlay District,' after Section 6E, 'Medical Marijuana Overlay District,' as follows:

Section 6F Adult Use Marijuana Establishment Overlay District

6F.1 Purpose

The purpose of the Adult Use Marijuana Establishment Overlay District (AUMEOD) is to provide for the placement of Adult Use Marijuana Establishments (AUME), as they are authorized in accordance with the "Act to Ensure Safe Access to Marijuana," adopted as Chapter 55 of the Acts of 2017. The AUMEs will be in locations suitable to minimize adverse impacts of AUMEs on adjacent properties, residential neighborhoods, historic districts, schools, playgrounds, and other locations where minors congregate by regulating the siting, design, placement, security, and removal of AUMEs.

6F.2 Authority and Establishment

The Planning Board shall be the Special Permit Granting Authority for Adult Use Marijuana Establishment (AUME) Special Permits.

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The boundaries of the AUMEOD are shown on the Zoning Map on file with the Town Clerk and include the underlying Local Business II. Within the AUMEOD, all requirements of the underlying districts remain in effect, except where this Section provides an alternative to such requirements. Land within the AUMEOD may be used either for (1) an AUME, in which case the requirements set forth in this Section 6F shall apply; or (2) a use allowed in the underlying zoning district, in which case the requirements of the underlying zoning district shall apply. If the provisions of the AUMEOD are silent on a zoning regulation, the requirements of the underlying zoning district shall apply. If the provisions of the AUMEOD conflict with the requirements of the underlying zoning district, the requirements of the AUMEOD shall control.

6F.3 Use Regulations

- a. Uses under this Section may only be involved in the uses and activities permitted by the definition as limited by state law, and may not include other businesses or services in the same building.
- b. No marijuana shall be smoked, eaten, or otherwise consumed or ingested on the Premises.
- c. The hours of operation shall be set by the Planning Board, but in no event shall a building be open to the public, nor any sale or other distribution of marijuana occur upon the Premises between the hours of 8:00 p.m. and 8:00 a.m.

6F.4 Physical and Locational Requirements

- a. All aspects of the AUME must take place at a fixed location within a fully enclosed building and shall not be visible from the exterior of the business.
- b. Outside storage of marijuana, related supplies, or educational materials is prohibited.
- c. The proposed use shall not display signage or other marketing materials on the exterior of the building or in any manner visible from the public way that, in the opinion of the Planning Board, may promote or encourage the use of marijuana or other drugs by minors. Symbols and logos used to identify marijuana shall be prohibited in accordance with state law.
- d. AUMEs may not be located within 500 feet of a school, including a public or private elementary or secondary school. The distance under this Section is measured in a straight line from the nearest point of the property line of the protected uses identified in this Section to the nearest point of the building in which the proposed AUME is to be located.

6F.5 Application

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In addition to the materials required under Section 7.4.4 of this Zoning By-Law, the application for a Special Permit AUME shall include:

- a. Disclosure Statement – An affidavit(s) signed by the organization’s Chief Executive Officer disclosing all of its designated representatives, including officers and directors, shareholders, partners, members, managers, directors, officers or other similarly-situated individuals and entities and their addresses. If any of the above are entities rather than persons, the Applicant must disclose the identity of all such responsible individual persons.
- b. Evidence that the Applicant has site control and the right to use the site for a facility in the form of a deed or valid purchase and sale agreement, or in the case of a lease, a notarized statement from the property owner or a redacted copy of the lease agreement.
- c. Description of Activities - A narrative providing information about the type and scale of all activities that will take place on the proposed site, including, but not limited to on-site sales, distribution of educational materials, and other programs or activities.
- d. Floor Plans - A detailed floor plan of the proposed AUME that identifies the square footage available and describes the functional areas of the AUME.
- e. Site Plans - Detailed site plans that include the following information:
 - i. Compliance with the requirements for parking and loading spaces, for frontage, yards, and heights and coverage of buildings, and all other provisions of this Zoning By-Law;
 - ii. Convenience and safety of vehicular and pedestrian movement on the site and for the location of driveway openings in relation to street traffic;
 - iii. Convenience and safety of vehicular and pedestrian movement off the site, if vehicular and pedestrian traffic off-site can reasonably be expected to be substantially affected by on-site changes;
 - iv. Adequacy as to the arrangement and the number of parking and loading spaces in relation to the proposed use of the building,;
 - v. Design and appearance of proposed buildings, structures, freestanding signs, screening, and landscaping; and
 - vi. Adequacy of water supply, surface and subsurface drainage, and exterior lighting of the Premises.
- f. Transportation Analysis - A quantitative analysis, prepared by a qualified transportation specialist acceptable to the Planning Board, modeling the expected origin and frequency of customer and employee trips to the site, the expected modes of transportation used by customers and employees, and the frequency and scale of deliveries to and from the site.
- g. Context Map – A map depicting all properties and land uses within a 500-foot radius of the project site, including but not limited to all facilities identified in Section 6F.4 d above.

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- h. Building Elevations and Signage – Architectural drawings of all exterior building facades and all proposed signage, specifying materials and colors to be used.
- i. Registration Materials – Copies of registrations and licenses and a copy of a signed Host Agreement with the Town of Belmont, in accordance with MGL c. 94G and subsequent regulations, to the Planning Board prior to the issuance of a Certificate of Occupancy. Required licenses include: the state license from the Cannabis Control Commission (CCC) and the Sales Permit from the Town of Belmont Board of Health.
- j. Disposal Plan – A plan indicating how the unused and expired marijuana products will be disposed consistent with applicable state and local regulations.

6F.6 Special Permit Criteria

In granting a Special Permit for an AUME, in addition to the general criteria for issuance of a Special Permit as set forth in Section 7.4.3 of this Zoning By-Law, the Planning Board shall find that the following criteria are met:

- a. The AUME meets all of the permitting requirements of all applicable agencies within the Commonwealth of Massachusetts and the Town of Belmont and will be in compliance with all applicable state and local laws and regulations.
- b. The building and site have been designed to be compatible with other buildings in the area and to mitigate any adverse visual or economic impacts that might result from required security measures and restrictions on visibility into the building's interior.
- c. The AUME provides a secure vestibule for checking proper identification and provides a secure indoor waiting area and adequate security measures to ensure that no individual participant will pose a direct threat to the health or safety of other individuals, and that the storage of marijuana is adequately secured in enclosed, locked facilities.
- d. The site is designed to provide convenient, safe, and secure access and egress for customers and employees arriving to and leaving from the Premises using all modes of transportation.
- e. Loading, refuse, and service areas are designed to be secure and visually shielded from abutting uses.
- f. Traffic generated by customer trips, employee trips, deliveries to and from the AUME, and parking and queuing, especially during peak periods at the AUME, shall not create a substantial adverse impact on nearby residential uses.

6F.7 Special Permit Conditions on AUMEs

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CERTIFICATION OF VOTES

The Planning Board may impose conditions reasonably appropriate to improve site design, traffic flow, public safety, preserve the character of the surrounding area, and otherwise serve the purpose of this Section 6F. In addition to any specific conditions applicable to the applicant's AUME, the Planning Board shall include the following conditions in any Special Permit granted under this Section:

- a. Hours of Operation.
- b. The Special Permit shall lapse within five years of its issuance. If the Special Permit holder wishes to renew the Permit, an application to renew the Special Permit must be submitted at least 120 days prior to the expiration of the Special Permit.
- c. The Special Permit shall be limited to the current applicant and is not transferable and shall lapse if the permit holder ceases operating the AUME.
- d. The Special Permit shall lapse upon the expiration or termination of the applicant's state license from the CCC or Sales Permit from the Town of Belmont's Board of Health.
- e. The permit holder shall provide to the Inspector of Buildings and Chief of the Police Department, the name, telephone number, and electronic mail address of a contact person in the event that such person needs to be contacted after regular business hours to address an urgent issue. Such contact information shall be kept updated by the permit holder.
- f. The designated representatives shall file an annual report (one year from the issuance of a Certificate of Occupancy) with the Office of Community Development providing a copy of all current applicable state licenses for the AUME and to demonstrate continued compliance with the conditions of the Special Permit.

6F.8 Exemption from AUME Special Permit Requirement

AUMEs that demonstrate that they are protected pursuant to the agricultural exemption under MGL c. 40A, §3, are not required to obtain a Special Permit, but shall apply for Design and Site Plan Approval pursuant to Section 7.3 of this Zoning By-Law.

6F.9 Severability

If any provision of this Section 6F shall be found invalid for any reason, such invalidity shall be construed as narrowly as possible, and the balance of the Section shall be deemed to be amended to the minimum extent necessary, so as to secure the purposes thereof, as set forth in Section 6F.1.

**BELMONT, MASSACHUSETTS
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NOVEMBER 13, 2018**

CERTIFICATION OF VOTES

AMENDMENT #1 BY THE PLANNING BOARD

Moved: That Article 4 be amended by inserting the following sentence at the end of Section 6F.2 to clarify that the South Pleasant Street Overlay District ("SPSOD") will apply to the Adult Use Marijuana Establishment Overlay District only if a proposed Adult Use Marijuana Establishment seeks to use any of the benefits of the SPSOD:

6F.2 Authority and Establishment

The Planning Board shall be the Special Permit Granting Authority for Adult Use Marijuana Establishment (AUME) Special Permits.

The boundaries of the AUMEOD are shown on the Zoning Map on file with the Town Clerk and include the underlying Local Business II. Within the AUMEOD, all requirements of the underlying districts remain in effect, except where this Section provides an alternative to such requirements. Land within the AUMEOD may be used either for (1) an AUME, in which case the requirements set forth in this Section 6F shall apply; or (2) a use allowed in the underlying zoning district, in which case the requirements of the underlying zoning district shall apply. If the provisions of the AUMEOD are silent on a zoning regulation, the requirements of the underlying zoning district shall apply. If the provisions of the AUMEOD conflict with the requirements of the underlying zoning district, the requirements of the AUMEOD shall control.

An AUME proposed to be sited in the South Pleasant Street Overlay District ("SPSOD") described in Section 6G of this By-Law, shall be also be subject to the SPSOD "Design Standards" in Section 6G.3.3 if the project proposes to use any of the provisions of Section 6G.3.1 of the SPSOD to enlarge or enhance the AUME.

The Motion: was adopted unanimously by voice vote at the Special Town Meeting held November 14, 2018 at the Belmont High School Auditorium.

**ARTICLE 5: FY19 COMMUNITY PRESERVATION COMMITTEE
OFF- CYCLE PROJECT**

MOVED: That \$400,000 be appropriated from the FY 19 Budgeted Reserve of the Community Preservation Fund for Phase 1a of the Community Path, Alexander Avenue Underpass design.

The Motion was adopted utilizing electronic voting devices, by the vote Yes 229, No 7 at the Special Town Meeting held November 13, 2018 at the Belmont High School Auditorium.

**BELMONT, MASSACHUSETTS
SPECIAL TOWN MEETING
NOVEMBER 13, 2018**

CERTIFICATION OF VOTES

ARTICLE 6: APPOINT DPW/POLICE BUILDING COMMITTEE

MOVED: That the Town vote to authorize the Department of Public Works and Police Station Building Committee appointed by the Moderator to oversee the designs of said buildings, and to authorize said Building Committee to enter into contracts and take all actions necessary to carry out the final design and construction of the projects.

The Motion was adopted unanimously by voice vote at the Special Town Meeting held November 13, 2018 at the Belmont High School Auditorium.

ARTICLE 7: REDUCTION OF SENIOR PROPERTY TAX DEFERRAL INTEREST RATE

MOVED: That the Town reduce the rate of interest that accrues on property taxes deferred by eligible seniors under Chapter 59, Section 5, clause 41A of the Massachusetts General Laws from (8%) eight percent per year to (4.5%) four and one half percent per year, said rate to be effective for all tax deferral agreements for the Fiscal Year beginning on July 1, 2019 (FY20) and subsequent years.

The Motion was adopted utilizing electronic voting devices, by the vote Yes 201, No 12 at the Special Town Meeting held November 13, 2018 at the Belmont High School Auditorium.

**ARTICLE 8: CITIZEN PETITION: ZONING AMENDMENT:
MARIJUANA ESTABLISHMENT TEMPORARY MORATORIUM EXTENSION**

MOVED: Article 8 be dismissed.

The Motion was adopted unanimously by voice vote at the Special Town Meeting held November 14, 2018 at the Belmont High School Auditorium.



Town of Belmont, Massachusetts

Calendar Year 2018 Annual Town Report

**Report Compiled by
Office of the Town Administrator / Board of Selectmen**

*Hard copies of this document are available for viewing at the Office of the Town Clerk, Office of the Town Administrator / Board of Selectmen, and the Belmont Public Library.
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